

TENDER DOCUMENTS

GUJARAT STATE WAREHOUSING CORPORATION

GANDHINAGAR



Name of Work:- Internal Audit services of GSWC for 1(one) year 2023-24

Account Officer

Gujarat State Warehousing Corporation

Shanti Sadan Estate, Opp. Dinbai Tower, Mirzapur Road,

Ahmedabad-380001.

Email:aogswc@yahoo.co.in

Details about Tender

| | |
|--------------------------------------|---|
| Department Name | Account Officer - Gujarat State Ware housing Corporation-Gandhinagar |
| Circle/ Division | Account Officer - Gujarat State Ware housing Corporation-Gandhinagar |
| IFB No. | Tender Notice No.NIT (13)2023-2024 |
| Name of Project | Name of work: Internal Audit services of GSWC for1(one)year |
| Name of Work | Name of work: Internal Audit services of GSWC for1(one)year |
| Estimate Contract Value (ECV) | Rs. 6,00,000.00 |
| Period of Completion (in Months) | 6(Six) Months |
| Bidding Type | Open |
| Tender Currency Type | Single |
| Tender Currency Settings | Indian Rupee |
| Joint Venture | Not Applicable |
| Rebate | Not Applicable |
| Sector Category | State Governments |
| Form of Contract | Works |
| Product Category | Miscellaneous Services |
| AMOUNT DETAILS : | |
| Bid Document Fee | Rs. 1062.00 |
| Bid Document Fee Payable To : | Gujarat State Ware housing Corporation |
| Bid Security/ EMD (INR) | Rs.6,000.00 |
| Bid Security/ EMD In Favour Of | Gujarat State Ware housing Corporation |
| TENDER DATES : | |
| Bid Document Downloading Start Date | Dt.16/03/2024 Hrs11.00 |
| Bid Document Downloading End Date | Dt. 26/03/2024 Hrs.16:00 |
| Pre Bid Meeting | Not Applicable |
| Last Date & Time for Receipt of Bids | Dt. 26/03/2024 Hrs.18:00 |
| Bid Validity Period | 120 Days No modification and withdrawal of offered shall be allowed after the last date and time of submission of online tender |
| Remarks | Submission In electronic format only through online by scanning and Then the technical bid along with EMD should be sent in hardcopy through R.P.A.D. and Speed post so as to reach the office of Tender Inviting Authority up to 01/04/2024 during office hrs.10:00 To 18:00 Hrs. Account Officer Gujarat State Ware Housing Corporation , Kuber Bhavan,Sector- 10 A , Opp-Karmayogi Bhavan Gandhinagar -382010 Telephone Nos.:079-25503502/3/4 |
| Bid Opening Date (Primilnary Stage) | 02/04/2024 at 11:00 hrs.(if possible) |
| OTHER DETAILS : | |
| Officer Inviting Bids | Account Officer - Gujarat State Ware housing Corporation-Gandhinagar |
| Bid Opening Authority | Account Officer - Gujarat State Ware housing Corporation-Gandhinagar |
| Address : | Account Officer - Gujarat State Ware housing Corporation-Gandhinagar Kuber Bhavan,Sector- 10 A , Opp-Karmayogi Bhavan Gandhinagar -382010 |

- Bidders have to submit Technical bid as well as Price bid in Electronic format only on above mentioned website till the Date & time shown above.
- Offers in physical form will not be accepted in any case.

Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificates (Class-III) as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact (n) code solutions a division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India.

All bids should be digitally signed, for details regarding digital signature certificate and related training involved the below mentioned address should be contacted

(n) Code Solutions A Division of GNFC Ltd.
301,GNFC Info tower, Bodakdev,
Ahmedabad – 380 054 (India)
Tel: +91 26857816/17/18
Fax: +91 79 26857321
E-mail:nprocure@anvfo.net
Mobile: 93270 84190, 98985 89652

Other Terms & Conditions as per detailed tender documents

Eligibility: Further Details of these tender areas per under:

1.0 Name of work: Internal Audit services of GSWC for1(one)year

2.0 Downloading Tender Document:

2.1 Bid documents will be available on web site up to Date shown above.

2.2 Agency wishes to participate in this tender will have to register on web site <https://nprocure.com>

3.0 Digital Certificate :

3.1 Agency who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate (Class II) as per Information Technology Act-2000 using which they can sign their electronic bids. Agency can procure the same from any of the license certifying authority of India or can contact (n) code solutions – a division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India.

