

**OFFICE OF THE SUPERINTENDING ENGINEER (P&W)  
M.P.P.G.C.L.;A.T.P.S.; CHACHAI**

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No. 001-04/P&W/Sr.AO./154

Chachai dtd. 16.04.2020

**NOTICE INVITING TENDER (NIT)  
“Through e-tendering process only”**

(1) M.P. Power Generating Co. Ltd. invites Electronic tenders from reputed/established Manufacturers/Suppliers/Contractors for the following items for various Power Stations of MPPGCL:-

MPPGCL Tender no.	Name of works/Material	Estimated cost in Rs.	Period/ Qty.	Tender cost including GST in Rs	EMD Rs.	Date & time for closing of online submission	Date & time for Technical opening of tender.
2020 M PPGCL-83096	Work contract for providing manpower for accounting, data entry work in Sr.A.O. Office at ATPS Chachai.	3,82,000/-	06 Months	500/-	9,600/-	11.05.2020 Upto 15:00 Hrs.	14.05.2020 from 15:30 hrs. onwards

These tenders are being invited through e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, for any clarifications and/or due date extension or corrigendum, please visit the website [www.mptenders.gov.in](http://www.mptenders.gov.in) regularly. Any clarifications and/ or due date extension or corrigendum shall be issued on the website [www.mptenders.gov.in](http://www.mptenders.gov.in) only. The EMD documents only in physical form (in case of BG) are to be submitted up to 15:00 Hrs on the date of opening of e-tender and it shall be opened from 15:30 hrs. onwards. The bidders or their authorized representative may witness tender opening.

**Please keep visiting the website regularly as any clarification or shortfall of documents shall be sought on website only.**

**Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

(2) **e-Tendering:-**

- (i) For participation in e-tendering module of MPPGCL, it is mandatory for prospective bidders to get registration on website [www.mptenders.gov.in](http://www.mptenders.gov.in). Therefore, it is advised to all prospective bidders to get registration by online payment of registration fee at the earliest.
- (ii) Tender documents can be purchased only online and downloaded from website [www.mptenders.gov.in](http://www.mptenders.gov.in) by online payment of cost of tender documents.
- (iii) Service and gateway charges shall be borne by the bidders.
- (iv) Since the bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest. Please note that it may take up to 7 to 10 working days for issue of Digital Signature Certificate. MPPGCL will not be responsible for delay in issue of Digital Signature Certificate.
- (v) If bidder is participating first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- (vi) Bidders are requested to visit our e-tendering website regularly for any clarification and/ or due date extension.
- (vii) Bidders must positively complete online tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in).
- (viii) MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
- (ix) For any type of clarifications bidders can visit [www.mptenders.gov.in](http://www.mptenders.gov.in) and help desk contact No. 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787 and email: [support-eproc@nic.in](mailto:support-eproc@nic.in).
- (x) For any clarification regarding e-submission of offer from this office, bidder can contact no. **9425808848**.
- (xi) The bidder who-so-ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm.

(3) EMD is to be submitted by the bidder online on the portal and uploading of scanned copy of BG on website at the time of submission of e-tender. In case, if bidder is submitting requisite EMD in the form of Bank Guarantee, then bidder has to submit separate envelope containing original documents regarding EMD. This envelope should be properly super- scribed that this envelope contains original EMD documents against respective tender with due date & time of tender opening as per NIT. This EMD envelope should be submitted in physical form upto the due date & time of opening of respective tender. The tender received within specified time (e-tender as well as physical EMD in the form of BG submission) shall only be opened on the date specified against each tender at 15.30Hrs. onwards. The tenderer or their authorized representatives may be present at the time of tender opening.

**(4) Credential and PQR:**

The prospective bidders, who have adequate documents to fulfill criteria of credential and Pre-Qualification-Requirement (PQR) as detailed hereunder for respective tender, will upload scanned self-certified copies of requisite documents as required in e-tendering process. The credential documents and Pre-Qualification Requirement for the following tenders are as under:-

- (a) Bidder should be Chartered Accountant or Cost Accountant firm (Proprietorship/Partnership) registered with their respective institute. Firm has to upload the copy of the registration certificate.
- (b) Copies of previously executed orders by the bidder as a main contractor of same/ similar type of works in State Owned Power Generating Companies/Other Power utilities/ NTPC/ Govt./ Semi Govt./ Any Leading Industries/ IPP/ PSUs in India during any of the last five years ending with bid opening date are to be uploaded .
- (c) EPF registration is to be uploaded.
- (d) GST registration is to be uploaded.

