

CHHATTISGARH STATE COOPERATIVE BANK LTD. RAIPUR

Indira Gandhi Vyavsayik Parisar, Pandri , Raipur (C.G.)

Appointment of Chief Executive Officer of District Central Cooperative Bank Mydt. Ambikapur in the state of Chhattisgarh

Application for the post of Chief Executive Officer for District Central Cooperative Bank Mydt. Ambikapur in the state of Chhattisgarh are invited from suitably qualified and experienced candidates. The appointment will be made initially for a period of three years on contract/Deputation basis.

Qualification and Experience:

Age: Preferably Not more than 55 years as on **30-09-2016**

Qualification:

The person to be appointed as CEO shall at least be a

Graduate with CAIIB/DBF/Diploma in Cooperative Business Management or equivalent qualification or

Chartered/Cost Accountant, or

Post Graduate degree in any discipline. However, preference would be given to candidates having post graduation degree in Economics/Commerce/ Business Management (Finance/Banking)

Proficiency in Hindi (Hindi as a subject in HSC or above) is essential.

Experience: The person shall have at least eight years work experience at the middle/senior level in the banking sector. Senior/middle level for the purpose shall be taken as the third level (Scale/Cadre) onwards (i.e. excluding the first two levels (Scales/cadres) in the officer cadre), or as the highest two levels (Scales/cadres) below the level of CEO. All Cadre Officer of State Cooperative Banks, who fulfill educational Qualification and having eight years experience will be eligible for CEO.

Preference: The candidate is expected to have experience of managing the controlling office/H.O. of an organisation for at least three year. Also, the candidates should have sound knowledge of banking, activities, treasury management /investment, rural development and functioning of cooperative sector.

Salary and Perquisites : Negotiable.

Number of vacancies: One.

The selected candidates will be posted in the DCCB Ambikapur in the State:

Sl. No	Name of DCCBs	Headquarter	Area of operation
1	Jila Sahkari Kendriya Bank Maryadit, Ambikapur	Ambikapur	Surguja, Korea, Balrampur & Surajpur

Job Responsibilities:

The DCCBs are the middle tier of the three tier Short Term Cooperative Credit Structure (STCCS) of the state comprising State Cooperative Bank as apex bank at state level, District Central Cooperative Banks (DCCBs) at the middle level and Primary Agriculture Credit Societies (PACS)/Large Scale Adivasi Multipurpose Societies (LAMPs) at base level. Normally, the credit requirements of eligible borrowers in the area of operation are met by PACS/LAMPs with borrowings from the DCCBs. Their credit requirements are also met by DCCBs. The CEOs are required to oversee raising of resources including mobilisation of deposits for carrying out banking business at par with Commercial Banks in the DCCBs.

The CEO occupies the key position in the DCCB which is having a cooperative character wherein the Board of Directors are elected as per the State Cooperative Societies Act. The CEO is also member secretary of the Board and convenes Board meetings and prepare agenda items for Board meetings. The CEO will be responsible for managing the business, prepare necessary plan & policies and implement the same for strengthening the bank and the affiliated societies. Besides, as other corporate managers, the CEO will be responsible for corporate governance in the organisation and he/she would directly report to the management of the bank. The CEO has to liaise with Government/State Cooperative Bank/NABARD/RBI etc. and is expected to lead from the front.

Process of Selection:

Applications received shall be screened and shortlisted by a Screening Committee to assess whether they meet the eligibility criteria. The decision of the Screening Committee will be final. Shortlisted Candidates will then be called for further selection process.

The selection process comprises of series of Interviews and/or Group Discussions (GD). The Interview &/or GD will cover topics such as Banking Business, Leadership Qualities, H.R. & Aptitude, knowledge of computers etc. that is expected of a CEO. The details of the venue and date will be made known in due course.

How to apply:

Application form can be downloaded from the website of **The Chhattisgarh Rajya Sahakari Bank Maryadit** i.e. www.cgapexbank.com

Interested candidates may send the application in the prescribed application form **(By post with registered AD)** giving all relevant details with self-attested copy of all testimonials/work experience along with two passport size photographs to the following address:

Managing Director, The Chhattisgarh Rajya Sahkari Bank Maryadit, Head Office, Indira Gandhi Vyavshayik Parisar, Pandri, Raipur, Chhattisgarh, PIN No 492001

Candidates working in Govt/Semi-Govt/Central or State Undertaking/Public sector undertaking will be required to produce No-Objection Certificate (NOC) from the employer, if called for interview.

