



# NLC INDIA LIMITED

(formerly Neyveli Lignite Corporation Limited)

(‘NAVRATNA’ GOVERNMENT OF INDIA ENTERPRISE)

OFFICE OF THE EXECUTIVE DIRECTOR/CONTRACTS & PURCHASE  
CORPORATE CONTRACTS DIVISION, CORPORATE OFFICE BLOCK-  
1, NEYVELI –607 801, TAMIL NADU

REGD. OFFICE: Food Corporation of India Complex, First floor, No.8, Mayor Sathyamurthy  
Road, FSD, Chetpet, Chennai – 600 031

(WEB)



## PRESS TENDER ENQUIRY

### NOTICE INVITING BID

1.0 Sealed Bid in English (One Original and Three identical Copies) are invited by NLC India Limited (NLCIL) for Appointment of GST Auditor for FY 2018-2019, 2019-2020, 2020-2021 for NLC India Ltd. Bids are invited in Two cover system as per the details given below:

Tender No. CO CONTS/0024H/ GST Auditor/ 2019, Dt. 12.09.2019		
i.	Name of the work:	Appointment of GST Auditor for FY 2018-19, 2019-20, 2020-21 for NLC India Ltd.
ii.	Tender Fee	Nil
iii.	Bid Guarantee Amount	Nil
iv.	Period available for the bidders to download the Tender Document	16.09.2019 to 15.10.2019
v.	Date of submission of Bid (Part-I) and Part-II-Price Bid	16.10.2019 up to 14.30 hrs. (IST)
vi.	Date of Opening of the Part-I bid	16.10.2019 at 15.00 hrs. (IST)
vii.	Date of opening of Part-II-Price Bid	Shall be informed later

### 2.0 Scope of Work:

- NLCIL is having GST registrations in 4 states – Tamil Nadu, Odisha, New Delhi and Rajasthan and one Union territory –Andaman and Nicobar and audit is to be carried for all the five registrations.
- The auditor is required to carry out GST audit for each respective year i.e. FY 2018-19, FY 2019-20 and FY 2020-21 under section 35(5) of CGST Act, 2017 read with Rule 80 of CGST Rules 2017 for all 5 registrations (including any enactments or amendments made as may be applicable from time to time) as per GST Act/NLCIL Requirements.

- c) Submission/e-filing of GST Audit Report along with annual return and reconciliation statement as per section 44(2) of the CGST Act, 2017 in E-form GSTR-9C or any other format that may be notified from time to time within the scheduled date and in the manner as specified /prescribed by CBIC/ GOI.
- d) The entire audit activities related to Tamil Nadu, New Delhi, Andaman and Nicobar and Odisha registrations are to be carried out at Neyveli and for Rajasthan registration at Barsingsar; hence the auditors may visit the units / offices of the company in connection with the audit at Neyveli/Barsingsar and interact with concerned officers at each Unit/ Offices. The Auditor will be required to issue Audit report, Certificates as per the requirements of the GST legislation.
- e) Minimum Man-days presence at NLCIL office at Neyveli and Barsingsar for completion of the assignment for partners is 7 and for articles / assistants is 20 at each of the above location.

### 3.0 Technical Qualification Criteria:


The bidder should meet the following technical requirement to qualify technically for the bid.

SL No.	Eligibility Criteria	Documents Required
3.1	The bidder should be a practicing firm of Chartered Accountants or Cost Accountants having valid registration of certificate of practice with respective Institute.	Self-attested copy of certificate of registration with respective Institute..
3.2	The bidder firm should have minimum three partners. One of which should be FCA / FCMA.	Self-Certified copy of Partnership Deed and number of Partners. Self-attested copy of certificate of registration with respective institute shall be in the name of partner.
3.3	The bidder should have minimum Five year practicing experience.	Self-attested certificate of Practice which mentions total years of practicing experience
3.4	Bidder should have experience of VAT / Excise / Service Tax /GST Audit of at least one listed company having annual turnover of Rs 500 Cr and above in any year during last five financial years.	VAT / Excise / Service Tax/GST Audit Report with Profit & Loss Statement & Balance Sheet of such firm or Copy of Appointment Letter for award of audit work by client along with Completion certificate.

All the documents submitted should be self-attested with seal.



- 4.0 The General Tender Conditions and other details are available in the Tender Documents. Any Bid received after the expiry of the time specified for receiving the Bid is liable for rejection.
- 4.1 The Tender Document (non-transferable) can be downloaded from our Website [www.nlcindia.com](http://www.nlcindia.com) or Central Public Procurement Portal (CPPP) of Government of India, Website: [www.eprocure.gov.in](http://www.eprocure.gov.in).
- 5.0 For any clarification please contact O/o the Executive Director/ Contracts & Purchase, Corporate Office, NLC India Ltd., Neyveli-607 801, Phone No: 04142- 252210 / 251620, Fax No: 04142-252026 / 252645 / 252646, E-Mail ID: [gmconts\\_co@nlcindia.in](mailto:gmconts_co@nlcindia.in), [cgmconts\\_co@nlcindia.in](mailto:cgmconts_co@nlcindia.in), [gmconts@gmail.com](mailto:gmconts@gmail.com), within 7 (Seven) days from the start date indicated for downloading the Tender Document.
- 5.1 Amendments/Errata/Corrigendum/Clarifications, if any, issued for the Tender shall form part and parcel of the Tender Document. Amendments / Errata / Corrigendum / Clarifications will also be hosted in NLCIL's websites and CPPP. Firms are requested to visit NLCIL's websites or CPPP and note the Amendments / Errata / Corrigendum / Clarifications before submission of offer. Any ignorance on the part of the firms in not seeing the websites will not be an excuse. NLCIL shall not be responsible if any Bidder omits to notice any Amendments / Errata / Corrigendum / Clarifications. The Amendments / Errata / Corrigendum / Clarifications will be numbered serially.
- 6.0 The assignment will be awarded initially for one year, that is for FY 2018-19. The assignment for the subsequent year, that is, FY 2019-20 and FY 2020-21 will be communicated after the approval of the competent authority which will be based on the satisfactory performance of the previous year(s).
- 7.0 NLC India Ltd. takes no responsibility for delay, loss or non-receipt of Tender Documents or any letter sent by post either way.
- 8.0 Bids submitted by Telefax or E-Mail shall be rejected.
- 9.0 NLC India Ltd. reserves the right to reject any tender or all tenders received at its discretion without assigning any reason whatsoever.

 13/9/19  
EXECUTIVE DIRECTOR/CONTRACTS & PURCHASE