



A Maharatna Company

Annexure – I

APPOINTMENT OF COST AUDITOR FOR FINANCIAL YEAR 2022-23

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Corporate Office: NTPC Bhawan, Scope Complex, 7, Institutional Area, Lodhi Road, New Delhi -110003.

Website: www.ntpc.co.in

**NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT/APPOINTMENT
OF COST AUDITORS FOR THE FINANCIAL YEAR 2022-23.**

NTPC Ltd. invites Expression of Interest (EOI) for Empanelment/ Appointment of Cost Auditors for the financial Year 2022-23. The scope of work along with detailed terms & conditions and schedule of fee together with Annexure-I, II and III are available at NTPC website: <https://vendor.ntpc.co.in/enlishment> and <https://www.icmai.in/>. The empanelment/selection of the Cost Auditor shall be based on qualifying criteria given in EOI document. The required details are to be filled in online mode only along with uploading of supporting documents.

Interested Cost Audit firms having requisite experience in Cost Audit & meeting the qualifying requirement may submit their online application at NTPC website: <https://vendor.ntpc.co.in/enlishment> **from 21.03.2022 (9:00 AM) to 20.04.2022 (5:00 PM). No hard copy is to be submitted.**

INVITATION OF EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT/APPOINTMENT OF COST AUDITORS FOR THE FINANCIAL YEAR 2022-23

1. Introduction:

NTPC is India’s largest energy conglomerate with roots planted way back in 1975 to accelerate power development in India. Since then it has established itself as the dominant power major with presence in the entire value chain of the power generation business. From fossil fuels it has forayed into generating electricity via hydro, nuclear and renewable energy sources. This foray will play a major role in lowering its carbon footprint by reducing greenhouse gas emissions. To strengthen its core business, the corporation has diversified into the fields of consultancy, power trading, training of power professionals, rural electrification, ash utilization and coal mining as well.

NTPC became a Maharatna company in May 2010, one of the only four companies to be awarded this status. NTPC was ranked 400th in the ‘2016, Forbes Global 2000’ ranking of the World’s biggest companies. NTPC has been adjudged 14th in Fortune’s 2020 rankings for Top 500 Corporations in India.

Installed capacity of NTPC Group companies as on 31.03.2021 is of 65,810 MW (including 13,425 MW through JVs/Subsidiaries) comprising of 72 NTPC Stations including Joint Ventures/ Subsidiaries (32 Coal Based Stations, 11 combined cycle gas/liquid fuel Based Stations, 11 Hydro Based Station, 15 Solar Based Projects and 3 Wind Based Projects.)

2. Power Stations (including capacity/station expected to be added upto 31.03.2023) for which Cost Auditors are to be empaneled for the Year 2022-23 are as follows: -

Station Name	Capacity(In MW)					Grand Total
	Coal	Gas	Hydro	Solar	Wind	
BARAUNI	720					720
BONGAIGAON	750					750
KHARGONE	1320					1320
North Karanpura	1320					1320
SOLAPUR	1320					1320
FGUTPS	1560					1560
DARLIPALLI	1600					1600
GADARWARA	1600					1600
LARA	1600					1600
Telangna	1600					1600
TANDA	1760					1760
DADRI THERMAL(Embedded Solar 5 MW)	1825					1825

SINGRAULI	2000					2000
SIMHADRI(Embedded Solar)	2025					2025
FARAKKA	2100					2100
MOUDA	2320					2320
KAHALGAON	2340					2340
KUDGI	2400					2400
KORBA	2600					2600
BARH	2640					2640
RAMAGUNDAM(Embedded Solar 10 MW)	2710					2710
SIPAT	2980					2980
TALCHER STPS(Embedded Solar 10 MW)	3010					3010
RIHAND	3020					3020
VSTPS(Embedded Solar 15 MW & Hydro 8 MW)	4783					4783
FARIDABAD(Embedded Solar 5 MW)		437				437
KAYAMKULAM		452				452
ANTA		509				509
GANDHAR		677				677
AURAIYA(Embedded Solar 20 MW)		703				703
KAWAS		712				712
DADRI GAS		830				830
KOLDAM			800			800
Andman Solar				5		5
Rajgarh Solar				50		50
Jetsar, Rajasthan				160		160
Bilhaur				225		225
CPSU:Ettayapuram				230		230
CPSU: Devikot-II				240		240
Anantpur				250		250
Mandsaur				250		250
Bhadla				260		260
CPSU: Fatehgarh				296		296
CPSU: Nokhra				300		300
Shimbhoo Ka Burj				550		550
Nokh Solar				735		735
Rojmal					50	50
Grand Total	51903	4320	800	3551	50	60624

Alongwith above Power Stations, Coal Auditors are also empaneled for two coal mines Pakri Barwadi and Dulanga.

