

BEML LIMITED

(A Government of India Mini Ratna Company under Ministry of Defence)
5th Floor, 'C' Block, Unity Buildings, J.C.Rod, Bangalore-560027
Phone: 080 22963511 / 22963514. FAX: 080 22963513

Ref: AS/VAT Audit/2017-18/01

30.10.2018

To: Individual/ Firms of Practicing Chartered/ Cost Accountants

Dear Sirs,

Sub: Tender for seeking quotation for conducting VAT Audit for F.Y.2017-18 (April-June'17)

Closing Date and Time: 21.11.2018 at 2PM.

BEML Limited invites expression of interest from **Bangalore based Partnership/ Limited Liability Firm/ Individual practicing Chartered Accountants/ Cost Accountants** to conduct VAT audit of its Manufacturing Divisions, Head Quarters and Marketing Division at KGF, Bangalore, Mysore and Palakad for the FY 2017-18 on the following terms:

1. Scope, Coverage and Audit Programme: PART-1
2. Period: FY 2017-18 (April to June'17)
3. Date of Commencement of audit: 26.11.2018
4. Application Format-PART-2

PART-I

1. Format for tender:

A. **SUBJECT:** Tender for appointment of audit firms/ practicing Chartered Accountants/ practicing Cost Accountants for conducting of VAT 240 Audit for FY 2017-18 with respect to Local Sales with C-Form, CST Sales without C-Forms and purchases with various taxes applicable and reconciliation and compilation as per prescribed VAT Audit format.

B. **Eligibility Criteria:** The details are as under:

- 1) The bidding Audit forms/ practicing Chartered Accountants/ practicing Cost Accountants should be registered in India.
- 2) The bidding Audit firms/ practicing Chartered Accountants/ practicing Cost Accountants should have a valid practicing license.
- 3) The bidding Audit firms/ practicing Chartered Accountants/ practicing Cost Accountants should have PAN Card and GST registration certificate.

C. Scope of work:

For conducting VAT 240 Audit for the FY 2017-18 (April'17 to June'17) with respect to Local Sales, CST Sales with C-Form, C-Forms and purchases with various applicable taxes and reconciliation and compilation as per prescribed VAT Audit format with respect to our manufacturing units located at KGF, Mysore, Bangalore and Palakad (Kerala). *However, all the documents/ records relating to the said audit are available at 5th Floor, 'C' Block, Unity Buildings, J.C.Road, Bangalore-560002.*

D. Price:

Audit fees should be in Indian rupees. *It may please be noted that the audit period involves only 3 months (April'17 to June'17) of the Financial Year. The fees may be quoted accordingly considering the audit workload of only 3 months.*

E. Validity of Price:

The offer should be kept valid for 6 weeks from the date of opening of the tender.

F. Payment Terms:

100% Payment of final negotiated price after deduction of applicable TDS is payable within 30 working days upon submission of Bill

G. General Conditions:

BEML reserves right for the following:

- a) To accept or reject all or any of the tenders, without assigning any reason.
- b) In case BEML is not satisfied with the quality of work of the successful bidder/ refusal from successful bidder, BEML reserves the right to allot such work to other party and consequential damages for the entire expenditure in arranging party for such work/ works.

H. Force Majeure Clause:

Notwithstanding anything contained in the Contract, neither the Audit firm/ practicing Chartered Accountants/ practicing Chartered Accountants/ practicing Cost Accountants nor the BEML should be held responsible for total or partial non-execution of any of the contractual obligations, should obligation become unreasonably onerous or impossible due to occurrence of a 'Force Majeure' condition which directly affect the obligations to be performed by the BEML or the Audit Firms. Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods, earthquake or act of God, restrictions by Govt. Authorities over which the Audit firm/ practicing Chartered Accountants/ practicing Cost Accountants or the acts on which the BEML has no control.

The party claiming to be affected by Force Majeure shall notify the other party in writing without delay within two weeks on the intervention and on the cessation of such circumstance. Extension of time sought by the Audit firm/ practicing Chartered Accountants/ practicing Cost Accountants along with supportive evidence and so granted by the BEML for supply/ work affected, if any, shall not be construed as waiver in respect of remaining deliveries.

Notwithstanding above provisions, BEML shall reserve the right to cancel the order/ Contract, wholly or partly, in order to meet the overall delivery schedule and make alternative arrangements including arrangement with third party for completion of deliveries and other schedules. BEML may takeover partly processed material at a mutually agreed price.

I. Awarding of Contract:

Awarding of the contract to the Audit firm/ practicing Chartered Accountants/ practicing Cost Accountants will be subject to approval by the competent authority.

Offers with conditions & deviations to the terms will not be considered.

With best regards,



JAI GOPAL MAHAJAN
GENERAL MANAGER (FINANCE)
MARKETING DIVISION,
BEML LIMITED,
Phone: 080 22963511

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PART-II

Sl. No.	Description				
1	Name, Address of the firm with PAN and Service Tax Registration No. (PAN & ST REG., certificate to be enclosed)				
2	Date of Registration of the firm with the Institute of Chartered Accountants of India/ Institute of Cost Accountants of India – (Certificate to be enclosed) and number of partners (if any)				
3	VAT Assignments of Central/ State PSEs restricted to last five years i.e., wef FY 2012-13				
	<table><tr><th>Name of the PSE (engagement details to be enclosed)</th><th>Year of engagement</th></tr><tr><td></td><td></td></tr></table>	Name of the PSE (engagement details to be enclosed)	Year of engagement		
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UNDERTAKING

(to be furnished in the letter head of the Firm)

We, M/s. _____ individual/ firm of practicing/ Chartered Accountants/ Cost Accountants do hereby verify and declare:-

- (i) That the particulars given above are complete and correct and that if any of the statements made or the information so furnished is later found to be incorrect or false or there has been suppression of material information, the firm would stand disqualified from audit assignment and might be liable for disciplinary action under the Chartered Accountants Act, 1949/ Cost and Works Accountants Act, 1959 and the regulations framed there under;
- (ii) That the firm or partner(s) or individuals has/ have/ has not/ have not been debarred or cautioned by Institute of Chartered Accountants of India/ Institute of Cost Accountants of India during the last three years (if the answer is 'affirmative' furnish details);

- (iii) That individually the partners/ individuals are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under section 2(2) of the Chartered Accountants Act, 1949/ section 2(2) of the Cost and Works Accountants Act, 1959;
- (iv) In case of firm(s) that the constitution of the firm as on 01.01.2017 shown in the application is the same as that in the Institute of Chartered Accountants of India/ Institute of Cost Accountants of India records (if not, please enclose details of revised constitution of the firm as on the date of opening of tender);

Place:

Signature with Seal of the firm

Date: