



INDIAN OIL CORPORATION LIMITED  
(Refineries Division), Bongaigaon Refinery  
**Tender No. FINMM1617002**

LIT  
FINMM1617002

**Physical verification of Plant & Machinery at IOCL BGR**

**LETTER INVITING TENDER (LIT)**

Ref: FINMM1617002

Date: 21.11.2016

Indian Oil Corporation Ltd, Bongaigaon Refinery (IOCL-BGR) invites bids under two bid system, (Part A: Techno-Commercial Part & Part B: Price Part in two bid) for the work as detailed below:

1.	Name of work	Physical Verification of Plant & Machinery and Equipment & appliance, IOCL BGR	
2.	Tender No	FINMM1617002	
3.	Type of tender	TWO BID	
4.	Contract duration / Completion period	2 Months	
5.	Start date of available of tender document	23.11.2016	
6.	Date of pre-bid meeting	Not applicable	
7.	Last date of sale of Tender submission of bid by bidder	07.12.2016 upto 14:00 Hrs IST	
8.	Date & Time of opening of Techno-commercial bid (Part-I)	07.12.2016 at 15.00 Hrs IST	
9.	Site Location	BGR Plant Area, Dhaligaon, Assam-783385	
10.	Tender inviting and receiving authority	Assistant Manager Finance (Main Accounts) Finance Department IndianOil Corporation Ltd, Bongaigaon Refinery P.O-Dhaligaon, Dist – Chirang, Assam – 783385 Tel: 03664-253217/3213, E-mail: <a href="mailto:mondalm@indianoil.in">mondalm@indianoil.in</a> / <a href="mailto:beraabhaykr@indianoil.in">beraabhaykr@indianoil.in</a>	
11.	Earnest Money Deposit (EMD)	Not Applicable	
		<u>Mode of payment of Earnest Money:</u>	
	1)	Demand Draft/ Banker's Cheque/Pay Order	: 10% of the tender value to be submitted before award.
	2)	Bank Guarantee (only in case value of EMD is not less than Rs 1.00 lakh)	: Not Applicable.
		<u>Note:</u> The physical tender should reach the Tender Inviting Authority within the closing date & time of bid submission failing which bid may be rejected.	
11	Others	a) Physical Bids will be accepted. b) <b>Technical part A &amp; Price part B shall submit in separate envelope &amp; level it as Part A &amp; Part B; and send both the parts inside a single envelope and mention the Tender No. It shall reach by 07<sup>th</sup> Dec 2016 14:00 Hrs.</b> c) <b>After dispatching the tender document by Speed post/ Courier/ by hand kindly send the tracking</b>	



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details to [mondalm@indianoil.in](mailto:mondalm@indianoil.in) & [beraabhaykr@indianoil.in](mailto:beraabhaykr@indianoil.in)

- d) Bidder is required to go through the LIT and tender document carefully and submit the required documents in favour of their credentials and other requirements along with their offer as per instruction given in the Tender.
- e) The bidder must ensure that his offer is submitted in time.
- f) Bidder must be a Practicing Chartered Accountant/ Cost Accountant firm.**
- g) Before award of the contract, bidder have to submit 10 % Security deposit of Contract value. It will be refunded after 15 days of successful submission of Final Report.**
- h) Conditional offers are liable for rejection.**
- i) IOCL-BGR reserves the right to accept/reject any or all bids without assigning any reason whatsoever. No compensation is paid for the efforts made by the contractor in case tendering process is abandoned by IOCL-BGR.
- j) Prevailing Government guidelines regarding Purchase Preference shall be applicable.
- k) The bidder shall bear all costs associated with their bid including costs and expenses relating to the visits to the site etc. and IOCL-BGR will in no case be liable for these costs regardless of the outcome of the bidding process.
- l) IOCL (BGR) at its discretion may extend the deadline for submission of the bids.
- m) Any dispute relating to this LIT is subject to jurisdiction at Bongaigaon, Assam.

Assistant Manager Finance  
Indian Oil Corporation Limited (Bongaigaon Refinery)