3. Scope of Work:

The broad scope of work would be:

- 3.1 To conduct Cost audit of the Company in accordance with the provisions of the Companies (Cost Audit Report) Amendment Rules 2016. Cost audit shall be in adherence to the relevant orders/clarification issued by Cost Audit Branch, Ministry of Corporate Affairs, Govt. of India and the Cost Accounting Standards issued by the Institute of Cost Accountants of India, from time to time.
 - 3.2 Cost audit team should consist of adequate number of qualified/semi-qualified assistants (Cost Accountants) led by a senior partner of the Firm so as to be commensurate with cost audit work requirements including data entry in excel/different formats as per NTPC Limited
 - 3.3 Verification and certification of cost proformas maintained by the Company as per Companies (Cost record & audit) Rules, 2014.
 - 3.4 Verification and certification of annexures to the cost audit report.
 - 3.5 Lead Cost Auditor designated by the Company shall consolidate Cost Audit Reports and annexure to cost audit reports of all power stations as certified by the respective Cost Auditors of the Power Stations. Lead Cost Auditor shall also work for conversion of Consolidated Cost Audit Reports in XBRL mode, filling the same with Central Government and other associated works.
 - 3.6 Attending formal meetings with the Company management, Audit Committee/Board of Directors of the Company in connection with the Cost Audit Work.
 - 3.7 Cost audit firm so appointed shall commence cost audit and submit necessary reports as per the schedule communicated by NTPC, along with reservation or qualification or observations or suggestion, if any in form CRA-3 and annexures as per notification or any other instructions issued by Central Government from time to time or any other section of the Companies Act 2013.
-

4. Selection Criteria:

- 4.1 Firms of Practicing Cost Accountants registered with the Institute of Cost Accountants of India (ICAI) shall be considered for Shortlisting /Appointment as Cost Auditors for conducting Cost Audit of Units of the Company.
- 4.2 The following will be the basis of Points for the selection which will be made on the basis of attainment of highest Points.

Sl. No.	Selection Criteria	Basis for awarding of Points	Maximum Points
1	Firm's experience in practice (From date of registration with the Institute of Cost Accountants of India) (No. of years)	2 Point for every 2 years of Firm's Registration.	10
2	Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years	2 Point for each completed Cost Audit of a PSU Unit/ Company.	10
3	Experience relating to Power Generation Industry	5 Point for a completed Cost Audit of Power Generation Industry.	5
4	Number & Experience of partners in the Firm*	5 Marks per Member / Partner in full time practice for more than 10 years 4 marks per Member / Partner in full time practice for 5-10 years 3 marks per Member / Partner in full time practice for less than 5 years	15
5.	Proficiency in SAP/ERP System (Companies where Audit of cost record maintained in ERP/SAP based system)**	10 Points for exposure in SAP/ERP Environment – For Cost Audit	10
		TOTAL	50

* He / She should be a partner in the firm for a minimum period of one year as on date of application.

** Cost Audit Firm must submit certificate from the company where cost records maintained in ERP/SAP based system and the Cost Audit of that company done by the Cost Audit Firm.

4.3 The following documentary evidence duly signed by partner of the firm with firm's Seal should be uploaded in support of each of the below – mentioned criteria:

- a) Proof of Registration of Firm clearly indicating the Registration date and firm registration number issued by ICAI.
- b) Partnership Deed, communication from ICAI or other evidence clearly indicating the partners in the firm with their membership number and date from which they are with the firm.
- c) Proof indicating Effective date of issue of Certificate of Practice (Full time) shall be provided for experience of Member/ Partner.
- d) Proof of Final Pass Certificates / Membership of the Institute for Qualified Assistants is to be provided along with date from which they are with the firm.
- e) Copy of Appointment / Engagement letter for Cost Audit in the PSU / Company or other evidence clearly indicating engagement of the firm as Cost Auditor in the company is to be provided.
- f) Copy of Appointment / Engagement letter for Cost Audit in the PSU / Company or other evidence clearly indicating engagement of the firm as Cost Auditor in the company where accounts prepared in ERP/SAP environment.

4.4 From the EOI received by the Company, panel of Cost Accountants/ firms of Cost Accountants who secures at least 30 marks as per qualifying criteria given above shall be prepared and maintained in descending order on the basis of attainment of highest marks i.e. the Cost Accountants /Firm of Cost Accountants securing highest marks shall be kept at no.1 in the list.

4.5 In case of a tie, the following sequence shall be adopted for selection:

- a) Cost Accountants /Firm of Cost Accountants with longer experience shall be given preference based on the year of registration.
- b) Firm with a higher number of Fellow and/or Associate Members of the Institute of Cost Accountants as partners shall be given preference.

5 Terms and Conditions:

- i. **Audit team:** The team should consist of qualified assistants led by a senior partner of the firm commensurate with the size of the organization / area of work.
- ii. **Submission of Report:** Cost audit firm so appointed will start conducting the audit after communication from Corporate Center and will submit the Cost Audit Report to General Manager - Finance Commercial within stipulated time.
- iii. The Cost Auditor shall submit Performance Appraisal Report (PAR) and suggestions for effective cost control and improvement thereof to General Manager – Finance Commercial.
- iv. The Cost Auditor shall attend and make presentation to the Audit Committee Meeting and Board Meeting, if required, on the Cost Audit under review.
- v. **Period of Audit:** Empanelment of firms may be for a period of four years from FY 2022-23 to 2025-26. Initially the Cost Auditor / Firm may be appointed for one year i.e. for the financial year 2022-23 but it may further be extended to 2nd, 3rd, and 4th year i.e. FY 2023-24, 2024-25 and 2025-26. However, the above tenure is not to be interpreted as assured and NTPC reserves the right not to re-appoint at its sole discretion without assigning any reason thereof.
- vi. Maximum tenure of appointment for a cost auditor shall be a continuous period of five (5) years. After that Cost Auditor shall be considered for re-appointment after the cooling off period as per the Companies Act 2013 or as prescribed by the relevant authorities from time to time.
- vii. The Company reserves the right to accept / reject any or all the offers without assigning any reason whatsoever.
- viii. Appointment in respect of the projects commercialized during the year will be informed separately.
- ix. Cost Audit Firms which have conducted cost audit for financial years from 2017-18 to 2021-22 in NTPC units irrespective of units covered shall not be considered as Cost Audit Firm for the empanelment period (FY 2022-23 to FY 2025-26).
- x. Overwriting/correction is not permitted.
- xi. Information related to Cost Audit Firms and selection criteria shall be uploaded online as per Annexure-I.