3.2 All bids should be digitally signed, for details regarding digital signature certificate and related training involved the below mentioned address should be contacted:

(n) Code Solutions A Division of GNFC Ltd.

301, GNFC Info tower, Bodakdev,
Ahmedabad – 380 054 (India)

Tel: +91 26857816/17/18

Fax: +91 79 26857321 Mobile: 93270 84190, 98985 89652 E-mail:nprocure@anvfo.net

3.3 Agency who already has a valid Digital certificate need not procure a new Digital certificate.

5.0 Online Submission of Tender

5.1 Agency can prepared and edit their offers number of times before tender submission date and time. After tender submission date and time, Agency cannot edit their submitted offer in any case. No written or on line request in this regard shall be granted.

- 5.2 Tenderer shall submit their of Tenders in electronic format on above mentioned web site and date shown above after digitally Signing the same.
- 5.3 Offers submitted without digitally signature will not be accepted.
- 5.4 Offers in physical form will not be accepted.
- 6.1 Tender Fee: Rs.**1062.00** by Demand Draft in favors of “**Gujarat State Ware housing Corporation**”, payable at Ahmedabad from any Nationalized/ Scheduled Bank except Co-operative Bank. Demand Draft issued after the last date of submission of Bids will not be considered or accepted.
- 6.2 EMD: Rs.**6,000.00** in the form of FDR in favour of “**Gujarat State Ware housing Corporation**” from any Nationalized / Scheduled Bank except Co-operative Bank. FDR issued after the last date of submission of tender will not be considered as valid or accepted in any case.
- 6.3 Other Documents required to be submit: As per Special conditions
- 6.4 Tender has to submit the documents as said in 6.4 above and no other condition in any form shall be considered at all, at the time of evaluation of the tender i.e. the Tender shall have to submit unconditional offer without differing from any of the tender condition.

7.0 Opening of Tender:

- 7.1 Tenders will be open on Date & time shown in office of the Account Officer - Gujarat State Ware housing Corporation- Gandhinagar.
- 7.2 Intending Agency or their representative who wish to remain present at Account Officer - Gujarat State Ware housing Corporation- Gandhinagar premises at the time of tender opening can do so.

8.0 Contacting Officer:

- 8.1 Further details / clarification of any required will be available from Account Officer - Gujarat State Ware housing Corporation- Gandhinagar
- 8.2 In case Tenderer needs any clarification / assistance or if training required for participating in online tender, they can contact at following office.

(n) Code solutions A Division of GNFC Ltd.

301, GNFC Info tower, Bodakdev,
Ahmedabad – 380 054 (India)
Tel: +91 26857816/17/18
Fax: +91 79 26857321
E-mail: nprocure@anvfo.net
Mobile: 93270 84190, 98985 89652

ABOUT US

STORAGE ACTIVITY

Initially Corporation started functioning with storage capacity of 930 MTs inherited by it at three centers viz. Derol, Unjha and Bodeli. As on 01-02-2015 the scenario has changed and Corporation is functioning at 42Centres having godowns of 1,70,311 MTs storage capacity out of which own constructed capacity is of 1,45,056 MTs.

Services

GSWC scientifically store and preserve Agricultural Produce such as Food grains, Pulses, Seeds, Spices, Cotton bales, and Industrial Materials such as Cement, Fertilizers, Chemicals, Plastic Granules and other Notified Commodities.

We Act as Facilitator in Agriculture Business for farmers. Depositors can avail credit from Banks by pledging Warehouse Receipt issued by us.

