

Jammu Power Distribution Corporation Limited

**NOTICE INVITING E-TENDER (E-NIT) FOR
APPOINTMENT OF CHARTERED ACCOUNTANT FIRM /
COST ACCOUNTANT FIRM FOR THE ASSIGNMENT OF
INTERNAL AUDIT & FINANCIAL COMPLIANCE IN JPDCL**

NOTICE INVITING TENDER

E-NIT No. 02 of 2021 Dated: 04.09.2021.

For and on behalf of the Managing Director JPDCL, e-tenders in two cover system (TECHNICAL BID& FINANCIAL BID) are invited from the interested eligible Chartered Accountant firm(s) / Cost Accountant firm(s) having their head or branch office in the UT of Jammu & Kashmir for the internal Audit and Financial Compliance in Jammu Power Distribution Corporation Limited (JPDCL) for a period of one(1) year i.e. F.Y2021-22 extendable up to another year i.e. 2022-23. The bids, accompanied with the copy of Bid Security Declaration and the cost of tender in the shape of Demand Draft favouring Managing Director, JPDCL payable at Jammu should be uploaded on the website www.jktender.gov.in by or before 25.09.2021 up to 02.00 P.M and the bid opening shall be on 27.09.2021. Bids can be submitted online from 04.09.2021 onwards. Original copy of the demand draft shall be submitted to the office of Accounts Officer, JPDCL, at SERC Building, B R Ambedkar Chowk, Rail Head Complex, Jammu – 180001 by or before the last date of bids submission.

The Gist of Work is as under:-

S. No.	Description of work	Earnest Money	Tender Cost	Last Date of submission	Remarks
1.	Internal Audit and Financial Compliance in JPDCL.	Rs. 0.30 Lacs (in Form of Bid Security Declaration)	Rs. 3,000/-	25.09.2021 Up to 02:00 P.M	Interested Eligible Chartered Accountant Firm (s)/ Cost Accountant firm(s) having head or branch office in the UT of Jammu & Kashmir

The detailed NIT can be downloaded from www.jktenders.gov.in and bids shall be submitted online on www.jktenders.gov.in.

No. MD/JPDCL/

Date

Superintending Engineer
Technical Officer to MD, JPDCL

Copy to the:-

1. **Principal Secretary**, Power Development Department, Civil Secretariat, J&K, Jammu for information.
2. **Joint Director**, Information Department for information with request to publish the Tender Notice in leading State & National Dailies.

JAMMU POWER DISTRIBUTION CORPORATION LTD

(A Govt. of J&K Enterprise)

Corp Office: SERC Building, B R Amedkar Chowk, Rail Head Complex,
Jammu-180006, Jammu and Kashmir

IMPORTANT INFORMATION

Table A: - Important Information about the NIT no. 02of 2021

Item Description	Notice inviting e-tenders (NIT) for the Appointment of Chartered Accountant firm (s) / Cost Accountant firm(s) for the assignment of Internal Audit and Financial Compliance in JPDCL.
Date of Issue of Tender Document	04.09.2021
Availability of Tender Document	e-NIT is available at www.jktenders.gov.in .
Tender System	Sealed Tenders are invited in one cover i.e Cover "A" Technical bid. The technical bid shall be uploaded in electronic format on the website www.jktenders.gov.in
Cost of Tender Document	Rs. 3,000 (Rs. three Thousand Only) to be submitted in the form of the demand draft shall be submitted to the office of Chief Accounts Officer, JPDCL, SERC Building, B R Ambdekar Chowk, Rail Head Complex, Jammu – 180006 by or before the last date of bids submission. However, Scan copy of DD shall be attached with the technical bid and uploaded on JK tenders.
Earnest Money Deposit	Rs. 30,000 (Rs. Thirty Thousand Only) In reference to Office Memorandum No. F.9/4/2020-PDD dated: 12/11/2020, issued by the Procurement Policy Division, Deptt. Of Expenditure, Ministry of Finance, Govt of India, all the Bidders have to submit Bid Security Declaration Form (as per Annexure D) instead of the Earnest Money. EMD of only successful bidder shall be called post award of Work.
Period of Assignment	Initially for a period of One Year (01) i.e. 2021-22, extendable upto another year i.e F/Y 2022-23.
Last Date & Time for tender submission	02.00 P.M on 25.09.2021
Date & Time for tender opening	12.00 P.M on 27.09.2021
Venue of Tender Opening	Technical officer to Managing Director, JPDCL, SERC Building, B R Ambdekar Chowk, Rail Head Complex, Jammu – 180006
Contact Officer for correspondence & clarifications	<ul style="list-style-type: none">• Sh. Naseer Ahmad Rather, Accounts Officer, JPDCL 0191-2479992 / 9596669000;• CS Neha Sharma, Company Secretary, JPDCL 9103184885.

