

January 18th 2023

Intelligent Communication Systems India Limited.

(A Joint venture of TCIL & DSIIDC)

Administrative Building

Above Post Office, Okhla Phase-III,

New Delhi – 110020 (India)

**Tender for Appointment of Audit firms for conducting Internal Audit of ICSIL for
the Financial Year 2023-24**

**Tender Reference No: ICSIL/2023-24/Internal Audit
Issued on: January 18th 2023**

Issued By:

Finance/MM Division

First Floor,

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Visit us at <http://www.icsil.in>

Important Information

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|--|---|
| Name of the Work | Appointment of Audit firms for conducting Internal Audit of ICSIL for the Financial Year 2023-24 |
| Tender Reference No | ICSIL/2023-24/Internal Audit |
| Bidding System : | e-Tender, Delhi Govt. e-portal https://govtprocurement.delhi.gov.in (Details also available on ICSIL Website www.icsil.in) |
| Nature of bid process | Two bid systems shall be followed; Part I shall be “Techno-Commercial Offer” and Part II shall be the “Financial Offer”. |
| Type of Tender | Open Tender, e-Tender(Two Bid System) |
| Availability of Tender document | Delhi Govt. e-Tender Portal https://govtprocurement.delhi.gov.in and website of ICSIL i.e. “ www.icsil.in ” |
| Issue of documents | 18.01.2023 |
| Contact person for seeking clarifications | Subhash Satyam, Manager (F&A), ICSIL ,New Delhi-110020 |
| Contact details of the contact person | Email:- subhash.satyam@icsil.in Contact No- 6002334778 |
| Last date and time for submission of Bid | 07.02.2023 at 15:00 hrs. |
| Date and Time of opening of Technical Bid | 07.02.2023 at 15:30 PM |
| Date and Time of opening of Commercial Bid | To be communicated Later on |
| Earnest Money Deposit (EMD) | Rs 5,000/- (Rupees Five thousand only) in the form of DD or RTGS/NEFT in favour of Intelligent Communication Systems India Ltd., New Delhi-110020 Bank Name- INDIAN BANK Account No.- 443261152 IFSC Code- IDIB000N044 Branch- Nehru Place, New Delhi |

TENDER ENQUIRY

1. About ICSIL

Intelligent Communication Systems India Ltd. is a joint venture of Telecommunications Consultants India Ltd. (TCIL), a govt. of India enterprise, under Ministry of Communications and Delhi State Industrial and Infrastructure Development Corporation (DSIIDC), an undertaking of Delhi government. From 1987, the year of its inception, it has provided exemplary service in providing contractual manpower to Govt. deptt., IT sector, specializing in providing complete solutions in computerization, networking and telecommunication. With a well-focused vision and a global mission, ICSIL look at greener pastures across the globe. Estimated turnover of ICSIL during the year 2023-24 will be approx Rs. 170 Crores.

Purpose

The Intelligent Communication Systems India Ltd (ICSIL) intends to appoint a firm of Chartered Accountants/Cost Accountants(CMA's) as its Internal Auditor(IA) for the financial year 2023-24 which may further be extended accordingly, proposal is invited from the firms of Chartered Accountants/Cost Accountants based at New Delhi/NCR.

In case of Chartered Accountants, the empanelment of the firm with CAG is required.

2. Main Objective of Internal Audit:

The prime objective of the Internal Audit is to examine and evaluate whether ICSIL's framework of risk management, internal control and governance processes are adequate and functioning properly.

1. In addition, the objectives of Internal Audit would include advising and recommending the management for improvements in internal control and Internal financial Controls on Financial Reporting.
2. Understanding and assessing the risks and evaluate the adequacies of the prevalent internal controls.
3. Identifying areas for systems improvement and strengthening controls.
4. Ensuring optimum utilization of the resources of the entity, for example human resources, physical resources etc.
5. Ensuring compliance with internal and external guidelines and policies of the entity as well as the applicable statutory and regulatory requirements.
6. Safeguarding the assets of the entity.
7. Reviewing and ensuring adequacy of information systems security and control.

3. Scope of Internal Audit

1. This tender is an attempt to hire a Chartered Accountancy (CA)/Cost Accountant(CMA) firm as Internal Auditor to ICSIL for providing an independent Audit/Review of account works of ICSIL professionally.

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2. The scope of work for the internal auditor has been given in detail in **ANNEXURE IV - Detailed Scope of Work**.
3. The empanelled firm will conduct the internal audit for the financial year 2023-24.
4. The audit work shall be undertaken at ICSIL premises only. No documents in any form shall be taken out of ICSIL building for any reason, whatsoever.
5. ICSIL can add or amend the scope of work given at ANNEXURE IV - DETAILED SCOPE OF WORK to meet the audit requirements as per the GOI rules on the subject. The firm shall also advise ICSIL from time to time on the procedural aspects in order to bring in efficiency in its work and audit, thereof.