# **GST Returns**

Rohit Kumar Singh ACA, ACMA, FCS, LLB, DISA (ICAI)

# **GST Returns Legal Provisions**



### Returns prescribed under GST Laws

FORM	PARTICULARS	DUE DATE	APPLICABLE FOR	
GSTR1*	Outward Supplies	10 <sup>th*</sup> of the next month (now 11 <sup>th</sup> of next month)	Normal Taxpayer	
GSTR2*	Inward Supplies	15 <sup>th</sup> of the next month	Normal Taxpayer	
GSTR3*	Monthly return [periodic]	20 <sup>th</sup> of the next month	Normal Taxpayer	
GSTR3B*	Monthly/Quarterly return (Summary return)	20 <sup>th</sup> of the next month/ Quarter	Normal Taxpayer	
GSTR4	Return by composition taxpayers	18 <sup>th</sup> of the month next to the quarter	Composition Taxpayer	
GSTR5	Return by non resident taxpayers [foreigners]	20 <sup>th</sup> of the next month or within 7 days after expiry of registration, whichever is earlier	Foreign Non- Resident Taxpayer	
GSTR 5A	Return by OIDAR	20 <sup>th</sup> of the next month	OIDAR Service Providers	
GSTR6	Return by input service distributors [ISD]	13 <sup>th</sup> of the next month	Input Service Distributor	

## Returns prescribed under GST Laws

FORM	PARTICULARS	DUE DATE	APPLICABLE FOR
GSTR7	TDS**	10 <sup>th</sup> of the next month	Tax Deductor
GSTR8	TCS**	10 <sup>th</sup> of the next month	E-Commerce Operator
GSTR9	Annual return	31st December of next FY	Normal tax payer having turnover more than Rs 2 Crs
GSTR9C	Annual return and reconciliation statement	31st December of next FY	Normal taxpayer having turnover more than Rs 5 crores
GSTR10	Final Return	Within 3 months of the date of cancellation or date of order of cancellation, whichever is later	Persons cancelling registration
GSTR 11	Return by UIN Holders	No Due date	Unique Identification Number holders

#### Important Points for Returns -

#### **RECTIFICATION (Sec 39)**

allowed till due date for furnishing return of September or second quarter of next year or date of filing annual return, whichever is earlier

#### **NON FILING**

Cancellation of registration for non filing of returns for 3 consecutive tax periods for composition dealer or 6 months continuously for other taxable persons

#### LATE FEES - NON FILING OF ANNUAL RETURN GSTR 9 (Sec 47)

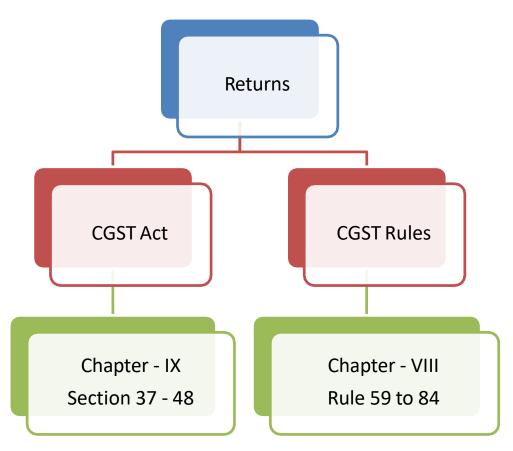
Late Fee  $\,$  - Annual Return INR 100 per day subject to a maximum of 0.25 % of the turnover of the State or Union Territory

#### GST Returns – Mode of Filing Returns

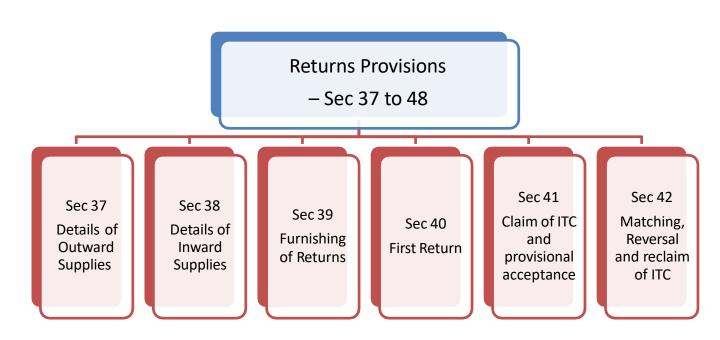
SI No	Return filing mechanism
1	GSTN Portal (www.gst.gov.in)
2	GST Suvidha Providers (ASP & GSP)
3	Through facilitation centres

# **Section 1**Returns Overview

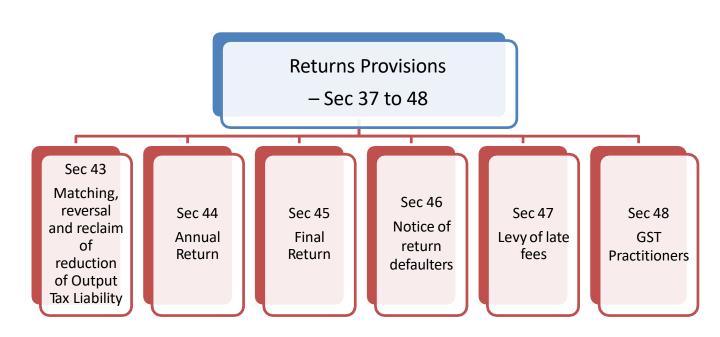
# Returns Provisions – Act & Rules



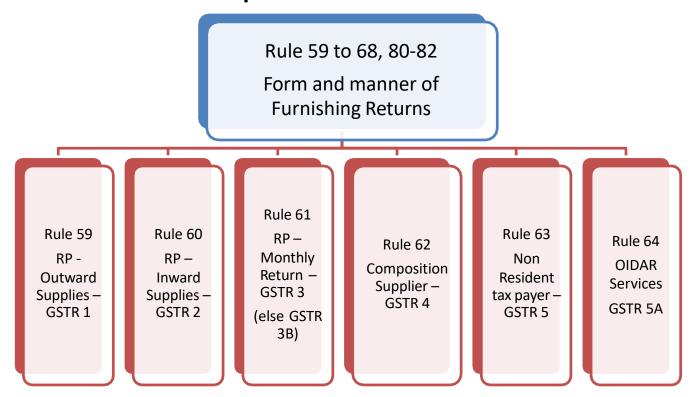
# Return – A Snapshot of CGST Act



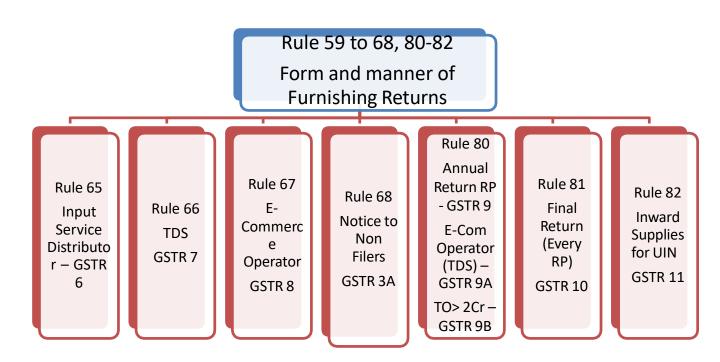
# Return – A Snapshot of CGST Act



# Return – A Snapshot of CGST Rules

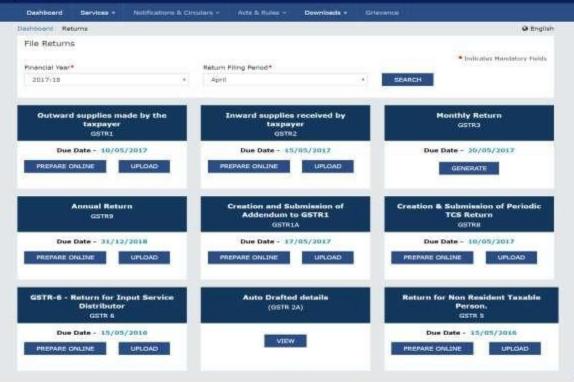


# Return – A Snapshot of CGST Rules

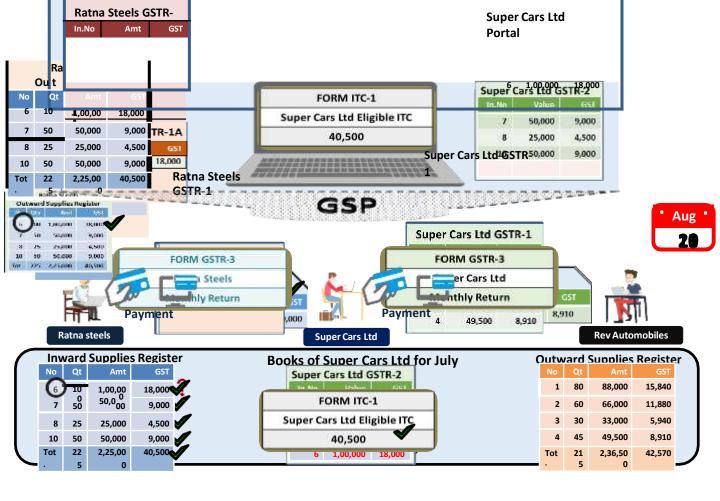


#### Goods and Services Tax

▲ STAR TELEINFOMATICS ▼







# Thank you

Thanks for your Patience and Time



# GST Returns – GSTR 1, IFF, 2A, and 2B

Rohit Kumar Singh ACA, ACMA, FCS, LLB, DISA (ICAI)

# Agenda Points

**Legal Provisions for returns** 

**QRMP Scheme** 

**GSTR 1** and IFF – Detailed Analysis

**Interpreting GSTR 2A & 2B** 

**Queries and discussion** 



# GST Returns Legal Provisions



# Important Points for Returns -

#### **RECTIFICATION (Sec 39)**

allowed till due date for furnishing return of September or second quarter of next year or date of filing annual return, whichever is earlier

#### **NON FILING**

Cancellation of registration for non filing of returns for 3 consecutive tax periods for composition dealer or 6 months continuously for other taxable persons

### LATE FEES-NON FILING OF GSTR 1 and 3B (Sec 47)

Late Fees: INR 50 per day subject to a maximum of INR 10,000 (refer to latest notification)

## <u>LATE FEES – NON FILING OF ANNUAL RETURN GSTR 9 (Sec 47)</u>

Late Fee - Annual Return INR 100 per day subject to a maximum of 0.25 % of the turnover of the State or Union Territory

# QRMP Scheme Updates and changes in return filing



## **QRMP Scheme -Introduction**

- The GST Council in their 42<sup>nd</sup> Meet on 5<sup>th</sup> October 2020 proposed a quarterly return filing system for small taxpayers having aggregate turnover up to Rs 5 Cr with effect from 1<sup>st</sup> Jan, 21.
- Central Board of Indirect Taxes and Customs (CBIC) has issued Circular No. 143/13/2020- GST on 10<sup>th</sup> November 2020, outlining guidelines and framework for the proposed quarterly return filing system with monthly payment of taxes (herein after referred to as "QRMP")
   Scheme/ QRMP")

# **QRMP Scheme - Eligibility**

- A registered person who is required to furnish a return in FORM GSTR-3B having an aggregate turnover of up to 5 crore rupees in the preceding financial year, is eligible for the QRMP Scheme (Notification No. 84/2020- Central Tax, dated 10<sup>th</sup> Nov, 2020). This new Scheme is effective from 1<sup>st</sup> January, 2021.
- It is clarified by CBIC that the aggregate annual turnover for the preceding financial year shall be calculated in the common portal taking into account the details furnished in the returns by the taxpayer for the tax periods in the preceding financial year.
- Further, in case the aggregate turnover exceeds 5 crore rupees during any quarter in the current financial year, the registered person shall not be eligible for the Scheme from the next quarter.