1. Introduction

The Jammu Power Distribution Corporation Limited, a public sector enterprise of Government of UT of Jammu & Kashmir, is a company established in 2013. It has received its formal assent to operate vide Govt. order No: 191-PDD of 2019 dated 23.10.2019.

The corporation is an Electricity Distribution Company with its portfolio encompassing Distribution, Maintenance, Planning and Projects pertaining to Jammu Division within the UT of Jammu and Kashmir.

2. Scope of Work

The Internal Audit and Financial Compliance work would cover the following operational activities of JPDCL:

- 2.1. Audit of transactions which involves examination of supporting documents, concurrence and approval from the competent authority & other codal formalities have been taken due care.
- 2.2. Checking of Trial Balance, scrutiny of General Ledger and reconciliation of each head of Accounts thereof, wherever necessary.
- 2.3. Checking of expenditures incurred with reference to the laid down procedures, delegation of powers and budgetary provisions.
- 2.4. Checking of calculations and payments of statutory dues and all tax related matters as applicable to JPDCL.
- 2.5. Insurance of all assets / stores.
- 2.6. To check whether physical verification of assets /stocks has been carried out at the close of financial year and variations, if any, have been accounted for and recorded properly.
- 2.7. To check the bank reconciliation statements.
- 2.8. To check whether the surplus funds of JPDCL are judiciously invested to get the maximum possible return.
- 2.9. To check the cash book to ascertain whether cash in hand has been authenticated by the competent authority at regular intervals.
- 2.10. Checking of subsidiary ledgers.
- 2.11. To check the calculations of salary and reimbursement bills of staff to ascertain the legitimacy of payments and deductions thereof.
- 2.12. Checking whether all liabilities against the accepted claims have been provided for in the books of accounts for the full accounting year and verifying compliance with statutory obligations of employer towards the employees: viz. Leave Encashment, GPF/NPS etc. Similar checks to be done in respect of TA / DA and claims for reimbursements.
- 2.13. To review compliance with laid down policies and procedures in respect of calling of tenders, related approvals, budgetary provisions, Letter of Award (LOA) issued for work contracts and other related documents and formalities.
- 2.14. Check whether the tender documents / contract documents are vetted by the legal and finance section of JPDCL.
- 2.15. To check whether the committees for tender opening and evaluation/negotiations are

constituted as per the prescribed norms of JPDCL / Government and whether the tenders have been awarded by the competent authorities.