All warehouses have Insurance Cover against Burglary, Riot, Strike, Act of Terrorism and Fire. We also provide Handling & Transportation facility to Depositors through our approved contractors on their request. We also provide importers storage facility in Custom Bonded Warehouses. This enables Importers to defer custom duty payment.

Services of scientific storage are available to anyone.. We store even a single bag of any commodity.

We have created facility of ICD / CFS for Importers and Exporters.

General Instruction to the Bidders

1. Sub-contracting is not allowed.
2. The award of the contract shall be on lump sum bid offer on yearly basis.
3. GSWC reserves the right to reject any or all the bids without assigning any reason.
4. Bidders shall submit Hard copies of PQ related document through RPAD.
5. Bidders minimum mandatory eligibility criteria and evaluation grid for Pre-qualification of bidder is attached. Only those Bidders whose Bids are found responsive in terms hereof and meets the minimum mandatory eligibility criteria specified in tender shall qualify. Bidders, whose Bid do not meet the aforesaid minimum mandatory eligibility criteria shall be considered as disqualified. The Financial Bids of only those bidders who qualify in the Technical Bid evaluation shall be opened for selecting the Preferred Bidder. The Technical Bid would be evaluated based on the criteria set forth in the Award Criteria. If required, the highest combined marks and ranked H-1 bidders shall be called for discussion and negotiation. If contracting authority is convinced about the reasonability of the consultancy fees, the Letter of Acceptance shall be given to the H-1 bidder.
6. Bidders shall submit Technical Bids Annexure-I with Tender Fee, EMD, Certificate of registration of their firms, details of similar works done, CV of CA/CMA or Inter CA/ CMA Personnel. The person who is to be deployed shall have to give assurance of his exclusive availability for this work for required time limit. All the documents should be scanned on-line and hard copies to be submitted through RPAD only within 5 days of last date of submission of tender.
7. The Technical Bid without Tender Fee or EMD shall not be considered as valid and the financial bid shall not be opened.
8. Lump sum fees should be quoted in Financial Bid as per Annexure- II.
9. The consultancy fees shall be quoted in figures as well as in words. The fees quoted in words shall be considered as final in case of discrepancy in words and figure.

10. The bidder whose tender is accepted, shall have to submit Security Deposit in prescribed time and shall have to sign the agreement in prescribed time limit, otherwise his EMD shall be forfeited and he will be blacklisted for GSWC service.
11. Work order shall be issued to the successful bidder and the actual services as per Scope of Works shall start within a week.
12. Tender fee for this work is Rs.1062/- (Rupees One Thousand Sixty two only) which is to be paid in form of Demand Draft (D.D.) of Nationalized/Scheduled bank only in favour of "Gujarat State Warehousing Corporation" payable at Gandhinagar. The Bid shall be summarily rejected, if it is not accompanied by the tender fee.
13. A Bidder is required to deposit, along with its Bid, a bid security equivalent to an amount of Rs.6,000/- (Rupees Fifty Thousand only) as EMD for this work in favour of "Gujarat State Warehousing Corporation" payable at Gandhinagar in form of fixed deposit (FDR) of Nationalized/Scheduled bank only valid for one year, which is refundable not later than 180 (one hundred eighty) days from the date of completion of contract. The Bid shall be summarily rejected, if it is not accompanied by the Bid Security.
14. Submission of Tender Fee and EMD shall be made in original during office hours within 5 (Five) days from the last date of opening of the tender in the office of the GSWC, Gandhinagar through R.P.A.D./speed post only. The exemption certificates of EMD will not be considered. The EMD are to be paid as per provisions of tender document. Submission of Tender Fee, EMD & Other Required Documents / Pre Qualifications Documents shall be submitted online (documents shall have to be scanned & put up online). If physical submission of Tender Fee & EMD are not received in time as shown in bid documents, the bidder will be banned for submitting tenders of GSWC in future and recommend the appropriated authority to cancel the irregistration and cancelling tendering code. The documents related to Pre-Qualification and other Required Documents shall be submitted online on www.nprocure.com for evaluation. Hard copies of documents in this regards shall not be accepted by GSWC. In case of any document, required as per the PQ Criteria, is not uploaded online, it shall be considered as "Document Not Submitted" and evaluation shall be carried out accordingly. In such case, the bidder will not be asked to provide such document subsequently.