# QRMP Scheme –Option to avail the scheme

#### Mode and timeline for availing the Option:

The Facility to avail the QRMP Scheme shall be available <u>throughout the year</u>. The said facility may be availed on common portal (<u>www.gst.gov.in</u>). A registered person can opt in for any quarter from <u>first day of second month</u> of <u>preceding quarter</u> to <u>the last day of the first month of the quarter</u>. In order to exercise this option, the registered person must have furnished the last return, as due on the date of exercising such option.

For example: A registered person intending to avail of the Scheme for the quarter 'Jan to March' can exercise his option during 1st of October to 31st of December.

If he is exercising his option on 27th December for the quarter (Jan to March), in such case, he must have furnished the return for the month of December which was due on 22/24th January.

#### Whether to choose option each Quarter:

Registered persons are not required to exercise the option every quarter. Where such option has been exercised once, they shall continue to furnish the return as per the selected option for future tax periods, unless they revise the said option

# QRMP Scheme –Option to avail the scheme

#### Selection of option for Jan to Mar 2021 –

For the first quarter of the Scheme i.e. for the **quarter January, 2021 to March, 2021**, in order to facilitate the taxpayers, it has been decided that all the registered persons, whose aggregate turnover for the FY 2019-20 is up to 5 crore rupees and who have furnished the return in FORM GSTR-3B for the month of October, 2020 by 30th November, 2020, shall be migrated on the common portal.

Class of Registered Persons	Deemed Option	
Registered persons having aggregate turnover of up to Rs 1.5 crore, who have furnished FORM GSTR1 on <u>quarterly basis</u> in the current financial year	Quarterly Return	
Registered persons having aggregate turnover of up to Rs 1.5 crore, who have furnished FORM GSTR1 on monthly basis in the current financial year	Monthly Return	
Registered persons having aggregate turnover more than 1.5 crore rupees and up to 5 crore rupees in the preceding financial year	Quarterly Return	

# QRMP Scheme –Option to avail the scheme

#### • Change in default option for Quarter Jan to Mar 2021:

The registered persons are **free to change the option.** The option may be changed from 5th of December, 2020 to 31st of January, 2021.

#### • Newly registered taxpayers or Opting out of paying tax under Composition Scheme to Regular Scheme:

All persons who have obtained **registration during any quarter** or the **registered persons opting out from Composition Scheme** during any quarter shall be able to opt for the Scheme for the quarter for which the opting facility is available on the date of exercising option.

#### • Crossing aggregate turnover crossing Rs 5 crores during the Quarter:

In case the aggregate turnover exceeds 5 crore rupees during any quarter in the current financial year, the registered person shall not be eligible for the Scheme from the next quarter.

#### • Whether option available for PAN or each GSTIN:

It is further clarified that the option to avail the QRMP Scheme is **GSTIN** wise and therefore, distinct persons as defined in Section 25 of the CGST Act (different GSTINs on same PAN) have the option to avail the QRMP Scheme for one or more **GSTINs** 

# Outward Supplies – Invoice Furnishing Facility (IFF)

#### **Furnishing of details of outward supplies:**

 The registered persons opting for the Scheme would be required to furnish the details of outward supply in FORM GSTR-1 quarterly

#### Invoice Furnishing Facility (IFF)

For each of the first and second months of a quarter, the taxpayer shall have facility (Invoice Furnishing Facility-IFF) to furnish the details of such outward supplies, between the 1st day of the succeeding month till the 13th day of the succeeding month. The said details of outward supplies shall, however, not exceed the value of fifty lakh rupees in each month. The facility for furnishing IFF for previous month would not be available after 13th of the month.

As a facilitation measure, continuous upload of invoices would also be provided for the registered persons wherein they can save the invoices in IFF from the <u>1st day of the month till 13th day of the succeeding month</u>.

The facility of furnishing details of invoices in IFF has been provided so as to allow details of such supplies to be duly reflected in the FORM GSTR-2A and FORM GSTR-2B of the concerned recipient.

# Outward Supplies – Invoice Furnishing Facility (IFF)

#### Invoice Furnishing Facility (IFF) Optional and not Mandatory

It is important to note that the said facility is **not mandatory** and is **only an optional facility** made available to the registered persons under the QRMP Scheme.

#### Once Invoice reported in IFF need not be reported again in GSTR 1 -

The details of invoices furnished using the said facility in the first two months are not required to be furnished again in FORM GSTR-1. Accordingly, the details of outward supplies made by such a registered person during a quarter shall consist of details of invoices furnished using IFF for each of the first two months and the details of invoices furnished in FORM GSTR-1 for the quarter. At his option, a registered person may choose to furnish the details of outward supplies made during a quarter in FORM GSTR-1 only, without using the IFF.

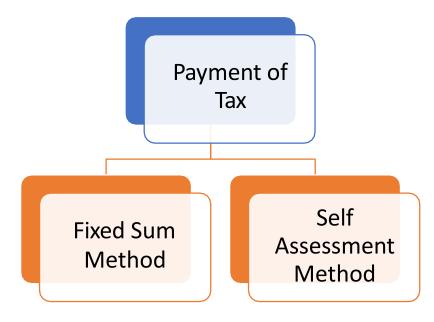
# Payment of Tax – Monthly (Fixed Sum or Self assessment Method)

#### Monthly Payment of Tax in Form GST PMT – 06

#### a. Monthly Payment of Tax:

The registered person under the QRMP Scheme would be required to pay the tax due in each of the first two months of the quarter by depositing the due amount in FORM GST PMT-06, by the **twenty fifth day** of the month succeeding such month. While generating the challan, taxpayers should select "Monthly payment for quarterly taxpayer" as reason for generating the challan.

#### b. Options for Payment of Tax -



# Payment of Tax – Monthly (Fixed Sum or Self assessment Method)

Monthly Payment of Tax in Form GST PMT – 06

#### I. <u>Fixed Sum Method:</u>

A facility is being made available on the portal for generating a **pre-filled challan in FORM GST PMT-06** for an amount equal to **thirty five per cent**. of the **tax paid in cash in the preceding quarter** where the return was furnished quarterly; or equal to the tax paid in cash in the last month of the immediately preceding quarter where the return was furnished monthly.



## Payment of Tax – Illustration – Fixed Sum Method

In case the last return filed was on quarterly basis for Quarter Ending March, 2021:

Tax paid in Cash in Quarter (January - March, 2021)

Tax Type	Amount (in Rs)
CGST	1,00,000
SGST	1,00,000
IGST	2,00,000
Cess	1,00,000

Tax to be actually paid in Cash in each month of April and May 2021 -

	Тах Туре	Amount (in Rs)
	CGST	35,000
Then	SGST	35,000
	IGST	70,000
	Cess	35,000

• Note – Tax to be paid at 35% of tax actually paid in cash in preceding Quarter

lf

# Payment of Tax – Illustration – Self Assessment Method

#### I. Self-Assessment Method -

Tax payable under Self-assessment method can be paid by taxpayers by considering the tax liability on inward and outward supplies and the input tax credit available, in FORM GST PMT-06. In order to facilitate ascertainment of the ITC available for the month, an **auto-drafted input tax credit statement has been made available in FORM GSTR-2B,** for every month.

#### a. Taxpayers free to select any of the above two Options:

The registered person is free to avail either of the two tax payment method (i.e. Fixed Sum method or Self-Assessment method) in any of the two months of the quarter

#### a. Not to deposit any amount in case of adequate balance in Electronic Cash ledger or credit ledger:

In case the balance in the **electronic cash ledger and/or electronic credit ledger is adequate** for the tax due for the first month of the quarter or where there is **nil tax liability**, the registered person may not deposit any amount for the said month.

Again, for the second month of the quarter, in case the balance in the electronic cash ledger and/or electronic credit ledger is adequate for the cumulative tax due for the first and the second month of the quarter or where there is nil tax liability, the registered person may not deposit any amount.

# Filing of GSTR 3B

#### Quarterly filing of Form GSTR 3B -

Such taxpayers would be required to furnish FORM GSTR-3B, for each quarter, on or before **22nd or 24th day of the month succeeding such quarter**. FORM GSTR-3B shall contain details of the supplies made, ITC availed during the quarter and all other details required to be furnished therein.

The amount deposited by the registered person in the first two months shall be **debited solely for the purposes of offsetting the liability furnished** in that quarter's FORM GSTR-3B.

However, any amount left after filing of that quarter's FORM GSTR-3B may either be claimed as refund or may be used for any other purpose in subsequent quarters.

