

Bid Document

Bid Details	
Bid End Date/Time	11-03-2022 10:00:00
Bid Opening Date/Time	11-03-2022 10:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	National Institute Of Technology (nit)
Office Name	Srinagar Garhwal
Item Category	Hiring of Consultants - Functional Consultants; Finance & Accounts; CA/ICWA; NA
Contract Period	3 Month(s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
SHG Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference

Yes

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Scope Of work:[1644297874.pdf](#)

Profile of Consultants:[1644297883.pdf](#)

Hiring Of Consultants - Functional Consultants; Finance& Accounts; CA/ICWA; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	Up to 10 Crores
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Functional Consultants
Consultant's Profile	Finance& Accounts

Specification	Values
Indicative generic Qualification of consultants/ resources/ SME	CA/ICWA
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Onsite
Certifications	CPA , CFA , ICWA
Addon(s)	
Additional Details	
Position of the Consultant	CA
Required Expertise of Consultant in the Subject Matter/Sub-Sector	GST filling and returns, Issuance of form 16, All income Tax returns, Certification of financial documents, GST Audit of Accounts, Internal Audit, Advice on taxation, Foreign currency transactions, Reconciliation of TDS and others, Certification of Final Accounts, FCRA registration and compliance, Preparation of Final Accounts, Reconciliation of Accounts of the Institute, Other Direct and Indirect litigation related to GST and Income Tax, Preparation of Utilization certificate, Statement of Expenditure for Institute and other Projects, Any other services as per requirement.
Required Educational Qualification of Consultants	ICWA/CA

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Anjali Gupta	246174, Temporary Campus- Government ITI, Srinagar (Garhwal)	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 3

Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---