Remarks:-Tenderer shall submit their offer in electronic format on website, after digitally signing the same. Offers which are not digitally signed will not be accepted. No offer in physical form will be accepted and any such offer if received by GSWC, Gandhinagar will be outright rejected.

15. Award criteria

The selection process, based on Combined Quality Cum Cost Based System (CQCCBS) consists of two bid system.

The fees will be on the lump sum basis, keeping the fact that this is a lump sum bid offer Contract and is neither fee-based nor on level of effort nor time-based upon employment of tenderer's personnel.

Combined Quality Cum Cost Based selection(CQCCBS) method of selection of consultants

A. Evaluation of Financial proposals: After completion of technical evaluation, the bidders who have been found qualified under all parameters of the eligibility criteria set out for evaluation of Technical proposals will be considered technically qualified. The Financial proposals of the technically qualified bidders will be opened and contract shall be awarded by following the below

B. Mentioned procedure:

The evaluation of bids shall be carried out by the GSWC adopting Combined Quality-cum-Cost Based Selection (CQCCBS) on highest points basis. Under CQCCBS, the technical proposals will be allotted weightage of 80% and the financial proposals will be allotted weightages of 20%. The proposal with the lowest cost may be given a financial score of 100 and other proposals shall be given financial scores that are inversely proportional to their prices. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up.

C. Highest points basis: On the basis of the combined weighted score for quality and cost, the bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 and so on.

D. The proposal securing the highest combined marks and ranked H-1 shall be recommended for award of contract.

As an example, the following procedure will be followed. In a particular case of selection of bidder, it was decided to have minimum qualifying marks for technical bids as 80 and the weightage of the technical all bids and financial bids was kept as 80:20. In response to the tender, 3 proposals, A, B & C were received.

The client awarded them 80, 85 and 90 marks respectively. The minimum qualifying marks were 80. All the 3 proposals were, therefore, found technically suitable and their financial proposals were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial proposals and evaluated the quoted prices as under:

Evaluated cost of the proposal:-

A- Rs.120.

B-Rs.110.

C-Rs.100.

Using the formula LEC / EC , where LEC stands for lowest evaluated cost and EC stands for evaluated cost, the committee gave them the following points for financial proposals:-

A: $100 / 120 = 83$ points

B: $100/100= 100$ points

C: $100/110= 91$ points

In the combined devaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:-

Proposal A: $80 \times 0.80 + 83 \times 0.20 = 80.60$ points.

Proposal B: $85 \times 0.80 + 100 \times 0.20 = 88.00$ points

Proposal C: $90 \times 0.80 + 91 \times 0.20 = 90.20$ points.

The three proposals in the combined technical and financial evaluation were ranked as under:-

Proposal A: 80.60 points: H3

Proposal B: 88.00 points: H2

Proposal C: 90.20 points: H1

Proposal C at the evaluated cost of Rs.110/- will, therefore, be declared as successful and recommended for approval, to the competent authority.

16. The firm should have sufficient experience of Works Accounts and exposure to Tally System of Accounts a part from general professional experience.

17. The firm should have experience of Audit of Board/Corporation.

Account Officer
GSWC, Gandhinagar

Minimum mandatory eligibility criteria

Minimum mandatory eligibility criteria for pre –qualification are as under;