# Invoice Furnishing Facility (Optional) Details of Outward Supplies of goods or services



# Selecting Monthly / Quarterly returns



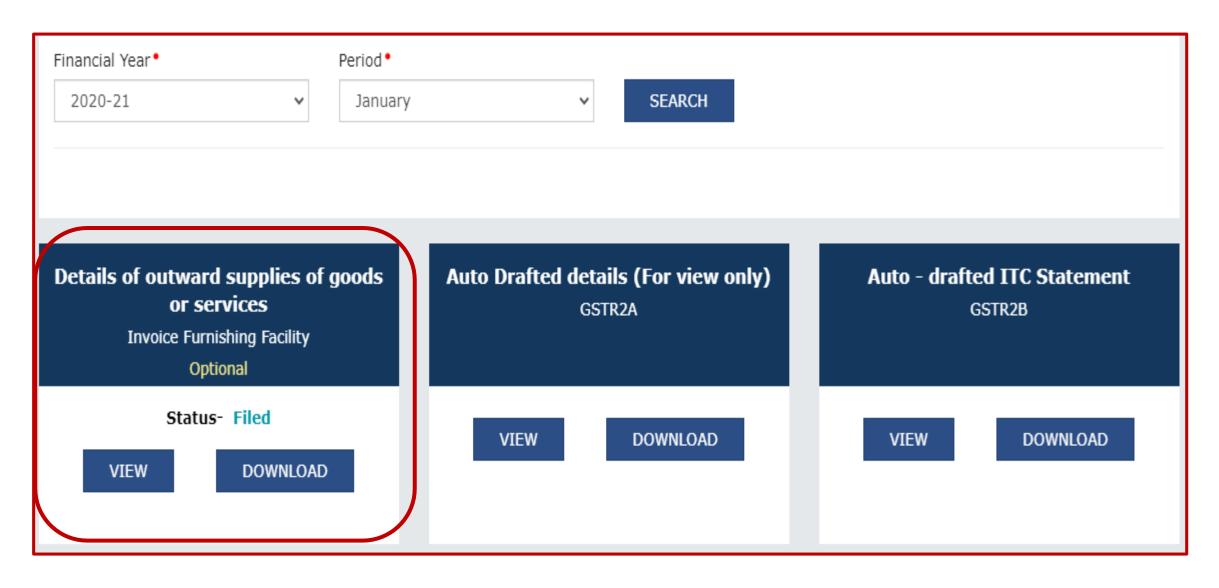


Annual Aggregate Turnover (AATO) for FY 2019-20: <= ₹1.5 Cr. ②

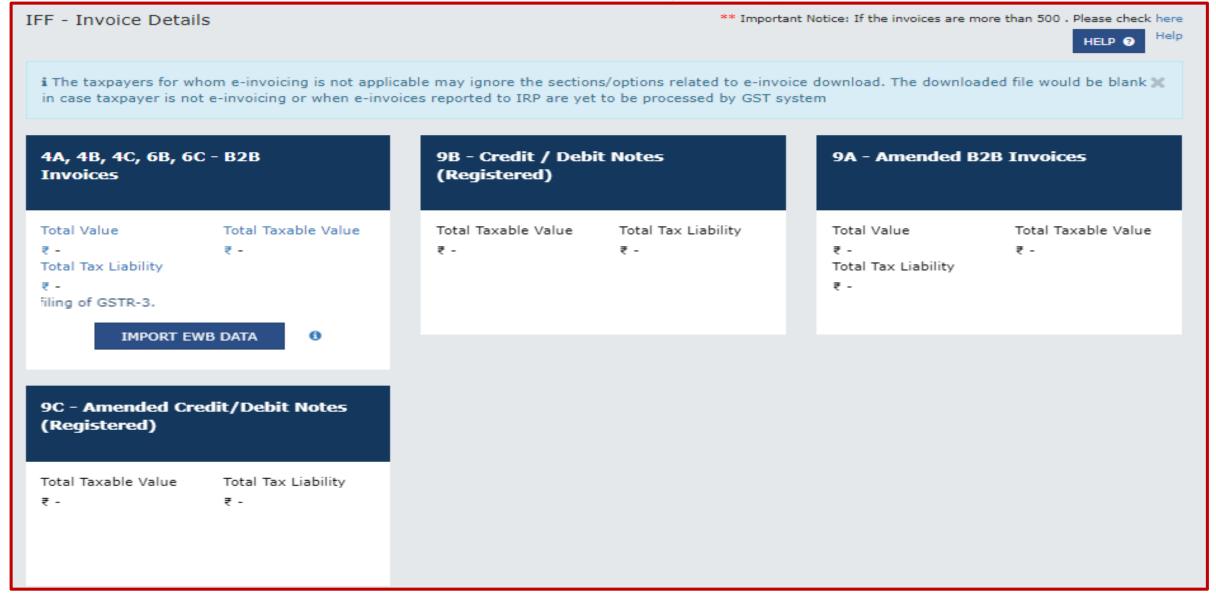
Advisory

Quarter	Selected Frequency	Action	Selection available from	Applicable return due dates			
				Form type	Month 1	Month 2	Month 3
Q4 - Jan-Mar	<ul><li>Quarterly</li></ul>	5 <sup>th</sup> Dec 2020 to 31 <sup>st</sup> Jan 2021	GSTR - 1/ IFF	13/02/2021	13/03/2021	13/04/2021	
			GSTR - 3B	NA	NA	22/04/2021	

# Invoice Furnishing Facility



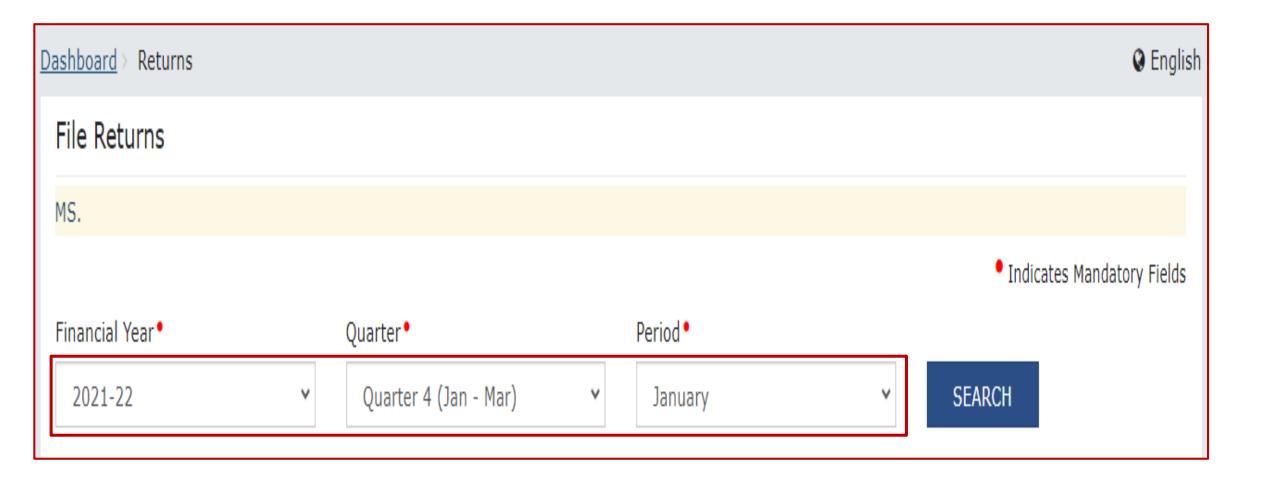
# Invoice Furnishing Facility



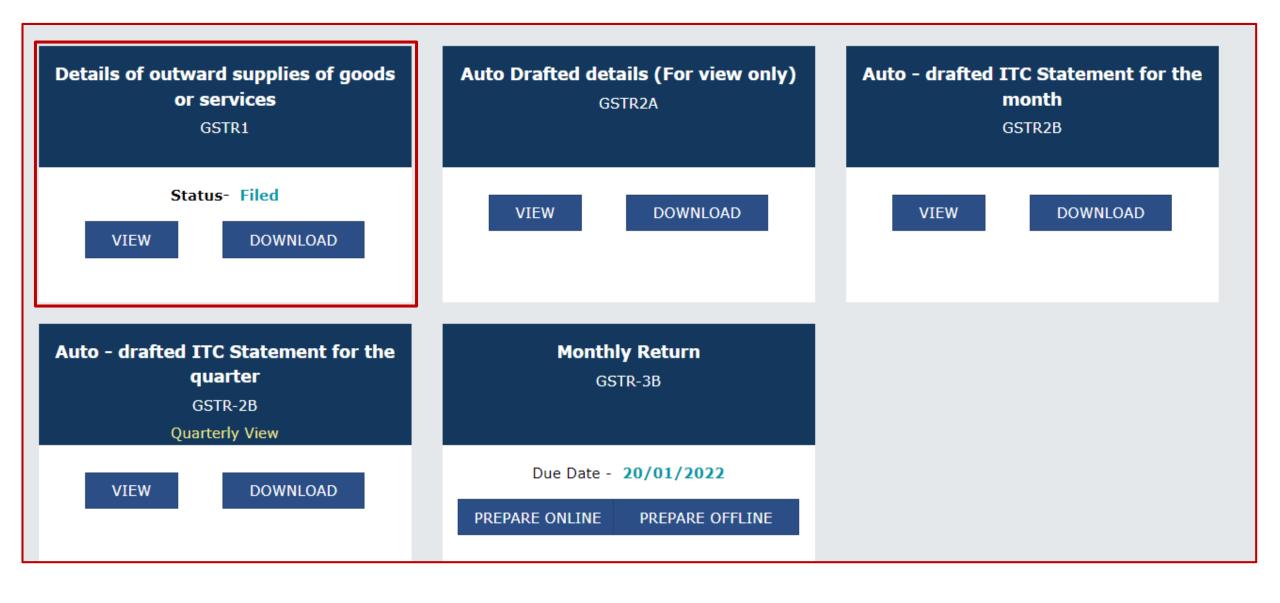
# GSTR 1 Details of Outward Supplies of goods or services



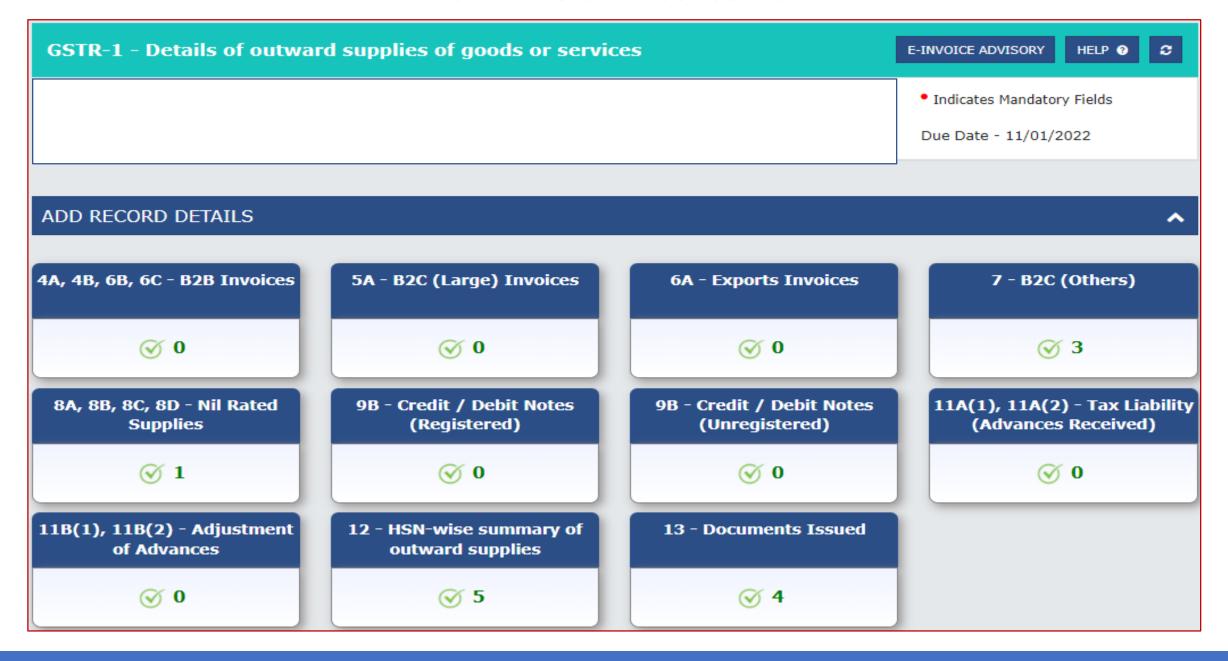
# Return Dashboard



#### Return Dashboard



#### GSTR 1 Return Dashboard



#### GSTR 1 Return Dashboard



#### GSTR 1 Return Dashboard



# GSTR 1 – Return break up

Table No	Details to be furnished
4	Taxable Outward Supply to Registered Persons (Including UIN-Holders)
5	Taxable outward inter-State supplies to un-registered persons, invoice value > Rs 2.5 lakh
6	Zero rated supplies and Deemed Exports
7	Taxable supplies to unregistered persons
8	Nil rated, exempted and non GST outward supplies
9	Amendments to taxable outward supply details furnished in returns for earlier tax periods
10	Amendments to taxable outward supplies to unregistered persons
	Consolidated Statement of Advances Received/Advance adjusted in the current tax period/ Amendments of information furnished in earlier tax period
12	HSN-wise summary of outward supplies
13	Documents issued during the tax period

# **GSTR 1 – Sec 37 – Details of Outward Supplies**

A.)Invoice details of all outward supply of goods or services or both					
Registered Person	All inter / Intra State				
Unregistered person	Inter state Supply > Rs 2.5 lacs				
B.)Consolidated details of all-					
Unregistered person	Intra state supplies for each rate of tax				
Unregistered person	State wise inter state supplies < Rs 2.5 Lacs for each rate of tax				

#### C) Debit and credit notes

# D) Zero rated supplies and deemed exports

Zero rated supplies, deemed exports

# E) Tax Liability on advances received

Tax liability arising on receipt of consideration for which invoices have not been issued

# F) Advance adjustments

Adjustment of tax liability for tax already paid on advance receipt of consideration

# **GSTR 1 – Sec 37 – Details of Outward Supplies**

#### G) Nil rated, exempted and Non GST supplies

Supplies on which rate of tax in NIL or exempt sullies or transactions which are out of the purview of GST

#### H) HSN Summary

HSN wise summary of goods/ services supplied during the period

#### 1) List of documents issued

Details of various documents issued by the tax payer such as-invoice, debit/credit notes, receipt voucher, payment voucher, refund voucher, delivery challan for job work, etc.

