

Group	Animal and Fisheries Resource Department- Government of Bihar
Position Name	Manager (Finance & Account)
Age Qualification (In Years)	50
Salary Per Month (Consolidated)	60000/-
Required Qualification & Experience	<ol style="list-style-type: none"> 1. CA/ICWA/ MBA (Finance) or equivalent degree from any recognized University. 2. Should have minimum 5 years of post qualification experience in finance department in any Govt. Organization /any project funded by state or central Govt. 3. Working knowledge of computer particularly- MS word, MS Excel, MS PowerPoint.
Job Description	<ol style="list-style-type: none"> 1. To prepare and examine the consolidated budget and any revisions thereto; 2. To review and approve the financial progress reports. 3. Preparing sanction orders for approval by the Secretary for release of funds based on a scrutiny of the IUFRR's, Utilization Certificates etc. 4. Authorizing the processing of invoices for 3rd parties. 5. Overseeing that External audits happen for the component in a timely manner; and overseeing the timely submission of external audit reports for the component. The appointment of external auditor will be done by BAPEPS. 6. Handling and resolving component audit issues 7. Looking after, the daily functioning of the SPIU and the support 8. Any other work assigned by State Project Coordinator.

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