



एसजेवीएन लिमिटेड SJVN Ltd.

(भारत सरकार तथा हिमाचल प्रदेश सरकार का सांझा उपक्रम)

(A Mini Ratna and Schedule A Company)

(6X250MW नाथपा झाकड़ी जल विद्युत स्टेशन)

प्रापण एवं संविदा विभाग, झाकड़ी, जिला शिमला, हि. प्र.-. 172201

फोन. 01782-275236,275459,275106, फ़ैक्स 01782-234049, 275106,

<http://www.sjvn.nic.in>

जी एस टी संख्या (GST No.) 02AAICS1307F1ZY

सिन् संख्या (CIN No.) L40101HP1988GOI008409

NOTICE INVITING TENDERS

Open tenders under one bid system through conventional / manual mode are hereby invited on behalf of SJVN Limited for, " On site physical verification of fixed assets and Inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotla)" from reputed firms of Chartered/ Cost Accountants on the terms & conditions as below: -

Tender No.	Name of Work.	EMD (In ₹.)	Date of availability and last date of submission of bids.	Date of opening of bid	Compl. Time
PCD 2611	On site physical verification of fixed assets and Inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotla)	1,000/-	12.02.2020 (10:00 Hrs.) To 04.03.2020 (13.00 Hrs.)	04.03.2020 (15.00 Hrs.)	30 days

Note :

1. The intending Tenderer must submit their PAN, GST No. (If applicable), copy of firm registration certificate issued by respective institute along with their bids. Bidders can download tender document from below mentioned websites.
2. The corrigendum's and amendments if any shall be uploaded on www.sjvn.nic.in, & www.eprocure.gov.in; therefore all bidders requested to frequently visit the web sites till the schedule date of submission of bid.

TERMS AND CONDITIONS :

1. BID SUBMISSION :

- (A) The tender shall be comprises of three parts in the following manner:

Envelope- I –Scanned copy of proof of depositing EMD as per Sr. No. 4 (d) or original FDR as per Sr. No. 4 (e) as applicable.

Registered & Corporate Office	Shakti Sadan, Corporate Head Quarter Shanani, Shimla (HP), PIN-171006	Expediting Office	SJVN Limited, Office Block, Tower- 1, 6 th Floor, NB Complex, East Kidwai Nagar, New Delhi-110023
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Handwritten signature and date: 11/02/2020

Envelope- II- comprises of PAN, GST No. (if applicable), copy of firm registration certificate issued by respective institute, schedule -2, 3 & an undertaking to the effect that the bidder has read all the document submitted along with the NIT and there is no deviations from the standard terms and conditions of the tender document and NIT etc. Also the bidder shall certify that the documents as submitted by the bidder are as per original document.

Envelope- III- Price bid i.e. schedule – I (B.O.Q.) in sealed envelope.

Note:- The bidder must submit the bid in a single sealed envelope/ cover super scribed quotation for the work PCD-2611 alongwith name of work and must reach in the office of DGM, Procurement and Contract Department, NJHPS, SJVN Ltd. Jhakri, Distt. Shimla (H.P.)-172201 (Phone No. 01782-275236, Fax No. 01782-234049/ 275106) on or before 04.03.2020 by 13:00 Hrs. which shall be opened on same day by 15.00 Hrs. in the office of undersigned.

2. BID OPENING :

The documents in envelope-I & II shall be opened simultaneously. However price bid in envelope-III shall be considered for evaluation of only those firms whose documents in envelope- I & II of bid found substantially responsive.

3. Tender for works shall remain open for acceptance for the period of **ninety (90) days** from the date of opening of tenders.

4. BID SECURITY/EMD:

a) The offer must be accompanied with scanned copy of an Earnest money of Rs. **1,000/- (Rupees one Thousand Only)** as per Sr. No. 4 (d) or original FDR as per Sr. No. 4 (e) as applicable

b) EMD of the bidder shall be forfeited, if the bidder withdraws or amends its bids or impairs or derogates form the bid in any respect with in the period of validity of the bid. The EMD of the successful bidder shall be released after successfully completion of work. If the contractor is failed to fulfill his obligations, the EMD, retained shall be forfeited. **Tender without EMD will be out-rightly rejected.**

c) Micro or Small Enterprises (MSE)/NSIC registered firms are exempted from submission of the “EMD” and must Upload the scanned copy of the MSE/NSIC certificate. If the MSE/NSIC certificate does not contain the item, (s)/ works (s)/ Services as listed in our NIT and no EMD is found submitted, then SJVN may ask the bidder to submit the EMD and the same should reach within seven (7) days from the date of SJVN’s notification by email/fax/letter, otherwise the bid shall be considered as non-responsive and such bid shall not be considered for evaluation.

Note: It is compulsory to all MSEs to get registered as MSEs data bank and Udyog Aadhaar positively.

d) EMD shall be submitted/deposited ONLINE in SJVN account through NEFT/RTGS as per detail given below:

[Signature] 17/02/2020

Registered & Corporate Office	Shakti Sadan, Corporate Head Quarter Shanani, Shimla (HP), PIN-171006	Expediting Office	SJVN Limited, Office Block, Tower-1, 15 th Floor, NBCC Complex, East Kidwai Nagar, New Delhi-110023
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Beneficiary Name:	SJVN LTD O AND M ACCOUNT, Payable at SBI Jhakri
Account No:	11543142129
IFSC Code:	SBIN0006988
Bank Branch:	SBI Jhakri
Branch Code	06988

The bidder shall intimate in writing through e-mail/fax regarding the deposit of EMD along with transaction reference no. before bid closing date.

- e) **FDR:** Please note that EMD (Earnest Money Deposit) in the form of FDR (**Pledged in the name of "NJHPS, SJVN Ltd.) under the seal & by the authorized signatory of issuing bank**) is also acceptable. The same remain valid for a period of thirty (30) days beyond the original bid validity period and beyond any extension subsequently requested.
- f) The online EMD through electronic fund transfer is to be credited in SJVN account before bid closing date as specified in the tender. The EMD (FDR) is to be sent to the undersigned alongwith bid and must reach to the undersigned on or before closing date. The bid shall be rejected if the EMD is not credited in NJHPS, SJVN bank account or not received in physical form before or on bid closing date.

Remarks: - The EMD in the form of DD/BG, outstation / local Cheque, outstation DDs / by hand written DDs is not acceptable.

5. SJVN Ltd. has to finalize its tender within a limited time schedule. Therefore it may not be feasible in this case for SJVN Ltd. to seek clarifications in respect of incomplete offers. The decision will be made based on available documents. Prospective bidders are advised to ensure that their bids are complete in all respects and confirm to our terms and conditions. Bids not complying with SJVN Ltd. requirements may be rejected without seeking any clarifications.
6. Notwithstanding anything stated above, the SJVN Ltd. reserves the right to assess bidder's capability and capacity to perform the works, should the circumstances warrant such an assessment in the overall interest of the SJVN Ltd.
7. The scope of work is given in the Bill of Quantities of the Bidding Documents. The Bidder shall be required to offer their rates and prices for the whole work, which shall include manpower, stationary, tools, accommodation, to & fro travelling expenses upto Project Site, taxes & duties etc. except **GST**.
8. **The applicable GST shall be released separately on submission of GST invoice as per GST act.**
9. **BID OPENING AND EVALUATION**
- The Owner will open all bids manually in the presence of bidder's representatives who choose to attend the opening at the time, on the date and at the place specified in the NIT / NIQ. Bidder's representatives shall sign a register as proof of their attendance. In the event of the specified date for the opening of bids being declared a holiday for the Owner, the bids will be opened at the appointed time on the next working day.