# **GSTR 1 – Rules for Reporting of Taxable Invoices**

B<sub>2</sub>B

Taxable Transaction between two GST Registered Parties (charging GST)

In GSTR 1 - reported invoice-wise

No limit on any value (even for Re 1)

Details of this table gets auto populated in GSTR 2A

B<sub>2</sub>C

#### INTERSTATE

1. 0< Invoice ≤ 2.5 Lacs

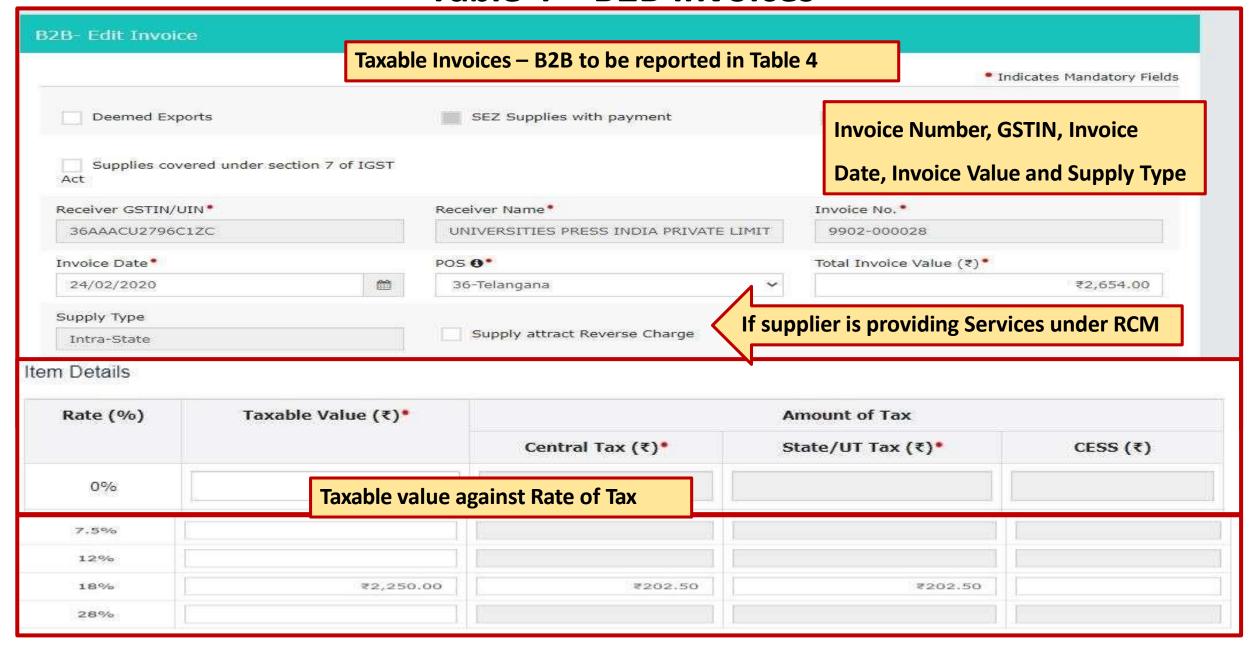
**Consolidated Data** 

- >a. State-wise
- ➤ b. Rate-wise
- 2. Invoice > 2.5 lacs Invoice wise details

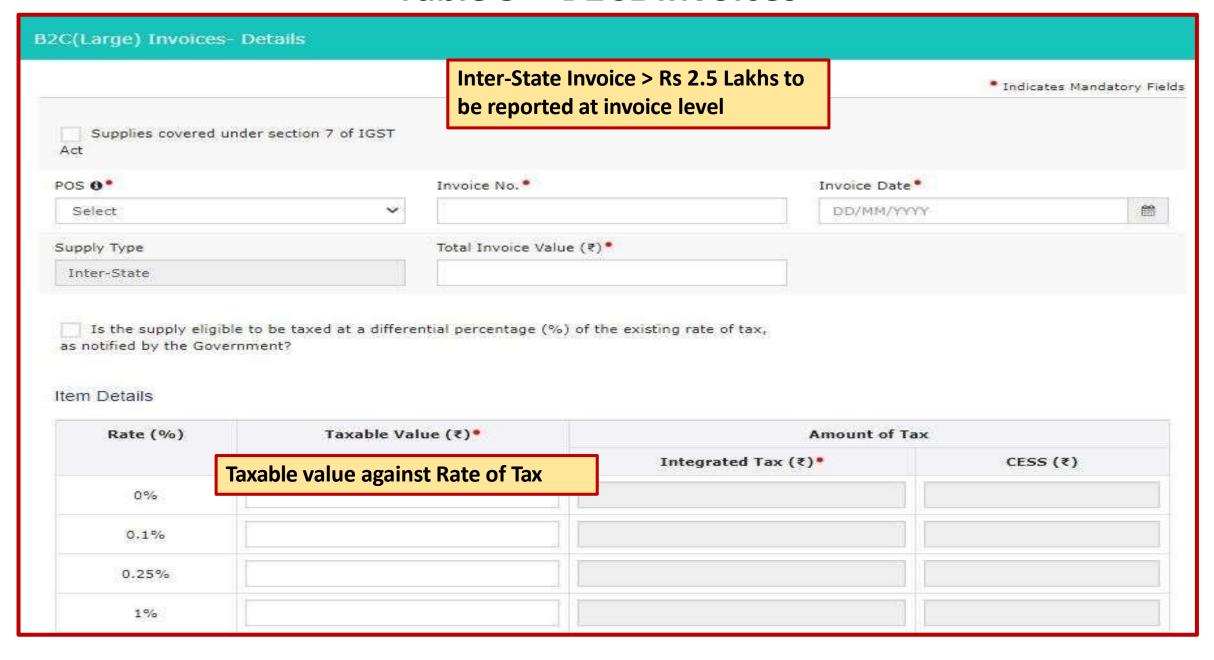
#### **INTRASTATE**

 Consolidate for all invoices irrespective of the invoice value on the basis of each rate of tax.

# Table 4 - B2B Invoices



# Table 5 – B2CL Invoices



# Table 6A – Exports

#### Advisory issued for invoices for Refund of IGST – Table 6A – Details of Exports

# Please confirm to below guidelines for refund of IGST paid on export of goods:

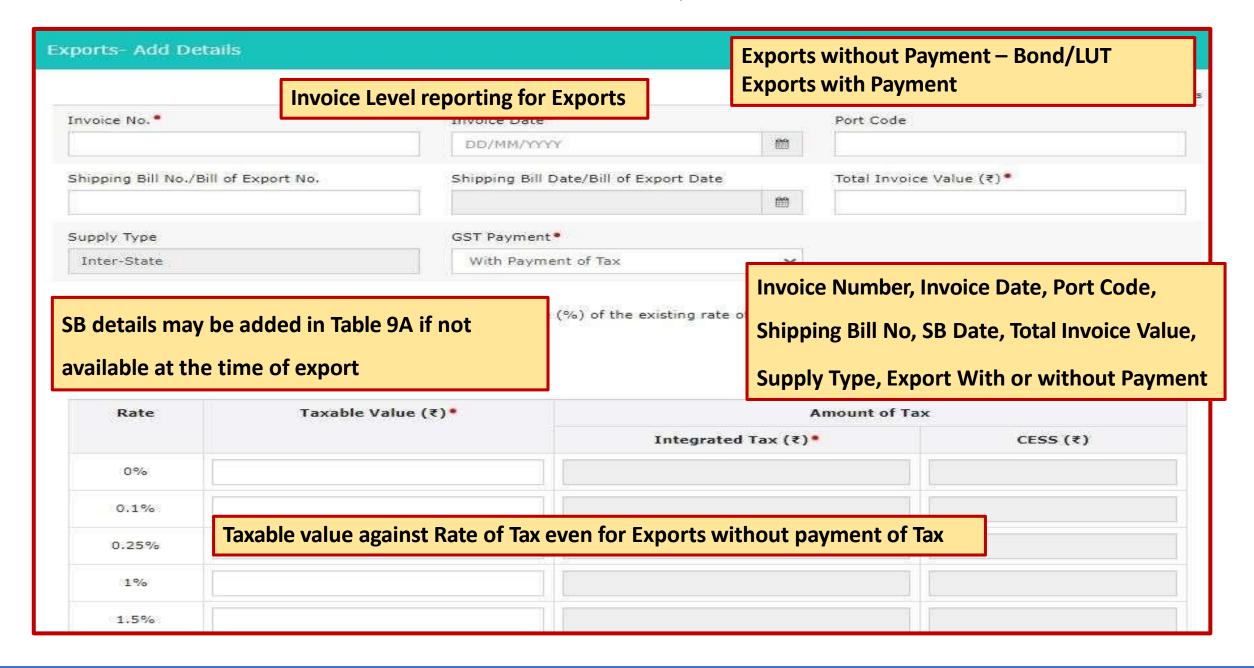
- Invoice data for export of goods is provided in Table 6A of GSTR 1 for the relevant tax period
- b. Invoice numbers provided in Table-6A of GSTR 1 are same as that of the invoice details given in Shipping Bill.
  - (The invoice with different invoice number/date than given in shipping bill will be rejected by ICEGATE)
- c. Select With payment of tax from the GST Payment drop down when filling the invoice details
  - (Invoices selected as without payment of tax are not eligible for refund from ICEGATE)
- d. Shipping bill number, shipping bill date and port code are specified mandatorily and correctly, in case of export of goods. (Invoices, which don't have these details, shall not be sent to ICEGATE for further processing)
- e. Port code is alphanumeric six character code as prescribed by ICEGATE. Refer to list given by ICEGATE at https://www.icegate.gov.in/SMTPList.html

(Invoice, which have incorrect port code, are likely to get rejected by ICEGATE)

