

**MADHYA PRADESH POWER GENERATING CO. LTD**

(Govt. of M.P. Undertaking)

**CIN – U40109MP2001SGC014882****BLOCK No. 9, SHAKTI BHAWAN, VIDYUT NAGAR: RAMPUR: JABALPUR (M.P.)- 482008****Phone No. 0761 – 2702629, 2702943****E-MAIL: cfomppgcl@gmail.com****Fax No. 0761 - 2665805****Website: www.mppgcl.mp.gov.in****No. CFO / Internal Audit/ FY 21-22/ NIT/ 1240****Jabalpur, Date 01/09/2021****NOTICE INVITING TENDER: MPPGCL TENDER NO – 2021\_MPPGC\_157770****“Through e-Tendering process only”**

1) MP Power Generating Company Ltd, Jabalpur (MPPGCL), is the State Government owned Power Generating Company of Madhya Pradesh with its Headquarter at Jabalpur having its Thermal & Hydel power stations located at various locations in the state of Madhya Pradesh. The brief description of power station of MPPGCL is elaborated in *Annexure – I* of Standard Bid Document (SBD) of MPPGCL. To fulfil the statutory requirement and to improve the procedures and to increase the overall efficiency of the system, MPPGCL is required to conduct Internal Audit of all the offices situated in various Thermal and Hydel power stations including offices at Head Quarter, Jabalpur. Accordingly, the Company intends to seek the services of reputed Chartered Accountant Firm registered with the Institute of Chartered Accountants of India/ Cost Accountant Firm registered with the Institute of Cost Accountants of India for conducting Internal Audit of all its offices and functions.

Accordingly, sealed offers/tenders are invited through single stage tendering process from eligible Partnership Chartered Accountants (CA)/ Cost Accountant (CMA) Firms for outsourcing the Internal Audit work of various offices of MPPGCL for the Financial Years 2021-22, FY 2022-23 and FY 2023-24 as below.

Tender Specification No.	Particulars	Earnest Money Deposit	Date and Time for closing of online submission	Date & time of opening of e-tender
MPPGCL Tender No- 2021_MPPGC_157770	Internal Audit work of MPPGCL for the FY 2021-22, 2022-23 and 2023-24	₹ 1,05,000/-	04/10/2021 Upto 17.00 Hrs.	06/10/2021 16:00 Hrs Onwards

This tender is being invited through e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, for any clarifications and/or due date extension or corrigendum, please visit the website [www.mptenders.gov.in](http://www.mptenders.gov.in) regularly. Any clarifications and/ or due date extension or corrigendum shall be issued on the website [www.mptenders.gov.in](http://www.mptenders.gov.in) only.

**Chief Financial Officer, MPPGCL**  
**Phone No. 0761 – 2702687**

**E-Mail at – [cfomppgcl@gmail.com](mailto:cfomppgcl@gmail.com)**



Only the Bank Guarantee in original towards EMD in physical form is to be submitted up to 15:00 Hrs on the date of opening of e-tender and it shall be opened from 16:00 Hrs. onwards. The bidders or their authorized representative may witness tender opening.

**Note:** Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

**2) E-Tendering:**

- i. For participation in e-Tendering module of MPPGCL, it is mandatory for prospective bidders to get registered on e-procurement website i.e. [www.mptenders.gov.in](http://www.mptenders.gov.in). Therefore, it is advised to all prospective bidders to get them registered by completing the requirements for online registration including payment of requisite fee at the earliest.
- ii. The registration fees for the e-procurement website should be borne by the bidders and no exemptions are allowed in registration fees.
- iii. Tender Documents can be downloaded from website [www.mptenders.gov.in](http://www.mptenders.gov.in). No Tender Document fee shall be chargeable for participating bidders as they are registered with the Institute of Chartered Accountants of India (ICAI)/ The Institute of Cost Accountants of India (ICAI).
- iv. Service and gateways charges as applicable shall be borne by the bidders.
- v. The bidders are required to sign their bids online using class-III Digital Signature Certificates (DSC). Bidders are therefore advised to obtain the same at the earliest without waiting for the due date of bid submission.
- vi. The issuance of Digital Signature Certificate may take up to 7 to 10 working days. In such situations MPPGCL will not be responsible for delay in issue of Digital Signature Certificate.
- vii. If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- viii. Bidders are requested to visit e-procurement website regularly for any clarifications and/ or amendments and/or due date extension.
- ix. Bidder must positively complete online e-tendering procedure at e-procurement website i.e. [mptenders.gov.in](http://mptenders.gov.in).
- x. MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the e-procurement/ MPPGCL website for any reason whatsoever.
- xi. The bidder whosoever is submitting the offer by their Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm.
- xii. DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.
- xiii. For any type of clarifications bidders can visit [www.mptenders.gov.in](http://www.mptenders.gov.in) and help desk contact No. 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787 and email:





