



**MADHYA PRADESH POWER GENERATING CO. LTD.**  
**GOVERNMENT OF MADHYA PRADESH UNDERTAKING**  
**CIN-U-40109MP2001SGCO14882**

BLOCK NO.6, GROUND FLOOR, SHAKTI BHAWAN, VIDYUT NAGAR, RAMPUR, JABALPUR

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07-03/Asset/62

Dtd. 9 JAN 2025

**NOTICE INVITING TENDER (NIT) No.**  
**"Through e-tendering process only"**

1. M.P. Power Generating Co Ltd. invites Electronic Tenders from reputed/established Manufactures/Authorised Dealers/ Authorised Distributor / Suppliers for the following items for various Power Stations of MPPGCL:-

Sl No.	Tender No	Tender Particulars	EMD (In Rs)	Date and Time for closing of online submission	Date and time of opening of e-tender
I	T-2025_M PPGC_393373	Engaging services of Chartered Accountants/Cost Accountants firms for preparation of Fixed Asset Register and Physical verification of Assets of MPPGCL for FY 2024-25 and FY 2025-26.	16,700/-	11.02.2025 Upto 17:30 hrs	13.02.2025 Upto 15:30hrs

These tenders are being invited through e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, for any clarifications and/or due date extension or corrigendum, please visit the website [www.mptenders.gov.in](http://www.mptenders.gov.in) regularly. Any clarifications and/ or due date extension or corrigendum shall be issued on the website [www.mptenders.gov.in](http://www.mptenders.gov.in) only.

**Note:** Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

**(2) e-Tendering :-**

- For participation in e-tendering module of MPPGCL, it is mandatory for prospective bidders to get registration on website [www.mptenders.gov.in](http://www.mptenders.gov.in). Therefore, it is advised to all prospective bidders to get registration by online payment of registration fee at the earliest.
- Tender documents can be purchased only online and downloaded from website [www.mptenders.gov.in](http://www.mptenders.gov.in) by online payment of cost of tender documents.
- Service and gateway charges shall be borne by the bidders.
- Since the bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest. Please note that it may take up to 7 to 10 working days for issue of Digital Signature Certificate. MPPGCL will not be responsible for delay in issue of Digital Signature Certificate.
- If bidder is participating first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- Bidders are requested to visit our e-tendering website regularly for any clarification and/ or due date extension.
- Bidders must positively complete online tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in).
- MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
- For any type of clarifications bidders can visit [www.mptenders.gov.in](http://www.mptenders.gov.in) and help desk contact No. 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787 and email: support-enr@nic.in

- (x) For any clarification regarding e-submission of offer from this office, bidder can contact no. 9425808645.
- (xi) The bidder who-so-ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm.

**(3) Credential and PQR:**

The prospective bidders, who have adequate documents to fulfill criteria of credential and Pre-Qualification-Requirement (PQR) as detailed hereunder for respective tender, will upload scanned self-certified copies of requisite documents as required in e-tendering process. The credential documents and Pre-Qualification Requirement for the following tender is as under:-

**3.1 Tender ID : 2025\_MPPGC\_343373 (Preparation of Fixed Asset Register and Physical Verification of Assets of MPPGCL for FY 2024-25 and FY 2025-26)**

- (a) The firm should be a Chartered Accountants/Cost Accountants and should be in existence at least from last ten years.
- (b) Firm should have experience of Statutory Audit/Cost Audit/ Internal Audit of Thermal/ Hydel Power Generating Utility having turnover from sale of electricity not less than Rs. 1,000 Crore.

OR

Firm should have experience of Preparation of Fixed Asset Register and physical verification of assets of Thermal /Hydel Power Stations of any Power Generating Utility having turnover from sale of electricity not less than Rs. 1,000 Crore.

