** Municipal Corporation, Adityapur**

**e-mail : mcadityapur1@gmail.com**

NIT No.: AMC/RFP/02/2021-22 Date : 11.10.2021

**REQUEST FOR PROPOSAL**

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| --- | --- | --- |
| 1 | Name of the Work | **Selection of Chartered Accountant/ Cost Accountant Firms For Internal Audit of Municipal Corporation, Adityapur** |
| 2. | Descriptions and Objectives of the Assignments | Internal Audit to assist in improving the accountability of use Funds and provide a deterrent to malpractice or mismanagement. |
| 3. | Language of Documentation | English |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 4. | Mode of submission of bids |  Online  |
| 5. | Tender Document Fee |  5,000.00 (Non Refundable) |
| 6. | Earnest Money |  25,000.00 (Refundable) |
| 7. | Method of Selection | “LCS (Least cost Selection method) |
| 8. | Total time Period | 3 Years |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 9. | Date of starting of Online |  18.10.2021 |  |  |  |  |  |
| Sale/downloading of Tender. |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 10. | Date of Start of Submission of Online Bids |  18.10.2021 |  |
| 11 | Last Date/Time for submission of Bids |  02.11.2021 Till 12:00 pm |  |
|  |  |  |  |  |  |  |  |  |
| 12 | No of Copies of Tech. and Financial | 1 copy of Technical Proposal1 copy of Financial Proposal |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 13 | Submission of Hard Copy |  03.11.2021  |
| 14 | Date\Time of Technical Bid Opening |  06.11.2021 |  |  |  |  |  |  |
|  |  |  |  |  |
| 15 | Bid Sale/ Submission address | Municipal Corporation, Adityapur, Kalpanapuri, Adityapur Industrial Area, Adityapur |  |
|  |  |  |  |  |  |  |  |  |
| 16 | Helpline no. | 8678856542 |  |  |  |  |  |  |
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|  |  |  | **Addl. Municipal Commissioner****Municipal Corporation, Adityapur** |  |  |  |  |  |  |