

## SECTION -I

### NOTICE INVITING TENDER

**Tender No. : AAI/ASR/GST/eNIT-02/2018-19**

Sealed Item Rate Tenders are invited by Airport Director, Amritsar Airport, Airports Authority of India, on behalf of Chairman, A.A.I from Chartered Accountant/Cost Accountant firms having experience in handling work of Indirect Taxation. The Schedule of the Bill of Material is given in Schedule “A” of the Tender document. Time allowed for the completion of work is 24 Months.

**1. Details of the Estimated Cost, EMD and Cost of Tender Document are as given below:**

Sl. No.	Name of the Work	Estimated Cost (in Rs.) (GST Exclusive)	EMD (in Rupees)	Cost of Tender Document (in Rs.) (GST Inclusive)	Last Date of Submission of Tender
1.	GST consultancy with filing of GST returns at SGRDJI Airport, Amritsar	2,86,667/-	5733/-	1120/- (Non-refundable)	28.05.2018 up to 1100 Hrs.

2. The Tender is invited through the Electronic Tendering process and can be downloaded from the Central Public Procurement Portal(CPPP) <https://etenders.gov.in> A copy of the tender is also available on AAI website [www.aai.aero](http://www.aai.aero) (for reference only). Please note that the submission of the tender is allowed only through the Central Public Procurement Portal <https://etenders.gov.in>. Tenders will not be accepted in any other form. Further, it may be noted that tenders duly submitted on e-tender portal (CPPP) shall only be final and tenders just saved without submission will not be available to the evaluation purpose. Bidders are requested to go through FAQ and help files available in the portal (CPPP). In case of any difficulty, bidders may contact the help desk numbers and emails ID provided in the CPP Portal.

3. The scope of work includes provision of Consultancy services with regard to GST on all matters pertaining to AAI for any of its airports falling within Punjab State and filing of GST returns of AAI for registration in Punjab State. There are 5 airports of AAI in Punjab State, namely, Amritsar, Ludhiana, Bhatinda, Adampur and Pathankot.

4. Bidders are required to pay the cost of Tender Document (non-refundable) and EMD off-line through Demand Draft drawn in favour of “Airports Authority of India” payable at Amritsar. Original DD in respect of cost of the Tender document and EMD are to be delivered to the Airport Director, Airports Authority of India, SGRDJI Airport, Amritsar (PB)-143101 and should reach by date as given in Tender Schedule.

## 5. Bid Submission

i) Bidders are advised to visit the CPP portal <https://eprocure.gov.in/eprocure/app> regularly to keep themselves updated as any change/modification in the tender will be intimated through this website only.

ii) Bids shall be submitted on-line only at the website/ CPP portal:

<https://eprocure.gov.in/eprocure/app>

iii) Tenderers/Contractors are advised to follow the instructions provided in Section-II. (Guidelines to Bidders for Online Bid Submission) of the Tender document for online submission of bids.

6. Last date for on-line submission of e-bid will be as per Para 8 of the Tender Schedule. The following envelopes shall be submitted on-line through e-portal by the bidder:

- Envelope-I – Fee/Technical Bid
- Envelope-II – Financial Bid

7. Bid documents may be scanned with 100 dpi, Black and White option which helps in reducing the size of the scanned document. The scanned documents uploaded on e-Tender Portal shall be in a clearly readable format.

8. Worksite for the work will be Amritsar Airport.

9. Clarification needed if any may be sent through CPP e-tendering portal only.

Note: AAI reserves the right to accept or reject any or all Tender without assigning any reasons there.

Airport Director,  
Airports Authority of India.  
SGRDJI Airport, Amritsar (PB)-143101  
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Email ID: [apdasr@aai.aero](mailto:apdasr@aai.aero)