

**SARASWAT CO-OPERATIVE BANK LTD.,**

**JOB DESCRIPTION**

<b>PARTICULARS</b>	<b>DETAILS</b>
<b>DESIGNATION</b>	Deputy Manager (Marketing & Operations)
<b>ROLE</b>	Relationship Manager
<b>PROFILE</b>	Relationship Manager is required to assess the creditworthiness of the customer and identify the risk factors. Performs the role of Checker for tasks pertaining to Credit Processing and Credit Appraisal
<b>RESPONSIBILTIES</b>	<b><u>Operations</u></b> <ul style="list-style-type: none"><li>▪ The main focus should be on the credit processing and credit appraisal of new proposals</li><li>▪ Renewals and enhancements</li><li>▪ Evaluating the creditworthiness of potential customers and identifying risk factors.</li><li>▪ Ensuring all loans and lending procedures comply with the Banks regulations.</li><li>▪ Processing of loans as per TAT norms</li><li>▪ Monitoring of the advances portfolio</li><li>▪ Offer better services to the customers</li><li>▪ Sourcing new proposals along with Schematic and third party</li><li>▪ Any other work, as assigned by superiors and falling within the ambit of grade</li></ul>
<b>CTC Range</b>	Rs.6.50 lac to Rs.9.50 lac (depending on experience)
<b>LOCATION</b>	Mumbai, New Delhi

- Name of the position – Manager / Deputy Manager (depending on the years of experience)
- Eligibility criteria – Experience in the BFSI industry and CMA qualified
- CTC p.a. – Range from Rs.6.25 lac to Rs.10.00 lac (depending on experience and present emoluments)
- Job location – Mumbai