

RAJSTHAN STATE ROAD TRANSPORT CORPORATION , JAIPUR

No:-F10(2)/Misc./124/2022-23/ 1092

Date: 23.8.2022

INVITATION FOR EMPANELMENT

RSRTC On Line Bid (Proposals) are invited from CAG empanelled CA firms/ Practicing Chartered Accountants / Cost Accountant Firms/ Practicing Cost Accountants for empanelment to conduct Internal audit work of Head Office and 56 Depot Offices Situated in Rajasthan , Delhi and Ahmadabad on a fixed remuneration as mentioned in Annexure- G including GST,TA-DA Conveyance etc. Empanelment will be for Three years.

The Detailed information of the bid is available at RSRTC website www.transport.rajasthan.gov.in/rsrtc, www.sppp.rajasthan.gov.in and also on <http://eproc.rajasthan.gov.in>

The last date for submitting the E-Bids is 12-09-22 till 4.00 PM and the date of opening of E-Bid is 13-09-22 at 11.00 A.M

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Financial Advisor

Details of this bid notification and eligibility criteria are given as below :

S.No.	Event's Name	Date & Time	
1	Issue of NIB	24-08-2022	
2	Eligibility of Firms	CAG empanelled CA firms/ Practicing Chartered Accountants / Cost Accountant Firms/ Practicing Cost Accountants	
3	Basic Remuneration	Description of the work	Amount (Rs.)Including GST
		Internal Audit for One financial year	35000/-
		Internal Audit For additional financial year	20000/-

4	Last Date of Bid Submission	12-09-2022 upto 4 p.m
5	Date & Time of Pre Bid	02-09-2022 at 12.00 p.m
6	Opening of Technical Bid	13-09-2022 at 11.00 a.m
7	RFP Document Fee	Rs. 2000/- D.D./Banker Cheque in favour of "Financial Advisor, RSRTC" payable at Jaipur
8	EMD (Bid Security)	Rs. 20,000/- D.D./Banker Cheque in favour of "Financial Advisor, RSRTC" payable at Jaipur
09	Processing Fee	Rs. 1000/- D.D./Banker Cheque in favour of "Managing Director, RISL" payable at Jaipur

Note:- 1. All above events will be held at Rajasthan State Road Transport Corporation, Head Office, Parivahan Marg, Chomu House, Jaipur-302001, Rajasthan.

2. In the event of the date specified above being declared as a holiday for Corporation due date will be the Next working day.

Note :-

- Detailed information of the bid documents can be downloaded from <http://transport.rajasthan.gov.in/rsrtc> and <http://sppp.rajasthan.gov.in> also on <http://eproc.rajasthan.gov.in>. Detailed information of this bid and pre-qualification criteria can also be seen in NIB exhibited on website www.transport.rajasthan.gov.in/rsrtc. Bids are to be submitted on line in electronic format on website <https://eproc.rajasthan.gov.in>
- Corrigendum/modifications/corrections if any will be published on the website <https://eproc.rajasthan.gov.in>.
- Conditional/ incomplete bid will be rejected.
- Bidders who wish to participate in this bid will have to register on <https://eproc.rajasthan.gov.in>, Bidders registered on <https://eproc.rajasthan.gov.in> before request of bid documents to participate in online bids, Bidders will have to procure digital signature certificate as per information technology Act-2000 using which they can sign their Electronic bids. Bidders can procure the same from any CCA approved certifying agency. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.
- Bidders shall submit their offer online in Electronic formats however, Demand draft for bid document fees, bid processing fees and earnest money (bid security) of bid should be submitted manually or through courier in the office of Financial Advisor, RSRTC, Head Office, Parivahan Marg, Jaipur before last date and time of opening of bid and scanned copy of the Demand Draft should also be uploaded along with the online bid.
- The Managing Director, RSRTC reserves the right to accept or reject any or all the bids without assigning reasons thereof whatsoever. No further discussion/interaction will be held with the applicant whose request have been disqualified/rejected by RSRTC.
- RSRTC reserves the right for verification of any information/ documents furnished by the bidders in the interest of the corporation.
- Earnest money (Bid security) of bid in the form of demand draft /Banker's Cheque payable to the Financial Adviser, RSRTC, Jaipur should be submitted before opening the bid otherwise bid is liable to rejected.

9. Before electronically submitting the bids it should be ensured that all the bid papers including conditions of contract are digitally signed by the bidder.
10. CAG empanelled CA firms/ Practicing Chartered Accountants is required to furnish Copy of the latest CAG empanelment letter .
11. Bids without Bid processing fees, RFP document fees and EMD (Bid security) shall be rejected.
12. This bid documents incorporates all the general instructions , scope of work, terms and conditions , all annexure , format of contract, Bid fees ,and other correspondence related to this bidding process.
13. The bidders are requested to read all instructions , forms, terms and conditions ,specifications, and other information mentioned in the bid documents carefully.
14. All the communication/correspondence including Each page of the bid documents should be submitted by the bidder duly sealed and signed by the authorized signatory of the bidder while uploading the bid on the e-proc portal.
15. The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012" (hereinafter called the Act) and the "Rajasthan Transparency in Public procurement Rules, 2013" (hereinafter called the Rules) under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.raj.nic.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.
16. If bidder wish to participate in the bid then they have to make a payment of processing fee as mentioned in the above table in the form of Demand Draft/Banker's cheque in favour of "Managing Director, RISL Payable at Jaipur through Courier or by personnel before last date and time of Opening the bid and also bid document fee, Earnest money (Bid security) of bids which is mentioned in the above table be submitted to RSRTC in the form of DD/Banker Cheque in favour of "Financial Adviser, RSRTC" payable at Jaipur through Courier or by personnel and be delivered to the undersigned before last date and time of Opening the bid.
17. Copies of various documents to be enclosed along with the request proposals must be legible and be self attested by the authorised signatory with official seal. Claims made by the applicant related to the experience and other requirements shall be considered only when appropriated supporting documents are enclosed.



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The proposals shall be submitted along with the following documents :-

1. Copy of CAG empanelment(if yes).
2. Copy of Registration of the firm.
3. Copies of experience certificates related with audit work in Govt. Department /PSUs/Autonomous bodies (only one certificate for each corresponding financial year).
4. Copies of authentic documents in support of figures of Turn Over for last three financial years viz. 2018-2019,2019-20,2020-21