



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

NIB NO. 415 DATED 07.04.2022

SHORT NOTICE INVITING BIDS

FOR EMPANELMENT OF COST AUDITOR FOR THE FY-2022-23, 2023-24 & 2024-25 IN NEEPCO

North Eastern Electric Power Corporation Limited (NEEPCO Ltd.), a leading Miniratna Category-I Public Sector Enterprise under the Ministry of Power, Government of India, invites online Bids at e-procurement portal <https://etenders.gov.in> for Empanelment of cost Auditors for the Financial Year 2022-23, 2023-24 & 2024-25.

For details, refer the detailed NIB available at the websites <https://etenders.gov.in> and www.neepco.co.in.

Any subsequent Amendment/ Corrigendum/ Time extension etc. of the tender shall be updated/ published only on the websites mentioned above.

Last date for online submission of bid is 05.05.2022 by 18:00 Hours.

Chief General Manager(C)
i/c Contracts & Procurement



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

NOT IN ORIGINAL

Memo No. NEEPCO/QP/ED/C&P/F/C/EOI-CA (Vol-I)/2022-23/14-22

Dated 07/04/2022

1. The Director (Technical), NEEPCO, Shillong, for favour of kind information please.
2. The Director (Finance), NEEPCO, Shillong, for favour of kind information please.
3. The Chief General Manager (Finance), NEEPCO, Shillong, for information please.
4. The Chief General Manager(F), Concurrence, NEEPCO, Shillong, for information please.
5. The Chief General Manager(F), IC&A, NEEPCO, Shillong, for information please.
6. The GM (IT), NEEPCO, Shillong for information please with a request to arrange for uploading the Short NIB at NEEPCO Website.
7. Hindi Officer, NEEPCO, Shillong, for translating the SNIB to Hindi. He is also requested to forward the Hindi version of the SNIB to IT Wing, Shillong, for uploading at NEEPCO's website (Hindi version), with an intimation to this Office.
8. The Economic Adviser , DGCIS, Kolkata-700107, email ID : itj.dgcis@nic.in, for web publication of Short Notice in "Indian Trade Journal" Kolkata. (Copy through email only)
9. Notice Board

Chief General Manager(C)
i/c Contract & Procurement
NEEPCO, Shillong.



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

NIB NO. 415 DATED 07.04.2022

SECTION-I

DETAIL NOTICE INVITING BIDS

FOR

EMPANELMENT OF COST AUDITOR FOR THE FY-2022-23, 2023-24 & 2024-25 IN NEEPCO

North Eastern Electric Power Corporation Limited (NEEPCO Ltd.), a leading Miniratna Category-I Public Sector Enterprise under the Ministry of Power, Government of India, invites online Bids at e-procurement portal <https://etenders.gov.in> for Empanelment of cost Auditors for the Financial Year 2022-23, 2023-24 & 2024-25.

Interested Bidders, may download the detailed bid document from <https://etenders.gov.in> with effect from 18:00 Hours of 07.04.2022.

1. Scope of Services

Detailed scope of work shall be as under:

- 1.1 To Carry out Cost Audit of the Power Stations of Company zone-wise as detailed in Clause-2, Section-II- Information for Bidders, in accordance with the provisions of Section 148 of the Companies Act, 2013 and provisions of the Companies (Cost Records and Audit) Rules 2014 and amendments thereto. Cost Audit shall be in adherence to the relevant orders/clarification issued by Cost Audit Branch, Ministry of Corporate Affairs, Govt. of India and the Cost Accounting Standards issued by the Institute of Cost Accountants of India, from time to time.
- 1.2 The Lead Cost Auditor designated by the Company shall consolidate Cost Audit Reports and annexure to cost audit reports of all power stations as certified by the respective Cost Auditors of the Power Stations. The Lead Cost Auditor shall also work for conversion of Consolidated Cost Audit Reports in XBRL mode, filling the same with Central Government and other associated works at Corporate Office, located at Shillong or at the Company's Guwahati office.
- 1.3 Compliance with any other instruction issued in respect of cost audit under the Companies Act 2013.
- 1.4 Attending meetings (including Audit Committee and Board of Directors meeting) of the Company for matters relating to Cost Audit / Reports.

2. Bidding Procedure:

The Bidder shall submit online bids under Single-Stage Single-Envelope bidding system.

3. Duration of Appointment

- 3.1 Based on the evaluation of the bids, NEEPCO shall empanel 6 (six) Cost Audit firms. The qualified firm will be empanelled for a period of 03 (three) years from the FY 2022-23. However, appointment will be given to the eligible Cost Audit Firms on year to year basis as per the agreed terms & conditions, subject to the satisfactory performance and approval of the appropriate authority.



