

Notice inviting Bids for Engagement of Consultant for Goods & Service Tax, Income Tax and Accounting matters

Central Railside Warehouse Company Limited (CRWC), a Central Public Sector Enterprise, Ministry of Consumer Affairs, Food & Public Distribution, invites bids for Engagement of Consultant for Goods & Service Tax, Income Tax and Accounting matters from Chartered Accountant Firms/Cost Accountant Firms.

At present the company is having Railside Warehouses (RWCs) PAN India basis and is having GST registration in 15 states. Accounting, Income Tax and GST compliances are on centralized at Corporate Office of CRWC at New Delhi.

1. Scope of work**(I) General**

Providing Consultancy Services to CRWC Ltd on all matters of Goods & Service Tax (including filing of returns), Income Tax and on accounting matters.

Consultancy Services shall include but shall not be limited to:

(I) Goods and Service Tax

- CRWC has 15 GST Registrations and 13 TDS GST Registrations for the 15 States pan India basis. To assist in preparation/review and verification and (stipulated) timely filing of GSTR-1, GSTR-3B (as at present), GSTR-7 and GSTR-6 including monthly remittances of GST Liability after incorporating all the factors/components like RCM, Input Tax Credit & necessary validation of input data consolidated by CRWC for the different business places, based on Tally ERP data available.
- Timely filing of any other Return(s) (in addition/in place of GSTR-1, GSTR – 7, GSTR - 6 & GSTR-3B) as may be prescribed/notified by the GST Council/Govt. of India/any other appropriate authorities, for/during the engagement period.
- Compliance of the various Procedures, rules & Regulations as notified by the Appropriate Authorities, while/during filing various Returns as indicated in the previous paras.
- Periodical (monthly/half yearly/Annually) reconciliation of GST Returns with the Books of Accounts of CRWC including that of availing Input Tax Credit of the transactions auto-populated through GST Portal (**GSTR-2A/GSTR-2B**) in to the respective CRWC GSTIN & further contact/correspondence with the Vendors for necessary corrections, as may be required.
- Providing advice/clarifications on the queries that may be raised by CRWC in connection with

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the interpretation of various Procedures, Rules & Regulations as notified by the Appropriate Authorities, in connection with the compilation of data for filing of periodical returns.

- Providing updates on GST laws through Notifications, Circulars, etc., relevant to CRWC and professional advice on the action to be taken by CRWC units in compilation to the said Rules & Regulations in force.
- Attend to any notice issued by Appropriate Authorities (GST) and appear on behalf of CRWC for resolution of issues raised to the satisfaction of the Appropriate Authorities.
- Providing any other related support (not covered above) to CRWC in connection with the GST compliance.
 - To continuously review the existing systems and software of the company for ensuring compliance with GST requirements.
 - Obtaining Registration under GST Rules for newly created Divisions/Terminals, if any and obtaining Registration under ISD.
 - Attending GST Audits and Compliance of GST Audit queries and appearing before GST authorities for appeal proceedings and other related matters.
 - Offer support and guidance during statutory audits.
 - Implication of GST on transaction of slump sale of CRWC to CWC.

(II) Income Tax

- Computation of Income Tax (Advance Tax, deferred Tax, Current Tax).
- TDS Return filing (24Q & 26Q), Quarterly TDS Reconciliation with Form 26AS.
- Consultancy on Tax Audit.
- Tax Planning.
- Implication of income tax on transaction of slump sale of CRWC to CWC
- Attending assessment/scrutiny proceedings/settlement of pending demands.
- Assess and research difficult tax issues to identify solutions.
- Manage and maintain the company's tax database.
- Offer support and guidance during audits.
- Evaluate tax regulations and suggest policies that diminish tax burden.
- Keep track of industry trends and changes related to taxes.

(III) Corporate Accounting & Trust Accounting Matters

- Opinion on Corporate Accounting as per Accounting Standard issued by ICAI & notified by MCA.
- Opinion on compliance of provisions Schedule of Companies Act.
- Accounting related to Merger/Slump sale.
- Opinion on day-to-day accounting activities of CRWC.