Registered & Corporate Office	Shakti Sadan, Corporate Head Quarter Shanani, Shimla (HP), PIN-171006	Expediting Office	SJVN Limited, Office Block, Tower-1, 6 th Floor, NB Complex, East Kidwai Nagar, New Delhi-110023
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- No Mobile Phone will be permitted inside the bid opening room. Therefore, bidders should deposit Mobile Phones with Security gate at Reception.
10. The work will be awarded to lowest (L-1) bidder. Bids shall be evaluated on overall basis for total financial implication including taxes. However; in case of unregistered dealer under GST Act, if GST is payable/ becomes payable on such services under reverse charge basis (RCM) upto the date of opening of bids, then the bids of such bidders shall be evaluated by loading applicable GST under RCM for purpose of determining lowest (L-1) bidder.
11. **Time Period & L. D. :-**The entire work shall be completed within 30 days from the issue of LOA including submission of the final report. The scanned copy of LOA will be emailed/ faxed to the successful bidder. However, in case the report is delayed beyond the stipulated time period of 30 days; then liquidity damage charges @ ½ % per week or part thereof subject to maximum of 5% of the award value shall be levied. LD Charges with GST at applicable rate (presently rate is 18%) shall be recovered from the contractor in case L.D. charges are leviable as per the terms of the contract.
12. Time is the essence of the contract and no hindrance shall be considerable unless intimated by the contractor within 24 hrs. from its occurrence.
13. **Payment Procedure:-**
- (a) **In case of Micro & Small Enterprise (MSE)**
- All the payments for the supplies and / or services (as applicable) rendered by MSEs (Micro & Small Enterprises) supplier / contractor under the contract shall be released within forty five (45) days from the day of acceptance, subject to submission of invoice on or before the day of acceptance.
- Day of acceptance means day of actual delivery of goods or the rendering of services ; or where any objection is made in writing by SJVN regarding acceptance of goods or services within fifteen days from the date of delivery of goods or the rendering of services, the day on which such objection is removed by the contractor / supplier.
- In case payments are not released as mentioned above, SJVN shall pay the principal amount plus compound interest with monthly rests from the date immediately following the date agreed upon @ three times of bank rates as notified by Reserve Bank of India from time to time.
- (b) **In case of non-MSE.**
- All the payments for the supplies and / or services (as applicable) rendered by non-MSEs (Non-Micro & Small Enterprises) supplier / contractor under the contract shall be released within forty five (45) days from the receipt of invoice / bills from the contractor / supplier complete in all respects.

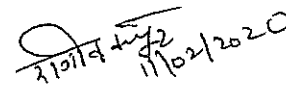
Registered & Corporate Office	Shakti Sadan, Corporate Head Quarter Shanan, Shimla (HP), PIN-171006	Expediting Office	SJVN Limited, Office Block, Tower-1, 4 th Floor, NBCC Complex, East Kidwai Nagar, New Delhi - 110023
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Q-2/17/02/2020

In case payments are not released as mentioned above, SJVN shall pay the principal amount plus simple interest from the date immediately following the date agreed upon @ 8% p.a.

14. Accommodation in NJHPS Guest House (subject to availability) may be provided by SJVN on chargeable basis at Jhakri & Nathpa.
15. Department vehicle will be provided by NJHPS for physical verification of assets at Jhakri, Kola & Nathpa at free of cost.
16. The payment shall be released through electronic fund transfer and hence you are requested to give your bank detail alongwith IFSC code of your bank branch. Bank charges, if any, shall be borne by you. The bank detail to be submitted in the schedule-2 as enclosed.
17. Rates should be filled in both figures and words. In case of ambiguities in the rate in figures and the rate in word, the rate quoted in word shall prevail and the amount shall be corrected accordingly.
18. Conditional / telegraphic tenders shall not be considered.
19. If it happens to be holiday on the date of receipt / opening of the tenders, the same shall be opened on the next working day at the same time.
20. SJVN Ltd. reserves the right to accept or reject any or all tenders without assigning any reasons thereof.
21. For any clarifications, you may contact the following persons/representatives of M/s SJVN:-

Er. Rajeev Kapoor: Mobile No. 9418039877 (Email ID: rajeev.kapoor@sjvn.nic.in)
Sh. Raj Kumar : Mobile No. 9418489362 (Email ID: raj.kumar838@sjvn.nic.in)