- 2.16. To verify whether the advance for works such as initial advance, interim advance, mobilization advance etc. are paid as per the terms of the contract / provisions of LOA and is being adjusted from the running bills properly and regularly. Also to check whether the escalation bills are being paid as per the terms and formulae given in the LoA and whether provisions of penalty / damages / compensation /LD clauses are being invoked as per the LOA.
- 2.17. To verify the validity of BGs obtained from parties to whom the work is awarded. To verify whether BGs are kept in safe custody of competent authority and whether related records are properly maintained.
- 2.18. To verify whether the procurements have been made after completion of all codal formalities prescribed by JPDCL / Government and whether approvals of competent authorities have been obtained.
- 2.19. To check whether the stationery & stocks have duly been accounted for as per accounting standards and whether records have been properly maintained to ensure safeguard of such stocks of JPDCL.
- 2.20. To verify whether the funds have been unnecessarily blocked due to excess procurements.
- 2.21. Checking of guest house / transit camp registers.
- 2.22. To suggest modifications to the delegation of powers, if shortcomings are noticed.
- 2.23. To ensure that TDS as per Income Tax Act, 1961 has been deducted at applicable rates.
- 2.24. To verify whether TDS has been properly deducted and deposited with the applicable Authorities within the prescribed periods.
- 2.25. To verify whether TDS returns have been submitted in time to the Income Tax Authorities.
- 2.26. To verify whether Goods & Service Tax has been properly charged, wherever applicable, and whether proper returns have been filed with the Authorities. To verify whether the as well as Goods & Services Tax at applicable rate, has been deducted from the bills of the contractors and timely deposited with the Tax Authorities. To verify whether proper returns have been filed under the Goods & Services Tax Act, 2017.
- 2.27. To guide the corporation in all matters of Financial Impact (Income Tax, GST. Etc).
- 2.28. To check whether the central Vigilance commission (CVC) guidelines have been duly implemented / followed.
- 2.29. To verify the compliance of the observation(s) reported in the previous audit report. To observe the discrepancies of persisting nature and suggesting suitable corrective action(s).
- 2.30. **To attend the office of the Managing Director, JPDCL, for consultancy or any other related services / matters as and when required.**

The above list of scope of work is only illustrative and not exhaustive and complete. In addition to above, the firm shall also cover in the scope of its audit the directions/instructions/guidelines and roadmaps laid down under the "Standard on Internal Audit" issued by the Institute of Chartered Accountants of India (ICAI) and Institute of Cost Accountants of India (ICMAI).

3. Qualification Criteria and Evaluation:

Firm's eligibility for qualifying the bid requirement will be evaluated based on the following parameters and marking pattern:

1) Financial Criteria and 2) Technical Criteria

FINANCIAL CRITERIA

- 3.1. The average turnover of the firm for the last 3 Financial Years should be over Rupees One Hundred lakhs (100 lakhs).
- 3.2. The Firm should have executed / received orders for Government Assignments from Government Departments / Corporations / Agencies / PSUs with their place of execution in Jammu and Kashmir aggregating not less than Rs. 10/- Lakhs during the period from 01.04.2017 to 31.03.2021. For removal of doubts, the Basic Value of the Awarded Amount (Excluding Taxes) shall be considered for evaluation of the Criteria.
(This is to substantiate the presence of the firm in Jammu & Kashmir.)

TECHNICAL CRITERIA

- 3.3. Firm should be empanelled with Comptroller and Auditor General of India for the year 2021-22. Proof of submission of application may be submitted in this regard.
- 3.4. The firm should have its head or branch office located in the UT of Jammu and Kashmir for a consecutive period of last 3 years as on 01.04.2021.
- 3.5. The firm should have at least 1 FCA Partner Stationed at Jammu. The address mentioned on the Certificate of Practice shall be treated Final in this regard.
- 3.6. The firm should have been in existence for a minimum period of 10 years.
- 3.7. Only firms of Chartered Accountants registered with the Institute of Chartered Accountants of India (ICAI) / Cost Accountants registered with the Institute of Cost Accountants of India (ICMAI) and holds a valid certificate of practice shall be considered for appointment for the assignment of Internal Audit & Financial Compliance JPDCL for the year 2021-22& further, if extended.
- 3.8. The firm must have experience of working with at least 3 different Power Sector Companies in the last 3 years.
- 3.9. The Scoring shall be as per the table "B" as under. Minimum marks required for technical qualification of the firm shall be 70.

Table B: - Scoring criteria for empanelling Chartered Accountant / Cost Accountant Firm

S. No	Criteria	Basis	Maximum Marks
1	Year of Establishment of the Firm	2 Marks per every completed year exceeding 10 Years* (Fraction to be ignored)	20
2	Number of partners in the firm, who is with the firm for a minimum period of one year as on the date of application.	4 Marks for each partner who is Fellow. 2 Marks for each partner who is Associate . 1 additional mark for each partner who has completed DISA / CISA 1 additional mark for each partner who has completed FAFD	20
3	Number of qualified assistants (CA / CMA Employee) who is an Associate / Fellow.	2 Marks for each assistant who is FCA. 1 Marks for each assistant who is ACA.	5
4	Average Turnover of the Firm	1 Mark per every ten lakh exceeding 100 lakhs.	5
5	Experience of conducting Internal Audit of Power Sector Company	5 marks per year of audit	30
6	Experience of the firm in conducting internal audit in other PSUs / Government Departments / Corporations / Agencies / PSUs. (Excluding Banks)	2 marks for each audit in the last 10 Years.	20
	Total Marks		100

*** The firm should have completed 10 years of establishment as on 01.04.2021.**

3.10. FINANCIAL BID

The professional fee for the assignment shall be as quoted by the Bidder online in the Bill of Quantities as per Annexure B attached. In order to fulfill the requirements of prescription of Minimum Fee in accordance with clause (1) of Part II of the Second Schedule to the Chartered Accountants Act, 1949, the Minimum Fee (excluding Taxes) for the Assignment shall be Rs. 2,00,000 (50,000 per quarter) for the whole Financial Year. CA / CMA Firms quoting below minimum fee will be disqualified as it is professional misconduct according to the Institute of Chartered Accountants of India (ICAI) / the Institute of Cost Accountants of India (ICMAI).

3.11. EVALUATION

The Chartered Accountant Firms / Cost Accountant Firm meeting the Financial and Technical criteria and securing a minimum of 70 marks as per Table B above shall be evaluated for financial bid. In case of tie in Financial bid, following sequence shall be adopted for appointment of the firm:-

- 3.7.1. Firm securing Highest Marks as per Table B under Eligibility Criteria.
- 3.7.2. No. of assignments of Internal Audits of Power Sector Government Companies.
- 3.7.3. No. of assignments of Internal Audits of other Government Departments / Corporations / Agencies / PSUs. (Excluding Banks)

3.12. In case any empanelled firm refuses to do the assignment of audit of any year, its Bid Security Declaration shall be enforced and the next firm in the merits of marks will be considered for appointment. The firm refusing the assignment shall also be recommended for blacklisting by the CAG & ICAI.

3.13. Appointment shall be initially for a period of one year i.e.2021-22 and would be extendable for the year 2022-23 upon satisfactory performance.

4. Frequency of Internal Audit:-

The Frequency of Internal Audit shall be as per table "C" and "D" outlined below:

Table C: - Frequency for the Q 1 of FY 2021-22

Schedule	For the period	Reporting	Remarks
Quarter 1 of FY 2021-22	01.04.2021 – 30.06.2021	Within 20 days of award of LoA	Audit to be commenced immediately upon award of LoA or from the date mentioned on the Letter of Award (LoA).

Table D: - Frequency for Q2, Q3 & Q4 of FY 2021-22&for FY 2022-23 (If extended)

Schedule	For the period	Reporting	Remarks
Quarterly Audit	01.07.2021 – 31.03.2022 01.04.2022- 31.03.2023	20 th of the ensuing month	Concurrent Audit with Financial compliance.

The Auditor would have to visit offices of all the CPAOs of JPDCL every quarter. The Auditor may also be required by JPDCL to visit any of the Sub Offices of the Corporation.

5. Reporting Format

A suitable reporting format shall have to be suggested by the successfully empanelled Chartered Accountant firm / Cost Accountant firm encompassing all the areas suggested in point (2) Scope of Work.

The report should carry an Executive summary and would have to be invariably discussed with the

Managing Director by the 25th of the ensuing month.

The report should also carry any persisting or un-rectified observations of the preceding reports in the succeeding report.

