



गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड
GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED
(A Govt. of India, Ministry of Defence, Undertaking)
CIN No.: L35111WB1934GOI007891
Regd. & Corporate Office: GRSE Bhavan, 61, Garden Reach Road,
Kolkata – 700024; Website: www.grse.in

Date: 07 Jan 2026

NOTIFICATION FOR CAMPUS RECRUITMENT AT
THE INSTITUTE OF COST ACCOUNTANTS OF INDIA (KOLKATA)
ON 17 JANUARY 2026 (SATURDAY)

- GRSE Ltd. is one of the premier Schedule-A Mini Ratna, Category -I Defence Shipyard (CPSE), effectively contributing to the defence preparedness of the country by building different sophisticated and state-of-the-art warships. The Company intends to recruit officers under permanent category in Assistant Manager (E-1 grade) through campus selection process for the outgoing batch of students from premier institutes like yours.
- Details of post and its requirements are as follows:

| <u>Name of Post (Grade)/ Scale of pay (IDA)</u> | <u>Discipline/ Reservation</u> | <u>Qualitative Requirement</u> | <u>Max. Age (as on 01 Jan 2026)</u> |
|--|---|---|--|
| Assistant Manager (E-1) Rs.40000-3%-140000/- | Finance- 02 posts (UR-1, OBC-NCL-1) | Newly Qualified Cost Management Accountants | 25 years |

- Age relaxation:** Age relaxation for OBC/ PwBD category candidates will be as per the Government Rules/Guidelines.

| | | |
|------------------|----------------|----------------------------|
| OBC-NCL: 3 years | PwBD: 10 years | OBC-NCL and PwBD: 13 years |
|------------------|----------------|----------------------------|

- Schedule:**

| <u>Date</u> | <u>Reporting Time</u> | <u>Venue</u> |
|--------------------|------------------------------|--|
| 17 JANUARY 2026 * | 8.30 AM | The Institute of Cost Accountants of India Kolkata Office: CMA Bhawan, 12 Sudder Street, Kolkata - 700016 |

* Selection process may continue till late evening, if required, may spill over to 18 January 2026.

- Cost to Company (CTC):** In addition to Basic pay, Industrial DA, HRA, other perks (35% of basic pay, CPF, Gratuity etc. are admissible as per the Company's Rules. The present CTC per annum for Assistant Manager (E-1) is **Rs.13.20 Lakhs (approx.)**. In addition to the above CTC, Assistant Managers are entitled for Performance Related Pay (PRP) which is variable and also entitled for hospitalization benefit (for self and dependents), at actuals.

6. **Selection Process:**

- (a) Selection process will comprise of Written test and interview of candidates shortlisted based on performance in the written test.
- (b) No TA will be paid to the candidates for appearing in the selection process
- (c) Pattern of Written Test will be as follows:

| <u>Type of Question</u> | <u>No. of Questions</u> | <u>Marks</u> | <u>Remarks</u> |
|--|-------------------------|--------------|--|
| Part-I: Discipline Knowledge Questions | 60 | 60 | • Duration – 90 minutes • Question paper type – Objective type with Multiple Choices Questions. |
| Part-II: General Management Aptitude Test (Mental Ability, Reasoning, English, Data Analysis, Numerical Ability etc.) | 25 | 25 | |
| TOTAL | 85 | 85 | |

(d) Based on the performance in Written Test, candidates will be shortlisted / called to appear for Interview in the ratio of 1:5 (maximum 5 candidates for each post) as per GRSE Recruitment Policy & Rules.

(e) Candidates appearing for interview have to produce Original & self-attested photocopy of the following documents before interview:

- Govt. issued Photo ID Card (AADHAR Card / Voter Card/ Passport etc.)
- Class 10th Certificate & Marksheet,
- Class 12th Certificate & Marksheet (if applicable)
- CMA Intermediate & Final Certificate & Marksheet
- Caste Certificate in original. (OBC-NCL certificate should be valid as on 01.01.2026 i.e. Certificates issued on and after 01.01.2025), if applicable
- PwBD Certificate issued by Competent Authority, if applicable.

(f) Candidates have to secure minimum 50% marks in each part in the written test. This may be relaxed to 45% for OBC/PwBD candidates. For PwBD candidates, further relaxation of 5% may be granted if required.

(g) Interview will be of 15 marks. The qualifying marks in interview will be 60% (55% for SC/ST/OBC/PwBD along with further relaxation for PwBD up to 5%). The candidates are required to qualify in both written test and interview separately for consideration in final select list.

(h) The final select list will be prepared in order of merit based on the total marks obtained (out of 100 marks) in written test and interview.

(i) Candidates may be subjected to psychometric tests as part of the recruitment process.

7. **Service Agreement Bond:** Candidates joining GRSE in Assistant Manager (Grade-E1) have to execute a Service Agreement Bond to serve the company for 3 years. An amount towards security deposit of 5% of their Basic pay & DA (as applicable at the time of joining) for 3 years which will be

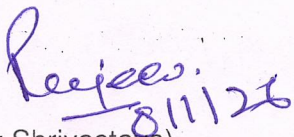
deducted from the monthly pay and will be refunded on the completion of 3 years of service including probation period with normal saving bank interest (SBI rates). Bond value will be deductible amount for 3 years. Present value of the Bond amount is Rs.1.10 Lakhs (based on prevailing DA rate). This deposit will be forfeited if the joinee leaves the company before completion of 3 years and will be liable to pay the balance bond amount.

8. **Reservation:**

- Reservation for OBC / OBC&PWD as applicable has been indicated against each post.
- Persons with Benchmark Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in Rights of Persons with Disabilities Act, 2016 having minimum 40% or more disabilities in the category as the case may be.
- Category (SC/ST/EWS/OBC/PwBD) once declared in the application form will not be allowed to be changed and no benefit of other category will be admissible later on.
- OBC candidates at the time of interview/document verification have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC (Non-Creamy Layer) certificate by the Component Authority should be currently valid.

9. **General Terms and Conditions:**

- Merely getting shortlisted for interview and appearing for the same shall not be deemed as selection.
- Joining of the selected candidate will however depend upon acquiring necessary qualification and medical fitness by Company's Medical Officer.
- If selected, the candidate can be posted to any Unit / Project / location of the company.
- Selection process will be done as per the prevalent rules/ policies of the Company. The decision of GRSE in all matters regarding eligibility, conduct of interview and selection will be final and binding on the candidates and no correspondence will be entertained.
- Management reserves the right to call for any additional documentary evidence in support of education, etc. of the applicants.
- In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith. Hence, candidate must ensure that he/she is absolutely meeting the eligibility criteria and other conditions notified without any deviation.
- Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.
- GRSE reserves the right to fill up all the posts based on suitability or increase / decrease the number of posts to be filled up or cancel any post or even cancel the whole/part process of campus recruitment without assigning any reason.
- Any form of canvassing / influencing will disqualify the candidature.
- Option of Hindi medium shall be given in Interview.
- For any dispute, the Jurisdiction shall be Kolkata.


(Rajeev Shrivastava)
General Manager (HR&A)