

**Prequalification / Evaluation Criteria**

1.	It is a two bid case i.e. Technical Bid and Financial Bid.
2.	<b>Technical Bid Evaluation:</b> Technical bid will be evaluated on following parameters and bidder should submit the following documents for acceptance of technical bid:
	<b>a) GST Registration:</b> The bidder should have GST Registration Number (if GST registration applicable) and also provide a copy of GST Registration Certificate. If, bidder is unregistered, proof of the same should be submitted for exemption.
	<b>b) EMD / EMD Exemption:</b> The bidder should be deposit required EMD (as mentioned in bid) or submit valid EMD exemption certificate as per clause No. 13 of <b>Instructions to Bidder</b> .
	<b>c) PAN of bidder:</b> The bidder should have a Permanent Account Number (PAN) allotted by Income Tax Department and the same should be submitted with technical bid.
	<b>d) Income Tax Return:</b> The bidder should have Income Tax Return statement of last 03 financial years and the same should be submitted with technical bid.
	<b>e) Turnover:</b> Average Annual Financial Turnover during the last 03 years, ending 31 <sup>st</sup> March of the previous financial years should be at least 30% of the estimated cost. Bidder should submit the Balance Sheet along with Profit Loss statement or Annual Turnover details of last 03 financial years.
	<b>f)</b> The Firm/LLP/Proprietary should satisfy the eligibility criteria as specified under section 141 of the Companies Act, 2013 read with Rule 10 of the Companies (Audit & Auditors) Rules, 2014 and section 148 of the Companies Act, 2013.
	<b>g) Experience:</b> The Firm/LLP/Proprietary should have performed Cost Audit of a Listed/Govt. Company in the last three years ending on 31st March 2022.
	<b>h)</b> A copy of certificate of Firm/LLP/Proprietary registration with The Institute of Cost Accountants of India (ICAI). The name and The Institute of Cost Accountants of India (ICAI) membership number of the partner who shall issue the Cost Audit Report.
	<b>i)</b> Registered Office of the Firm/LLP/Proprietary should be located at Kanpur or Lucknow.
	<b>j) Acceptance of T&amp;C of Bid:</b> <u>The Bidder should upload duly signed copy of all T&amp;C of Bid i.e. Instructions to Bidder, Scope of Work, Prequalification / Evaluation Criteria, Payment Terms, Service Level Agreement, Annexures, etc.</u>
	<b>k)</b> Bidder Financial Standing: The Bidder should not be under liquidation, court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with the bid. The firm should not have been debarred / blacklisted by any of the Govt./ PSUs or any other legal entities for consultancy services. The firm should not have been convicted by a court of Law or indicted by a regulatory authority for any offence against it. The firm should also not have any Criminal / Civil investigation pending against it, by enforcement or Prosecution Authorities.
	<b>l)</b> Exemption on prior Turnover & Experience criteria is applicable to Startup or MSE bidders in relevant area subject to submission of registration certificate.
3.	<b>Financial Bid:</b> Financial Bid will be opened in respect of those bidders who qualify in Technical Bid and the bidder should quote their bid in respect of following parameters:
	(a) The Bidder is required to quote a Fixed amount in Indian Rupees to execute the contract as per Scope of Work.
	(b) The Fee quoted by the bidder shall remain FIXED till successful completion of transaction.
	(c) The fee quoted by bidder shall be unconditional.
	(d) The Bidders will be liable to pay all taxes applicable as per law.
	(e) The quoted Fee should include all expenses like TA/DA, out of pocket expenses, Hotel charges etc. No other reimbursement of expenses apart from Audit fees will be applicable.
	(f) If any bidder quotes the Financial/ Price bid with technical bid, offer of the firm summarily rejected.
	(g) Bids with any conditionality shall be summarily rejected.
	(h) The bidder should quote their rate in price template of Bid, otherwise offer will not be considered.
5.	<b>Ranking:</b> The technically qualified bidder quoting the lowest fee shall be ranked L1, the second lowest bidder as L2 and so on in that order.In case of offered rate of multiple technically accepted firm (deserving for placement of Supply Order) work out to be equal, the order will be placed on System

Advanced Weapons and Equipment India Limited, Kanpur

	(GeM) selected L1 bidder.
<b>6.</b>	<b>Purchase Preference to MSE bidder:</b> Bid is non-splitable, therefore, MSE bidder quoting price within price band L1 + 15% may be awarded for full quantity. (Ref – Office of Development Commissioner, MSME F. No. 22(1)/2012-MA dated 24/10/2016).
<b>7.</b>	<b>Pre-Bid Conference:</b> A pre-bid conference (virtually) for clarifying issues and clearing doubts, if any, about the specification and other allied technical/ evaluation/ commercial details of the item projected in the tender enquiry document shall be held on 02/09/2022 at 1600 Hrs. Bidders interested to attend the pre bid conference, can send their queries till 01/09/2022, 1800 Hrs in advance to e-mail ID: <a href="mailto:vchaubey@ord.gov.in">vchaubey@ord.gov.in</a> for better appreciation of their issues. VC Link for the conference will be shared in due course of time to the interests shown.

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