

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	09-05-2023 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	09-05-2023 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Steel
Department Name/विभाग का नाम	Steel Authority Of India Limited
Organisation Name/संगठन का नाम	Rourkela Steel Plant
Office Name/कार्यालय का नाम	Materials Management Purchase
Item Category/मद केटगरी	Custom Bid for Services - Physical Verification of MM Stores Inventory Stores Spare lying at Main Stores and sub Stores of MM Dept
Contract Period/अनुबंध अवधि	2 Year(s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
ITC available to buyer/क्रिता के लिए उपलब्ध आईटीसी	Yes
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

**Bid Details/बिड विवरण**

**Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है**

Yes

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता

No

**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता

No

**Splitting/विभाजन**

Bid splitting not applied./बोली विभाजन लागू नहीं किया गया

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन

Yes

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

2. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:**[1681797676.pdf](#)

**Service Level Agreement (SLA):**[1681797679.pdf](#)

**Payment Terms:**[1681797683.pdf](#)

**GEM Availability Report ( GAR):**[1681797284.pdf](#)

**Custom Bid For Services - Physical Verification Of MM Stores Inventory Stores Spare**

## Lying At Main Stores And Sub Stores Of MM Dept ( 1 )

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Physical Verification of MM Stores Inventory Stores Spare lying at Main Stores and sub Stores of MM Dept
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)/एडऑन</b>	

### Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट
100%	100%

### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Basanta Kumar Chowdhury	769011,OFFICE OF GM I/C (STORES & INSPECTION), CENTRAL STORES, SAIL ROURKELA STEEL PLANT	1	N/A

### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

#### 1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

#### **Physical verification of MM Stores(Inventory)**

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## **SPECIAL TERMS AND CONDITION:**

**(i)** Physical verification of MM Stores(Inventory)(stores & spares) lying at Main stores and sub stores of MM department with reference to Book Stock and Report discrepancies, if any. Verifications to be done jointly with the concerned Store Keepers of MM department. This indent is for two years. Physical Verification to start within 15(Fifteen) days of finalisation of contract and to be completed after 02 years.

For this Verification job, the agency has to deploy experienced persons in order to have effective Internal Control system of RSP. All confidentialities of data pertaining to this job must be maintained by the vendor.

**(ii)** This is a regular nature job, hence needs to be carried out on regular basis throughout the tenure of the contract.

**(iii)** For this job, firm has to engage at least 4(four) own employees on regular basis for 24 months.

**(iv)** Firm has to submit the physical verification report on monthly basis. In case any discrepancy found during the physical verification, the firm may intimate the same within 15 days to the concerned department. DGM/GM(F&A)SV of SAIL-RSP.

**(v)** PC and Stationeries will be provided by Stock verification(SV) Section. All information/data pertaining to stores location, Electronic bin cards, Class-wise classification etc. will also be provided by SV section. However printing of

inventory sheets shall be done by the agency through our SAP system for which T\_code access will be given by C&I Dept. Printed copy inventory sheets will also be provided by SV section.

**(vi)** Co-ordination with MM(Stores) officials and store keepers, for smooth progress of the job, is the responsibility of the agency.

**(vii)** Vehicle will NOT be provided by RSP for movement inside/outside the Plant. The agency has to arrange its own transport for which necessary payment will be a part of the rate contract.

**(viii)** During the course of job, for any clarifications, our SV section to be contacted.

**(ix)** Subject to satisfactory performance, The contract may be extended for further one year with same rate, terms and conditions at the discretion of RSP,

**(x)** Payment: 100% progressive payment within Thirty days of submission of bill on monthly basis after deduction of SD @10% of bill amount. The same SD amount will be refunded after successful completion of the contract.

**(xi)** The job shall be physically verified by the Contractor. The verification sheets showing discrepancies if any, signed by the verifier and storekeeper has to be submitted on weekly basis to the executing official i.e (F&A)SV.

**(xii)** The contractor shall cover all his/her/their employees/ contract labors deployed against his/ her/ their contract in RSP (including Odisha Group of Mines) for Group Accident Insurance Scheme for a minimum amount of Rs. 10,00,000/- for the period of Contract as an additional welfare measure and submit the proof of the same to the executing department before deployment in job. The cost of such insurance shall be covered by the contractor in his/ her/ their Quoted price accordingly and no extra payment to this effect shall be made to the contractor by RSP.

**(xiii)** The agency has to abide by the Factories Act and Other Safety Rules & Regulations in force.

**(xiv)** The progress shall be monitored by SV section on daily basis. For this the agency has to intimate a daily progress report to the executing official, showing no. of cards verified(Class wise-Location wise).