- xii. Declaration that Cost Audit Firm have not been banned/de-listed/de- barred from business by any PSU/Govt. Department during last 04 (four) years shall be uploaded online as per Annexure-II.
- xiii. Payments shall only be made through Electronic Mode, hence Bank Details as per Annexure – III need to be uploaded online.
- xiv. Company shall deduct TDS/any other tax/levy as per prevailing rules/rates.
- xv. All the pages of the proposal document shall have to be signed by the applicant firm(s) alongwith the firm's seal and documents uploaded along-with the offer shall also have to be authenticated by the authorized signatory of the applicant firm(s) with the firm's seal.
- xii. The offer should be submitted strictly as per terms and conditions laid down in the website www.ntpc.co.in, <https://www.icmai.in/> and <https://vendor.ntpc.co.in/enlishment> latest by 18.03.2022. All data is to be furnished in Online line mode only.

6. Cost Audit Fees:

6.1 Audit Fees shall be as decided by the Company from time to time.

6.2 Cost Audit fee for the financial year 2022-23 is as follows

Fee Structure	
Station Capacity	Fee per Station (Rs.)
Upto 999 MW	82,000.00
1000 to 1999 MW	1,23,000.00
2000 MW and above	1,64,000.00
CC –Lead Auditor / Consolidation	91,000.00
Solar PV up to 50 MW	13,000.00
Solar PV above 50 MW	25,000.00
Wind Power upto 50 MW	13,000.00
Coal Mining Station	56,000.00

- The reimbursement of applicable statutory taxes will be in addition to the fees.
- In addition, certification fee for issuing certificates for cost of production of ash bricks and as per requirement of CERC etc. shall also be payable at the rate of Rs. 10,000/- per certificate.

6.3 Travelling & Daily Allowance shall be paid extra and the same shall be regulated based on actual claims subject to the followings:

Partners : Entitlement equal to **General Manager** of NTPC.

Qualified assistants : Entitlement equal to **Senior Manager** of NTPC.

Other Assistants : Entitlement equal to **Manager** of NTPC.

6.4 Statutory Taxes/levies & duties shall be paid extra, as applicable.

7. Compliances / Declarations /Certificates by firm(s) on appointment:

7.1 The Cost Audit Firm shall not sub-contract the assigned cost audit work,

7.2 The cost audit team shall work in strict confidence and shall ensure that the cost data, cost statement and cost information and any other information in respect of the operation of the Power Station / work centre / Company is dealt with in strict confidentiality and secrecy.

7.3 Assigned Cost audit work of the power Station shall be completed within time frame specified by the Company.

7.4 No partner of the cost audit firm should be related to either Chairman and Managing Director or any Whole Time Directors or Part Time Directors of the Company within the meaning of the Companies Act, 2013,

7.5 Neither the cost audit firm nor its partner(s) or associates should have any interest in the business of the Company,

7.6 The cost auditor will be required to submit a certificate that

7.6.1 the individual or the firm, as the case may be, is eligible for appointment and is not disqualified for appointment under the Companies Act 2013,

7.6.2 the Cost and Works Accountants Act, 1959 (23 of 1959) and the rules or regulations made there under;

7.6.3 The auditor / firm is free from any disqualification under sub-section (3) or sub-section (4) of section 141 read with sub-section(5) of section 148 of the Companies Act, 2013. In addition to this, the Auditor/ Firm is not holding any assignment as Statutory Auditor or Internal Auditor of NTPC Ltd. and its subsidiaries as on the date of appointment and during the continuity of the Cost Audit.

7.6.4 Where a cost accountant is a partner / proprietor of more than one firm, in such case, only one firm shall be allowed to take part in the selection process of NTPC Ltd. If it is found that more than one Firms having common partners makes application in the EOI initiated by NTPC Ltd., then applicant with highest marks among the firms (having common partners) shall only be considered and applications of other firms(having common partners) shall stand cancelled.

7.6.5 The individual or the firm, as the case may be, satisfies the criteria provided in section 141 of the Companies Act 2013, so far as may be applicable;

7.6.6 The proposed appointment is within the limits laid down by or under the authority of the Companies Act 2013; and

7.6.7 The list of proceedings against the cost auditor or audit firm or any partner of the audit firm pending with respect to professional matters of conduct, as disclosed in the certificate, is true and correct.