2. Other terms & conditions

- (a) The engagement will be initially for a period of three months. However, CRWC has the right to terminate the contract at any time without giving any prior notice. The engagement is

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- extendable by another 3 months, on same terms & conditions on satisfactory performance.
- (b) The successful bidder(L-1) is required to furnish a security deposit in the form of Demand Draft of Rs. 20,000/-(Rupees Twenty thousand only) issued by any Nationalised/Scheduled bank in favour of Central Railside Warehouse Company Limited payable at New Delhi within 10 days of award of assignment. Security Deposit will be refunded on successful completion of the assignment.
 - (c) The firm if appointed will have to depute one qualified Chartered Accountant/Cost Accountant at CRWC Corporate Office for a minimum period of 02 days every month for filing returns and smooth compliance of all relevant provisions under GST, Income Tax.
 - (d) The Competent Authority reserves the right to accept or reject any quotes or the cancel the entire process.
 - (e) In case of any dispute arising during execution of contract, an amicable solution may be arrived at with discussion and reconciliation. However, in case of any dispute remaining unresolved, decision of competent authority, will be final and binding on both the parties to the contract.
 - (f) In case the performance is not found to be satisfactory, assignment awarded may be terminated by CRWC at any time without giving any notice.

3. Eligibility Criteria

Chartered Accountant Firms/Practicing Cost Accountants Firms/LLPs having experience in providing consultancy services in GST, income tax and accounting related matters (combined/individually) with minimum 02 (Two) Central Public Sector Undertakings (CPSEs) of Govt. of India.

4. Instructions for submitting tender Curriculum Vitae

- (a) Interested Chartered Accountant Firms/Cost Accountant Firms/LLPs are required to furnish their proposals in the following manner: -

➤ Technical Bid

Envelope containing technical bid should consist of the following documents:

- Experience Certificate of having experience in providing consultancy services in GST, income tax and accounting related matters (combined/individually) to minimum 02 (Two) Central Public Sector Enterprises (CPSEs) of Govt. of India during the financial year 2017-18 to 2021-22. The experience of engagement with 02 (Two) Central Public Sector Undertakings (CPSEs) of Govt. of India must be in all the matters i.e Goods & Service Tax, Income Tax and accounting matters (combined/individually). The experience certificate should be on the letter head of the CPSE duly signed and stamped by the authorised signatory issuing the experience certificate.
- Curriculum Vitae (CV) of the Chartered Accountant Firms/Cost Accountant Firms/LLPs
- Copy of Registration Certificate of the Chartered Accountant Firm/Cost Accountant Firm/LLP submitting the tender.

The envelope should be sealed and super scribed with “**Technical Bid for engagement of Consultant for Goods & Service Tax, Income Tax and Accounting matters**”.

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➤ **Price Bid**

- Envelope containing price bid is to be furnished as per the format enclosed as Annexure-A.

The envelope should be sealed and super scribed with “**Price Bid for engagement of Consultant for Goods & Service Tax, Income Tax and Accounting matters**”.

Both envelopes (Technical Bid and Financial Bid) are to be placed in Master Envelope. Master envelope to be sealed, addressed to ADDL GM(F&A), Central Railside Warehouse Company Limited, 4/1, August Kranti Marg, New Delhi-110016 and to be super scribed with “**Submission of bid for engagement of Consultant for Goods & Service Tax, Income Tax and Accounting matter**”. in drop box provided as per the schedule mentioned below.

(b) **Schedule**

Due date of Bid submission – 15.09.2022 by 3.00 pm

Due date of opening of Technical Bid- 15.09.2022 at 3:30 pm

Date of opening of Price Bid will be intimated to the technically qualified bidders separately.

Tender form embodying terms & conditions of the contract and other details can be viewed from, website www.crwc.in, www.cewacor.nic.in, and <http://www.tenderdetail.com>

Bids not accompanying with the requisite documents/not complying with the instructions as mentioned are liable to be summarily rejected.

- (c) CRWC reserves the right to seek clarification/documents at the time of technically evaluation and the same will be at the discretion of the Technical Evaluation Committee. In this regard, decision of Technical Evaluation Committee will be full & final.
- (d) Corrigendum to tender will be issued if required. May please visit the concerned website regularly before close of the tender.

(Kavita Kathuria)
ADDL GM(F&A)

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Annexure-A

SUB : Engagement of Consultant for Goods & Service Tax

Price Bid-

(PER MONTH)

Fee for Engagement of Consultant for Goods & Service Tax, Income Tax and Accounting matters	Amount in Digits	Rs. _____
	Amount in words	Rs. _____
	*(excluding GST)	

Signature of Authorised Signatory

Stamp & Name of the Firm

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