6. Reporting requirements:-

- 6.1. The firm shall depute a dedicated team that will report to the designated officer of the Head office.
- 6.2. The audit team should consist of one partner/qualified assistant with one (01) semi-qualified assistant.
- 6.3. The officer designated by the MD Office for conducting of the Internal Audit will coordinate with the audit team for smooth functioning of the audit.
- 6.4. The auditor shall have a meeting with the designated officer at the beginning of the audit and finalize the modalities and schedule of audit.
- 6.5. The audit team after completing the audit for the period should discuss their observations/findings with the designated officer before finalizing the report and obtain the signature of the designated officer or his authorised representative in confirmation of having discussed the audit observations with him.
- 6.6. The internal auditor should also give their observations about the internal control system existing in the Corporation.
- 6.7. The internal Audit report should be signed by the partner of the firm.
- 6.8. The Auditor, if required may have to give a presentation on the consolidated reports of the Corporation and may also have to attend the meetings of the Audit committee of JPDCL.
- 6.9. **A statement indicating the audit personnel deployed (designation) including the visit of the partners and the period of audit of each sub office should form part of the report. The partner is expected to carry out the audit himself so that the entire scope is covered in a systematic manner and to facilitate the reporting as per the requirements.**
- 6.10. **The Auditor must hand over one copy of the report to the designated officer for necessary compliance and send a copy of the full Report (in soft and hard both) to the head of Internal Audit cell in the Head office (Managing Director).**
- 6.11. **The Audit team shall visit all subordinate offices / Divisions (35 No's of JPDCL) for conducting quarterly internal audit.**

7. Payment of Professional Fee:-

- 7.1. The professional fee for the assignment shall be as paid only after the acceptance of the Quarterly Audit Report by the officer designated by the MD Office for conducting of the Internal Audit.
- 7.2. GST will be paid extra as applicable.
- 7.3. Professional fee shall be inclusive of all office expenses, out of pocket expenses, cost of producing documents, making Power Point presentations before JPDCL and other forums as may be required or any other sundry charges, etc.
- 7.4. The Corporation will not be required to pay and / or reimburse anything over and above the contract price except the TA and stay cost if the auditor is called outside the city of location of office of the firm for any reason other than audit as the competent authority may deem fit.
- 7.5. The offer should include all tax liability under income tax, service tax, professional tax and any other tax applicable in the UT of J&K or any other authority of the Govt. of India or the UT Govt. except the GST Cost.

8. Payment Schedule:-

- 8.1. Payment of the years 2021-22 & 2022-23 (if extended) shall be made on the basis of 90% of the Internal Audit fee per quarter on submission of respective quarterly reports.
- 8.2. The bill shall be accompanied by the acceptance of report by the designated officer.
- 8.3. The Compliance report shall also be signed by the Designated Officer.

9. Arbitration:-

In the event of any dispute or difference relating to interpretation and the application of the provisions of the contract between the parties, same shall be settled to the extent possible amicably between the parties. In case parties are unable to settle the dispute, Managing Director JPDCL shall have the sole authority to appoint the arbitrator who shall adjudicate upon the matter in controversy. The rule governing the proceedings before the Arbitrator appointed by Managing Director JPDCL shall be in accordance with the applicable Arbitration and Conciliation Act appointed and the rules made there under. The venue of arbitration shall be within the UT of J&K.

10. Submission of Offer:-

- 10.1. The list of documents to be attached in the technical bid by the firm is as under:-
- Standard format for submission of technical details as per the Annexure A attached.
 - Bid Security Declaration Form **(As per Annex-D)**.
 - Demand Draft of Rs. 3,000/- for the cost of tender document.
 - Constitution Certificate of the firm issued by the Institute of Chartered Accountants of India / Institute of Cost Accountants of India not older than **01.07.2021**. Information related to year of establishment of Head office & Branch office(s), addresses, details of partners and their membership no's. etc. as indicated in the certificate will be treated as conclusive and final information for evaluation of bids.
 - Copies of Audited Financial Statements and Income Tax Returns for the last 3 years (2017-18, 2018-19, 2019-20) to substantiate the turnover of the firm.
 - Copies of GST Returns in Form GSTR-3B for the 3 months up to June 2021.
 - Copies of appointment orders for statutory audit / internal audit in evidence of experience.
 - All the bids will be evaluated on the basis of the documents furnished along with application only.
 - All submitted documents should be signed by a partner with his name and under the seal of the firm.
 - The corporation reserves the right to call for any information or explanation as required by the corporation for appointment of the Chartered Accountant Firm / Cost Accountant Firm.