7.6.8 If appointed, Cost audit firm(s) shall have prime responsibility to ensure that the maximum number of audit limits specified under Companies Act, 2013 are not violated.

7.6.9 The cost audit firm(s) shall be free from any disqualification under The Companies Act, 2013. In addition to this, the cost audit firm(s) must not be holding any assignment of physical Verification or Internal Audit of NTPC Ltd.

7.6.10 The partners holding Certificate of Practice issued by Institute of Cost Accountants of India are in whole time practice.

7.6.11 The Cost auditor shall ensure that data given to the Auditor by company and any information generated from the data provided shall not be used by the Auditor for any other purpose.

8. Debarring Provisions:

The Audit Firm will be debarred from getting, in future, the Cost audit of NTPC Ltd:

- i. If the Firm obtains the appointment on the basis of false information/mis-statement.
- ii. If the Firm does not take up audit in terms of appointment letter.
- iii. If the Firm fails to maintain/honour confidentiality and secrecy of the Company's cost data, cost statement and cost information.
- iv. If the Firm fails to comply with any of condition laid down in clause 5 & 7 above.

Annexure-I

1	Name of the Cost Auditor / Firm of Cost Auditor (Indicate whether Proprietary Concern or Partnership Firm)	
2	Office Address i) Permanent Address ii) Correspondence Address iii) Telephone No. iv) Fax No. v) Email Address vi) Website	
3	a) Year of Establishment b) Firm Registration No. (In case of Partnership Firm/Sole proprietary Firm) c) Proprietor's Membership No. (In case of members not having Firm Name) d) GST Regn. No. e) Permanent Account No. (PAN) of Firm/Proprietor	

Selection Criteria

S.no.	Selection Criteria	
1.	Firm's experience in practice (From date of registration with the Institute of Cost Accountants of India)	Detailed Experience with period.
2	Experience of the firm in conducting statutory cost Audit of PSU.	Detailed Experience with period.
3	Experience relating to Power Generation Industry	Detailed Experience with period.
4	Number & Experience of partners in the Firm	Detail of each partner / member
5	Proficiency in SAP/ERP System	Specify details

Note:-

- 1) Documentary evidence of all the information as stated above are to be uploaded at website .
- 2) All the pages of offers and documents are to be signed by the partner/owner of the firm .

Declaration:-

I, _____ Partner / Proprietor of the Firm _____, hereby declare that the above information furnished is true & correct to the best of my knowledge and I will abide by the Terms & Conditions set by the company for the appointment of Cost Auditors

Authorized Signatory and Seal of Firm

**Declaration regarding Ineligibility
(By the Cost Audit Firm)**

I/ We, M/s.....(name of Cost Audit Firm) hereby certify that I/we have not been banned/de-listed/de-barred from business by any PSU/Govt. Department.

Authorized Signatory and Seal of Firm

F) 9 DIGIT MICR CODE OF THE BANK BRANCH (ENCLOSE COPY OF A CANCELLED CHEQUE)

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G) 11 DIGIT IFSC CODE OF THE BANK BRANCH

--	--	--	--	--	--	--	--	--	--	--

H) BANK ACCOUNT NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

I) BANK ACCOUNT TYPE (TICK ONE)

SAVING	CURRENT	LOAN	CASH CREDIT	OTHERS
--------	---------	------	-------------	--------

IF OTHERS, SPECIFY

--	--	--	--	--	--	--	--	--	--	--

5. PERMANENT ACCOUNT NUMBER (PAN)

--	--	--	--	--	--	--	--	--	--

6. E-MAIL Address(for Intimation regarding release of payments)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not affected at all for reasons of incomplete or incorrect information, I/We would not hold the Company responsible.

SIGNATURE

DATE

--	--	--	--	--	--

(AUTHORISED SIGNATORY)

Name:

(OFFICIAL STAMP)

BANK CERTIFICATION:

It is certified that above mentioned beneficiary holds a Bank Account No. _____ with our branch and the Bank particulars mentioned above are correct.

SIGNATURE

DATE

--	--	--	--	--	--

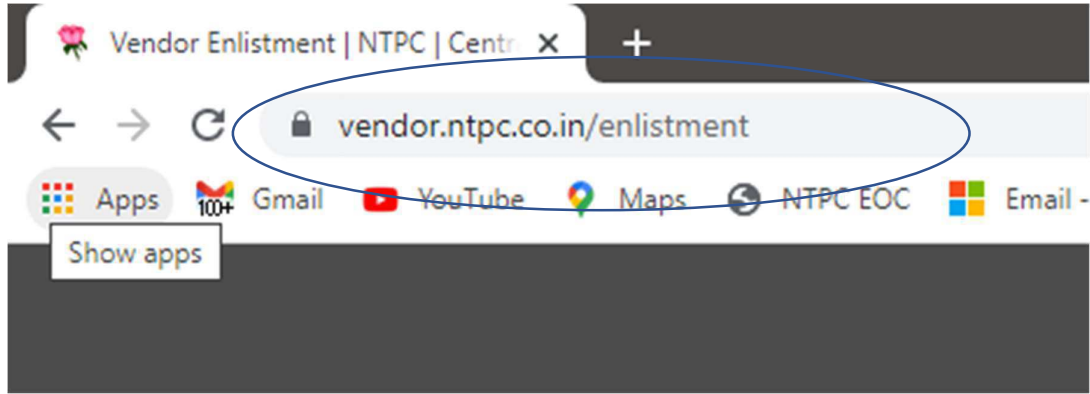
(AUTHORISED SIGNATORY)