- (c) Copies of previously executed orders for carrying out same/similar type of work (i.e. physical verification or tagging of the fixed assets) in State owned Power Generating Companies/Other Power utilities/NTPC/Govt./Semi Govt./Any leading Industries/IPP/PSUs in India placed in last 7 years ending with initial date of opening of bid are to be uploaded.
- (d) Participating bidder (except Government Organization and /or public sector undertakings) is required to upload notarized affidavit on non-judicial stamp paper of appropriate value (which is presently Rs. 100/-) that "Neither the bidder nor any of its sister concern are facing Insolvency & Bankruptcy".

**Note: -**

- i) Statutory Audit does not mean Tax Audit for the purpose of this Tender.
- ii) Any Auditor of MP Power Generating Company Ltd. (Statutory Audit/ Cost Audit/ Internal Audit) for FY 2024-25 are not eligible to participate in the tender.
- iii) In the event, the selected firm is appointed as statutory auditor of the company for FY 2024-25 and/or FY 2025-26 by CAG New Delhi, the compliance of CAG requirement shall be the responsibility of the firm.

**(4) Exemption for MSES, START UP and SSI of MP from payment of Tender Fees:**

The bidders "Situating/Based" in the state of Madhya Pradesh and registered as :

- i) "Micro & Small Enterprises/STARTUP".
- ii) "S.S.I. units with D.I.C. (District Industries Centre) of Madhya Pradesh".
- iii) "Khadi & Village Industries Commission(KVIC)/ "Khadi & Village Industries Board(KVIB)/ "Coir Board"/ "Directorate of Handicrafts and Handloom".
- iv) "Udyog Aadhar Memorandum(UAM)" or "any other body specified by Ministry of Micro, Small & Medium Enterprises(MoMSME)".

for the tendered item(s) are exempted from paying the tender fees; however, such firms shall have to upload the requisite documents on e-procurement website.

- (5) **Earnest Money Deposit-** EMD is to be submitted by the bidder either through net banking/ RTGS/ NEFT and/or uploading of scanned copy of BG on website at the time of submission of e-tender. In case, if bidder is submitting requisite EMD in the form of Bank Guarantee, then bidder is required to upload scanned copy of BG on e-Portal and submit original BG in physical form but only after opening of Bid(s), within seven days thereafter. This envelope should be properly super- scribed that this envelope contains original EMD documents against respective tender with due date & time of tender opening as per NIT. The tender received within specified time (e-tender as well as physical EMD in the form of BG submission) shall only be considered on the date specified against each tender. The tenderer or their authorized representatives may be present at the time of tender opening.
- 5.1 In case if bidder is submitting Bank Guarantee towards EMD then the same shall be issued from scheduled Bank as per prescribed format for BG with validity of 9 months from the date of opening of tender. The EMD in physical form i.e. the BG is to be submitted in a sealed envelope super scribing "EMD of Rs. ~~16,700/-~~ in the form of BG against tender No. 2025\_MPPGC\_393373 " alongwith due date & time of tender opening as per NIT.
- 5.2 If EMD is submitted in the form of Bank Guarantee, it is the responsibility of the bidder to submit the same strictly in prescribed format only, failing which the offer may be rejected.
- 5.3 No offer will be accepted without valid Earnest Money Deposit unless exemption is granted by MPPGCL as per SBD clause no.1.10 (IV) which is corrected and read as under:  
The bidders "Situating/Based" in the state of Madhya Pradesh and registered as :  
i) "Micro & Small Enterprises/STARTUP".  
ii) "S.S.I. units with D.I.C. (District Industries Centre) of Madhya Pradesh".  
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for the tendered item(s) are exempted from paying the earnest money; however, such firms shall have to upload the requisite documents on e-procurement website
- 5.4 The prospective bidders will upload scanned and self- certified copies of requisite EMD documents/ documents for exemption of EMD on the website along with tender offer.
- 5.5 To upload scanned copy of Bank Guarantee/document for exemption of EMD, the bidder has to opt for "exemption" option on the website.
- 5.6 In no case, physical contact should happen between bidder & MPPGCL official before opening of T&C bid
- 5.7 No correspondence with regard to EMD shall be done through shortfall window.
- (6) **Techno-Commercial Bid:**  
Bidders must positively complete e-tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in). Bidders shall have to submit the following documents online in the website:-  
(a) Their complete techno-commercial offer containing detailed material description, specification and all commercial terms & conditions. This document should not contain any price part.  
(b) Techno-commercial information in the form of questionnaire and schedules (downloaded from website and filled as per instructions). The online submission of duly filled questionnaire and schedules is mandatory. Terms & conditions filled in questionnaire shall be treated as final. The requisite documents as per NIT i.e. credential & PQR related to financial status/ experience for supply of tendered items and as per questionnaire should only be uploaded.