Pertinently, the bidders have to upload the technical e-bids (Comprising photocopies of Cost of tender document, Bid Security Declaration and documents mentioned in clause 10.1 above) and Financial e-bids on the jktenders portal. The bidders have to submit the original copies of Bid Security Declaration and cost of Tender Documents, in the office of Chief Accounts Officer, JPDCL, Jammu in an envelope super scribed "Notice inviting e-tenders (e-NIT) for the appointment of Chartered Accountant firm / Cost Accountant firm for the assignment of Internal Audit & Financial Compliance in JPDCL"

11. Other Terms and Conditions:-

- 11.1. The selected firm shall not sublet or assign the awarded job or any part thereof.
- 11.2. The assignment shall be awarded to the bidder whose bid has been determined to be substantially responsive to the bidding documents.
- 11.3. EMD of all only successful bidders shall be called after determination of successful firm. EMD of the successful firm shall be retained till the completion of the assignment.
- 11.4. The successful bidder shall maintain confidentiality in respect of all

information/documents etc. during execution of the assignment.

- 11.5. The Bidder shall bear all costs associated with the preparation and submission of its bid and JPDCL will in no case be responsible or liable for those costs regardless of the outcome of bidding process.
- 11.6. JPDCL reserves the right to accept or reject any bid, and to annul the process and reject all bids at any time prior to the award of assignment without assigning any reason thereof, without thereby incurring any liability to the affected bidder or bidders.
- 11.7. Taxes shall be deducted at source as per applicable laws
- 11.8. JPDCL shall reserve the right to terminate the assignment at any point of time without assigning any reasons and without prior notice if it is convinced that the appointed firm has defaulted in timely supply of the services. In that case, the EMD of the Firm shall be forfeited.

Annexure A

Standard Format for submission of Technical Bid

1. Name of the Firm:
2. Reg. No of the Firm with ICAI / ICMAI:
(Attach Copy of Firm Constitution Certificate as on 01.07.2021 by ICAI)
3. Reg. No of the Firm with CAG:
(Attach Copy of Empanelment Status / Proof of Application)
4. Year of Establishment of the Firm:
5. Details of Head Office & Branch Office(s)

Head Office

Address	Date of Establishment	Contact No(s)	E-mail

Branch Offices

S. No	Address	Date of Establishment	Contact No(s)	E-mail

6. Details of Partners in the Firm:-

S. No	Name of the Partner	Membership No.	FELLOW / ASSOCIATE	CISA / DISA / FAFD	Date of Joining the Firm as Partner

7. Details of Qualified Assistants:-

S. No	Name of the Assistant	Membership No.	FELLOW / ASSOCIATE	Date of Joining the Firm as Qualified Assistant

8. Details of Experience of Internal Audit in Power Sector: (If Any)

S. No	Name of the Company / Unit	Year of Audit

9. Details of Experience of Internal Audit in other PSUs / Government Companies / Government Corporations: (Except Banks)

S. No	Name of the Company / Unit	Year of Audit

10. Details of Turnover of the Firm:

S. No	Financial Year	Turnover	Average Turnover for 3 Years
1	2017-18		
2	2018-19		
3	2019-20		

11. Details of Government Assignments Executed / Received in Jammu and Kashmir during 01.01.2017 to 31.12.2020:

S. No	Name of the Government Department	Nature of the Assignment	Awarded Value (Without Taxes)

12. PAN of the firm:

13. GSTIN of the firm:

14. Bank details of the firm:

1	Bank Name	
2	Branch and Address	
3	Account Number	
4	IFSC of the branch	
5	Type of Account	

15. We confirm that our firm is not blacklisted by the RBI / CAG / any Government Company or Department.

16. We confirm that the partners in the firm or their immediate relatives are not on the board of directors / employees / statutory auditors / Tax Consultants of JPDCL.

17. We confirm that we have not taken any deviation from the specified terms & conditions of the NIT documents. A copy of the complete NIT document duly signed and sealed on all pages as a token of acceptance of all terms & conditions is attached.

