## Job description in brief of Finance & Accounts department - RINL Ltd.

The Finance & Accounts department believes in developing partnership for maximizing value creation and promotion of mutual benefit. Key partners have been developed and strategic relationship with Banks, Financial Institutions, Customers and Suppliers have been forged.

As on date, the major products/services being delivered by the department are:

- Uninterrupted availability of funds.
- Treasury Management.
- MIS Reports.
- Budget & Budgetary control.
- Cost & cost control.
- Audit & Stock Verification.
- Payments to Employees.
- Techno-economic evaluation of capital expenditure proposals.
- Timely payments to suppliers and contractors and maintain proper record.
- Records of stores and spares.
- Account of sales and realization thereof.
- 2. Job location- Pan India. Prospective employees would be posted in different areas depending on the requirement.
- 3. No. of vacancies 3
- 4. CTC around 10 lakhs per annum

## Eligibility Criteria / Shortlisting Criteria by RINL Ltd.:

- a. Age: Maximum age limit is 27 years and it is relaxed by 3 years for OBC candidates, 5 years for SC/ST Candidates and 10 years for PWD candidates.
- b. Qualification: 60% marks in graduation for General, OBC and EWS category and 50% for SC/ST and PWD candidates.
- c. Candidates have been shortlisted further in the following order of priority:
  - ✓ For Unreserved candidates:
    - i. Rank Holders
    - ii. Both groups 1st attempt & Single sitting
    - iii. Both groups 1<sup>st</sup> attempt
    - iv. Both groups subsequent attempts and so on
  - ✓ In case of OBC, SC/ST category, order of priority/ standards for shortlisting shall be relaxed based on the availability of the candidates & in order to get the desired number of candidates for Interview.