



MECON LIMITED
(A PSU under Ministry of Steel, Govt. of India)
H.O: Doranda, Ranchi-834002;
Phone: 0651-2483000
CIN No.: U74140JH1973GOI001199

Ref. Adv. No:11.73.4.1/2018/Cont/05 dated : 27/07/2018

Advertisement for Contractual Engagement of Professionals (Both Engineering & Non-Engineering) on Full Time Fixed Tenure (FTFT) Basis.

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services invites application from committed, result oriented, suitably qualified and experienced individuals for the following position purely on full time fixed tenure contract basis. The details of post and eligibility criteria are indicated below:

1. Post, Number of Post, Age Limit, Qualification, Experience & Remuneration:

Post Code	Name of the Post	No. of Post	Qualification (From an Indian University/ Institute recognized by UGC/ AICTE/ Council of Architecture)	Age in years (Maximum)	Post Qualification Experience (Minimum)	Remuneration on Per Month (Rs) (Consolidated)
01	Assistant Project Engineer (Mechanical)	06	Degree in Mechanical Engineering	30	02 years (Design & Engineering/ Operation & Maintenance) in water Supply Facilities including Pump House, Cooling Tower, Water Treatment Plant, ZLD (Zero Liquid Discharge) & Water Piping network for BF/Sinter Plant/CO Battery/Rolling Mills etc. Air conditioning & Ventilation Facilities including, Dedusting System for various units of Steel Plant, Cryogenic Oxygen Plant, BF and BOF Gas Cleaning Plants, Reheating Furnaces/Heat Treatment Furnaces/Equalizing Furnaces.	35,000/-
02	Assistant Project Engineer (Civil)	14	Degree in Civil Engineering	30	02 years with Site Experience in Civil related jobs. Preference will be given to candidates having site exp. Of more than 5 years.	35,000/-
02 (A)	Assistant Project Engineer (Civil)	16	Diploma in Civil Engineering	30	04 years with Site Experience in Civil related jobs. Preference will be given to candidates having site exp. Of more than 5 years.	35,000/-
03	Assistant Project Engineer (Structural)	10	Degree in Civil Engineering	31	03 years of Site Experience in fabrication, erection, inspection and PMC activities in the field of Steel Structural Work of Industrial Complex.	35,000/-
03 (A)	Project Engineer (Structural)		Degree in Civil Engineering	33	06 years of Site Experience in fabrication, erection, inspection and PMC activities in the field of Steel Structural Work of Industrial Complex.	45,000/-
04	Junior Executive (Marketing)	05	Degree in Mechanical Engineering OR MBA / PGDBM or equivalent (02 years duration) in Marketing	32	02 years in Marketing activities.	35,000/-
05	Jr. Officer (Marketing)	01	BBA or equivalent	27	—	32,000/-
06	Jr. Officer (Corporate Communication & PR)	04	Degree in Journalism/ Mass Communication OR Degree in any discipline (03 years duration) with Diploma (minimum one year duration) in Mass Communication	31	02 years in handling matters pertaining to Public Relations/ Brand Management and similar areas,	35,000/-



