



ISO: 9001, 14001 & 45001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लि.  
(भारत सरकार का उधम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(Mini Ratna, Category-I, A Govt. of India Enterprise)

CIN No: U40101ML1976GOI001658, Website: www.neepco.co.in

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

Brookland Compound: Lower New Colony: Shillong-793003, Meghalaya

Tel. No. 0364-2227784, E-mail: contract\_neepco@yahoo.com/contract@neepco.co.in



NIB NO. 426 DATED 06.09.2022

**SHORT NOTICE INVITING BIDS**

North Eastern Electric Power Corporation Ltd., (NEEPCO), invites online bids from eligible bidders through Domestic Competitive Bidding (DCB) route for "Empanelment of Internal Auditors for the Financial Year 2022-23, 2023-24 & 2024-25".

For further details, interested bidders may visit the websites <https://etenders.gov.in>, [www.neepco.co.in](http://www.neepco.co.in). Any subsequent changes/modifications/notifications against this tender shall be updated on the websites mentioned above.

The bids shall be submitted online through <https://etenders.gov.in>.

Last date for online submission of bid is **03.10.2022 by 15:00 Hours**.

- i) The bidders are required to submit a list of proceedings against the firm of Chartered Accountants/ Cost Accountants or any partner of the said firm(s) are pending before appropriate authority with respect to professional matters of conduct., as disclosed in the certificate, is true and correct.

Chief General Manager (C)  
Contracts & Procurement  
NEEPCO, Shillong, Meghalaya



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NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

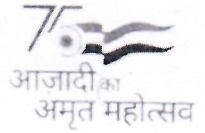
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## DETAIL NOTICE INVITING BIDS

**NIB NO. 426 DATED 06.09.2022**

(Domestic Competitive Bidding)

**E-Tendering**

North Eastern Electric Power Corporation Ltd., (NEEPCO), invites online bids from eligible bidders through Domestic Competitive Bidding (DCB) route for "Empanelment of Internal Auditors for the Financial Year 2022-23, 2023-24 & 2024-25"

The bids shall be submitted online through <https://etenders.gov.in>.

### **1. Scope of Services**

Detailed scope of work shall be as under:

- 1.1 To conduct internal Audit in accordance with the provisions of Section 138(1) of the Companies Act, 2013.
- 1.2 The details of scope of internal audit and areas to be covered at various projects/plants/ offices of NEEPCO Ltd are as per the Section-V of the Bid Documents.

### **2. Bidding Procedure:**

The Bidder shall submit online bids under Single-Stage Single-Envelope bidding system.

### **3. Duration of Empanelment:**

Successful qualified bidders (H1-H12) will be empanelled for 3(three) years for the FY 2022-23, 2023-24 & 2024-25.

### **4. Qualifying Requirements**

#### **4.1 General Qualifying Requirements**

- i) Bidder must be a firm of Chartered Accountants/Cost Accountants participating and submitting a complete Proposal or Bid in response to this NIB.
- ii) The bidder shall be a registered entity in India.
- iii) The bidders are required to submit a certificate that
  - a) The firms participating in bids shall be eligible for appointment and are not disqualified for appointment under the Companies 2013 and/or any relevant rules/guidelines/order.
  - b) The firm, satisfies the criteria provided under of the Companies Act 2013, so far as may be applicable, for appointment as Internal Auditors of NEEPCO.
- iv) The bidders are required to submit a list of proceedings against the firm of Chartered Accountants/ Cost Accountants or any partner of the said firm(s) are pending before appropriate authority with respect to professional matters of conduct., as disclosed in the certificate, is true and correct.



- v) Format of Application must be completely filled in. Incomplete applications will be rejected outright.
- vi) Please ensure that date of opening of Registered Office, Branch Office(s), entrance dates of all Partners into the firm, date of joining firm as qualified & semi-qualified assistants are invariably indicated in the application.

**5. Bids by Consortium /Joint-Venture Companies:**

Formation of Consortium /Joint-Venture for participation in the tender is not allowed.

**6. Participation in Bids**

**6.1 E-Tendering / E-Procurement:**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/ uploaded through above e-tendering system. Guidelines for e- tendering system are available on e- tender portal.

**6.2 Registration for Participation in Bids**

- (a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link **"Online bidder Enrollment"** on the CPP Portal which is free of charge.
- (b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Class III Certificates with signing key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (f) Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

Bidders are requested to get themselves enrolled on the e-Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.

For Registration and other e-procurement portal related queries, bidders may contact NIC at

**Smti. Deibaphira suchiang**

Rollout Support engineer, GePNIC,

National Informatics Centre, Shillong

Mobile No. 7005490585 ; Email Id: [deibasuchiang496@gmail.com](mailto:deibasuchiang496@gmail.com)



**7. Submission and opening of Bids**

- 7.1 Bidders shall prepare and submit their bids online in <https://etenders.gov.in>. Submission of online bids is mandatory for consideration of the bids by NEEPCO.
- 7.2 The bidder shall refer to the Instruction for online bid submission given at Section-III of the bid document.
- 7.3 The bids shall be opened at the date & time mentioned below.

**8. Bid validity:** 180 (one hundred and eighty) days from the date of opening of Bid proposal.

**9. Tender timeline:**

(a) Date of commencement of downloading of bid document from <https://etender.gov.in> : w.e.f. 11:00 Hours on 07.09.2022

(b) Last date of receipt of bid queries: 15:00 Hours on 27.09.2022

**Any queries received after expiry of last date of receipt of bid queries shall not be entertained by NEEPCO.**

(c) End date & time for downloading of bid document: 15:00 Hours on 02.10.2022.

(d) Last date & time for receipt of online bids: Upto 15:00 Hours on 03.10.2022.

(e) Date & time for opening of bids online: At 15:30 Hours onwards on 03.10.2022.

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

10. Bidders are requested to visit e-tendering portal <https://etenders.gov.in> and NEEPCO website <http://www.neepco.co.in> regularly for any Corrigendum/Addendum/Modification/Clarification of the bid document.
11. For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id: [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com) on or before the last date of receipt of bid queries.
12. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

  
06/09/2022  
Chief General Manager(C)  
Contracts & Procurement  
NEEPCO, Shillong, Meghalaya