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

4. Qualifying Requirements

4.1 General Qualifying Requirements

- A bidder shall be a registered entity in India.
- The individual or the firm, as the case may be, is eligible for appointment under the Companies Act 2013, the Cost and Works Accountants Act, 1959 (23 of 1959) and the rules or regulations made there under.
- The individual or the firm, as the case may be, satisfies the criteria provided in section 141 of the Companies Act 2013, so far as may be applicable.
- The proposed appointment is within the limits laid down by or under the authority of the Companies Act 2013.

5. Bids by Consortium /Joint-Venture Companies:

Formation of Consortium /Joint-Venture for participation in the tender is not allowed.

6. Participation in Bids

6.1 E-Tendering / E-Procurement:

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/ uploaded through above e-tendering system. Guidelines for e- tendering system are available on e- tender portal.

6.2 Registration for Participation in Bids

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

Bidders are requested to get themselves enrolled on the e-Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

For Registration and other e-procurement portal related queries, bidders may contact NIC at

Mr Akash Thadani

Senior Rollout Manager, GePNIC,

National Informatics Centre, Shillong

Mobile No. 08787522181 ; Email Id: akashthadani1@gmail.com

7. Submission and opening of Bids

- 7.1 Bidders shall prepare and submit their bids online in <https://etenders.gov.in>. Submission of online bids is mandatory for consideration of the bids by NEEPCO.
- 7.2 The bidder shall refer to the Instruction for online bid submission given at Section-III of the bid document.
- 7.3 The bids shall be opened at the date & time mentioned below.
- 7.4 Besides online submission, all documents are required to be compulsorily submitted physically (**offline mode**) as stipulated at Clause 10 under Section-III (Instruction to Bidders) of Bid Document:

The document shall be submitted by hand or by registered Post/ Courier in a sealed envelope superscripted as "**Hard Copy of documents against NIB No. 415 Dated 07.04.2022 for Empanelment of cost Auditors in NEEPCO for the Financial Year 2022-23, 2023-24 & 2024-25**" at the following address within the scheduled date and time mentioned under Clause 9 below.

The Chief General Manager (C),
i/c Contracts & Procurement,
North Eastern Electric Power Corporation Ltd.,
Brookland Compound, Lower New Colony,
Shillong – 793 003, Meghalaya, India.
Tel: 0364-2227784, E-mail: contract_neepco@yahoo.com

8. **Bid validity:** 180 (one hundred and eighty) days from the date of opening of Bid proposal.

9. Tender timeline:

- (a) Date of commencement of downloading of bid document from <https://etender.gov.in>: w.e.f. 18:00 Hours on 07.04.2022
- (b) Last date of receipt of bid queries: 18:00 Hours on 21.04.2022
Any queries received after expiry of last date of receipt of bid queries shall not be entertained by NEEPCO.
- (c) End date & time for downloading of bid document: 18:00 Hours on 05.05.2022.
- (d) Last date & time for receipt of online bids: Upto 18:00 Hours on 05.05.2022.
- (e) Last date & time for receipt of Offline bids: Within 7(seven) days from the date of opening of Techno-Commercial Bids.



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

(f) Date & time for opening of bids online: **At 18:00 Hours onwards on 06.05.2022.**

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

10. Bidders are requested to visit e-tendering portal <https://etenders.gov.in> and NEEPCO website <http://www.neepco.co.in> regularly for any Corrigendum/Addendum/Modification/Clarification of the bid document.
11. **For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id: contract_neepco@yahoo.com on or before the date indicated at clause 9(b) above.**
12. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

Chief General Manager(C)
i/c Contracts & Procurement



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम)



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

ISO : 9001 :2015, 14001 :14001 & 45001 :2018

NOT IN ORIGINAL

Memo No. NEEPCO/QP/ED/C&P/F/C/EOI-CA (Vol-I)/2022-23/23-30

Dated 07/04/2022

1. The Director (Technical), NEEPCO, Shillong, for favour of kind information please.
2. The Director (Finance), NEEPCO, Shillong, for favour of kind information please.
3. The Chief General Manager (Finance), NEEPCO, Shillong, for information please.
4. The Chief General Manager(F), Concurrence, NEEPCO, Shillong, for information please.
5. The Chief General Manager(F), IC&A, NEEPCO, Shillong, for information please.
6. The GM (IT), NEEPCO, Shillong for information please with a request to arrange for uploading the DNIB at NEEPCO Website.
7. Hindi Officer, NEEPCO, Shillong, for translating the DNIB to Hindi. He is also requested to forward the Hindi version of the DNIB to IT Wing, Shillong, for uploading at NEEPCO's website (Hindi version), with an intimation to this Office.
8. Notice Board

Chief General Manager(C)
i/c Contract & Procurement