Profile Offered (Eligible Streams) • Finance & Accounting • Banking Financial Services and Insurance

Finance & Accounting

- Should have strong accounting knowledge.
- Able to explain theoretical concepts & accounting principles.
- Should have proficient communication skills
- Open for 24*7 working Environment.

Banking, Financial Services and Insurance

- Should have Knowledge of Banking, Financial Services and Insurance.
- Data Analysis, Interpretation, Data Review.
- Investigate and make decision.
- Good Analytical skills
- Basic computer skills
- Excel Skills Basic
- Typing speed 25 30 WPM with 90% accuracy.
- Proficient written English skills (Good grammar and vocabulary)
- Good Communication Skills

Voice (Customer Services/ Collections)

- Should possess basic Technical Support/ Network Troubleshooting.
- Should be Comfortable with Customer Service/ Customer Support.
- Should have excellent communication skills on spoken English (Grammar/Pronunciation)
- Open for 24*7 working Environment.

FAQ's:

About Genpact:

- · Presence in 18 countries, with 70 delivery centers.
- · 68000+ employees and Growing with Robust supply chain of talent
- · 800+ Clients with 4700+ Processes
- Education @ Work Management courses from IIM, XLRI, IMT etc. Finance courses like CFA, CPA, Management Accounting etc. Insurance, software, analytics etc.
- · Various online trainings from Harvard Business Publishing.
- Competitive compensation

You can visit www.genpact.com for further information.

- Eligibility Graduate(Final year students)
- Position offered Process Associate
- Openings Lot of openings(Approx. 1000)
- Training period Depends on the profile, but typically training is for 6-8 weeks for most of the profiles. Post successful completion of training, the candidate should be comfortable with signing service agreement for an year.
- Bond There is no bond, however, any employee travelling on foreign assignment needs to sign a bond for 2 years as it involves investment from company.

The hiring activity will start at 10:00 AM and will include the mentioned rounds to complete the hiring procedure

- Round 1 : Group Discussion
- Round 2: TX (Need 15-20 Computers for the same)
- Round 3: VNA(I-Speak)
- Round 4: Managerial Round

Candidates clearing above mentioned will be given <u>conditional offer letter</u> and can join after completion of course <u>subject to clearance of managerial/business line round at the time of joining</u>

Candidates must possess valid Aadhar Card and PAN Card at the time of joining.

Website: www.genpact.com