- (7) **Price bid :**  
Bidder shall have to download the Price bid format from website and after filling prices of quoted tendered items, the same is to be uploaded as per instructions therein. **Physical submission of price bid will not be considered.** The price bid of techno-commercially qualified bidder shall be opened online at the notified date at [www.mptenders.gov.in](http://www.mptenders.gov.in). Bidders can view information of date of price bid opening on web-site.
- (8) **The undertaking as per Annexure –III of SBDs (clause no.1.15 i.e. Preparation, submission, opening and verification of Bid Proposals of Instructions to Bidders sub clause-IX) for successful execution of contract earlier awarded to prospective bidder is to be uploaded/submitted with required PQR documents by all the bidders except Government Organizations and/or Public Sector Undertakings.**
- (9) **Following are the deviations from SBD Clauses, which shall over-rule the conditions stated in the Standard Bid Documents (SBD) of the work/service contract, wherever relevant and applicable:**
- (i) Clause No. 1.36 'Reverse Auction' of Standard Bid Document shall not be applicable for this contract.
  - (ii) Clause No. 2.4 'Price Variation Clause' of Standard Bid Document (SBD) shall not be applicable for this contract.
  - (iii) The clause no. 1.42 of Instructions to Bidders "Quantity Distribution" is not applicable for this Tender.
- (10) **The undertaking as per Annexure-IV of SBD (clause no. 1.52 i.e. corrupt practice/ Fraudulent Practice of Instructions to Bidders) is to be uploaded/ submitted with techno-commercial offer for observing fair and ethical practices by all the bidders except Government Organizations and/or Public Sector Undertakings.**
- (11) **The affidavit for No Banning/ Black Listing/ Delisting on non-judicial stamp paper of Rs.100/- notarized stamp, as per Annexure-IX of SBD (clause no. 1.26- i.e. Disqualification of Bidder of Instructions to Bidders) is to be uploaded and submit the physical copy of the same to this office with techno-commercial offer by all the bidders except Government Organizations and/or Public Sector Undertakings.**
- (12) **The Tender Acceptance Letter to be given on letter head of company of the bidder as per Annexure-XI of SBD (clause no. 1.16- i.e. Deviations from Terms & Conditions/Tender acceptance letter of Instructions to Bidders) is to be uploaded/submitted with techno-commercial offer.**
- (13) **The check list of formats/ documents as per Annexure-XV of SBD-- The duly filled check list of formats /documents issued for subject tender is required to be uploaded/ submitted with techno-commercial offer.**
- (14) **MPPGCL reserves the right for extension of due date of opening of techno-commercial bid, considering participation of qualified bidders in the tender.**
- (15) **MPPGCL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.**
- (16) **Any change/modifications/alteration in the tender documents shall not be allowed and such tender shall be liable for rejection.**
- (17) **In case of any discrepancies found between the tender document uploaded by the bidder and the tender documents uploaded by the tender inviting authority, the later shall prevail. No claim/appeal on this account will be entertained or given cognizance.**

- (18) Tenderers will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.
- (19) For amendment/due date extension/clarification /update if any, please visit [www.mptenders.gov.in](http://www.mptenders.gov.in) website regularly. In case of any bid amendment /due date extension/clarification/update, the responsibility lies with the bidders to collect the same from the web site [www.mptenders.gov.in](http://www.mptenders.gov.in) or from the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on the part of the bidder.



(M.K.Jhod)

SE(Gen.)

O/o-ED(O&M:Gen.), MPPGCL