

JD TEMPLATE

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|---------------|--------|
| Plant / RO | AKURDI |
| Level / Grade | L3 |
| Designation | |

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|--------------------|---------|
| BU / Dept | FINANCE |
| Job Role/ Function | Costing |

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|---|---------------------------------|---|--|------------------|
| 1 | Educational Qualification | Necessary: | ICWA, Preferably Engineering qualification | |
| | | Preferred: | | |
| 2 | Age | Minimum: | Maximum: 30 Yrs | |
| 3 | Reporting | | Report to (Designation) | No. of Reportees |
| | | Direct Reporting | Divisional Manager - Finance | |
| | | Indirect Reporting (if any) | | |
| 4 | Experience | Minimum: 2 Yrs | Maximum: 4 Yrs | |
| | | Industry Specifications: Manufacturing | | |
| | | Preferred Exposure: SAP | | |
| | | Current CTC Limit: | | |
| 5 | Job Responsibilities | 1. Own the process of subcontracting Rate Calculation - Chakan Plant & Waluj/PTN Spares 2. Price determination and updation for Export / DOM 2wh,3wh & PBK 2.1 Price approval Note preparation 2.2 Price updation in SAP & validation of updated prices 2.3 Price Circulars preparations for all market 3. Audit Support (Internal/External) for Export & Domestic prices 4. Debit / Credit Notes - Preparation & Control 5. Maintaining history of price changes 6. Purchase order release in SAP for IB & Marketing expenses 7. Price updation on Govt. portal (Whole sale price Index) 8. Updation of OE/Factory Parts Chargeable Rates' to Customer for Offloaded Assembly/ Spares Packing Material 9. Create Preliminary Cost Estimates for Product Cost Collectors (Vehicles/Engine/Inhouse parts) 10. KTM Rate updation of R&D for Parts to be sent to KTM on chargeable basis | | |
| 6 | Competency Requirements | Technical/ Functional: Knowledge of Costing in Manufacturing sector or exposure to plant costing. Understanding of cost center concept & exposure to SAP. | | |
| | | Behavioral: Interacting across all functions for minimising interface losses. Ability to work in a team. | | |
| 7 | Interface | | Internal | External |
| | | Direct Interface | All functions | |
| | | Indirect Interface | | |
| 8 | Any other specific requirements | | | |