07	Junior Executive (Estimation)	04	Degree in Engineering with MBA / PGDBM or equivalent (02 years duration) in Finance	32	02 years experience in the field of estimation in Mining, Industry and Infrastructure Projects, Strategic Planning, valuation / estimation for transaction advisory services, estimation for Mine Development Operator, Business Valuation, Share Value Determination.	35,000/-
08	Junior Executive (Market Research)	02	Degree in Engineering with MBA / PGDBM or equivalent (02 years duration) in Marketing	32	02 Years experience in the field of market study/ market research in the areas of various ferrous & non-ferrous products.	35,000/-
09	Junior Executive (Finance)	04	Degree in any discipline & CA/ CMA	35	03 years in a reputed company / Organization / Public Sector Undertaking in the areas of Finance & Accounts such as preparation of Company's Accounts & Audit Compliances, Processing of Contractors'/Vendors bills & Statutory compliances, Income Tax, GST, PF and other Statutory compliances etc. as applicable.	35,000/-
10	Junior Executive (Merger & Acquisitions)	04	Graduate in any discipline & CA/ CMA	36	05 years in a reputed company / Organization / Public Sector Undertaking in the areas of Mergers & Acquisitions such as drafting proposal for merger/ demerger / acquisition / restructuring etc., evaluation of such proposal, Tax Implications & Financial Implications, Valuation of Shares, Valuation of Business, Accounting, Statutory & Legal Compliances etc. as applicable.	35,000/-
11	Assistant Project Engineer (Mining)	04	Degree in Mining Engineering	30	02 years In relevant field.	35,000/-
12	Assistant Project Engineer (Architecture)	07	Degree in Architecture	29	— Familiarity in making BOQ, Estimation & Specification for Architectural projects. Knowledge in 3D & walkthroughs making in relevant softwares and proficiency in Architectural & Interior designing is essential. Working knowledge in Building Information Modeling (BIM) softwares and/or relevant site experience for designer supervision shall be preferred.	32,000/-
12 (A)	Assistant Project Engineer (Architecture)	01	B.Arch with Masters in Town & City Planning / Town & Country Planning / City Planning / Urban Planning or Equivalent	35	05 years in relevant design experience in site planning & allied services. Preparation of BOQ, Estimation & Specification for different projects.	35,000/-
12 (B)	Project Engineer (Architecture)		B.Arch with Masters in Town & City Planning / Town & Country Planning / City Planning / Urban Planning or Equivalent	36	06 years in relevant design experience in site planning & allied services. Preparation of BOQ, Estimation & Specification for different projects.	45,000/-



12 (C)	Assistant Project Engineer (Architecture)	02	Degree in Architecture / Engineering with Diploma / Degree in Public Health Engineering	35	05 years in Designing & executing plumbing, Sewerage and water supply etc. Preparation of all design drawings, Specifications, BOQ & Estimation and Designers supervision at site is essential.	35,000/-
12 (D)	Project Engineer (Architecture)		Degree in Architecture/ Engineering with Diploma / Degree in Public Health Engineering	36	06 years in Designing & executing plumbing, Sewerage and water supply etc. Preparation of all design drawings, Specifications, BOQ & Estimation and Designers supervision at site is essential.	45,000/-
13	Assistant Project Engineer (Infrastructure)	04	Degree in Civil Engineering	30	02 years experience in the field of Bridge Designing and 02 Lane/04 Lane/Expressway, Highway Designing. Knowledge of designing all components of steel. RCC & PSC bridges is essential. Knowledge of STAAD/MIDAS/LEAP/Any Bridge designing Software, MX Road/Any Highway Designing Software and AUTOCAD is essential. Knowledge of quantity estimation for bridge work, Road work is desirable.	35,000/-
13 (A)	Assistant Project Engineer (Infrastructure)	02	Diploma In Civil Engineering	30	05 years experience in preparation and checking of Bill of Materials and Quantity Estimates, Site Supervision and Bill Certification. Experience in preparation and checking of architectural/civil drawings, preparation of STAAD model is desirable.	35,000/-
14	Senior Executive (Non-Ferrous)	05	Degree in Metallurgical/ Chemical/ Mechanical Engineering	39	12 years in Aluminum Smelting Process and alloy Preparation, Alumina Refinery Process, Copper Smelting Process, Electro Refining Process, Solvent Extraction Process	60,000/-
15	Assistant Systems Engineer	03	Degree in Computer Engineering / Computer Science Engineering / Electronics & Communication / Electronics & Instrumentation/ IT	30	02 years in ASP. NET/ MS SQL/ Oracle Database/ APEX/ JAVA / LINUX	35,000/-
16	Assistant Project Engineer (Infrastructure)	06	Degree in Civil Engineering	30	02 years with Site Experience in Civil related jobs.	35,000/-
17	Senior Executive (Chemist)	02	M.Sc. in Chemistry / Environmental Science	38	10 years in the field of Environmental monitoring/ Analysis as per latest standard methodology; capable of carrying out sampling and analysis of different parameters related to Stack emissions, Ambient air quality, Water & waste water, Soil, Sediment, Solid Waste, Microbiological study, Meteorological data collection, Hydro – geological studies, Socio – economic survey etc.	45,000/-
18	Junior Officer (Chemist)	04	B.Sc. with Chemistry as one of the subject / Environmental Sciences	30	03 years in the field of Environmental Monitoring/ Analysis as per latest standard methodology; capable of carrying out sampling and analysis of different parameters related to Stack emissions, Ambient air quality, Water & waste water, Soil, Sediment, Solid Waste, Microbiological study, Meteorological data collection, Hydro – geological studies, Socio – economic survey etc.	35,000/-



