

POWER TRANSMISSION CORPORATION OF UTTARAKHAND LTD.

(A Govt. of Uttarakhand Enterprise)

"Vidyut Bhawan" Near ISBT, Crossing, Saharanpur Road, Majra, Dehradun- 248002 Corporate ID U40101UR2004GOI028675 Tel. No. 0135-2131520

E-TENDER NOTICE

Websites :(www.uktenders.gov.in)

E-tenders are invited from the experienced Chartered Accountants firm/Cost Accountants firm for “**Hiring of Chartered Accountant firm/Cost Audit firm as Internal Auditors of PTCUL for the FY 2019-20**” against tender specification no. PTCUL/E-Tender/C&P-I/RFP-31/2018-19.

The Tender document can be downloaded from the website www.uktenders.gov.in after submitting the Tender Fee and Tender can be submitted on or before due date. The requisite cost of tender documents/tender fee (Non refundable) shall have to be paid by crossed demand draft in favour of **MD, PTCUL, Payable at Dehradun. The Cash, cheque or postal orders shall not be accepted.**

Sl. No.	Detail of Work	Specification No.	Earnest Money (Rs.)	Cost of tender Document (Rs.)	Date and time of pre-bid conference	Starting date & time of Submission of E-tender bid	Closing Date & time of submission of e-Tender Bid	Date & time of opening of e-Tender Part-I
1	2	3	4	5	6	7	8	9
1.	“Hiring of Chartered Accountant firm/ Cost Audit firm as Internal Auditors of PTCUL for the FY 2019-20”	PTCUL/E-Tender/ C&P-I/RFP-31/2018-19	Rs. 14,100.00 in the form of Bank Demand Draft / BG /FDR/CDR in favour of MD, PTCUL payable at Dehradun from any Scheduled Bank/ Nationalized Bank	Rs. 295.00 (Including GST@ 18%)	18.03.2019 at 11:00 hrs	26.03.2019 upto 13:00 hrs	05.04.2019 up to13.00 hrs.	05.04.2019 at 15.30 hrs.

PART A

- 1 The entire Works under the Contract shall have to be completed in all respects as per completion schedule given in the tender document from the date of issue of Letter of Award.
- 2 The EMD can be submitted in the form of Bank Demand Draft/BG/FDR/CDR in favour of MD, PTCUL payable at Dehradun from any Scheduled Bank /nationalized Bank
- 3 The prospective bidders are advised to obtain their user ID, Password, Company ID from website www.uktenders.gov.in for registration on the e-tender website.
- 4 The bidder can freely view and download the e-tender document from the website www.uktenders.gov.in and submit the bid on or after the date as mentioned in column No. 7 of above table. The tender fee shall be as mentioned above in the shape of DEMAND DRAFT of any scheduled bank payable at Dehradun in favour of “MD, PTCUL, Dehradun” which must reach Superintending Engineer (C&P-I), PTCUL, Vidyut Bhawan, Near ISBT crossing, Majra, Saharanpur Road, Dehradun along with EMD and Schedule-C in separate envelope on or before the closing date & time of submission & opening of Part-I (technical bid). The scanned copy of tender FEE, EMD and Schedule-C shall also be uploaded on e-tender website at the prescribed place.
5. The tender document can be seen/downloaded from e- tender website www.uktenders.gov.in.
The bidder has to quote their prices in ‘price bid format/BOQ in excel sheet’ only as given on e-tender website. The price bid in PDF is strictly not to be submitted/uploaded.

All the tender documents will be carried out only through E-tendering mode and the bidder has to submit all his tender documents (Like Price Bid) in the e-tendering website www.uktenders.gov.in and in the mean time the bidders has to scan their Earnest Money Deposit (EMD), and all the pre-qualifying documents/Supporting Documents for uploading and also submit the hard copy of the same (**at least Two set duly stamped, signed & page numbered**) to the office within the last date and time of the submission of tender.

This office is not responsible if the tender fee, EMD and Schedule-C is delayed in transit or is not made available by the Postal Department / Courier at the address prescribed above.

- 6 The bidders shall scan EMD to be given as DD in favour of MD, Power Transmission Corporation of Uttarakhand Ltd., Dehradun on any Scheduled Bank in Dehradun or by Bank Guarantee from any Nationalized Bank in the format provided in the tender document. The scanned EMD as mentioned must be uploaded in **PDF** format in addition to sending the original as stated above.

