

Technical Evaluation Criteria

Eligibility Criteria: The Firm/LLP/Pvt. Ltd. Co. should possess the minimum eligibility criteria and provide the other details to clear technical evaluation process as per the requirement given as under:

S. No.	Requirements	Supporting Document Required
1	The applicant entity can be a registered partnership firm/Limited liability partnership/Pvt. Ltd. Co. (With minimum two CA/CMA qualified partners)	Copy of Partnership Deed / Registration as LLP/Pvt. Ltd. Co.
2	The applicant entity should have valid registration/membership with ICAI/ICMAI	Self- Attested copy of the valid registration/membership certificate issued by ICAI/ICMAI to the entity.
3	The applicant entity should have at least five years of experience of Audit Work	Self Declaration with related supporting document.
4	Firm Experience (No. of years)	Self Declaration with related supporting document must clearly indicate the total year of experience.
5	No. of CA/CMA qualified partners:	Self Declaration with details of partners & copy of partnership deed. It must clearly indicate the total No. of CA/CMA qualified partners.
6	Work Experience: Assignments of audit work in Central Government/ State Government/ Autonomous Body/ Govt. Companies/ PSUs in last three years (Preceding from the date of issue of Tender)	Self Declaration with supporting documents (Work order/contract copies etc.). It must clearly indicate the total no. of Assignments in last three years.
7	Annual Turnover: The Firm Should have minimum annual turnover of ₹ 20 lakh during last three financial years (2018-19, 2019-20 & 2020-21)	Self attested copies of ITR, P&L and Balance Sheet audited (if applicable) for financial years (2018-19, 2019-20 & 2020-21)
8	The applicant entity should not have been banned/declared ineligible for corrupt and	Self Declaration

	fraudulent practices by the Govt. of India/State Govt/ICAI/ ICMAI/ C&AG/Autonomous body/ PSU and should not have any disciplinary proceedings pending against it or against any of the partners.	
9	Branch offices in major cities: a) Capital of any state of India including Delhi - Y/N b) Other places- Y/N <i>Note: If answer is “Y” then no. of branches to be mentioned with name of place.</i>	Self Declaration with detail of places, where branches are situated with related supporting document.
10	Capable to handle cases parallelly: a) Up to 6 cases – Specify Nos. b) More than 6 cases – Specify nos.	Self Declaration with estimated plan of forming teams for such tasks.

Note: (1) Firms meeting the above minimum eligibility criteria shall furnish requisite copies of documents, self declaration, certificates, work order, completion certificate from the respective bodies/offices, ITR, Balance Sheet, statement of Profit & Loss etc. in support as asked above.

(2) It is to be noted the requirements stated above at point 1, 2, 3, 7 & 8 are essential parameters, failing which, the bid will be rejected in the Technical Evaluation stage.

Technical evaluation will be carried out by iDEX-DIO internally based on the details with supporting provided by the bidder. Decision of iDEX-DIO shall be final and reason of rejection in technical round, if any, will not be communicated to the bidders.

Conditional bids shall not be considered and shall be summarily rejected at the very first instance, without providing any recourse to the bidder, in which event; the decision of iDEX-DIO shall be final and binding.