19	Junior Executive (HR)	03	MBA / PGDM or equivalent (02 years duration) in HR / HRM / HRD / PM&IR / Personnel Mgmt. with minimum 65% marks	30	Working Knowledge of MS Word, Excel, Power point is essential. Knowledge of ERP/SAP in HR module will be preferred.	32,000/-
20	Junior Executive (HRD)	02	MBA/PGDM or equivalent (02 years duration) in HR/HRD/L&D/T&D/OD/ Training with minimum 60% marks OR Degree in Engineering with Diploma in T&D or equivalent with minimum 60% marks	31	01 year experience as an L&D/Training Manager in designing training modules, imparting training and other related activities.	32,000/-
21	Junior Executive (Legal)	02	Graduate and 3 years Degree in Law (LLB or equivalent) with minimum 55% marks. OR Five Years Integrated Law with minimum 55% marks.	31	01 year experience in the field of Law in India in Drafting/ scrutinizing / vetting of commercial deeds / documents including ,inter-alia, instruments, affidavits, deeds, agreements, contracts, indemnity bonds, bank guarantees, consortium & collaboration agreements etc as well as pleadings	32,000/-

Note:

- I. Degree/Diploma in Engineering/Architecture should be acquired through Regular Full Time Mode only.
- II. Articleship/Internship/Academic Project experience shall not be considered as Post Qualification Experience.
- III. 5% relaxation in qualifying percentage of mark shall be given to SC/ST candidates.
- IV. The eligibility criteria marks under educational qualification means total cumulative marks for all the year/semesters/trimesters (as applicable) taken together. Accordingly, statement showing consolidated marks obtained in all years/semesters/trimesters should be uploaded/ enclosed along with the application.
- V. If Division/Class/Letter Grades (CGPA/OGPA/DGPA/SGPA etc) are awarded instead of marks, the applicants should clearly indicate its numerical equivalent up to 2 decimal points, so as to check the eligibility percentage. In absence of such information applications are liable for rejection. A supporting document from respective university/college/institute towards Division/Class/Grade to percentage conversion is required to be produced by the provisionally shortlisted candidates at the time of interview.

2. Cut off Date: 31.07.2018 (for Age and Experience)

3. Place of Posting: Any Project/Location/Office of the Company, as per the requirement.

4. Other terms and conditions will be as applicable to contract appointees in the company.

5. Application Fee:

- Candidates are required to make a payment of Rs. 500/- (Rs. Five hundred only) separately for each post as Application Fee through Online mode in **Bank of Baroda, Lalpur Ranchi Branch, IFSC Code: BARB0LALRAN (5th Character is zero), A/c no. 41110200000192** and enter the Transaction details in the online application form. Candidates belonging to SC / ST, Persons with Disability (PwD) and Ex-servicemen category are exempted from payment of fee.
- Application without fees/less fee shall be rejected.
- Application fee is non-refundable.

6. How to Apply :

- a. Candidates satisfying the conditions of eligibility criteria shall apply on-line through our website **www.meconlimited.co.in - > Careers -> Career Opportunities -> Click here to apply Online** from **01.08.2018 to 20.08.2018**. No other mode of submission of application is allowed.
- b. Before applying on-line, a candidate must have a PAN Card, an active email ID and a mobile phone number which must remain valid for at-least twelve month period for future communication (including issue of call letters).



- c. The candidate should have the relevant documents/certificates pertaining to age, qualification, caste, experience, Disability Certificate (if applicable), Ex-servicemen certificate (if applicable) Meritorious Sportspersons certificate (if applicable) and scanned copy of Latest passport photograph and signature in JPG/JPEG format (size not exceeding 40 KB each) ready before applying on-line, for upload.
- d. The prescribed formats for Caste, Tribe, Disability & Ex Servicemen, shall be provided in our website www.meconlimited.co.in. Candidates are required to download and fill in the same before uploading.
- e. Queries, if any, may be addressed to the following e-mail id recruit@meconlimited.co.in or contact No.0651-2483571.
- f. MECON shall not be responsible, if candidates fill up their details wrongly and consequently their application is rejected.