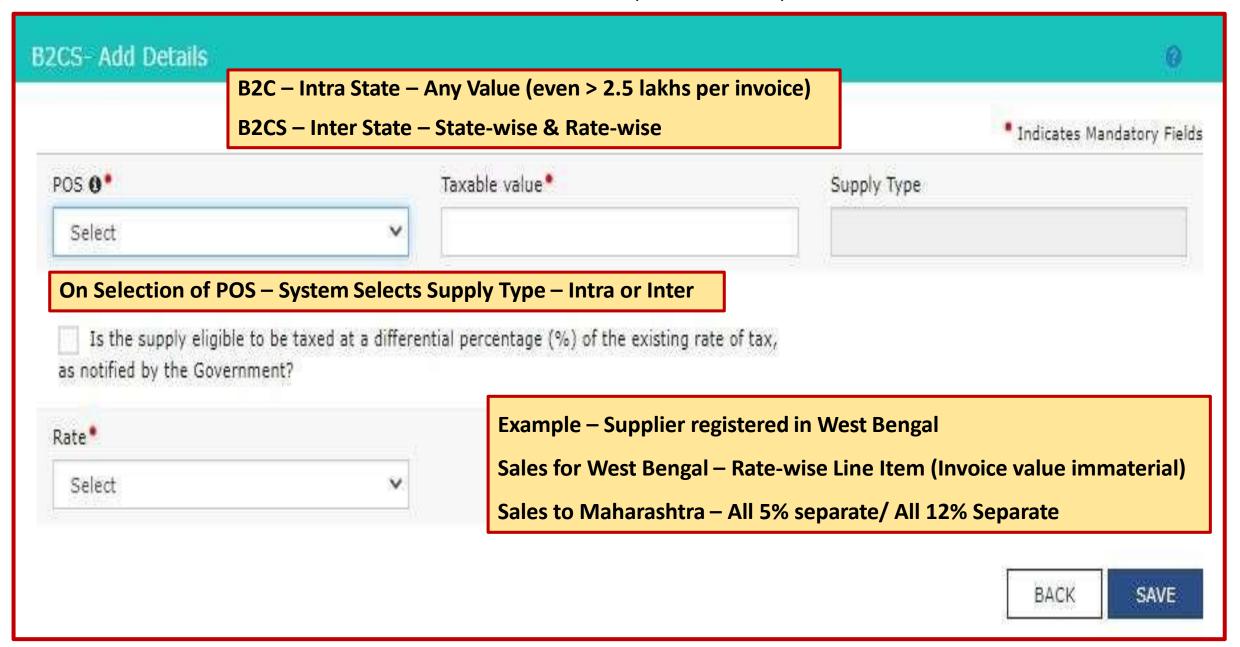
This table is important for reporting details for exports since any incorrect reporting may delay claim of refund.

- Invoice Number in this table (6A) must match with invoice details provided in Shipping bill
- Mandatory
   requirement to quote
   shipping bill No, date
   and Port Code (list
   available at ICEGATE.

# Table 6A – Exports



# Table 7 – B2CS (B2C Small)



# Table 8 – NIL rated, Exempted and Non GST Supplies



# <u>Delinking of Credit Note/Debit Note from invoice, while reporting them in Form GSTR</u> 1/GSTR 6 or filing Refund

Recently GSTN has enabled the facility to delink reporting of debit note or credit note corresponding with their original invoice. Earlier, to report debit or credit note in GSTR 1/ GSTR 6, tax payers had to link each to their corresponding Invoice.

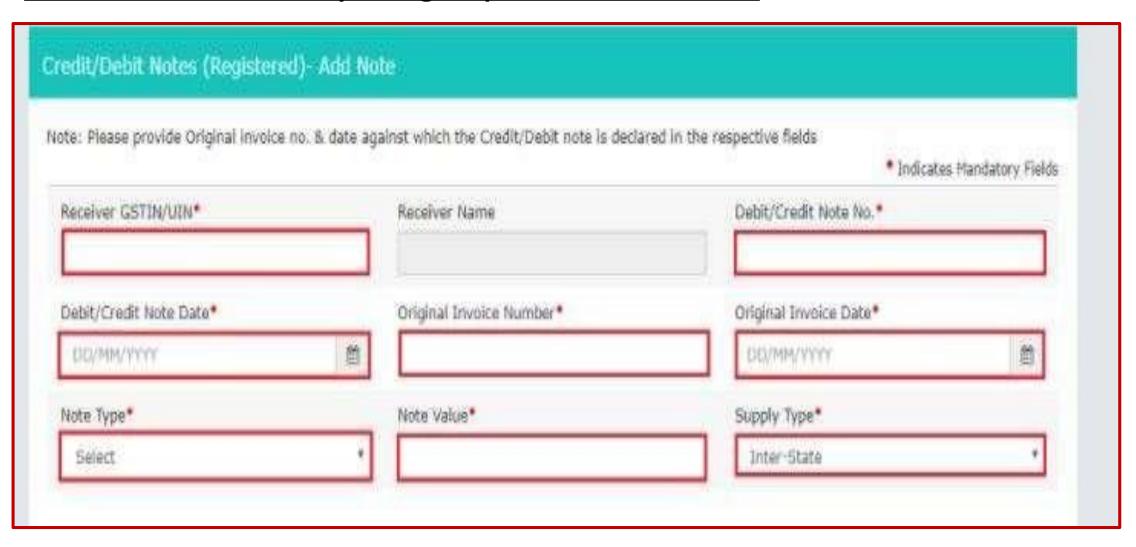
This is much awaited change introduced on GSTN portal while filing GSTR 1 (Outward supplies) or GSTR 6 (ISD Return) or filing refund applications.

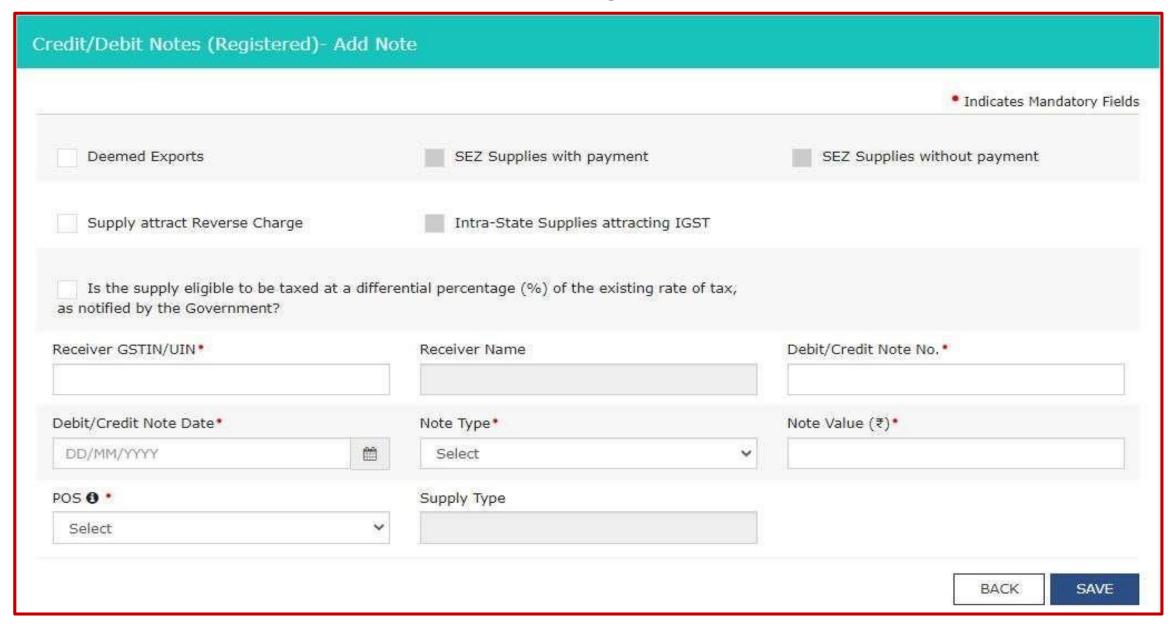
a. Till now, original invoice number was mandatorily required to be quoted by the taxpayers, while reporting a Credit Note or Debit Note in Form GSTR-1 or Form GSTR-6

- a. Following facility has been introduced for taxpayers on GSTN Portal with this respect:
- Single credit note or debit note issued in respect of multiple invoices can be reported while furnishing Form GSTR-1 or in Form GSTR-6,
- Supply Type can be chosen as Regular, SEZ, DE, Export etc., to identify the table to which such credit note or debit note pertains
- Place of Supply (POS) can be selected against each credit note or debit note, to identify the supply type i.e. Intra-State or Inter-State (State-wise POS Debit note or Credit notes to be reported)
- (iv) Debit /Credit Notes can be declared with tax amount, but without any taxable value also i.e. if credit note or debit note is issued for difference in tax rate only, then note value can be reported as 'Zero'. Only tax amount will have to be entered in such cases.

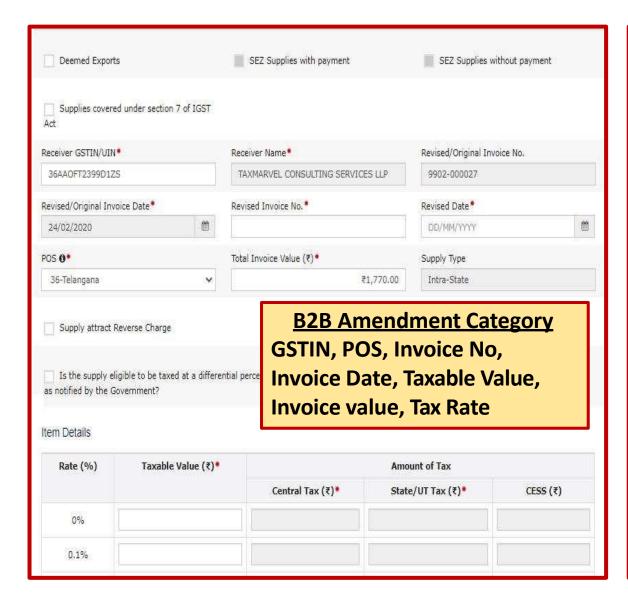
While reporting amendments to credit note or debit note similar changes has been introduced

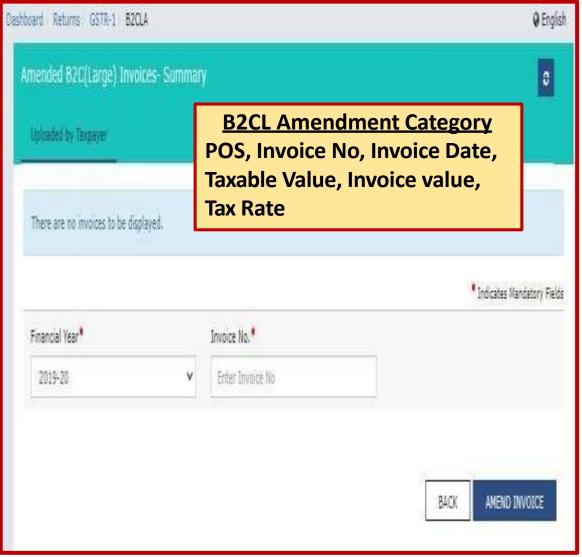
#### Screenshot of Earlier Reporting Requirement in GSTR 1 -