[support-eproc@nic.in](mailto:support-eproc@nic.in).

- xiv. For any clarification regarding e-submission of offer from this office, bidder can contact no. **9425806457 or 9425806467**.

3) **Credential and PQR:**

The prospective bidders, who have adequate documents to fulfill criteria of credential and Pre-Qualification-Requirement (PQR) as detailed hereunder, will upload scanned self-certified copies of requisite documents as required in e-tendering process. The Pre-Qualifications are as under:-

- I. **Registration & Head Office:** Partnership CA/CMA firms registered with Institute of Chartered Accountants of India/ The Institute of Cost Accountants of India having Head Office or Branch Office in MP.
- II. **Experience:** The firm should have experience of at least 10 years in Internal Audit/ Statutory Audit/ Accounting/ Taxation works in Public Sector Undertaking of either Central or State Government. The firm should have audited IND-AS complied Financial Statements.
- III. **Partners:** The firm should have minimum 3 CA/ CMA partners, one of which must be FCA/ FCMA and should have CISA/ ISA certification with knowledge and work experience of IND-AS compliances.
- IV. **Overall Turnover:** The firm should have minimum average annual turnover of Rs 25 lakh (Rs. Twenty Five Lakh only) for last preceding 3 years.

- 4) The undertaking as per **Annexure-III** of SBDs (clause No. 1.15 i.e. Preparation, submission, opening and verification of Bid Proposals of Instructions to bidder sub clause-IX) for successful execution of contract earlier awarded to prospective bidder is to be uploaded/submitted with required PQR documents by all the bidders.

- 5) **Earnest Money Deposit:** The clause No. 1.10 of Standard Bidding Document of MPPGCL may be referred for detailed procedure of submission of EMD.

- i. EMD is to be submitted by the bidder either through Cash deposit in O/o Sr. AO (COG&HS) MPPGCL Jabalpur/ Cheque/ Demand Draft in favour of Sr. AO (COG&HS) payable at Jabalpur/ Net Banking/ RTGS/ NEFT/ BG on website at the time of submission of e-tender. The EMD can be submitted in form of Bank Guarantee. The format of EMD in case of Bank Guarantee is elaborated in **Annexure -II** of SBD of MPPGCL. The EMD in the form of Bank Guarantee should be issued by the nationalized/ scheduled Bank as per prescribed format for BG with validity of 9 month from the date of opening of tender. In this case, bidder has to submit separate envelope containing original documents regarding EMD. This envelope should be properly super- scribed that this envelope contains original EMD documents against respective tender with due date & time of tender opening as per NIT. The tender received within specified time (e-tender as well as physical EMD) shall only be opened on the date specified against each tender at 16:00 Hrs onwards. The tenderer or their authorized representatives may be present at the time of tender opening.