List of Documents to be uploaded in the Portal:

Sl. No.	Document
1	Xth Class (High School) Certificate as DOB proof.
2	Certificate of the prescribed educational qualification and mark sheet indicating consolidated marks.
3	Work Experience certificates clearly mentioning duration of the experience. In case of present employment, copy of document indicating date of joining along with latest salary slip/statement issued by the employer.
4	Payment transaction receipt (If Applicable).
5	Caste certificate in the prescribed format, issued by the Competent Authority (If Applicable). OBC (Non Creamy layer) Certificate in prescribed format, not older than 01 year as on 20.08.2018, mentioning the name of Cast & Community appearing in "Central List of Backward classes" shall only be eligible for Age relaxation as per Government Guidelines.
6	Disability Certificate (If Applicable). - Persons suffering from not less than 40% of relevant disability certified by Competent Authority, in the prescribed format, shall only be eligible for Age relaxation as per Government Guidelines.
7	Ex-Servicemen Certificate (If Applicable) & Meritorious Sportsperson Certificate (if applicable).
8	In case Caste certificate/ PwD Certificate/ Ex-Servicemen/ Meritorious Sportsperson Certificate have been issued in a language other than English/Hindi, the candidate should upload a self certified translated copy of the same either in English/Hindi along with original certificate.

Note :

- Each document should be duly Self Attested, in PDF Format, and not exceeding 01 MB.
- In case of multiple documents in work experience, all the documents should be converted into in a single PDF file not exceeding 01 MB and uploaded.
- Candidates are requested to check & verify the uploaded documents using View/ Download link available on the portal. In case of documents which are not legible and not uploaded properly, the application is liable to be rejected.

Important Dates:

Sl. No.	Activity	Date
1.	Opening date for submission of On – line application.	01.08.2018 (02:00 PM)
2.	Closing date for submission of On – line application.	20.08.2018 (06:00 PM)

7. Selection Mode:

Personal Interview. The management at its discretion may change the mode of selection if required.

8. Duration of Contractual Engagement:

The contract period is for a Maximum period of 2/3 years not beyond, **renewable after every spell of 01 year based on satisfactory performance**. However, the period of contractual engagement can be reduced/ terminated due to unsatisfactory performance of the individual.

9. General Conditions :

- a. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application. Multiple applications from the same person against a post is not permitted and such applications are liable to be rejected
- b. Reservation and relaxations for SC/ST/OBC (non-creamy layer)/PwD(Person with Disability) & Ex-servicemen(ESM) candidates shall be as per Government of India guidelines. In case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available as per Govt. of India guidelines.



- c. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC (Non Creamy Layer) candidates and such candidates will have to indicate their category as General. Category once filled cannot be changed subsequently.
- d. Those working in Central/ State Govt./ PSUs etc. must route their applications through proper channel or produce No Objection Certificate (NOC) at the time of interview.
- e. Mere submission of application and fulfilling the eligibility criteria give no right to appear for interview and/or employment. The management reserves the right ~~of~~ to short list the candidates for interview. No correspondence shall be entertained about the outcome of the application.
- f. Management reserves the right to cancel the advertisement/ selection process or increase/ decrease the number of posts any time without any prior information.
- g. Furnishing of wrong/false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong/false information. If at any stage during the recruitment and selection process, it is found that a candidate has furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected forthwith.
- h. The joining of the candidate shall be subject to being found medically fit by the medical Board of Company's Hospital (Ispat Hospital, Shyamali, Ranchi).
- i. Any update, corrigendum etc of this advertisement shall be posted at Company's website - www.meconlimited.co.in only. Hence candidates are requested to regularly check the website.
- j. Canvassing in any form shall disqualify the candidate.
- k. Only Indian Nationals are eligible to apply.
- l. Any dispute with regard to the recruitment against this advertisement shall be under the legal jurisdiction of Ranchi (Jharkhand) district only.

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