Authorization no.:

Name:

OFFICIAL STAMP

Help Manual



A screenshot of the NTPC Vendor Enlistment website. The page header includes the NTPC logo and navigation links: 'Home | FAQ | Debarred Vend'. The main content area features a modal window with the following text:

NTPC VENDOR ENLISTMENT/MSE REGISTRATION THRU A SINGLE WINDOW

The MSE Registration application consists of the following forms:

1. General Info form
2. MSE Material Review/Update form
3. Technical Info form
4. Works Info form

Application submission: For all items selected, after filling in the technical info & works info the application is submitted. Acknowledgement of application submission is send to the email provided in the New Login Creation for MSE Registration form.

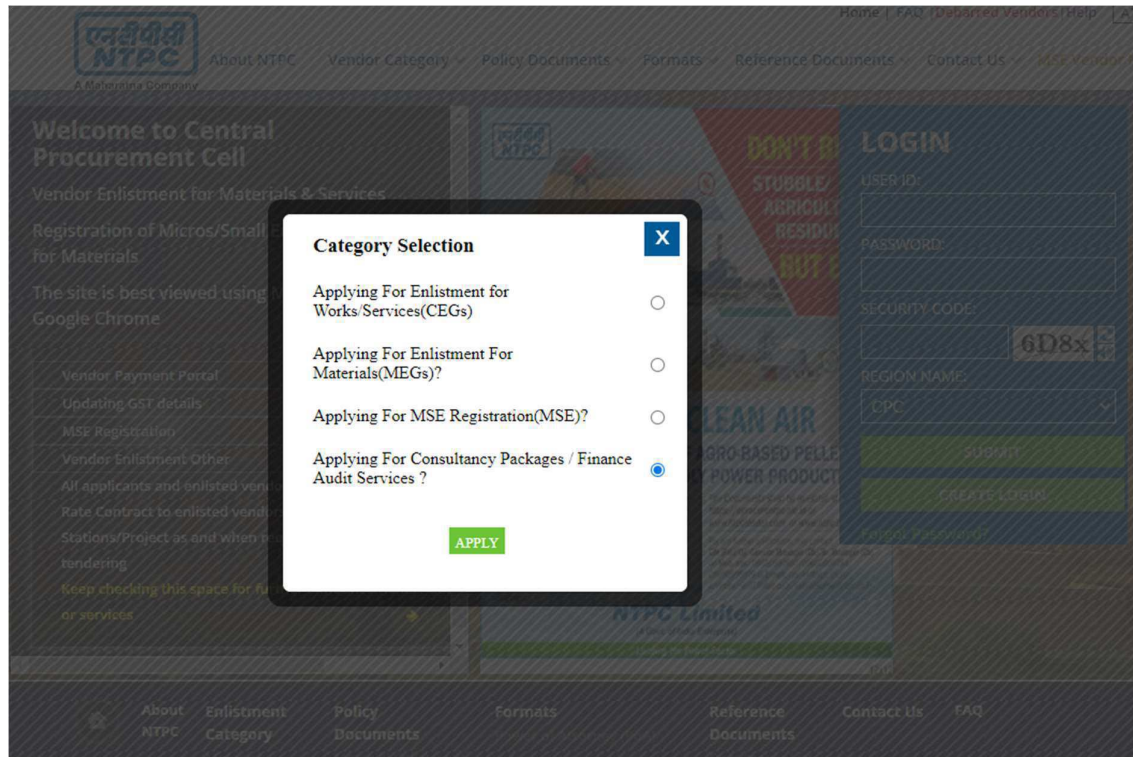
All applicants and enlisted vendors may note that NTPC may issue NITs for Rate Contract to enlisted vendors from Corporate/Regional Office, Power Stations/Project as and when required without further resorting to open tendering

At the bottom of the modal window, there are two buttons: 'Exit' and 'Continue with the Website', both of which are circled in blue.

SELECT CREATE LOGIN

The screenshot shows a web browser window with the URL vendor.ntpc.co.in/enlistment. The browser's address bar and tabs are visible at the top. The website header includes the NTPC logo and navigation links: Home, FAQ, Debarred Vendor, About NTPC, Vendor Category, Policy Documents, Formats, Reference Documents, and Contact Us. The main content area is divided into three sections. On the left, a dark sidebar contains a 'Welcome to Central Procurement Cell' message, information about vendor enlistment for materials and services, and a list of links: Vendor Payment Portal, Updating GST details, MSE Registration, Vendor Enlistment Other, and a note about rate contracts. The middle section features a green and blue advertisement for 'SUPPLY BIOMASS PELLETS' with the text 'Let's be partners towards CLEAN A...' and 'INVITATION FOR SUPPLY OF AGRO-BASED TO FACILITATE ECO-FRIENDLY POWER PR...'. The right section is a blue 'LOGIN' form with fields for USER ID, PASSWORD, SECURITY CODE (with a 6D8x security image), and REGION NAME (set to CPC). Below the fields are two buttons: 'SUBMIT' and 'CREATE LOGIN', with the latter circled in red. A 'Forgot Password?' link is also visible. The footer contains a navigation menu with icons and text for About NTPC, Enlistment Category, Policy Documents, Formats, Reference Documents, Contact Us, and FAQ.