The last date for receiving application shall be 15-11-2016

Format of Application for the post of CEO of District Central Coop Bank Ambikapur

To

The Managing Director,

The Chhattisgarh Rajya Sahakari Bank Maryadit,

Indira Gandhi Vyavshayik Parisar, Pandri

Raipur, Chhattisgarh

Dear Sir

With reference to the advertisement for the appointment of CEOs , my application is appended below in the prescribed format:

Table - I

Sl. No	Particulars	
I	Personal details of the candidate	
a	Full Name	
b	Date and Place of Birth	
c	Nationality	
d	Languages known	
e	Educational qualification since graduation detailed in table two below	
f	Present and Permanent Address	
g	Email-address and telephone/cell number	
h	Experience including details of current and previous occupation detailed in table three below	
i	Details of the professional achievement	
j	Any other information relevant for the purpose	
II	Relevant relationships	
a	List of relatives if any who are connected with any DCCB in the state	
b	List of entities if any in which he/she is considered as interested	
c	Fund and non-fund facilities if any presently availed by him/her and/or by entities listed in (b) above from any DCCB in the State	
d	Cases, if any, where the candidate or entities listed in (b) above are in default or have been in default in the last five years in respect of credit facilities obtained from the bank or any other bank	

III	Proceedings, if any, against the candidates	
a	If the candidate is a member of a professional association/body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him/her or whether he/she has been barred from the entry into any profession, occupation at any time.	
b	Details of prosecution, if any, pending or commenced or resulting in conviction in the past against the candidates and/or against any of the entities listed in II(b) above for violation of the economic laws and regulations.	
c	Details of criminal prosecution, if any, pending or commenced or resulting in conviction in the last five years against the candidate.	
d	Has the candidate or any of the entities at II(b) above been subject to any investigation at the instance of government department or agency?	
e	Has the candidate at any time been found guilty of violation of rules/regulations/legislative requirements by customs/excise/income tax/ foreign exchange/other revenue authorities, if so give particulars.	
IV	Any other information considered relevant for appointment for the above post.	

Table II- Particular of educational & professional qualification (As on the date of application)

Particulars of educational & professional qualification	Name of the Institute/University	Division	Percentage of marks	Year of passing

Table III- Particular of experience including the present occupation/Job (As on the date of application)

Name of the employer(s)	Designation and rank if any	Period of service		Length of service	Nature of duties performed in detail
		From	To		

Undertaking:

I hereby declare that the above information is to the best of my knowledge and belief true and complete. I understand that in the event of any information being found incorrect and incomplete at any stage or not satisfying the eligibility criteria, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere in the state of Chhattisgarh. I undertake to keep the bank fully informed, as soon as possible, all the events which take place subsequent to my appointment, which are relevant to the information provided above.

I agree that any legal proceeding in respect of any matter/s claims or disputes arising out of this application and /or out of said advertisement can be instituted by me only at Courts/Tribunal/Forum at Raipur only.

I undertake to abide by all the terms and conditions mentioned in the advertisement .

Place:

Date:

Signature:

1. Organisational structure of bank/institution/department

S.N.	Particular	Designation
1.	Head of institution	
2.	2nd rank	
3.	3rd rank	
4.	4th rank	

Format of Certificate for experience (to be given by employer)

It is certified that Mr/Mrs/Miss-----S/o / D/o ----- age -----
has joined the bank/ institution/ organization/ dept. (name to be given) as -----on-----
He/She has served / has been serving the bank/ institution/ organization/ dept as per details given
below:-

Designation

Service Completed
(Year & Month Completed)

Mr./Mrs/Miss-----has been given permission to apply for the
post of Chief Executive Officer in Dist. Central Co-Operative bank Ambikapur in chhattigarh and to
appear in the interview for selection.

Signature:

Name:

Designation:

(of employer, issuing certificate)

Mobile No: