



The Institute of Cost Accountants of India

(Statutory body under an Act of Parliament)

Professional Development & CPD Directorate
CMA Bhawan, 3, Institutional Area,
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Ref No: - EOI /PD/RP/2021

May 15, 2021

EXPRESSION OF INTEREST FOR EMPANELMENT OF RESOURCE PERSONS
Re: Preparation of Guidance Notes / Revision of the existing Guidance Notes

The Professional Development & CPD Committee of the Institute is engaged in the capacity building and professional development of the members of the Institute. The Committee provides a platform where CMA members would get opportunity to share their expertise and experiences with fellow members. It envisages to have a panel of resource persons in the allied areas of profession.

Expression of Interest is invited from the experienced and knowledgeable members of the Institute for the preparation of Guidance Notes / Revision of the existing Guidance Notes.

The drafting work is expected to be completed within a given time frame of one month from the award of the assignment for Preparation of Guidance Note/Revising the Guidance Note.

A Guidance Note has to be comprehensive wherein the Topic/Industry/Sector is conceptualized along with a practical approach.

The list of the existing PD Publications is available under the PD Portal of the website of the Institute. Click Link : https://icmai.in/ProfessionalDevelopment/PD_Publications.php

Criteria for a applying to become a Resource Person:

Qualifications	Must be a Cost Accountant with additional qualifications
Experience	Minimum 5 years of experience either in employment or in practice.
Proficiency	Must have proficiency in writing Technical materials ,Articles and Research papers and has done such similar drafting

Last date for submission of EOI : 31st May 2021

Submission of EOI online only, please [click here to fill Online Application](#)

Based on the given criteria the suitable applicants would be considered for empaneling as the resource persons. Further, the Institute reserves the right to finalize the process of empanelment of the Resource Persons and the decision will be final and binding.

I request our members of the Institute to come forward and submit EOI to showcase your expertise in the specific areas of professional relevance and importance

We eagerly look forward to your active participation and engagement in this professional development activity of the Institute.

With warm regards,

CMA Vijender Sharma
Chairman, Professional Development & CPD Committee