



Letter No.: RSCCL/ROC E-Form/123/2018/....057

Ranchi, Dated: 02/06/2023

NOTICE INVITING QUOTATION(NIQ)

Sealed single envelope quotations are invited from Practising Company Secretaries/ Chartered Accountants/Cost Accountants/Firms/Agencies for Certification of various E-Forms under Companies Act, 2013 of Ranchi Smart City Corporation Limited. The bidder must quote the rate of service as per E-Form basis. The Work Order will be issued for the period of one year. The period of one year shall commence from the date of issue of work order. The Company shall avail your service as and when required during the work order period. The details are as below:

Description of Works
a) Certification b) Such other steps as may be necessary to file E-Form.

Note: Rate quoted per E-Form should be inclusive of all taxes.

Terms & Conditions

1. The bidder should not be involved in any fraudulent practices and should not be blacklisted in last three years from the date of publishing of this notice in any State/Central Govt. and / or PSU organization. **A declaration to this extent must be attached with the bid.**
2. Bidder should be registered with Commercial Tax Department and having GST number.
3. Bidder should have a local office in Ranchi, Jharkhand.
4. RSCCL reserves the right to accept or reject any quotation in full or part, or to suspend this process and reject all the quotations or part at any point of time prior to the award of contract, without thereby incurring any liability on the ground of the purchaser inaction.
5. Payment will be released only after proper receipt of bill/invoices.

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Last date & time for submission of Quotation is 13.06.2023 by 12:00 P.M.

Date & Time of opening of Quotation is 13.06.2023 at 03:00 P.M.

How to Apply: Interested bidders should apply in a sealed single - envelope with heading "Quotation for Certification of E-forms under the various provisions of Companies Act, 2013" mentioning the rate of service to bid as per 'Note' above, and documents attached as per the terms & conditions, and submit before due date & time by hand to the office of the undersigned at-

Chief Executive Officer (CEO)

Ranchi Smart City Corporation Ltd.

JUPMI Building, 2nd Floor,

Plant Plaza Road,

Dhurwa, Ranchi- 834004,

Jharkhand.


02/06/2023

(Company Secretary)

RSCCL, Ranchi