1. The bidder must be a firm of Chartered Accountant or Cost Accountant, involved in rendering same services with minimum of 5 (Five) years of experience. A proof in this regard is required to be attached.
2. The bidder must have Average Annual financial turnover during the last 3 years, ending 31st March 2023 should be at least Rs.25 Lacs (Rupees twenty five Lakhs only).
3. The bidder must have similar experience of 3 (Three) internal audit assignments of Government Department/Board/Corporation in last 5 financial years proceeding the current year. Experience of Account will not be considered for this purpose.
4. The Bidder must have on its pay roll at least:
 - a) 02(Two) Number of Key Experts such as CA/FCA/FCMA/ACA/ACMA (including partner/s) having 5 years experience in relevant field.
 - b) 03 (Two) Number of Key Experts such as MBA/Inter CA/ inter CMA/ M.Com having 5 years' experience in relevant field
5. The bidder's Firm shall not black listed and debarred by Government, Semi Government, Boards and Corporations at the time of submission of tender. From last three years, The firm has not under liquidation, court receivership or similar proceedings, neither failed to perform on any agreement nor was expelled from any project or agreement, nor any agreement terminated for any breach, no contracts with the state/central government that are in arbitration, not taken any penal action by ICAI or ICAI (Cost). Self-attested confirmation in this regard should be submitted as per attached Annexure-IV.
6. The bidder's firm must have at least one functional office in Gandhinagar/ Ahmedabad in operation for the preceding at least three (3) years from the date of the submission of the tender.

Note:

- Minimum mandatory eligibility criteria mention about from serial no. 1 to 6 are mandatory. Agency not fulfilling any of the above mention qualification criteria shall be disqualified.
- Each year of internal audit assignment should be considered as separate assignment while counting 3 (three) audit experience of the firm.
- Scanned copies and Hard copies of each document are required to be submitted for the purpose of evaluation of pre-qualification criteria. Bidder should, in their own interest, furnish complete documentary evidence in support of the legal status of the firm, copies of work orders, work completion certificates, Key personnel bio-data degree certificate work experience, and Balance Sheets and Profit and Loss accounts statement audited by Chartered Accountant in support of their eligibility.

Evaluation Grid for Technical Bid

Annexure-I

| Sr. No | Detailed Evaluation Criteria | Marks | Remarks |
|---------------|---|--------------|--|
| [1] | Financial strength | | |
| | Average Annual financial turnover of last 3 years ended on FY 2022-23 should be at least Rs. 15 Lacs | 10 | I. 80%marks for minimum eligibility criteria II. 100% marks for twice the minimum eligibility criteria or more |
| | Turnover for more than Rs. 40 lacs. | 15 | III. In between(I)&(II)it will be on pro-Rata basis |
| | Total of criteria[1] | 25 | |
| [2] | Experience in similar class of work | | |
| | Experience of internal audit of at least 5 (Five) Government Department/ Board / Corporation in last 5 financial years preceding the current year | 25 | I. 80% marks for 3years' experience with minimum eligibility criteria II. 100% marks for 5 years' experience with minimum eligibility criteria III. In between (I) & (II) it will be on pro-rata basis |
| | Total of criteria[2] | 25 | |
| [3] | Personnel and Establishment | | |
| | No.of CA/FCA/FCMA/ACA/ACMA (including Partners) | 10 | I. 100% marks for minimum eligibility criteria with 5 years' experience in relevant field for at least 2 personnel. |
| | No.of CA/MBA/Inter CA/inter CMA/M.Com (including Article Clerks) | 10 | I. 100% marks for minimum eligibility criteria with 5 years' experience in relevant field |
| | Total of criteria[3] | 20 | |

| [4] | Standing of Organization | | |
|-----|--|------------|--|
| | Firm of Chartered Accountant or Cost Accountant with minimum of 5(Five) years of establishment | 10 | I. 100% marks for minimum eligibility criteria |
| | Having audit experience to work with Govt./corporation bodies since last 3 years | 10 | |
| | No black listed and debarred, liquidation, court receivership, neither failed to perform on any agreement nor was expelled from any project or agreement, nor any agreement terminated for any breach, no contracts with the state/central government that are in arbitration, not taken any penal action by ICAI or ICAI (Cost) | 5 | |
| | One functional office in Gandhinagar/Ahmedabad in operation for the preceding at Five (5)years | 5 | |
| | Totalofcriteria[4] | 30 | |
| | Gross total of criteria [1]+[2]+[3]+[4] | 100 | |

Note: Only Tenders with average scores of 80 points to qualify for the financial evaluation.