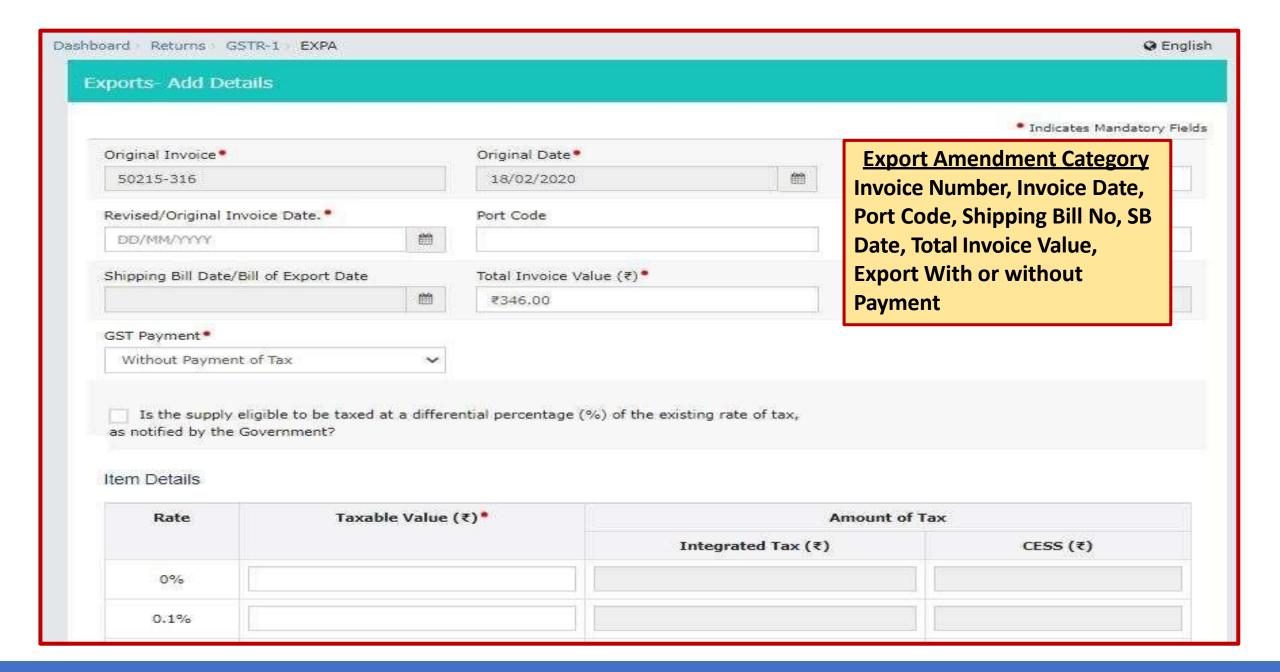


#### Table 9 – Amendments

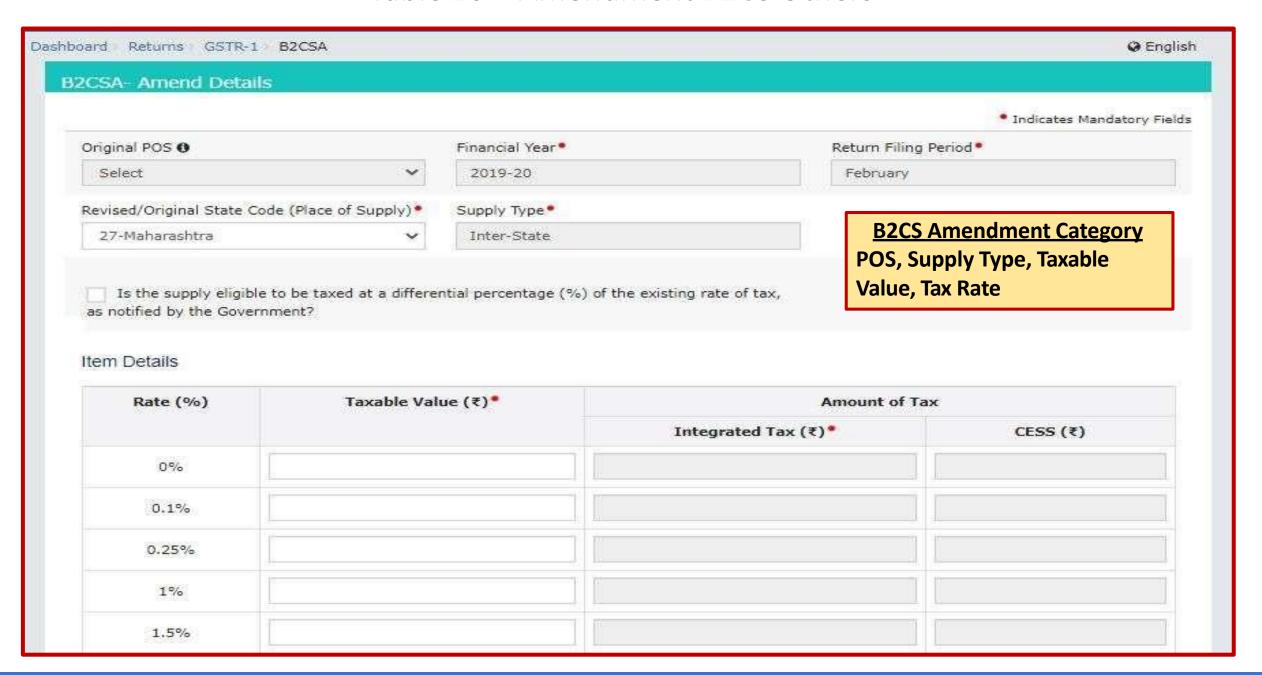




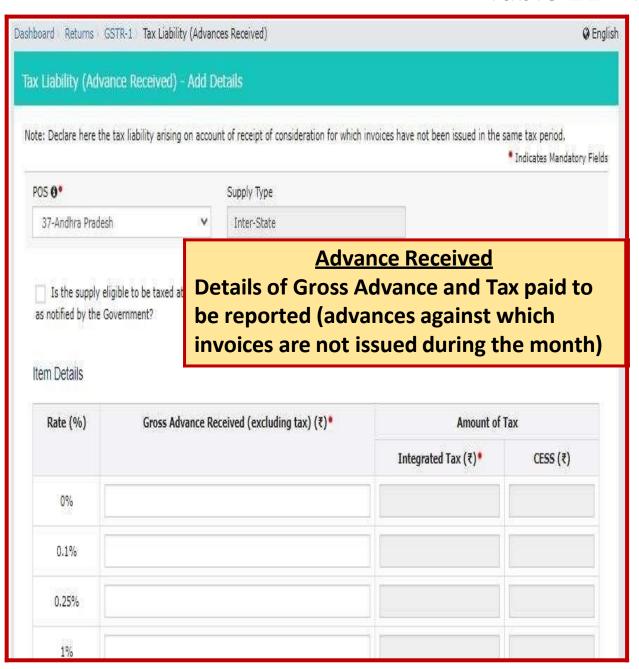
#### Table 9A – Amendments

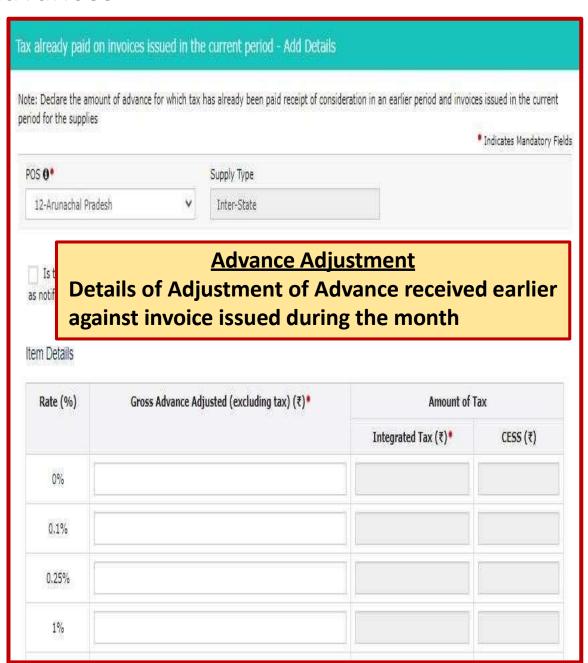


#### Table 10 – Amendment B2CS Others

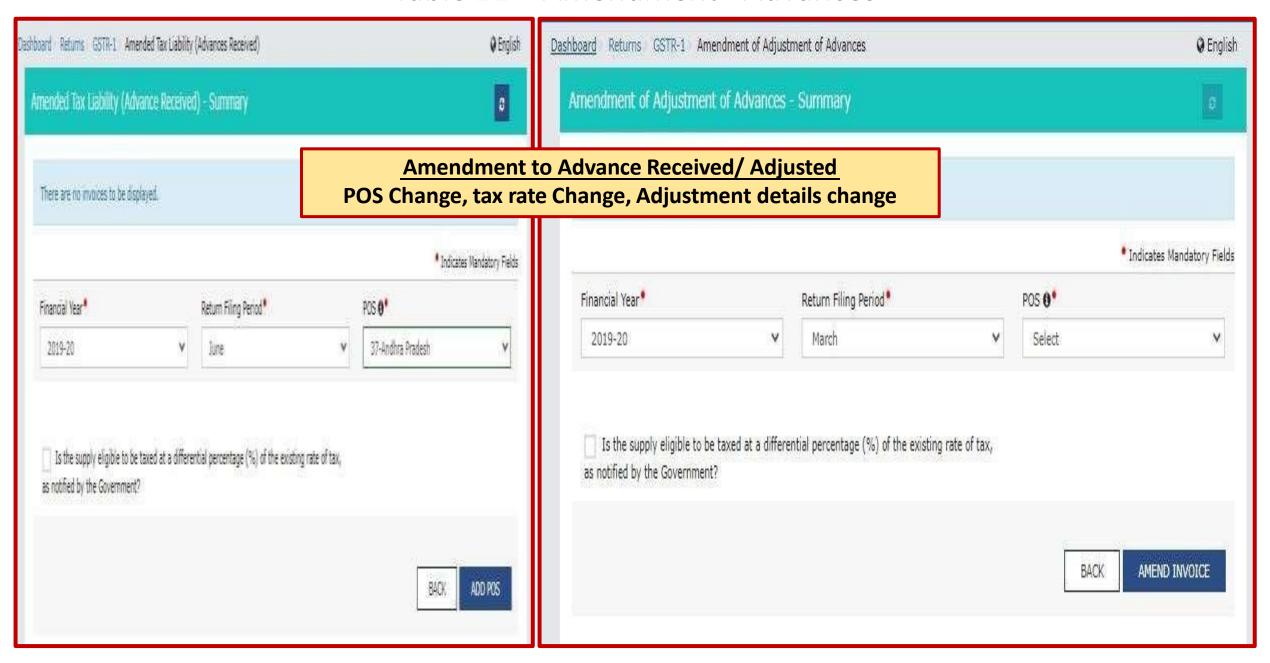


#### Table 11 – Advances

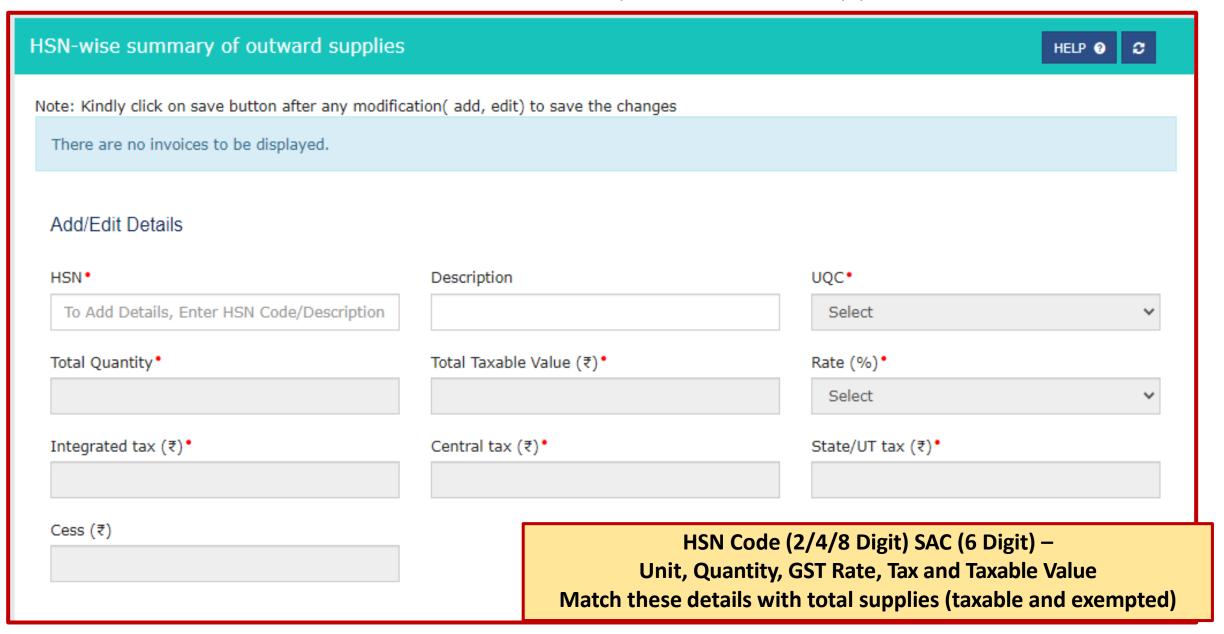




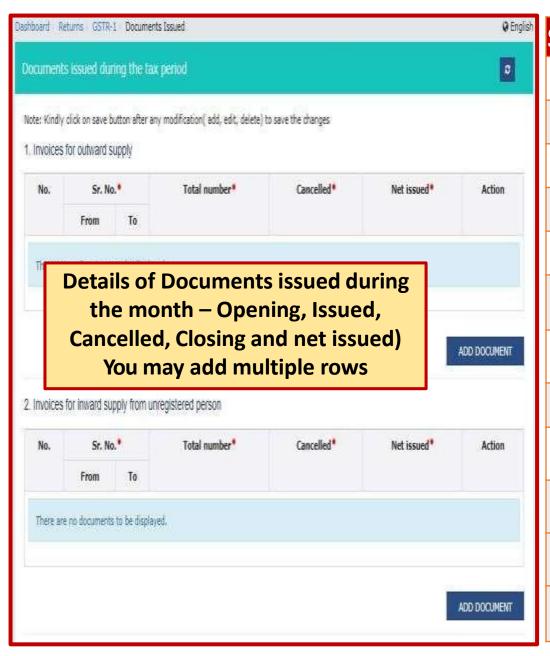
#### Table 11 – Amendment - Advances



# Table 12 – HSN Summary of Outward Supplies



# Table 13 – Document Summary



S. No	Document Summary to be furnished
1	Outward Supplies
2	Inward supplies from Unregistered Person
3	Revised Invoice
4	Debit Note
5	Credit Note
6	Receipt Voucher
7	Payment Voucher
8	Refund Voucher
9	Delivery Challan for Job Work
10	Delivery Challan in case of supply on Approval
11	Delivery Challan in case of Liquid Gas
12	Delivery Challan other than supply (except Sr. No 9 to 11)

# Process of filing of GSTR 1 Return



Generate Summary (10 Minutes gap for subsequent summary generation)



**Submit the Return** 



File the Return through EVC/ DSC

# GSTR 2A & 2B Auto Drafted Details (For View only)



# GSTR 2A (Auto Drafted Details)







S. No	Summary on GSTR 2A
1	Details of Invoices reported by suppliers gets auto populated in GSTR 2A
2	Only B2B details get populated (purchases for which GSTIN is provided during Purchases)
3	In new return regime, ITC shall only be available for entries populated in GSTR 2A.
4	It is a dynamic form and gets updated on real time basis.
5	Reconciliation of this detail is required with the Inward entries in Books of Accounts
6	Imports, Reverse Charge Purchases and Input Service Distributor ITC does not get affected by GSTR 2A
7	Details of ITC appearing in GSTR 2A is reported in Annual Return

# GSTR 2A – Downloading GSTR 2A

You have downloaded the file last on 13/06/2020 at 11:20:54. To view the same file, click on the link ("Click here to download JSON-File1/Excel-File1") available below the relevant button - "Generate JSON/Excel File to download". To generate the latest file, click on the said button again.

Download data for GSTR2A

Note:Please refer help section for more details.

GENERATE JSON FILE TO DOWNLOAD

GENERATE EXCEL FILE TO DOWNLOAD

Click here to download Excel - File 1

S. No	Steps Download GSTR 2A
1	Login to GST Portal
2	Go to Return Dash Board
3	View GSTR 2A - Click on GST number to view details of Invoice
4	<b>Download GSTR 2A</b> – Click on Download → Click on Generate Excel File to Download (20 Minutes)
5	Review the entries in excel file

# GSTR 2A – Interpreting GSTR 2A

S. No	Table Name	Details reported in GSTR 2A				
1	GSTIN of Supplier	Seller GSTIN				
2	Trade/Legal name	Trade or Legal Name				
3	Invoice number	Invoice Number				
4	Invoice type	B2B				
5	Invoice date	Date of Invoice				
6	Invoice value	Total value of Invoice				
7	Place of supply	My State of Supply (Caution – Hotel Stay, etc)				
8	Supply attract Reverse charge	If RCM is applicable on Invoice				
9	Rate(%)	Rate of GST in %				
10	Taxable value	Value on which GST is charged				
11	Integrated Tax/ Central Tax/ State/UT Tax/ Cess	Tax Amount				
12	E-commerce GSTIN	If supply is from E-Commerce Portal then GSTIN of E-Com Supplier				
13	Status of GSTR-1/5	Counter Party Filing Status – Submitted/ Not Submitted				
14	GSTR 1 and 3B filing date	Date and status of Filing GSTR 1 and 3B				

# GSTR 2A – Excel GSTR 2A

# Goods and Services Tax - GSTR 2A

No. (All States		Т	axable inwar	d supplies receive	d from registered per	sons
GSTIN of supplier	Trade/Legal name of the Supplier		Place of supply			
OSTIN OF Supplier		Invoice number	Invoice type	Invoice Date	Invoice Value (₹)	Fluce of Supply
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	KB00000284871264	R	05-03-2020	16.52	Bihar
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	00000284871264-To	R	05-03-2020	16.52	Bihar
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	KB00000284882443	R	05-03-2020	9.44	Bihar
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	00000284882443-To	R	05-03-2020	9.44	Bihar
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	KB00000286593636	R	25-03-2020	9.44	Bihar
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	00000286593636-To	R	25-03-2020	9.44	Bihar

<b>Supply Attract Reverse</b>	Rate (%)	Taxable Value (₹)		Counter Party			
Charge			Integrated Tax (₹)	Central Tax (₹)	State/UT tax (₹)	Cess (₹)	Return status
Υ	18	14	0	1.26	1.26	0	Submitted
Y	-	14	0	1.26	1.26	0	Submitted
N	18	8	0	0.72	0.72	0	Not Submitted
N	-	8	0	0.72	0.72	0	Not Submitted
N	18	8	0	0.72	0.72	0	Submitted
N	-	8	0	0.72	0.72	0	Submitted

#### Introduction of ITC Statement - Form GSTR-2B

• GSTR-2B is an auto-drafted Input Tax Credit (ITC) statement generated for every recipient, on the basis of the information furnished by their suppliers, in their respective Form GSTR-1 & 5 and Form GSTR-6 filed by ISD

Steps to Download: Taxpayers can access their GSTR-2B through:

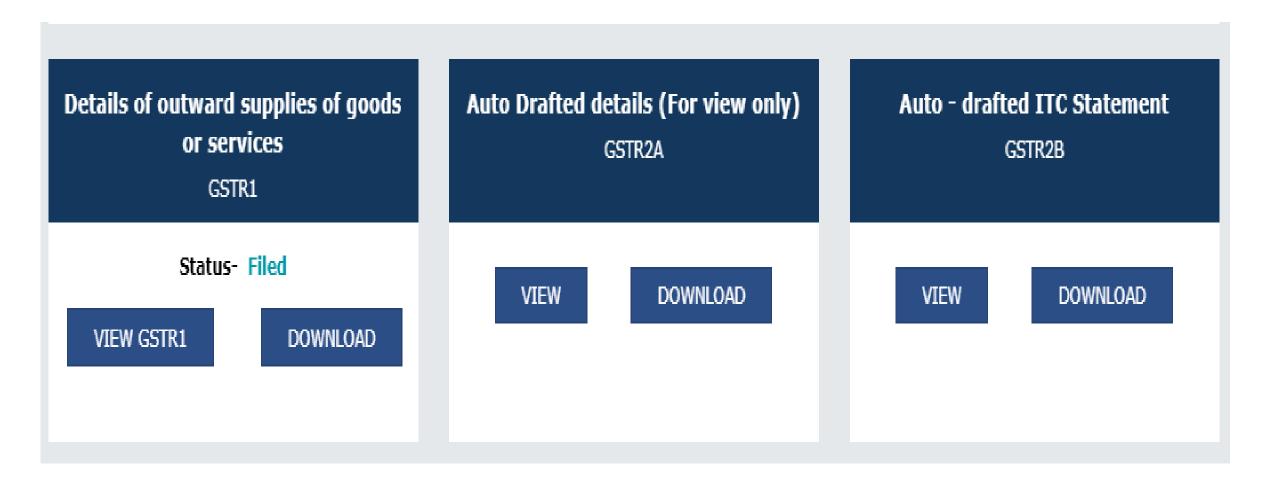
**Login to GST Portal** → **Returns Dashboard** → **Select Return period** → **GSTR-2B** 

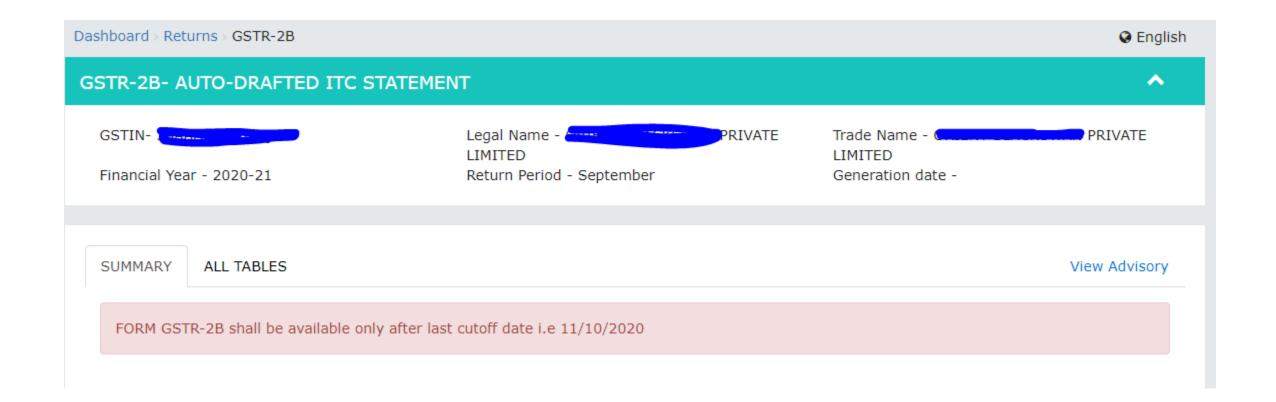
- Taxpayers can now reconcile data generated in Form GSTR-2B, with their own records and books of accounts. Using this reconciliation, they can now file their Form GSTR 3B and they can ensure that -
  - ✓ no credit is taken twice,
  - ✓ credit is reversed as per law, &
  - √ tax on reverse charge basis is paid.