**Dy. General. Manager,
Procurement & Contract Deptt.,
NJHPS, SJVN Ltd. , Jhakri, Distt. Shimla
(HP)**

Registered & Corporate Office	Shakti Sadan, Corporate Head Quarter Shan, Shimla (HP), PIN-171006	Expediting Office	SJVN Limited, Office Block, Tower-1, 6 th Floor, NBC Complex, East Kidwai Nagar, New Delhi-110023
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SCOPE OF WORK:

- A. Physical verification of fixed assets (mentioned below) of NJHPS located at Jhakri & Kotla (Distt. Shimla (HP) and Nathpa (Distt Kinnaur (HP) and its reconciliation with fixed assets register.

Sr. No.	Description	Approx. No. of assets
1	Building residential and non-residential of NJHPS
2	Bridges at Jhakri and Nathpa
3	Generating Plant and machinery of NJHPS i.e. main GPM, Cooling Tower, Transformer, Cable Dust System, Lighting Arrestors, Switch Gears, Batteries, General Illumination, Lifts, Crane meters, Oil Purification Plant, Gantry Crane, Compressed Air System, Drainage & Dewatering Plant, Workshop equipments, Underground Cable connections etc.	1150
4	Vehicles such as cars, trucks, fire tenders etc. at different locations,	15-20
5	Furniture such as furniture at Canteen, Guest Houses, Hospital, School, Community Centre, Library etc.	16000
6	Office equipments such as telephone exchange, fax, musical instrument, water filter, training hall equipments, camera, Xerox machine and other misc. equipments.	3600
7	Electrical equipments such as TVs, heaters and blower, Washing machine, geysers etc.	2500

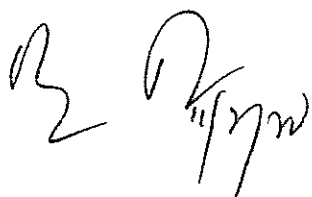
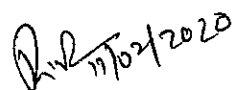
- B. Physical verification of Inventory at different locations of NJHPS i.e. Jhakri, Nathpa & Kotla and its reconciliation with Book of Accounts (material Management record). Approximate items are 6500 Nos. and approx. consolidated quantity of the same is 4,50,000 Nos.

Note:- Quantity given above are approximate and may vary on actual during execution of work.

(PCD-2611)

ANNEXURE-A

Registration details of Corporate Office, Shimla (Principle Place of Business)		
Sr. No.	Data Particular	Data
1	Supplier/ Reccipient name	SJVN Limited
2	Type of supplier/ Reccipient (for B2B Suppliers)	Registered/ unregistered, Composite/ Foreign/ Casual/ Consumer (Strike out which is not applicable)
3	ARN No.	AA020317004466N
	Prov. GSTIN/GSTIN (for B2B Suppliers)	02AAICS1307F1ZY
4	Address of registered place of Business of the Suppliers under GST along with State code and PIN code (for B2B Suppliers) which is also the location of the business of SJVN Ltd.	SJVN Ltd., Corporate Headquarter, Shakti Sadan, Shanan, Shimla (HP)-171006 State Code-02
5	PAN	AAICS1307F
6	TAN	PTLS13839A
7	UID No. in case of Embassy/UN	Not applicable
8	Status of suppliers i.e. whether SEZ, EOU, DTA, Government, Local Authority	Not Applicable
9	Name & Designation of Contract Person	Sh. Anand M. Jha, Addl. General Manager (F&A)
10	Email Address	sivnfinshimla@gmail.com
11	Mobile No.	9418036731
12	Phone No.	0177-2660232

SJVN Ltd.(DGM(P&C))PCD-2611 Bill of Quantities

Schedule-I

SJVN Limited

NJHP Station (6 x 250 MW)

Name of work: On site physical verification of fixed assets and inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotia)

Bidder's Name & Address :

Name of Firm:-

To


Dy General Manager
P&C Department,
NJHPS, SJVN Ltd. Jhakri

Dear Sirs,

We declare that following are the quoted prices for the work "I/We undertake that there is no deviations from the standard terms and conditions of the tender document. It is also certify that the document as uploaded are as per original document".