SELECT “ Applying for Consultancy Packages / Finance Audit Services ? ”



Select “ CCG-06 – AUDIT SERVICES (COST AUDIT) “

vendor.ntpc.co.in/ContractEnlistment

Home | FAQ | Debarred Vendors | Help

एनटीपीसी
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About NTPC Vendor Category Policy Documents Formats Reference Documents Contact Us MSE Vendor M

Home > New Login Creation

Select Work Packages for Enlistment

The Works Packages given below are the group of Services called Contracts Enlistment Group(CEG/CSG).

You can select one or more Works Packages from list given below. To view Qualifying Requirements and Brief Scope of Work of the Packages. click on the respective Works Packages.

Search within Package Name/CEG N

S. NO.	PACKAGE NAME	CEG NO.	RESPONSIBILITY CENTRE
<input checked="" type="checkbox"/>	1. FINANCE GROUP / AUDIT SERVICES (COST AUDIT)	CCG-06	CS
<input type="checkbox"/>	2. SSCM QUESTIONNAIRE	CCG-07	CS
<input type="checkbox"/>	3. DOMESTIC RLNG SUPPLIERS FOR PROCUREMENT OF SPOT RLNG	CCG-08	CS

If your Works Packages is not appearing in this list, please do not proceed further at this stage and keep visiting this website for additional Works Packages.

CONTINUE >

MOVE TO TOP

About NTPC Enlistment Category Policy Documents Formats Reference Documents Contact Us FAQ

Input details once saved cannot be changed. Furnishing false information will lead to rejection of application for enlistment

All Documents must be signed and stamped preferably digitally by the authorised person before upload

Name of the Company / Organisation*

PAN No*

Communication Address*

Email ID* Phone No.

Country* State/Region*

City* Pin Code*

Contact Person* Mobile No.*

Alt Email ID Alt Mobile No.

NTPC Vendor Code (If Any) [How to Create GepNIC Id And GepNIC profile](#)

NTPC GepNIC ID*

GeM ID

- The Company agrees with the [Standard Terms & Conditions](#) for respective enlistment group
- The Company agrees with the [Fraud Prevention Policy](#) as set by NTPC as it appears on this website.
- The Company agrees with the [Banning Policy](#) as set by NTPC as it appears on this website.
- The Company understands that in the event any information being provided to NTPC is found false at any stage the Company stands to lose the trust and enlistment with NTPC.

After successful submission, Login credential will be sent on details provided in above form.

Login with Login credential provided.

The screenshot shows the vendor enrollment portal for NTPC. The browser address bar displays 'vendor.ntpc.co.in/enlistment'. The page features a navigation menu with links for Home, FAQ, Debarred Vendors, Help, and various service categories. The main content area is divided into three sections:

- Welcome to Central Procurement Cell:** A sidebar menu with links for Vendor Payment Portal, Updating GST details, MSE Registration, and Vendor Enlistment Other. Below the menu, a notice states: "All applicants and enlisted vendors may note that NTPC may issue N Rate Contract to enlisted vendors from Corporate/Regional Office, P Stations/Project as and when required without further resorting to o tendering. Keep checking this space for further announcements / additional ma or services".
- Advertisement:** A banner for "SUPPLY BIOMASS PELLETS" with the slogan "DON'T BURN STUBBLE/ AGRICULTURAL RESIDUES BUT EARN". It includes an "INVITATION FOR SUPPLY OF AGRO-BASED PELLETS TO FACILITATE ECO-FRIENDLY POWER PRODUCTION" and contact information for NTPC Limited.
- LOGIN:** A form with fields for USER ID (C327145), PASSWORD, SECURITY CODE (XF40), and REGION NAME (CPC). It includes "SUBMIT" and "CREATE LOGIN" buttons, and a "Forgot Password?" link.

The footer contains a navigation menu with categories: About NTPC, Enlistment Category, Policy Documents, Formats, Reference Documents, Contact Us, and FAQ.

Step 1 - General Information

All Documents must be signed and stamped preferably digitally by the authorised person before upload

Authorized Signatory*	<input type="text" value="HELP MANUAL"/>	<input checked="" type="checkbox"/>	
Mobile No *	<input type="text" value=""/>		
PF No	<input type="text" value=""/>		View Delete
Permanent Account No *	<input type="text" value=""/>		View
GSTIN	<input type="text" value=""/>		View Delete
Date of Incorporation *	2022 <input checked="" type="checkbox"/> February <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/>		View Delete
MSME/SSI/NSIC Regn No	Others <input type="checkbox"/> FIRM REGN NO HERE <input checked="" type="checkbox"/>		View Delete
Type of Company *	Partnership		<input type="button" value="Choose File"/>
Letter of Undertaking *			View Delete
Power of Attorney *			View Delete
<input checked="" type="checkbox"/> ISO9001	<input type="text" value="1234567 POWER ATTORNEY"/>	<input checked="" type="checkbox"/>	View Delete
<input type="checkbox"/> ISO14000	<input type="text" value="ISO14000 Number"/>		<input type="button" value="Choose File"/>
<input type="checkbox"/> ISO18000	<input type="text" value="ISO18000 Number"/>		<input type="button" value="Choose File"/>
<input type="checkbox"/> SA8000	<input type="text" value="SA8000 Number"/>		<input type="button" value="Choose File"/>

Has there been any Change of Entity of the Organisation such as Merger, Acquisition, Change of Ownership, etc.? If Yes please furnish details Yes No

Step 2 -Financial Information

MEG Review / Update

Firm registration date to be filled in "Date of incorporation" field.

