



The Institute of Cost Accountants of India

(Statutory body under an Act of Parliament)

Professional Development & CEP Directorate

CMA Bhawan, 3, Institutional Area
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Ref No: - EOI /PD/RP/2024

20th February, 2024

INVITATION FOR EXPRESSION OF INTEREST FOR EMPANELMENT OF RESOURCE PERSONS

Re: Preparation of Guidance Notes / Revision of the existing Guidance Notes

The Institute of Cost Accountants of India is a statutory body set up under an Act of Parliament in the year 1959. The Institute as a part of its obligation, regulates the profession of Cost and Management Accountancy, enrolls students for its courses, provides coaching facilities to the students, organizes professional development programmes for the members and undertakes research programmes in the field of Cost and Management Accountancy.

As a step towards strengthening and guiding the professionals in practice and other stakeholders in Industry, Expression of Interest (EOI) is invited from the experienced and knowledgeable professionals for the preparation of Guidance Notes / Revision of the existing Guidance Notes.

The Professional Development & CEP Committee of the Institute is engaged in the capacity building and professional development of the members of the Institute. The Committee envisages to have a panel of resource persons in the allied areas of profession.

The drafting work is expected to be completed within a given time frame of one month from the award of the assignment for Preparation of Guidance Note/Revising the Guidance Note. A Guidance Note has to be comprehensive wherein the Topic/Industry/Sector is conceptualized along with a practical approach.

The list of the existing PD Publications is available under the PD Portal of the website of the Institute. Click Link: <https://icmai.in/ProfessionalDevelopment/GN-Sale-download.php>

Criteria for a applying to become a Resource Person:

Qualifications	CMA/CS/CA/ LLB/ Ph.D./ M. Phil/ MBA
Experience	Minimum 5 years of experience either in employment or in practice
Proficiency	Must have proficiency in writing Technical materials, Articles and Research papers and has done such similar drafting

Last date for submission of EOI: 20th March 2024

Submission of EOI online only, please click https://icmai.in/Capacity_Buiding/default.aspx

Based on the given criteria the suitable applicants would be considered for empaneling as the resource persons. Further, the Institute reserves the right to finalize the process of empanelment of the Resource Persons and the decision will be final and binding.

Institute reserves the right to allocate the work among Resource Persons as per the requirements. Empanelled Resource Persons will use their best efforts to not to disclose any of the information related to work allotted by the Institute.

The Institute may discontinue the panel of Resource Persons at any time without any notice assigning any reason.

We eagerly look forward to your active participation and engagement in this professional development activity of the Institute.

With warm regards,

CMA Manoj Kumar Anand

Chairman, Professional Development & CEP Committee