

ENGINEERING PROJECTS INDIA LIMITED
(A Govt. of India Undertaking)

Ref: DLI/FIN/IA/001

Dt.17th Nov 2022

Subject: Appointment as "Internal Auditor" for the Financial Year 2022-23 for Corporate Office (Including Alwar site*), Engineering Projects India Limited, New Delhi

Engineering Projects (India) limited (EPI), is a Govt. of India Undertaking, under Ministry of Heavy Industries, is a company which executes turnkey construction projects and ever since its inception in 1970, has executed and completed construction projects both in India and overseas.

EPI Offices are spread all over India and overseas i.e. (Kolkata, Mumbai, Delhi, Chennai, Guwahati) in India and (Oman, Sri Lanka and Myanmar) in overseas. The projects are controlled by the regional offices and all the records, documents, accounting is being done at Regional offices/Branches only.

For the purpose of conducting Internal Audit for FY 2022-23, EPI intends to invite quotations from the practising firms of Chartered Accountants/Cost Accountants who have adequate experience in the field of Statutory/Internal Audits. EPI intends to appoint Internal Auditor for Corporate Office.

*Alwar Site- The books of Central works Alwar are maintained at Corporate office. At Alwar only old machinery and materials are lying.

EPI may consider the reappointment (subject to recommendations of committee formed for evaluation of performance of Internal Auditor) for financial years FY 2023-24 and FY 2024-25 on the same fees, terms and conditions whereas EPI reserves the right to issue letter of appointment for FY 2023-24 and FY 2024-25 only on commencement and completion of Internal Audit for FY 2022-23 and FY 2023-24 respectively.

The eligibility criteria, commercial terms and conditions are enclosed for your reference.

The firms are required to submit sealed quotations in two different envelopes indicating separate envelope marked one as "**Eligibility Criteria**" and two as "**Financial Quote**". The financial quotes of only those firms shall be opened who meet the eligibility criteria.

The quotations are required to be addressed to the Group General Manager (Finance) Incharge, Corporate office at Engineering Projects India Limited, Core-3, Scope Complex, 7- Institutional Area, Lodhi road, New Delhi-110003 not later than by 08.12.2022 at 2.30 PM. Quotations received after the due date and time will not be entertained for evaluation.

The firms are required to submit the documentary proofs of each item indicated in the eligibility criteria, failing which the offer shall be rejected. The quotations shall be opened only

for the firms who have submitted the quote complete in all respect together with copies of all documents as a support of the eligibility claimed by them.

The Internal Auditors are required to adhere to the following schedule of conducting and completion of Internal Audit:

S.No	Audit Period	Internal Audit to be completed by date	Submission of Report by Internal Auditors
1	Ist April 22- 31 st December22 (Phase I)	25 January, 2023 positively	31 January, 2023 positively
2	Ist January 23 - 31 st March 2023 (Phase II)	25 April, 2023 positively	30 April, 2023 positively

You are requested to quote the fees strictly in the enclosed format.

EPI reserves the right to cancel/modify/postpone/annul this process without assigning any reasons thereof.

Tender to be addressed to:

Sh. ASHOK KUMAR PATRA
GROUP GENERAL MANAGER (FINANCE)
1ST FLOOR, CORE-3 SCOPE COMPLEX
LODHI ROAD, NEW DELHI-110003
TEL No. 011-24361666 Extn. 2118

Enclosed:

- Eligibility criteria-**Annexure A**
- Commercial terms and conditions- **Annexure B**
- Format for fees to be quoted-**Annexure C**
- Undertaking of details of Constitution of firm/company- **Annexure-D**