



Job Description: Record to Reports

Experience in General Accounting knowledge, general ledger, Invoicing, Journal entries, forecasting, R2R required

- ✓ Candidate should have thorough understanding of end to end knowledge of accounting flows.
AP Invoice Processing
- ✓ Intercompany reconciliation
- ✓ Query management
- ✓ Coordinate with internal teams for resolutions
- ✓ Should participate/drive client's meetings and resolve queries
- ✓ Participate in special projects
- ✓ Month End Reporting
- ✓ Candidate should have good understanding of end-to-end knowledge of accounting flows.
Good analytical and organizational skills
- ✓ Eager to understand the operations behind the numbers
- ✓ Excellent interpersonal and communication skills (interaction with multiple stakeholders)
- ✓ Pragmatic approach to build reporting in complex environment
- ✓ Dedication & commitment towards completion of month close activities

Should have excellent excel knowledge.

- ✓ Controller ship in P&L management
- ✓ Cost accounting
- ✓ Forecasting
- ✓ Reconciliation (along with accurate presentation of risk and buffer position per account.)
- ✓ Narration and advisory based on above findings to client with recommendations on management of balance sheet cushion or risk

Shift: Flexible for Night shift

CTC will be 5.5Lpa.