Firm registration no. may be filled in "MSME/SSI/NSIC Regn No" Field.

All supporting to be uploaded in PDF format.

Then

Save and continue for Ster-2 "Financial Information"

Step 1 - General Information

Step 2 - Financial Information

All Documents must be signed and stamped preferably digitally by the authorised person before upload
All Monetary figures in INR or Equivalent FOREIGN Currency as Applicable !

SELETED CURRENCY **INR**

Financial Year	Turnover	Profit / Loss	Profit/Loss	Balance Sheet
For year1* <input checked="" type="checkbox"/> 2020-2021	2500000	Profit <input type="text" value="650000"/>	View Delete	Choose File
For year2 <input type="checkbox"/> 2019-2020	Eg. :: 99999	Profit <input type="text" value="Eg. :: 99999"/>	View Delete	Choose File
For year3 <input type="checkbox"/> 2018-2019	Eg. :: 99999	Profit <input type="text" value="Eg. :: 99999"/>	View Delete	Choose File

Certificates from the CEO Authorized Signatory & Practising CA(refer to footnote below).*

[Choose File](#)

Financial Year	Paid-up Share Capital of the Holding Company	Net Worth of the Holding Company	%age of Net worth to Paid-up Share Capital of the Holding Company
For year1 2020-2021	Eg. :: 9999	Eg. :: 9999	
For year2 2019-2020	Eg. :: 9999	Eg. :: 9999	
For year3 2018-2019	Eg. :: 9999	Eg. :: 9999	

Annual Average Turnover for last 3 years

SAVE AND CONTINUE **NEXT >**

*Please Select Latest FY as Year1 From the dropdown Or Upload certificate from the CEO/Authorised Signatory and Practising CA, if you are choosing Other FY

MEG Review / Update

Step 4 -Additional Information



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Home > Apply for Vendor Enlistment > MEG Review / Update

Note - Only PDF format is acceptable. | *Mandatory field.

Change Region: **Update GST**

Step 1 - General Information
 Step 2 -Financial Information
 MEG Review / Update

You have selected these material groups.

1. FINANCE GROUP / AUDIT SERVICES (COST AUDIT) [CCG-06] [Delete](#)

SAVE SELECTION **CONTINUE >**

You can make more selections from the material list given below or continue with the selected ones by pressing continue.

Search within list

S. NO.	MATERIAL	CCG NO.	RESPONSIBILITY CENTRE
<input checked="" type="checkbox"/>	1 FINANCE GROUP / AUDIT SERVICES (COST AUDIT)	CCG-06	CS
<input type="checkbox"/>	2 SSCM QUESTIONNAIRE	CCG-07	CS
<input type="checkbox"/>	3 DOMESTIC RLNG SUPPLIERS FOR PROCUREMENT OF SPOT RLNG	CCG-08	CS

SAVE SELECTION **CONTINUE >**

Step 4 -Additional Information

Step - 4

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Step 2 - Financial Information

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Step 3 - QR Related Information

CCG-06 [FINANCE GROUP / AUDIT SERVICES (COST AUDIT)]

Note: Declaration of Reference Works
The reference works whose details have been declared as per the specified formats shall only be considered to ascertain the Applicant's compliance to the Qualifying Requirements (QR) specified. However, the Applicants are not permitted to quote more than three (3) times the number of reference works as specified in the Qualifying Requirements. The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new additional works for conforming to the specified QR shall be sought, offered or permitted.

(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

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Step 4 - Additional Information

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Material Enlistment
Material Enlistment Group

Power of Attorney (PoA)
Letter of Attorney
Works Info Formats

Documents List
NIA Works

- Step 2 - Financial Information
- MEG Review / Update
- Step 3 - QR Related Information

CCG-06 [FINANCE GROUP / AUDIT SERVICES (COST AUDIT)]

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(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

Details

The following will be the basis of Points.

Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years.

- (a) 2 points for each completed Cost audit of a PSU Unit/Company.
- (b) 5 points for completed cost audit of Power Generation company/industry.
- (c) 5 Points for exposure in SAP/ERP environment-For Cost Audit. (Companies where Audit of cost record maintained in ERP/SAP based system).

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Step 3 - Technical Information

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Step 2 - Financial Information

MEG Review / Update

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Fill details in excel file and upload back.

Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years							
S.No	Financial Year	Name of PSU/Company	Address	Industry (Power / Others)	SAP Environment	Contact No. of firm/dealing executive	Email ID of firm/dealing executive
1				Power Generation(yes / No	Yes / No		
2							
3							
4							
5							
6							
7							
8							
9							
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11							
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27							
Note : ** Cost Auditor must attach certificate from the company that their cost records maintained in ERP/SAP based							

Upload filled excel file and all supporting documents in PDF format.

al Information x +

vendor.ntpc.co.in/enlistment-process-step4

sil YouTube Maps NTPC EOC Email - Sandeep Ku... MyAnalytics ERP Finance Work P... 31 Sawal Jawab Best S...

