

**SARASWAT CO-OPERATIVE BANK LTD.,**  
**JOB DESCRIPTION**

<b>PARTICULARS</b>	<b>DETAILS</b>
<b>DESIGNATION</b>	Deputy Manager (Marketing & Operations) - Fresher / CMA Qualified
<b>DEPARTMENT</b>	Treasury Department
<b>PROFILE</b>	Money / FOREX Dealer
<b>RESPONSIBILTIES</b>	<p><b><u>Money Market / Fixed Income Dealer :</u></b></p> <ul style="list-style-type: none"> <li>- Oversee the Bank's Cashflow, maintaining adequate liquidity by formulating funding strategies in accordance with the bank's asset – liability profile.</li> <li>- Undertake Investments with a proper mix of short term and long-term Instruments taking into account Interest rate Risk and Liquidity profile.</li> <li>- Investment and Trading in different Money Market and Debt Instruments viz. Government Securities, Tbills , CDs, CPs, Non SLR Bonds , Units of MF etc. with a aim to enhance the profitability and Interest yield.</li> <li>- Study of Macro Economic Indicators, analysing profile the various PSU, Corporates and Mutual Fund Schemes/ portfolio etc to take the informed Investment decision with objective of mitigating the Interest rate Risk and Credit Risk.</li> <li>- Marketing and Servicing of CSDL account.</li> </ul> <p><b><u>Forex Dealer :</u></b></p> <ul style="list-style-type: none"> <li>- Corporate / Merchant Dealer activity involves quoting to B- category Branches and Various corporate clients FX rates – both spot and forward.</li> <li>- As Inter Bank Dealer cover the Merchant Dealer's Position.</li> <li>- Managing the funding requirements and GAPS.</li> <li>- As Fx Trader run proprietary trading book to take advantage in Exchange rate movements to achieve profit targets.</li> <li>- Exploring Arbitrage opportunity between Money Market and Forex Market.</li> </ul>
<b>CTC Range</b>	Rs.6.00 Lac - Rs.8.00 Lac (depending upon the experience if any)
<b>LOCATION</b>	Fort, Mumbai