It is mandatory for the bidders to submit the original tender fee in the form of DD (Non refundable), original hard copy of the EMD and schedule "C" (all should be in a single separate envelope) and the hard copy (at least two set) of all other pre-qualifying documents/Supporting Documents/certificates of tender document to SE (C&P-I) office on or before closing date & time of opening of bid.

- 7 E-Tenders will be received and opened on the date as mentioned above or any extension thereof. In case the above date is holiday, the tenders will be received & opened on the next working day.
8. It is mandatory for the bidder to submit the hard copy of **Schedule-C** (Bid validity declaration) and '**Declaration**' regarding correctness of the documents, in Rs.100 stamp duly notarized, as per the tender documents and also upload the copy of the same on e-tender website with the supporting document of your technical bid proposal.
- 9 As per guidelines/circular dated 31.08.2011 and dated 18.04.2010 by Directorate STQC, IT Department, New Delhi and CVC, Govt. of India, the use of **class-3 Digital Signature**, procured from any certifying authority, is made mandatory for the firms to login on the e-tender website www.uktenders.gov.in. For any details regarding e-tendering contact no. +91-8899890000 or for technical queries 24X7 help desk no. 0120-4200462, 0120-4001002, 0120-4001005,0120-6277787 or email at support-eproc@nic.in
- 10 The bidders are requested to read all the instructions/conditions of the bid documents & NIT carefully and submit their bid accordingly. Be ensured that all the required and supporting documents have to be uploaded on e-tender website.

PART B Pre Qualifying Requirement (PQR) for the Bidder

1. **Scope of Work:** The Scope of Work is as per Internal Audit Manual of PTCUL and as per directions of Audit Committee as provided under Companies Act.

2. **Pre-Qualifying Condition(PQR):** The PQR and evaluation criteria for FY 2019-20 is as under:

S. No.	Norms	Basis of Marks	Max. Marks
1	<p>Experience: Experience of Firm (i) In Internal Audit of CPSU / State PSU/ Govt department (In the last ten years ending on 31.03.2018). (ii) In Internal Audit of Power Sector of CPSU / State PSU/ Govt department in the last ten years ending on 31.03.2018.</p>	<p>5 marks per CPSU/ State PSU/Govt department 5 marks per CPSU/ State PSU /Govt department</p>	<p>15 15</p>
2	Number of Partners in the Firm for a minimum period of one year on the date of NIT:	2 Marks for each Partner who is ACA/ AICA (ACMA) and 3 marks for each Partner who is FCA /FICA(FCMA)	15
3	Year of Establishment of the Firm.	1 mark per year (fraction of the year to be ignored)	15
4	Average Annual Turnover of the best three years out of the last five financial years ending on 31.03.2018 will be considered for awarding marks.	5 marks for per Rs. 50 lacs of average annual turnover (fraction or part thereof to be ignored)	40

The firms shall have to score at least 75 marks to be considered as qualified for opening of their price bids. The price bids of the firms that scores less than 75 marks shall not be opened.

The following documents shall be submitted by the firm along with their bids for the purpose of evaluation:-

- i. **Experience:**
 - a. The firm shall submit appointment letters/ contract agreements for the audit assignment or a completion certificate from the Utility clearly mentioning the reference no. & date of the letter vide, which the assignment was allotted to the firm.
 - b. In case, the firm has conducted Internal audit in an CPSU / PSU for more than one financial years, the same shall be counted as a single CPSU / PSU for the purpose of evaluation.
- ii. The firms shall submit its latest updated profile issued by the Institute of Chartered Accountants of India/ Institute of Cost and Management Accountants of India.
- iii. The firm shall submit its audited accounts of the last five years ending on 31.03.2018.
- iv. The firms shall also submit an affidavit on a stamp paper of Rs. 100/- stating that :
"It is to certify that the documents submitted along with the bids are true and correct. If any documents are found false, the firm shall be responsible for the same. It is also to certify that the firm has not been blacklisted by any CPSU / PSU. In case it is found that the firm has submitted false documents, the firm shall be debarred from participating in any bid of PTCUL for a period of five years."

Note: The balance sheet and all other financial documents attested/certified by CAs to substantiate fulfillment of PQR/FQR should be with UDIN failing which the tender will be summarily rejected without any further reference.

Superintending Engineer(C&P-I)

"Save Electricity in the Interest of Nation"