

NATIONAL SEEDS CORPORATION LIMITED
CIN - U74899DL1963GOI003913
(A Government of India Undertaking-“Mini Ratna”Company)
Beej Bhawan, Pusa Complex,
NEW DELHI-110012

No. PS/GM (F)/2016-17/NSC

Dated: 08.05.2017

Inviting EOI for selection of Internal Auditors for FY 2017-18

National Seeds Corporation Ltd., A Schedule ‘B’ Mini Ratna Central Public Sector Undertaking having a turnover of over ₹ 800 crores wishes to appoint independent Internal Auditors for the F.Y. 2017-18 for its Head Office at New Delhi, Regional Offices and Farms.

Scope of work:

Scope of work includes conducting Internal Audit of the particular Region/ Farm or Head Office for the Financial Year 2017-18 in four quarters along with audit and physical verification in rotation. Physical Verification of stock and other assets are to be carried out for all stocking points and should be carried out at the year end. Fee for the audit is fixed by the Board and is all inclusive.

Eligibility Criteria:

Chartered/Cost Accountant Firms with following eligibility criteria may apply:-

1. The firm should have been in existence for three or more years.
2. The firm should have experience of at least two years of conducting Statutory/Internal Audit in one or more organizations in the Seed Sector.

Besides Head office at Delhi, NSC is having Regional Offices at 10 locations across India at Bangalore, Bhopal, Chennai, Chandigarh, Jaipur, Kolkata, Secunderabad, Lucknow, Patna and Pune as well as Farms at Hisar (Haryana), Raichur (Karnataka), Jetsar, Sardargarh & Suratgarh (Rajasthan).

The application form is annexed herewith which is to be filled and submitted by the interested firms. Incomplete application or application not received in the prescribed format will not be considered.

Interested firms must send their application in the specified form along with the documents through post. The envelope to be super scribed “Application for Internal Audit Assignment for F.Y. 2017-18” and addressed to ‘The Deputy General Manager (Fin & Accts)’, National Seeds Corporation Ltd., Beej Bhawan, Pusa Complex, New Delhi - 110012 so as to reach latest by 01st June, 2017 1.00 PM. The bids will be opened at 3.00 PM on 1st June, 2017 at NSC Head Office.

Deputy General Manager (Fin & Accts)

To

The Deputy General Manager (Fin & Accts)
National Seeds Corporation Ltd.
Beej Bhawan, Pusa Complex,
NEW DELHI - 110012.

APPLICATION FORM FOR INTERNAL AUDIT ASSIGNMENT FOR F.Y. 2017-18

1.	Location(s) applied for. Whether the Firm has an office in the location applied for	:	
2.	Name of the Firm	:	
3.	Registration No. (With ICAI)	:	
4.	Constitution of Firm	:	
5.	Registered Office	:	
6.	Postal Address, Tel. No., Mobile No., Fax No. and Email Address etc.	:	
7.	No. of Partners & Chartered Accountant/Cost Accountant employees	:	
8.	Brief Profile of Partners and qualified employees stating their qualification, experience, Membership No. and years of association with the Firm etc.	:	
9.	No. of years of experience of the Firm in conducting Internal Audits of reputed PSUs, Concurrent Audit of Banks & Audit of companies in the seed sector.	:	
10.	Details of Previous Work Experience with NSC/Seed Sector, if any.	:	
11.	Whether on the panel of CAG, Banks and other reputed PSUs, give details	:	
12.	(I) Whether the Firm has ever been blacklisted/ removed by ICAI, any Bank, Corporate or CAG, RBI etc. in the past. If yes, the reason thereof; (II) Whether any of the partners was subject to any disciplinary action/penalty by the Institute or by any other authority. If yes, details and present status.	:	
13.	Whether the Firm was required to indemnify the client on account of loss/fraud	:	
14.	Details of the other Firms in which partners of CA/CMA Firm applying are also partners	:	
15.	Any other relevant information the firm intends to give	:	
16.	Briefly substantiate suitability of your Firm for subject assignment	:	

Internal Audit Assignment for Financial Year 2017-18

1.	Name of the Work	:	Internal Audit & Physical Verification
2.	EOI No.	:	
3.	Division	:	Finance & Accounts Division
4.	Area	:	Delhi
5.	Type of EOI	:	Domestic
6.	Cost of EOI Document	:	NIL
7.	EOI Submission Date	:	01 st June, 2017
8.	EOI Submission Time	:	13.00 IST Hrs.
9.	Date of Opening of EOI	:	01 st June, 2017
10.	Time of Opening of EOI	:	15.00 IST Hrs.
11.	Earnest Money Deposit (In INR)	:	₹ 10,000
12.	Issue Office Address	:	National Seeds Corporation Ltd. Beej Bhawan, Pusa Complex, New Delhi-12.
13.	Submission Address	:	National Seeds Corporation Ltd. Beej Bhawan, Pusa Complex, New Delhi-12.
14.	EOI Box	:	Yes
15.	View NIT	:	Click to Download