Scope of work

Auditing of GSWC, Head Office

1. Audit of Books of Accounts along with related vouchers Head Office and Field offices (Balance Sheet Ledger, Profit & Loss Ledger, Cash Book, Bank Books and all Subsidiary Registers of expense & Income of Head Office as well as Field Office for the Year 2023-24.
2. Checking and Verification of Stock, Cash , Imprest Advances , Staff Loan, Title Deeds of Fixed Assets, Business Contracts, Insurance Premium and its claims, Income of Warehouse Charges and others, all types of expenses, All Provisions, Entries of Depreciation, TDS A/c., Income Tax/ GST Returns and Challan and Ledger posting of all accounts.
3. Compliance of Audit Peras, Audit Remarks of Statutory Auditor and Comptroller & Auditor General for the accounts of reporting year and past years.
4. To give Guidelines/Suggestions for computerizing our Accounts at field offices.
5. Reconciliation works of Sundry Debtors & Sundry Creditor's account with the internal records of various branches of H.O.
6. To check Bank Reconciliation Statements of our various accounts with Bank Ledger & Bank Balance Certificate.
7. To give compliance Certificates & Audit Report for the year 2023-24.
8. To give suitable guidance for preparing Assets Register, Land Register and Dead Stock Articles Register and tally it with Books of A/c.
9. Physical Verification for the stock stored in the godowns at various centers and also P.V. of Fixed Assets.
10. To check compliance of various tax like PF, IT, GST, TDS, PT etc..
11. To give Flash Report to our Board of Directors every Three Months, if required.
12. To give compliance certificate and Audit Report for the year 2023-24.

Physical Verification of GSWC Field Office (42 Nos.) on yearly basis:

1. Internal Audit Works of our Books of Accounts on yearly basis along with Vouchers of our field offices.
2. Checking & Verification of Cash, Imprest Advances, Fixed Assets, Business Contracts, Insurance Premium claims, Income & Expenses etc.
3. Checking of Warehouse Charges bill as per Warehouse Receipt, Amount Deposited in Bank by Warehouse Manager with calculation as per schedule and within the time limit.
4. Physical Verification for the Stock stored in our godowns with stock register and warehouse receipt and reconciled with our Head Office Records.

Account Officer
GSWC, Gandhinagar

Annexure-II

(Information in the below mentioned format to be filed on line on N procure portal and further, hard copy of the same along with necessary documents as per Annexure-V is to be sent physically)

FORMAT FOR TECHNICAL PROPOSAL

A technical proposal for internal audit work of ----- GSWC:

1. Name of the Firm: _____

2. Registered address of Head office and Date of Establishment:

3. Address of Branch Offices: _____ Date of establishment _____

a. _____

b. _____

c. _____

4. P.F. Registration No. of the firm: _____

5. (a) Professional Tax Registration No: _____

(b) GST registration no : _____

6. Total receipt of Audit & Attestation work (as per Income & Expenditure A/c, Balance sheet attached-audited/provisional & certified along with IT return)

| Year | Turnover of the Firm |
|---------|----------------------|
| 2020-21 | |
| 2021-22 | |
| 2022-23 | |

7. Details of CAs as proprietor, partners or Paid CAs.

| Sr. No. | Name | Designation | Qualification | Age | Experience | Date of Joining |
|---------|------|-------------|---------------|-----|------------|-----------------|
| | | | | | | |
| | | | | | | |

8. Details of other audit Staff. (articled and audit clerk will not be considered as staff)

| Sr. No. | Name | Designation | Qualification | Age | Experience | Date of Joining |
|---------|------|-------------|---------------|-----|------------|-----------------|
| | | | | | | |
| | | | | | | |

9. Experience General: _____ Years (From the date of Registration of firm)

10. Experience Government Audit: _____ Years

11. List of Major Government Audits (Last three years- 2020-21, 2021-22, 2022-23):

| Sr. No. | Name of the Department | Nature of Work | Year of allotment |
|---------|------------------------|----------------|-------------------|
| | | | |
| | | | |

Certificates

I/We undersigned hereby certify that all the information mentioned above is true and correct.

