

Job Description

Sharp & Tannan Associates

Job title	: Audit Senior
Experience Band	: 0-1 Years
Location	: Vadodara/ Mumbai
Job Type	: Full Time / Regular
Division	: GRC
CTC	: 5 LPA- 9 LPA

About S&TA:

Sharp & Tannan Group stands as a prominent Chartered Accountant firm in India, securing its position among the top 10 accounting firms in the country. With a widespread presence, the firm has 11 offices across India. Internationally, it is affiliated with Ms. Russell Bedford International, a global network comprising 350 offices in over 100 countries and a workforce exceeding 7,500 individuals. The firm's operations encompass four key business verticals: Tax, Consulting, Assurance, and GRC, supported by a diverse team of over 600 resources with multidisciplinary expertise.

For more details visit www.sharpandtannan.com or follow us on LinkedIn at <https://www.linkedin.com/company/sharpandtannan/mycompany/>

To learn about our GRC Division, please visit the following link:
GRC: <https://www.sharpandtannan.com/services/governance-risk-compliance/>

About the role:

To support the fast-growing GRC vertical of Sharp & Tannan Associated, we are seeking for candidates experienced in Internal Audits (IA), Internal Financial Controls (IFC), and Pre-Audits. Daily responsibilities include identifying anomalies in business processes by analyzing data from various ERPs like SAP and Oracle. Proficiency in using spreadsheets for intricate calculations and creating PowerPoint presentations for reporting is essential. Additionally, the role requirement encompasses comprehensive reviews of systems and processes, followed by providing clients with improvement recommendations. This information is communicated through the preparation of internal audit reports, highlighting gaps and incorporating suggested

enhancements. Given that Internal Audits involve on-site work, candidates should be prepared for travel to client locations.

Responsibilities:

Execute fieldwork/testing and reporting of audit issues under the guidance of the team- leader
Understand the relevant business cycles like Procure to Pay, Order to Cash, Hire to Retire, Record to Report & Make to Dispatch. Evaluate the tests to be performed in these business cycles.
Assist the team leader in preparing the opening meeting deck including the data requirement sheet.
Perform & report all exceptions noted in the initial query listing and discuss the same with concerned team leader
Interact with process owners and obtain initial comments and accuracy of data from the process level auditee.
Create an initial query listing of findings & submit the same along with working papers to the concerned team leaders

Candidate requirements:

Experience of Internal audit or IFC testing preferably in a manufacturing setup
Proven expertise in performing complex calculations on spreadsheets. Working knowledge of commands like Pivots & Vlookup
Working knowledge of ERP's , specifically SAP. Like extracting reports out of SAP to Spreadsheets, running variants of reports , etc
Persuasive skills to convince the auditee about the risk & quantum of implication on the findings observed
Obtain actionable inputs from the clients & get them formally documented
Complete the assigned tasks in pre-agreed timelines and submit the output to the team leader
Working knowledge of Powerpoint to create & report initial query listings
Knowledge of Power BI, Tableau or UI Path shall be an added advantage

**Educational
Requirements:**

CMA

**Working at SnTA
offers:**

360 degree exposure in business operations of large sized corporations
Comprehensive skill assessment & tracking of skillsets as you move forward
We are an equal opportunity employer
Opportunity to work within & Outside India
Exposure to SAP including S4 Hana & other leading ERP softwares