



Ref. No.: C-SET/ EOI/ Resource persons

Date: 03.12.2024

### **Expression of Interest for Engagement of Resource persons for C-SET programme**

Expression of Interest (EOI) is invited for engaging experienced and knowledgeable professionals to be the Resource Persons for **CMA Skill Enhancement Training Program (C-SET)** by the Directorate of Career Counselling & Placement, ICMAI, specifically designed for CMA Members and qualified CMAs to further enhance the professional capabilities and increase their employability by preparing them for various entrance exams of Public Sector Undertakings (PSUs), Corporates, and other industries.

#### **Scope of work:**

- To provide targeted coaching and mentoring for CMA members preparing for entrance exams specific to Public Sector Undertakings (PSUs), Corporates, and various other industries. This could involve exam preparation strategies, subject-specific training, practice tests, and time management techniques to ensure success in these competitive exams.
- To deliver training that focus on enhancing the skills of CMAs to stay up-to-date with industry trends, accounting practices, regulations, and emerging technologies.

#### **Key Requirements:**

- **Professional Membership and Academic Credentials:**
  - Member of Institute of Cost Accountants of India (ICMAI), Institute of Chartered Accountants of India (ICAI), or Institute of Company Secretaries of India (ICSI).
  - Master's degree from a recognized University
  - Candidates with a Ph.D. will be given preference
- **Experience:** At least 10 years of post-qualification experience in a relevant field
- **Communication Skills:** Proficiency in English and Hindi communication (verbal and written)

#### **Disqualifications:**

- A resource person shall be de-empanelled and removed from the panel, if he / she:
- a. has suppressed any material information while seeking empanelment
  - b. has acted against the interest of the Institute
  - c. has conducted in a manner which is unbecoming of a selected Resource Person

How to apply: The applicants are requested to submit their resume in the link below:

<https://docs.google.com/forms/d/e/1FAIpQLSfa-fw9-ADSroYUg3P-2fCE6MJs36T4br07yxOyxXEC3GYNJg/viewform>

**Last date of submission of application form: 13.12.2024 upto 11:00 am**

Honorarium: As per the Institute guidelines



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### Terms:

- The Institute may relax any of these guidelines for shortlisting of candidates in deserving cases
- Panel of resource persons will be reviewed every year
- The Institute may discontinue the panel of resource persons at any time without any notice assigning any reason
- Empanelment is not binding on the Institute
- Institute reserves the right to allocate the work among resource persons as per the requirements
- Decision of the Institute is final in all respect.