Prices to be filled in Price bid Part only

Sr. No.	Description of item	Unit	Qty.	SAC Code	Rate (In Rs.)		GST to be paid extra by SJVN		Total Amount (In Rs.) including GST	
					In Fig.	In Words	Rate in %age	Amount	In Fig.	In Words
1	On site physical verification of fixed assets and inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotia) as per scope of work mentioned in Annexure-I	Job	1							
Date :										
Place :										


 11/11/2020

Name of work :- On site physical verification of fixed assets and Inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotla) PCD-2611

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SJVN Limited

NJHP Station (6 x 250 MW)

"Bank Account Detail"

Bidder's Name & Address:

To

Dy. General Manager (P&C).
P&C Deptt. , NJHPS,
SJVN Limited Jhakri.
Distt. Shimla - 172 201 (H.P.)

Dear Sirs,

The Following is the bank account detail under "On site physical verification of fixed assets and Inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotla)" of Nathpa Jhakri Hydroelectric Power Plant (6 x 250 MW), PCD-2611/2020- if the work order is issued then the payment is to be released through RTGS as per the following detail

Sl. No.	Description	Detail
1	Name of the Company	
2	Name of the Bank	
3	RTGS Code No.	
4	Bank Account Number	
5	PAN No.	
6	TIN/sales tax No.	
7	Mobile No.	
8	Landline Phone No.	
9	e-mail ID.	
10	Whether MSE / NSIC firm registered or not	
11	If yes to Sr. No. 10, please specify category (i.e. SC/ST/General)	
Date :		
Place :		

[Handwritten Signature]

[Handwritten Date: 02.11.2020]

SJVN Limited

Name of work : On site physical verification of fixed assets and Inventory of NJHPS at various locations (i.e. Jhakri, Nathpa & Kotla) (PCD-2611).

Bidder's Name & Address :

To
 Dy.General Manager,
 P&C deptt. NJHPS,
 SJVN Ltd., Jhakri Distt. Shimla (HP).

The Following are "GST Registration details of various location(called " Additional Place of Business" in the registrauon process) of suppliers/Customers of SJVN Ltd. including the "Pricipale Place of Bussiness ":

Sr.No.	Description of document	Reference No./Certificate No./Relevant detail.
1	Supplier/Recipient Code	
2	Supplier/Recipient Name	
3	Type of Supplier/Recipient (for B2B Suppliers)(Registered/Unregistered,composite/Foreign/Casual/Consumer (Strick out which is not applicable).	
4	ARN No.	
5	Prov. GSTIN (for B2B Suppliers)	
6	Registered address of the supplier under GST along with State Code and PIN (for B2B Suppliers)	
7	Address of the actual place of supply/receipt of the contractor as per contract with SJVN for the supplier code given above(i.e. Additional Place of Business").	
8	PAN	
9	TAN	
10	UID No. in case of Embassy/UN (NOT APPLICABLE)	
11	Status of suppliers i.e. Whether SEZ,EOU, DTA, Government local authority(NOT APPLICABLE).	
12	Contact Person	
13	E-mail address	
14	Mobile No.	
15	Phone No.	
16	HSN/SAC Code-wise details of all supplies/contracts pending settlement as on date.	
(i)	Contract No.	
(ii)	HSN/SAC Code	
(iii)	BOQ Item of Contract	
Sr. No.	Disclaimer:	
1	It is intimated that SJVN Ltd. shall not be responsible in any manner, whatsoever for the failure of suppliers to claim any credit/offset or any other benefits under GST due to non-submission/incorrect or incomplete or late submission of GST details vide above Annexure. SJVN Ltd. disclaims all liability (current or future),penalty,interest etc. under the GST that may arise due to any liability (current or future), penalty, interest under the GST that may arise due to any such ibid reason whatsoever.	
2	It is further intimated that the requested data will also be in the interest of all suppliers for timely settlement of their bills.	
Date:		
Place:		

[Handwritten signatures and initials]