**Signature of Partner with
Name & Seal of the audit firm**

Format of Financial Bid-As per BOQ

List of Sub Offices of the Corporation

S.No.	Name of the Offices	Address
1.	Chief Engineer (Distribution) JPDCL Jammu.	Canal Road Jammu
2.	Chief Engineer P&P JPDCL Jammu.	Narwal Jammu
3.	Chief Engineer Projects JPDCL Jammu.	Sunjwan Mord
4.	Superintending Engineer O&M Circle-I, (JPDCL) Jammu.	Ambedkar Chock Jammu
5.	Superintending Engineer O&M Circle, (JPDCL) Rajouri,	Rajouri
6.	Superintending Engineer O&M Circle, (JPDCL) Kathua.	Kathua
7.	Superintending Engineer O&M Circle, (JPDCL) Batote.	Batote
8.	Superintending Engineer O&M Circle, (JPDCL) Kishtwar.	Kishtwar
9.	Superintending Engineer Planning Circle, (JPDCL) Jammu.	Narwal Jammu
10.	Superintending Engineer Purchase Circle, (JPDCL) Jammu.	Narwal Jammu
11.	Executive Engineer Workshop Div. Jammu.	Narwal Jammu
12.	Executive Engineer Electric Division-I, (JPDCL), Jammu.	Prade Jammu
13.	Executive Engineer Electric Division-II, (JPDCL), Jammu.	Gandhi Nagar Jammu
14.	Executive Engineer Electric Division-III, (JPDCL), Jammu.	Jammu
15.	Executive Engineer STD-I, (JPDCL), Jammu.	Jammu
16.	Executive Engineer STD-II, (JPDCL), Jammu.	Ambedkar Chock Jammu
17.	Executive Engineer Electric Division, (JPDCL) Kathua.	Kathua
18.	Executive Engineer STD-III (JPDCL), Kathua.	Kathua
19.	Executive Engineer Electric Division, (JPDCL) Poonch.	Poonch
20.	Executive Engineer Electric Division, (JPDCL), Rajouri.	Rajouri
21.	Executive Engineer STD-IV (JPDCL), Kalakote.	kalakote
22.	Executive Engineer Electric Division (JPDCL) Udhampur.	Udhampur
23.	Executive Engineer STD (JPDCL) Udhampur.	Udhampur
24.	Executive Engineer Electric Division (JPDCL) Reasi.	Reasi
25.	Executive Engineer STD (JPDCL) Doda.	Doda
26.	Executive Engineer Electric Division (JPDCL) Batote.	Batote
27.	Executive Engineer Electric Division (JPDCL) Doda.	Doda
28.	Executive Engineer Electric Division (JPDCL) Vijaypur.	Vijaypur
29.	Executive Engineer Electric Division (JPDCL) Kishtwar.	Kishtwar
30.	Executive Engineer Electric Central Store Division Jammu.	Raliway Jammu
31.	Executive Engineer IT & C Division JPDCL Jammu.	Ambedkar Chock Jammu
32.	Revenue Unit Kathua.	Kathua
33.	Revenue Unit Rajouri.	Rajouri
34.	Revenue Unit Batote.	Batote
35.	Spl. Mobile Magistrate Batote.	Batote

Format of Bid Security Declaration

(On Letterhead of Bidder)

Tender Notice No. **MD/JPDCL/** **of 2021**

Date:

To

The Managing Director,
Jammu Power Distribution Corporation Limited,
B R Ambedkar Chowk, Jammu, UT of J&K, India

We the undersigned declare that: we understand that according to bidding conditions, bids must be supported by a Bid Securing Declaration. We solemnly declare that we may be disqualified from bidding for any contract with you for a period of One (01) year from the date of issuance of this notification of e-Tender if We are in a breach of any obligation under the bid conditions, because We

- i. Have withdrawn /modified / amended, impairs or derogates from the tender, our Bid during the period of bid validity specified in the form of Bid or
- ii. Having been notified of the acceptance of our bid by the tender receiving authority during the period of bid validity if
 - a) We fail or refuse to execute the contract in accordance with the T&C of the Bidding.
 - b) We fail or refuse to furnish the Earnest Money Deposit of Rs. 30,000/-.

We understand this Bid Securing Declaration shall cease to be valid if we are not the successful Bidder, upon the earlier of

- i. The receipt of your notification of the name of successful Bidder or
- ii. Sixty Days after the expiration of the validity of bid.

Name of the Bidder

Sign & Name of Authorized Signatory

Place