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Doc Name *	<input type="text" value="COST AUDIT EXPERIENCE EXCEL FILE"/>	<input type="button" value="Choose File"/>	<input type="text" value="COST_AUD...NCE (1).xlsx"/> ✖
Doc Name *	<input type="text" value="ALL SUPPORTING IN PDF FILE"/>	<input type="button" value="Choose File"/>	<input type="text" value="RA590MWQC.pdf"/> ✖

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(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

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(2) Number & Experience of partners in the Firm

- Details

The following will be the basis of Points.

- (a) 5 Marks per Member / Partner in full time practice for more than 10 years.
- (b) 4 marks per Member / Partner in full time practice for 5-10 years.
- (c) 3 marks per Member / Partner in full time practice for less than 5 years.

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(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

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(2) Number & Experience of partners in the Firm

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Fill required details in excel file. And upload back.

The image shows a screenshot of the Microsoft Excel application. The title bar indicates the file is named "PARTNERS_DETAILS.xlsx" and is open in Excel. The ribbon is set to "Home", and the font is "Calibri" with a size of "11". The spreadsheet content is as follows:

Number & Experience of partners in the Firm.					
S.No	Name	CMA Reg No	Certificate of Practice(COP) Number	Certificate of Practice(COP) Date	Date of Appoint in Current Firm
1					
2					
3	1				
4	2				
5	3				
6	4				
7	5				
8	6				
9	7				
10	8				
11	9				
12	10				
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17	15				
18	16				
19	17				
20	18				
21	19				
22	20				
23	21				
24	22				
25	23				
26	24				
27	25				
Note : He / She should be a partner in the firm for a minimum period of one year as on date of application.					
29					
30					
31					

clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional works for conforming to the specified QR shall be sought, offered or permitted.

(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

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Doc Name *	<input type="text" value="PARTNER DETAILS EXCEL FILE"/>	Choose File	PARTNERS_DETAILS.xlsx	✗
Doc Name *	<input type="text" value="SUPPORTING DOCS IN PDF FORMAT"/>	Choose File	RA590MWQC.pdf	✗
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(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

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(1) Experience of the firm in conducting statutory cost Audit of PSU preceding 10 Years

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* Mandatory field.
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Step 1 - General Information
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MEG Review / Update
Step 4 - Additional Information

1) We have read the contents of the Banning Policy of NTPC attached with this Application Document and agree to abide by this policy. Further, in terms of requirement under Banning policy we hereby declare the following:

- a) We have not been Banned/Blacklisted as on date of submission of application for subject enlistment by Ministry of Power or Government of India.
- b) We have not employed any public servant dismissed/removed or person convicted for an offence involving corruption or abetment of such offences.
- c) Our Director(s)/Owner(s)/Proprietor/Partner(s) have not been convicted by any court of law for offences involving corrupt and fraudulent practices including moral turpitude in relation to business dealings with Government of India or NTPC or NTPC's group companies during the last five years.

2) We further declare as under:

that if at any point subsequent to Enlistment, the declarations given above are found to be incorrect, NTPC Limited shall have the full right to terminate the Enlistment and take any action as per applicable laws

Applicant agrees with the above declarations.

FINAL SUBMIT

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Vendor Enlistment for Materials & Services

Registration of Micros/Small Enterprises(MSE) for Materials

The site is best viewed using Mozilla Firefox or Google Chrome

- Vendor Payment Portal →
- Updating GST details →
- MSE Registration →
- Vendor Enlistment Other →

All applicants and enlisted vendors may note that NTPC may issue N...
Rate Contract to enlisted vendors from Corporate/Regional Office, Po...
Stations/Project as and when required without further resorting to o...
tendering →

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or services →

एनटीपीसी NTPC

DON'T BURN STUBBLE/ AGRICULTURAL RESIDUES BUT EARN

SUPPLY BIOMASS PELLETS

Let's be partners towards **CLEAN AIR**

INVITATION FOR SUPPLY OF AGRO-BASED PELLETS TO FACILITATE ECO-FRIENDLY POWER PRODUCTION

Burning of crop stubble is an environmental concern, particularly in Northern part of India. As an initiative towards addressing the problem and as an environmentally responsible Corporate, NTPC has started co-firing biomass pellets at its stations. Now, with an objective of increasing the percentage of biomass co-firing in its Power Plants, NTPC invites interested agencies to supply biomass pellets for its stations.

The Documents shall be available at <https://aprocmntpc.nic.in> or www.rtpctender.com or www.ntpc.co.in

For any further clarification, may contact
GM (PM) Dy. General Manager (C&S) Manager (CS)
on Mob. nos. 9860202687/9860202688/947060202689 or Email: anvishkumar@ntpc.co.in, anvishkumar2@ntpc.co.in, satishkumar@ntpc.co.in

NTPC Limited
(A Govt. of India Enterprise)
Leading the Power Sector

ENLISTMENT STEPS

- Step 1 - General Information
- Step 2 - Financial Information

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