Date:
Seal of Office/ firm Proprietor/partner

Sign:
Name & Designation:
Designation:

Financial Bid

Annexure-III

Subject:-Internal Audit related services of GSWC for 1(one) year

The Consultancy services are for Internal Audit of books of accounts located at Head Office and all the 42 Field Offices located across Gujarat for the FY 2023-2024. In case of addition of field offices over and above the 42 nos. as noted above, internal audit fees will be paid on pro rata basis on every increase in rented field offices.

We, the under signed offer to provide the services as mentioned in tender. Our financial proposal is as under. We offer our net consultancy fee with all taxes, TA/DA but excluding Goods & Service Tax would be:

| Sr. No. | Fees for services | Lump sum Fee for one year Including all taxes |
|---------|--|---|
| 1 | Internal Audit of GSWC Head Office for 1 (one) year by employing: (1) at least 2(Two)CA/ACA/ACMA/ FCA/ FCMA, and (2) at least 2 (two) inter CA/inter CMA/M.Com. | |
| 2 | Internal Audit of GSWC owned 42 nos. Field Offices for 1 (one) year by employing: (1) at least 2(two)ACA/ACMA/ FCA/ FCMA, and (2) at least 2 (two) inter CA/inter CMA/M.Com. | |
| | Total Yearly Fees (with all taxes, TA/DA but excluding Goods & Service Tax): | |

Date:

Authorized Signatory
(Stamp)

Annexure – IV

Information Sheet

- Contract Title : Consultancy for Internal Audit Work and Statutory Compliances related services of GSWC for1 (one)year
- Location : Hon. M.D., GUJARAT STATE WAREHOUSING CORPORATION,
Opp. Karmayogi Bhavan, Sector-10a, Gandhinagar.
Email: aogswc@yahoo.co.in.
- Contracting Authority : Account Officer
GUJARAT STATE WAREHOUSING CORPORATION,
Opp. KarmayogiBhavan, Sector-10a, Gandhinagar.
- Last date of submission of bids : **01-03-2024,15.00Hrs**
- Tender Fee : Rs.1062/- as Demand Draft in the name of“Gujarat State Warehousing Corporation”, Gandhinagar.
- Earnest Money Deposit : Rs.6,000/-D.D/FDR in the name of“Gujarat State Warehousing Corporation”,Gandhinagar.

Annexure-V

Format of Self attested confirmation

TO BE SWORN ON WHITE PAPER

*I.....am the *Director / Proprietor /Partner of (Mention name of firm/company and its complete address) do here by solemnly affirm and declare as under:-

1. That our Firm/company i.e(mention name of *firm/company) Is registered vide Registration No.....under the provisions of (mention the name of the Act).
2. That our Firm/company i.e(mention name of *firm/company) Has applied in response to the tender for Preparation of Accounts and Statutory Compliances related services of GSWC for 1(one) year.
3. That(mention name of firm/company) is eligible to submit the aforesaid Proposals it is not under liquidation, court receivership or similar proceedings, not taken any penal action by ICAI or ICAI (Cost).
4. That.....(mention name of firm/company) has not been barred and/or black listed by the Central Government/State Government/or any Government under taking at the time of submission of bid.
5. That (mention name of firm/company) has, during the last three years, neither failed to perform any agreement nor was expelled from any project or agreement nor any agreement terminated for any breach by the applicant.
6. That.....(mention name of firm/company) has, during the last three years, no penal action has been taken against the firm by ICAI or ICAI (Cost) for any reason.
7. That.....(mention name of firm/company) has no contract with the state/central government that are in arbitration.*(In case some contract(s) are in arbitration give the details of such contract in a schedule to be attached with this affidavit)*

DEPONENT

VERIFICATION

*I/we..... the above named deponent do hereby verify that the contents of the aforesaid paragraphs 1 to 6 are true and correct to the best of *my/our knowledge and belief and nothing is concealed there from.

Verified at..... (place) this.....Day of.....2022.

DEPONENT

Note: Deponent will be the authorized signatory of the applicant.