

<b>Position</b>	Assistant Manager
<b>Eligibility</b>	Cost Accountant Up to 4-5 year experience
<b>CTC</b>	Up to 5 - 5.5 LPA ( <b>For deserving candidates salary will not be a constraint</b> )
<b>Location</b>	HO-Kolkata (Rajarhat)
<b>Job Description</b>	<p>Payment to Suppliers, Professional, statutory, death Customer Insurance etc. within schedule time</p> <p>Keep update of all accounting entries in the books at daily basis</p> <p>Monthly migrate data from the Accounts software to Tally</p> <p>Posting of member's loan amount into the Tally software</p> <p>Help the auditors during course of audit &amp; HO Branch Reconciliation within stipulated time</p> <p>Timely providing data and workings for GST filling and payment of the same within due date.</p> <p>Income Tax assessment matters, GST Audit preparation and submission with Department within the time frame given by tax assessing dept.</p>
<b>Age</b>	Within 37 Years

<b>Position</b>	Executive/Sr.Executive
<b>Eligibility</b>	Cost Accountant Upto 1 year exeperience
<b>CTC</b>	Upto 4.0- 4.5 LPA ( <b>For deserving candidates salary will not be a constraint</b> )
<b>Location</b>	HO-Kolkata (Rajarhat)
<b>Job Description</b>	
	Payment to Suppliers, Professional, statutory, death Customer Insurance etc. within schedule time
	Keep update of all accounting entries in the books at daily basis
	Monthly migrate data from the Accounts software to Tally
	Posting of member's loan amount into the Tally software
	Help the auditors during course of audit & HO Branch Reconciliation within stipulated time
	Timely providing data and workings for GST filling and payment of the same within due date.
	Income Tax assessment matters, GST Audit preparation and submission with Department within the time frame given by tax assessing dept.
<b>Age</b>	Within 30 Years