**(xv)** The agency has to engage its own employees and arrange safety shoes and helmets for them.

**(xvi)** The agency should ensure that all assigned class of MM(Stores)inventory items are verified. The list of Inventories are ( A, B, X, Y, AX, AY, AZ, BX, BY, BZ, CX, CY, C, Z & CZ )

**(xvii)** LIST OF LOCATIONS ;

(a) Central Stores-Bay-01, Bay-02, Bay-03, Bay-04, Bay-06, Bay- 08, Bay-10, Bay-11, Bay-12, Bay-14, Bay-15, Bay-17, Bay-19, Bay-23, Bay-25, Bay-27, Bay-29, AC stores.

(b) PS-11

(c) CSM Store

(d) Modernisation store

(e) Refractory Store

(f) CDY Store

(g) HSM sub store

(h) Traffic sub store

(i) CRM store

(j) Any other location as per the requirement

(xviii) Monthly report has to be submitted to GM (F&A) Stock Verification section and MM dept. within 15 days from completion of the job, else penalty of Rupees 5000.00 will be imposed for each delay subject to a maximum of 5% of total contract value. In case of defaulter, RPN action shall be initiated against the contractor & the differential amount to be recovered from the defaulter firm.

(xix) Bidders are required to submit the mandatory declarations (Annexure-1, Appendix-2 & Appendix-3) as per attached format in the Gem bid.

(xix) PAYING AUTHORITY : MANAGER(F&A)OB&A.

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**INSPECTION TERMS:**

Inspection will be done at site by executing officer.

**PLACE OF INSPECTION:**

In RSP

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**INSPECTION AGENCY:**

GM (F&A) Stock Verification

**MATERIAL SUPPLY BY RSP (NON CHARGEABLE):**

1. PC and Stationeries will be provided by Stock verification(SV) Section.
2. All information/data pertaining to stores location, Electronic bin cards, Class-wise classification etc. will also be provided by SV section. However printing of inventory sheets shall be done by the agency through our SAP system for which T\_code access will be given by C&IT Dept. Two sets Printed copy of MM(Inventory)List will also be provided by F&A(SV), After verified, The Party shall submit their working report to F&A(SV) and other set to (MM)Stores Dept..
3. Firm has to submit their Final Discrepancy Report to F&A(SV).

**PRICE VARIATION CLAUSE:**

Firm price till service delivered.

**DELIVERY INSTRUCTION:**

1. Physical Stock Verification required for the FY 2023-24, 2024-25 and 2025-2026.
2. Monthly stock verification report to be given to GM (F&A)&SV.

**NOTES**

Work has to be completed in all respect for all locations as per the Terms and condition. For any part completion no payment will be released.

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**ELIGIBILITY CRITERIA:**

1. Firm/Contractor should be registered under "The Institute of Cost Accounts of India" or "The Institute of Chartered Accounts of India".
2. The Firm/Contractor should have successfully completed one similar works costing not less than the amount equals to Rs 2,16,000 within the last 5 (Five) Financial Years. Documentary proof regarding same shall be submitted along with offer.
3. Similar works experience means verification of Fixed Assets/Movable Assets /Inventory (stores/spares) in Steel Manufacturing process Industries or Manufacturing process Industries.

**Payment Terms:**

The payment will be paid on Monthly basis through GM(F&A)SV.

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**Notes:**

1. EMD(Earnest Money Deposit) is not applicable for this bid. However, bidder has to submit the Bid Security Declaration in attached format Annexure-I.
2. Bidders are requested to submit duly filled up, signed and stamped declarations as per attached format in Gem bid.
3. Total quantity of this bid is 60,000 with Unit code "AU". However being a service contract qty mentioned as 1.
4. Bidders are request to quote their price for total 60,000 Qty.
5. Success bidder has to provide the unit wise price breakup for placement of order.

**Unworkable Rate:**

If a tenderer quotes unworkable rates i.e. if the quoted price is less than 15% of the estimated price & is considered for placement of order, the party will be asked to justify the rate quoted and will be required to give Performance Guarantee Bond (PBG amount is equal to the amount which will be the difference between lower limit of estimated price and the quoted price of tenderer) in the form of Bank Draft/Bank Guarantee if the justification given by bidder regarding rates has not been accepted or has been refused.

**RPN clause:**

Subject to the terms and conditions of the bid, if the Contractor neglects or fails to perform the contract by

the time or times agreed up on, for any reason other than Force Majeure, the PURCHASER after having come to know of such negligence or non-performance, after giving 14 to 30 days' notice to the Contractor to execute or such any extended period that the Contractor and PURCHASER may action for execution of similar service, mitigating any losses, at the risk and cost of the Contractor as far as the undelivered service in that contract Period is concerned. The Right of the Purchaser for Risk Purchase Action is in addition to the Right of Purchaser to terminate the Contract due to the fault of the Contractor. The price differential in case of higher cost to RSP SAIL, if any, shall have to be borne by the defaulting Contractor. RSP reserves the right to recover the price differential from pending bills of the Contractor in other SAIL units. Moreover the defaulting Contractor shall have no claim over the quantity, which they failed to execute.

## 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**