** Municipal Corporation, Adityapur**

**e-mail : mcadityapur1@gmail.com**

NIT No.: AMC/RFP/02/2021-22 Date : 11.10.2021

**REQUEST FOR PROPOSAL**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | | Name of the Work | **Selection of Chartered Accountant/ Cost Accountant Firms For Internal Audit of Municipal Corporation, Adityapur** | | | | | |
| 2. | | Descriptions and Objectives of the Assignments | Internal Audit to assist in improving the accountability of use Funds and provide a deterrent to malpractice or mismanagement. | | | | | |
| 3. | | Language of Documentation | English |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 4. | | Mode of submission of bids | Online | | | | | |
| 5. | | Tender Document Fee | 5,000.00 (Non Refundable) | | | | | |
| 6. | | Earnest Money | 25,000.00 (Refundable) | | | | | |
| 7. | | Method of Selection | “LCS (Least cost Selection method) | | | | | |
| 8. | | Total time Period | 3 Years |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 9. | | Date of starting of Online | 18.10.2021 |  |  |  |  |  |
| Sale/downloading of Tender. |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 10. | | Date of Start of Submission of Online Bids | 18.10.2021 | | | | |  | |
| 11 | | Last Date/Time for submission of Bids | 02.11.2021 Till 12:00 pm | | | | |  | |
|  |  |  |  |  |  |  |  |  |
| 12 | | No of Copies of Tech. and Financial | 1 copy of Technical Proposal  1 copy of Financial Proposal |  |  |  |  |  | |  |
|  |  |  |  |  |  |  |  |  |  | | |
|  | |  |  |  |  |  |  |  | |  |
| 13 | | Submission of Hard Copy | 03.11.2021 | | | | | |
| 14 | | Date\Time of Technical Bid Opening | 06.11.2021 |  |  |  |  |  | |  |
|  |  |  |  | | | | | |  | | |
| 15 | | Bid Sale/ Submission address | Municipal Corporation, Adityapur, Kalpanapuri,  Adityapur Industrial Area, Adityapur | | | | | | |  |
|  | |  |  |  |  |  |  |  | |  |
| 16 | | Helpline no. | 8678856542 |  |  |  |  |  | |  |
|  |  |  |  |  |  |  |  |  |  | | |
|  |  |  | **Addl. Municipal Commissioner**  **Municipal Corporation, Adityapur** |  |  |  |  |  |  | | |