

# Coal India Limited

(A Maharatna Company)

Tender No.: CIL/CS/XBRL/2019/02 dated 25.10.19

Limited open Tender

## Tender Document

**For appointment of Firm for filing Balance Sheet and P/L A/c of CIL  
(Standalone & Consolidated) with RoC for 3 years in xBRL Mode**



**Coal India Limited  
Coal Bhawan  
Premises No. 4, Action Area 1A,  
New Town, Rajarhat,  
Kolkata – 700156  
INDIA**

### **Invitation for Bids (IFB)**

1. Coal India Limited, A Maharatna Company, (A Govt.of India Undertaking) having its registered office at Coal Bhawan, Action Area-1A, New Town, Kolkata - 700 156 India, invites bids through from the eligible bidders from India for appointment of Firm for filing Balance Sheet and P/L A/c of CIL (standalone & Consolidated) with RoC for 3 years in xBRL Mode.
2. There will be no physical/manual sale of tender document. There is no Tender Fee and the bidders can download tender document free of cost from CIL website
3. Details of tender:-

1	Tender No.	<b>CIL/CS/XBRL/2019/02</b> dated 25.10.19
2	Type of Tender	Limited Open Tender
3	Estimated value of Tender	Rs 1.24 Lakhs
4	Tender Fee	NIL
5	Earnest Money Deposit	Not Applicable
6	Subject of Tender	For appointment of Firm for filing Balance Sheet and P/L A/c of CIL (Standalone & Consolidated) with RoC for 3 years in xBRL Mode
7	Mode of Submission	email at <a href="mailto:mviswanathan2.cil@coalindia.in">mviswanathan2.cil@coalindia.in</a> or physical copy to reach by last date.
8	Online Submission of Offers	
	(i) Start Date and Time	25.10.2019 from 16:00 Hours [IST]
	(ii) Last Date and Time	17.11.2019 upto 16:00 Hours [IST]
9	Due date of Opening of Tenders	18.11.2019 at 16:00 Hours [IST]

4. The Scope of Work, Eligibility Criteria and Price Bid are given in the tender Documents.
5. The interested bidders may obtain further information from the office of the Purchaser as per address given below:

Co. Secretary, CIL  
Coal India Limited, Coal Bhawan  
Premises No. 04, Plot No. AF-III, Action Area 1A,  
New Town, Rajarhat,  
Kolkata -700 156  
West Bengal,  
Fax: 033-23246510 Phone: 033-23246526  
Email address: [mviswanathan2.cil@coalindia.in](mailto:mviswanathan2.cil@coalindia.in)

## **ELIGIBILITY CRITERIA & DOCUMENTS**

1. Firm of Practicing Company Secretaries/Chartered Accountants/Cost Accountants Registered with The Institute of Company Secretaries of India/The Institute of Chartered Accountants/The Institute of Cost Accountants of India. Self attested copy of registration of firm is to be enclosed.
2. Self attest copy of proof of filing Annual Report in XBRL taxonomy with MCA of any listed Company for any one year during the last 3 years ending 31.03.19
3. Self attested copy of PAN and GST Registration Certificate (if applicable).

## **SCOPE OF WORK**

1. Full conversion of Standalone and Consolidated Balance Sheet and Profit and Loss Account(including Accounting policies and notes on accounts) along with Director's and Auditor's Report for the year 2019-20,2020-21 and 2021-22 of Coal India Limited in XBRL format in conformity with MCA validation tools.
2. Verification and Filing of above documents on MCA portal in Form AOC-XBRL along with certification from practicing CA/CS/ICWAI within 30 days from the date of AGM of CIL or within the stipulated time of MCA for the year 2019-20,2020-21 and 2021-22, and
3. Fully responsible to provide any clarifications that may be sought by MCA in respect of XBRL conversion and filing of the financial statements and other documents for the year 2019-20,2020-21 and 2021-22

### **Approving Authority:**

The selected Firm has to convert CIL Annual Report & Accounts (Standalone and Consolidated) into XBRL taxonomy prevailing during the year and get it vetted by Central Accounts/Company Secretary before filing the same with MCA.

**PRICE BID**

<b>Item No.</b>	<b>Name of work</b>	<b>Quantity</b>	<b>Rate excluding Tax</b>	<b>Taxes</b>	<b>Amount for 3 years (Rs.)</b>
1.	Full conversion of Standalone and Consolidated Balance Sheet and Profit and Loss Account(including Accounting policies and notes on accounts) along with Director's and Auditor's Report in XBRL format in conformity to MCA validation tools. Verification and Filing of Form AOC-XBRL along with certification from practicing CA/CS/ICWAI within the stipulated time of MCA.	<b>3 Years</b>			

**Note :-** The above documents alongwith price Bid is to be submitted either through email at [mviswanathan2.cil@coalindia.in](mailto:mviswanathan2.cil@coalindia.in) or physical copy should reach CIL Registered office by last date of 17.11.19.