



M.P.POWER GENERATING COMPANY LIMITED
BLOCK No.9, GROUND FLOOR, SHAKTI BHAVAN, JABALPUR
(Tel: 0761-2702686, Fax: 0761-2664750)

(Web Site www.mppgcl.mp.gov.in)

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NOTICE INVITING TENDER (NIT) No.– CFO/Accounts/2019/001 dtd. 16/07/2019

“Through e-tendering process only”

Sealed tenders are invited from the Chartered Accountant/Cost Accountant firms for work contract of account related work in account section of O/o CFO of Madhya Pradesh Power Generating Company Limited:

Tender Specification MPPGCL Tender No.	Particulars	Earnest Money (Intime Of Purchase Rs.)	Last date and time Of Purchase of Tender	Date and time of opening of Techno Commercial Bid only
2019_MPPGC_38688	Work Contract of accounts related work of account section of the O/o CFO, MPPGCL.	15455/-	07 th September 2019 Up to 03.00 PM	09 th September 2019 up to 04:00 pm for Opening.

These tenders are being processed through e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, please visit the website www.mptenders.gov.in regularly for any clarifications and/or due date extension or corrigendum. The e-tender are to be submitted up to 03.00 PM on the date of e - opening of tender and same shall be opened next day at 04.00 PM in presence of bidders or their authorized representative who so ever present. If any public holiday is declared on the proposed date of opening same will be opened on next working date.

Note : Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

(2) e-Tendering :

- For participation in e-tendering module of MPPGCL, it is mandatory for prospective bidders to get registration on website www.mptenders.gov.in Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
- Tender documents can be purchased only online and downloaded from website www.mptenders.gov.in by online payment of cost of tender documents.
- Service and gateway charges shall be borne by the bidders.
- Since the bidders are required to sign their bids online using class-III Digital

- Signature Certificates, they are advised to obtain the same at the earliest.
- (v) If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
 - (vi) Bidders are requested to visit our e-tendering website regularly for any clarifications and/or due date extension.
 - (vii) Bidder must positively complete online e-tendering procedure at www.mptenders.gov.in
 - (viii) MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
 - (ix) For any type of clarifications bidders can visit www.mptenders.gov.in and help desk contact No. 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787 and email: support-eproc@nic.in
 - (x) For any clarification regarding e-submission of offer from this office, bidder can contact no. 07587573254 (Mr. Ajay Manjhi).
 - (xi) ***The bidder who-so-ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm.***

(3) **Credentials and PQR:**

The prospective bidders, who have adequate documents to fulfill criteria of credential and Pre-Qualification-Requirement (PQR) as detailed hereunder for respective tender, will upload scanned self-certified copies of requisite documents as required in e-tendering process. The credential documents and Pre-Qualification Requirement for the following tenders are as under: -

- (a) Bidder should be a Chartered Accountants/Cost Accountant firm. Bidder should provide registration certificate issued by respective Institute.
- (b) Copy of previously executed orders by the bidder as a main contractor of same/similar work carried out in state owned Power Generating Companies/Other Power Utilities/NTPC/Govt./Semi- Govt./Any leading Industries/IPP/ PSUs in India during any of last five years ending with bid opening date are to be submitted. Firm shall provide documentary evidence of educational qualification and experience in respect of proposed personnel's to be engaged for carrying out the scope of work: -
 - I. The personnel should be Chartered Accountants (Inter qualified)/Cost Accountant (Inter qualified)/M.com/MBA (Finance) or retired employee (retired from the post of Office Assistant Grade-II or above) from any of the successor company of erstwhile MPSEB and
 - II. Experience Certificate of proposed personnel regarding working knowledge in SYBASE software account system beside MS Office for a period of at least six months.

(4) **Earnest Money Deposit:**

- 4.1 The EMD of respective amount as indicated against the tender is to be submitted by bidder through net banking/RTGS/NEFT and uploading of scanned copy of BG on website at the time of submission of e-tender. In case if bidder is submitting Bank Guarantee towards EMD then the same shall be issued from scheduled Bank as per prescribed format for BG with validity of 9 months from the date of opening of tender. The EMD in physical form i.e. the

BG is to be submitted in a sealed envelope super scribing "EMD of Rs. 15455/- in the form of BG against tender No. 2019_MPPGC_38688".

- 4.2 If EMD is submitted in the form of Bank Guarantee, it is the responsibility of the bidder to submit the same strictly in prescribed format only, failing which the offer may be rejected.
- 4.3 No offer will be accepted without valid Earnest Money Deposit unless exempted as detailed in point No. (2) of "General Terms & Conditions of the Contract".
- 4.4 The prospective bidders will upload scanned and self- certified copies of requisite EMD documents/ documents for exemption of EMD on the website along with tender offer.
- 4.5 For this the bidder has to opt for "exemption" option on the website and to upload scanned copy of Bank Guarantee / Document for exemption of EMD.

(5) Techno-commercial bid :

Bidders must positively complete online e-tendering procedure at www.mptenders.gov.in

Bidders shall have to submit the following documents online in the website: -

- (a) Their complete techno-commercial offer containing detailed service specification and all commercial terms & conditions. This document should not contain any price part.
 - (b) Techno-commercial information in the form of questionnaire and schedules (downloaded from website and filled as per instructions). The online submission of duly filled questionnaire and schedules is mandatory. Terms & conditions filled in questionnaire shall be treated final. The requisite documents as per NIT i.e. credential & PQR related to qualification/experience for supply of tendered services and as per questionnaire should only be uploaded.
- (6) Price bid:**
- Bidder shall have to download the Price bid format from website and after filling prices of quoted tender items, the same is to be uploaded as per instructions therein. Physical submission of price bid will not be considered. The price bid of techno-commercially qualified bidder shall be opened online at the notified date at www.mptenders.gov.in. Bidders can view information of date of price bid opening on web-site.
- (7) MPPGCL reserves the right for extension of due date of opening of techno-commercial bid, considering participation of qualified bidders in the tender.
 - (8) MPPGCL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
 - (9) Any change/modifications/alteration in the tender documents shall not be allowed and such tender shall be liable for rejection.
 - (10) In case of any discrepancies found between the downloaded tender documents from website and the master copy available in the office of the tender inviting officer, the later shall prevail. No claim/appeal on this account will be entertained

or given cognizance.

- (11) Tenderers will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.
- (12) For amendment/due date extension/clarification /update if any, please visit www.mptenders.gov.in website regularly. In case of any bid amendment /due date extension/clarification/update, the responsibility lies with the bidders to collect the same from the web site www.mptenders.gov.in or from the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on the part of the bidder.
- (13) Please refer Clause (20) "Jurisdiction" in booklet of General Tendering Condition of Contract any dispute or difference arising under, out of or in connection with this NIT/Tender/Contract shall be subjected to exclusive jurisdiction of competent court at Jabalpur only.



(SWAPNAJA OKHDE)
CFO MPPGCL
MPPGCL: JABALPUR

"SAVE ELECTRICITY"