- ii. No offer will be accepted without valid Earnest Money Deposit unless exempted as detailed in Point No. (1.10) of "Instructions to Bidders (ITB) in Standard Bid Document".
  - iii. The prospective bidders will upload scanned and self- certified copies of requisite EMD documents/ documents for exemption of EMD on the website along with tender offer. For this, the bidder has to opt for "exemption" option on the website and to upload scanned copy of Document for exemption of EMD.
  - iv. For Forfeiture of EMD clause 2.24 of SBD of MPPGCL shall be followed.
- 6) The undertaking as per *Annexure-IV* of SBD (clause no. 1.52 i.e. corrupt practice/ Fraudulent Practice of Instructions to Bidders) is to be uploaded/ submitted with techno-commercial offer for observing fair and ethical practices by all the bidders except Government Organizations and/or Public Sector Undertakings.
- 7) The Proforma for Bank Guarantee towards Security Deposit (SD) is elaborated *Annexure – V* of SBD of MPPGCL.
- 8) The affidavit for No Banning/ Black Listing/ Delisting on non-judicial stamp paper of Rs.100/- as per *Annexure-IX* of SBD (clause no. 1.26- i.e. Disqualification of Bidder of Instructions to Bidders) is to be uploaded/ submitted with techno-commercial offer by all the bidders except Government Organizations and/or Public Sector Undertakings.
- 9) The Tender Acceptance Letter to be given on letter head of company of the bidder as per *Annexure-XI* of SBD (clause no. 1.16- i.e. Deviations from Terms & Conditions/Tender acceptance letter of Instructions to Bidders) is to be uploaded/submitted with techno-commercial offer.
- 10) The policy for suspension/ banning of business dealings is elaborated in *Annexure – XIII* of SBD of MPPGCL.
- 11) The check list of formats/ documents as per *Annexure-XV* of SBD– The duly filled check list of formats /documents issued for subject tender is required to be uploaded/ submitted with techno-commercial offer.
- 12) **Techno-Commercial Bid:** Bidders must positively complete e-tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in). Bidders shall have to submit the following documents online in the website:-
- (a) Their complete techno-commercial offer containing detailed material description, specification and all commercial terms & conditions. This document should not contain any price part.
  - (b) Techno-commercial information in the form of questionnaire and schedules (downloaded from website and filled as per instructions). The online submission of duly filled questionnaire and schedules is mandatory. Terms & conditions filled in questionnaire shall be treated as final. The requisite documents as per NIT i.e. credential & PQR related to financial status/ experience for supply of tendered items and as per questionnaire should only






be uploaded. The format of Techno- Commercial Bid is elaborated in *Annexure – XVI* of SBD of MPPGCL.

- 13) **Price Bid:** Bidder shall have to download the Price bid format from website and after filling prices of quoted tendered items, the same is to be uploaded as per instructions therein. **Physical submission of price bid will not be considered.** The price bid of techno-commercially qualified bidder shall be opened online at the notified date at [www.mptenders.gov.in](http://www.mptenders.gov.in). Bidders can view information of date of price bid opening on website. For detailed information please refer Clause No. 1.15 (XII) of SBD of MPPGCL.
- 14) MPPGCL reserves the right for extension of due date of opening of techno-commercial bid.
- 15) MPPGCL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
- 16) In case of any discrepancies found between the tender document uploaded by the bidder and the tender documents uploaded by the tender inviting authority, the later shall prevail. No claim/ appeal on this account will be entertained or given cognizance.
- 17) Tenderers will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.
- 18) For amendment/ due date extension/clarification /update if any, please visit [www.mptenders.gov.in](http://www.mptenders.gov.in) website regularly. In case of any bid amendment /due date extension/ clarification/update, the responsibility lies with the bidders to collect the same from the web site [www.mptenders.gov.in](http://www.mptenders.gov.in) or from the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on the part of the bidder.
- 19) Please refer Clause (2.76) "Jurisdiction" of General Conditions of the Contract in Standard Bid Document (SBD) vide which any dispute or difference, arising under, out of, or in connection with this Tender/ Contract shall be subject to exclusive jurisdiction of competent court of Madhya Pradesh at Jabalpur only .

**Note:**

MPPGCL reserves the right to accept or reject any or all Tenders or reject the whole tendering process without assigning any reason whatsoever. In case, due date for submission & opening of Tender happens to be a holiday, the due date shall be shifted to the next working day for which no prior intimation will be given. Any change/ modifications/ alteration in the Tender documents is not allowed and such Tender shall be liable for rejection. For amendment, if any, please visit the web site [www.mptenders.gov.in](http://www.mptenders.gov.in) regularly.

  
(Rupesh Shah)  
Chief Financial Officer  
MPPGCL, Jabalpur

**"SAVE ELECTRICITY"**

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