

A) Company Name: Engineers India Limited

• B) Job Description –

Engineers India Limited is a premier Engineering Consultancy organization and EPC Contactor executing projects on Lumpsum Turnkey basis. EIL is working under the administrative control of Ministry of Petroleum and Natural Gas (MoP&NG), GOI.

The job profile includes the following roles and responsibilities

1) Handling of Direct & Indirect Tax matters including Corporate Tax, Personal Income Tax, Service Tax, Works Contract Tax, VAT and TDS compliance etc.

2) Finalization of Quarterly/Annual Accounts and compliance to the Accounting Standards and all disclosure norms.

3) Bank & Cash Management.

4) To co-ordinate various Audit's i.e. Statutory Audit, CAG Audit, Internal Audit & Service Tax Audit etc.

5) Debtor's Management with regard to raising of Invoices and realization of Outstanding Fee/ Service Tax/ TDS etc.

6) LSTK Contract Management including accounting, statutory compliance and MIS. The selected candidate shall be placed in the functions stated above by rotation.

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C) Name of the position - Assistant Finance & Accounts Officer.

After Successful completion of their 1yr probation period, candidate will be considered for absorption as Finance and Accounts officer.

D) Eligibility criteria - Fresh candidates of Sept-October, CMA 2024 batch

E) Number of vacancies -06

3 UR, 1 OBC,1 SC, 1 ST

CTC of Assistant Finance & Accounts Officer - 14.18 Lakhs per annum (approx.)

CTC of Finance and Accounts officer - 21.66 Lakhs per annum (approx.)