**(For any clarification please contact on Mob. no. 9303304663)**

**(5) Cost of Tender Documents: The cost of tender documents as indicated against each tender is required to be paid by all the participants (including SSI/ NSIC/ SME) bidders.**

**(6) Earnest Money Deposit:**

- 6.1** The EMD of respective amount as indicated against the tender is to be submitted by bidder online on the portal and uploading of scanned copy of BG on website at the time of submission of e-tender. In case if bidder is submitting Bank Guarantee towards EMD then the same shall be issued from scheduled Bank as per prescribed format for BG with validity of 9 months from the date of opening of tender. The EMD in physical form i.e. the BG is to be submitted in a sealed envelope super scribing “EMD of Rs. ----- in the form of BG against tender No. -----”.
- 6.2** If EMD is submitted in the form of Bank Guarantee, then
- (i) It is the responsibility of the bidder to submit the same strictly in prescribed format only, failing which the offer may be rejected.
  - (ii) It will be the responsibility of the bidder that confirmation of BG from the respective Bank is received within the stipulated period in this office.
  - (iii) In case confirmation from the Bank is not received within the stipulated period, the offer shall be rejected.**
  - (iv) However the bidder may request their Bank to send confirmation of their Bank Guarantee directly to this office through speed post/ Registered post, so that confirmation may be received within the stipulated period.
- 6.3** No offer will be accepted without valid Earnest Money Deposit unless exempted as detailed in point No. (2) of “General Terms & Conditions of the Contract”.
- 6.4** The prospective bidders will upload scanned and self- certified copies of requisite EMD documents/ documents for exemption of EMD on the website along with tender offer.
- 6.5** For this the bidder has to opt for “exemption” option on the website and to upload scanned copy of Bank Guarantee / Document for exemption of EMD.

**(7) Techno-Commercial Bid :**

Bidders must positively complete e-tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in). Bidders shall have to submit the following documents online in the website:-

- (a) Their complete techno-commercial offer containing detailed material description, specification and all commercial terms & conditions. This document should not contain any price part.

(b) Techno-commercial information in the form of questionnaire and schedules (downloaded from website and filled as per instructions). The online submission of duly filled questionnaire and schedules is mandatory. Terms & conditions filled in questionnaire shall be treated final. The requisite documents as per NIT i.e. credential &PQR related to financial status/ experience for supply of tendered items and as per questionnaire should only be uploaded.

**(8) Price bid:**

Bidder shall have to download the Price bid format from website and after filling prices of quoted tender items, the same is to be uploaded as per instructions therein. **Physical submission of price bid will not be considered.** The price bid of techno-commercially qualified bidder shall be opened online at the notified date at [www.mptenders.gov.in](http://www.mptenders.gov.in). Bidders can view information of date of price bid opening on web-site.

- (9) MPPGCL reserves the right for extension of due date of opening of techno-commercial bid, considering participation of qualified bidders in the tender.
- (10) MPPGCL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
- (11) Any change/modifications/alteration in the tender documents shall not be allowed and such tender shall be liable for rejection.
- (12) In case of any discrepancies found between the downloaded tender documents from website and the master copy available in the office of the tender inviting officer, the later shall prevail. No claim/appeal on this account will be entertained or given cognizance.
- (13) Tenders will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.
- (14) For amendment/due date extension/clarification /update if any, please visit [www.mptenders.gov.in](http://www.mptenders.gov.in) website regularly. In case of any bid amendment /due date extension/clarification/update, the responsibility lies with the bidders to collect the same from the web site [www.mptenders.gov.in](http://www.mptenders.gov.in) or from the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on the part of the bidder.
- (15) Please refer Clause (25) "Jurisdiction" in booklet of General Tendering Condition of Contract any dispute or difference arising under, out of or in connection with this NIT/Tender/Contract shall be subjected to exclusive jurisdiction of competent court at Jabalpur only.

**Note:-(1) Please visit the portal [www.mptenders.gov.in](http://www.mptenders.gov.in) regularly after submission of the offer, as any techno-commercial/EMD/PQR clarification, if required shall be displayed on the portal. The reply shall also required to be uploaded/given by the bidder on the portal only.**

“SAVE ELECTRICITY”MPPGCL, CHACHAI

S.E. (P&W)  
ATPS, MPPGCL, CHACHAI

**Signature Not Verified**

Digitally signed by SUDHIF KUMAR RAJPUT  
Date: 2020.04.18 16:56:26 IST  
Location: Madhya Pradesh-MP