#### **Introduction of ITC Statement - Form GSTR-2B**

- Generated Form GSTR-2B consists of:
- (i) A summary of ITC available as on the date of its generation and is divided into credit that can be availed and credit that is to be reversed (Table 3)
- (ii) A summary of ITC not available and is divided into ITC not available and ITC reversal (Table 4)
- It is a **static statement** (does not change with time), generated once on 12th of following month
- It also contains information on *imports of goods from the ICEGATE system* including data on imports from Special Economic Zones Units / Developers. (This will be made available in GSTR-2B from 12th September 2020 onwards).
- Reverse charge credit on import of services is not part of this statement and need to be entered by taxpayers in Table 4(A) (2) of FORM GSTR-3B.

#### **Introduction of ITC Statement - Form GSTR-2B**





GSTIN Financial	Legal Name LIMITED Year - 2021-22 Return Perio	d · December	PRIVATE	Trade Name - LIMITED Generation dat	te - 14/01/2022	RIVATE
SUMMAR	ALL TABLES				,	View Advisory
ITC av	ailable ITC not available					HELP ②
s.NO.	Heading [Expand All ♥]	GSTR-3B table	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Cess (₹)
Part A	ITC Available - Credit may be claimed in relevant head	lings in GSTR-3B				
I	All other ITC - Supplies from registered persons ▼	4(A)(5) <b>6</b>	374.58	26,794.98	26,794.98	0.00
II	Inward Supplies from ISD ▼	4(A)(4) <b>6</b>	0.00	0.00	0.00	0.00
III	Inward Supplies liable for reverse charge 🗸	3.1(d) 4(A)(3) <b>3</b>	0.00	3,246.52	3,246.52	0.00
IV	Import of Goods ✔	4(A)(1) <b>6</b>	0.00	0.00	0.00	0.00
Part B	ITC Reversal - Credit may be reversed in relevant head	dings in GSTR-3B				
I	Others 🗸	4(B)(2) <b>❸</b>	0.00	0.00	0.00	0.00

BACK TO DASHBOARD

DOWNLOAD GSTR-2B SUMMARY (PDF)

DOWNLOAD GSTR-2B DETAILS (EXCEL)

SUMMAR	Y ALL TABLES				,	View Advisory
ITC ava	ailable ITC not available					HELP 🕖
s.no.	Heading [Expand All ♥]	GSTR-3B table	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Cess (₹)
Part A						
I	All other ITC - Supplies from registered persons 🗸	NA 😝	0.00	1,275.00	1,275.00	0.00
II	Inward Supplies from ISD 🗸	NA 😝	0.00	0.00	0.00	0.00
III	Inward Supplies liable for reverse charge 🗸	3.1(d) <b>1</b>	0.00	0.00	0.00	0.00
Part B						
I	Others 🗸	4(B)(2) <b>❸</b>	0.00	0.00	0.00	0.00

BACK TO DASHBOARD

DOWNLOAD GSTR-2B SUMMARY (PDF)

DOWNLOAD GSTR-2B DETAILS (EXCEL)

s.no.	GSTIN of supplier *	Trade/legal name ◆	Invoice number *	Invoice type *	Invoice Date ◆	Invoice Value (₹) ^	Place of supply
1	37AAJCS6803R1ZK	SHELTON HOSPITALITY PRIVATE LTD	108401 🗸	Regular	04/02/2020	23,799.97	Andhra Prad

State/UT Tax (₹) ^	Cess (₹) ▲	GSTR-1/5 Period ▲	GSTR-1/5 Filing Date ▲	ITC Availability *	Reason *
1,275.00	0.00	Feb'20	12/08/2020	No	POS and supplier state are same but recipient state is different



s.no.	GSTIN of supplier *	Trade/legal name ◆	Number of records *	Taxable Value (₹) ^	Integrated Tax (₹) ^	Central Tax (₹) ^	State/UT Tax (₹) ^	Cess (
1	06ADFFS1846J1ZW	SUPER FAST CARGO SERVICES	1	1,60,330.00	28,859.40	0.00	0.00	
2	07AAFCD9279G1Z9	DHI TATTVA SOLUTIONS PRIVATE LIMITED	1	1,88,000.00	33,840.00	0.00	0.00	
3	23AAACO2722Q1ZE	ORIENT BLACKSWAN PVT.LTD	4	12,425.00	2,226.00	0.00	0.00	
4	24AACCI3501P1ZN	INFIBEAM AVENUES LIMITED	1	738.33	132.90	0.00	0.00	
5	24AACCI3501P1ZN	INFIBEAM AVENUES LIMITED	1	1,686.01	303.48	0.00	0.00	
6	24AACCI3501P1ZN	INFIBEAM AVENUES LIMITED	1	1,950.13	351.02	0.00	0.00	

# Thank you

Thanks for your Patience and Time



# FAQs > Viewing Orders of Unblocking of E-Way Bill Generation Facility

#### **Unblocking of E-Way Bill Generation Facility**

#### 1. Why my GSTIN is blocked for E-Way Bill generation facility?

Your GSTIN will be blocked for E-Way Bill generation facility, in case, you have failed to file Form GSTR-3B return for last two or more consecutive tax periods.

#### 2. How can my E-Way Bill generation facility be unblocked?

Your E-Way Bill generation facility would be automatically unblocked on the EWB Portal when you file your GSTR-3B Return and the default in Return filing reduces to less than two tax periods. You may also file an offline/ manual request for unblocking of E-Way Bill generation facility with your jurisdictional tax officer.

#### 3. How can I submit application for unblocking of E-Way Bill generation facility?

You can submit application for unblocking of an E-Way Bill generation facility through an offline/ manual request, citing the grounds why your facility should be un-blocked along with the required documents to your Jurisdictional Tax Official. Once the request is received, Tax official will dispose the application through Back Office GST Portal and issue order online.

#### **Viewing Orders**

#### 4. Where can I view the status of order issued by Tax Official on my application for Unblocking of E-Way Bill generation facility?

In case, the order for rejection/acceptance of the unblocking request made by the taxpayer is issued, Email and SMS of acceptance/ rejection of order will be sent to taxpayer on their registered email id and mobile number. Such orders can be seen by the taxpayer after login to the GST Portal.

Navigate to **Dashboard** > **Services** > **User Services** > **View Additional Notices/Orders** to view Acceptance/Rejection Order for unblocking of the E-Way Bill generation facility.

Click here to know more about viewing orders issued by the Tax Official.

# 5. What are the steps to view Acceptance/Rejection Order for unblocking of the E-Way Bill generation facility?

Navigate to **Dashboard** > **Services** > **User Services** > **View Additional Notices/Orders** to view Acceptance/Rejection Order for unblocking of the E-Way Bill generation facility. Also, intimation of acceptance/ rejection order will be sent to taxpayer on the registered email id and mobile number.

Case ID <b>AD07101900003</b>	9Н (	GSTIN/Temp ID D7ALYPD6528P2Z6	Legal Name <b>Gyanendra Prakash Dwivedi</b>	Status  Order of Acceptance Issued
ORDERS	Order Number	Order Type	Order Issue Date	Download Attachment

Click here to know more about viewing orders issued by the Tax Official.

## 6. What is the duration for which unblocking of an E-Way Bill generation facility, as per order of Tax Official, is valid?

Unblocking of an E-Way Bill generation facility is valid upto the period indicated by the Tax Official in his/her order.

#### **Notification to Taxpayer**

#### 7. How will I get to know if my E-Way Bill generation facility has been blocked?

GST Portal will send SMS/ Email at the registered mobile number/ email id of the taxpayer whose E-Way Bill generation facility has been blocked. Also during such period, you or any other user will not be able to generate E Way Bill (either as consignor or consignee) against the blocked GSTIN.

## 8. How will I be notified for any action taken by Tax Official on my application for unblocking of E-Way Bill generation facility?

After the Tax Official issues online Order in respect of your request for unblocking of the E-Way Bill generation facility (irrespective of Acceptance/Rejection), the copy of the said order is made available at Taxpayer's login. Also, an Email and SMS will be sent to the taxpayer on the registered email id and mobile number.

#### 9. Will I receive any reminder before the expiry of my validity period as indicated in unblocking order?

Yes, the GST Portal will send reminder mail and SMS before the expiry of validity period as indicated in unblocking order and filing of returns within time to avoid unblocking of E-Way Bill generation facility. This mail is sent 7 days before the date of expiry.

#### 10. Why my unblocked E-Way Bill generation facility has been blocked again?

This automatic blocking may happen if the validity period as given by Tax Official has expired and taxpayer has failed to file GSTR-3B return for last two or more consecutive tax periods.

#### 11. Is it possible to block my E-Way Bill generation facility before the expiry of the validity period?

No, E-Way Bill generation facility will not be blocked before the expiry of the validity period. However, E-Way Bill System will automatically 'Block' the Taxpayer post the expiry of the validity period. This automatic blocking will be done, if the extended period as given by Tax Official has expired and taxpayer has failed to file Form GSTR-3B return for last two or more consecutive tax periods.

### **Application Statuses**

# 12. What are the various Application statuses while issuing an order of acceptance/rejection for unblocking of E-Way Bill generation facility?

Listed below are the various Application statuses while issuing an order of acceptance/rejection for unblocking of E-Way Bill generation facility:

- 1. Order Generation Enqueue When Order generation is pending with Tax Official
- 2. **Order of Acceptance Issued** When Order is generated by Tax Official for acceptance of unblocking of E-Way Bill generation facility request of taxpayer
- 3. **Order of Rejection Issued** When Order is generated by Tax Official for rejection of unblocking of E-Way Bill generation facility request of taxpayer

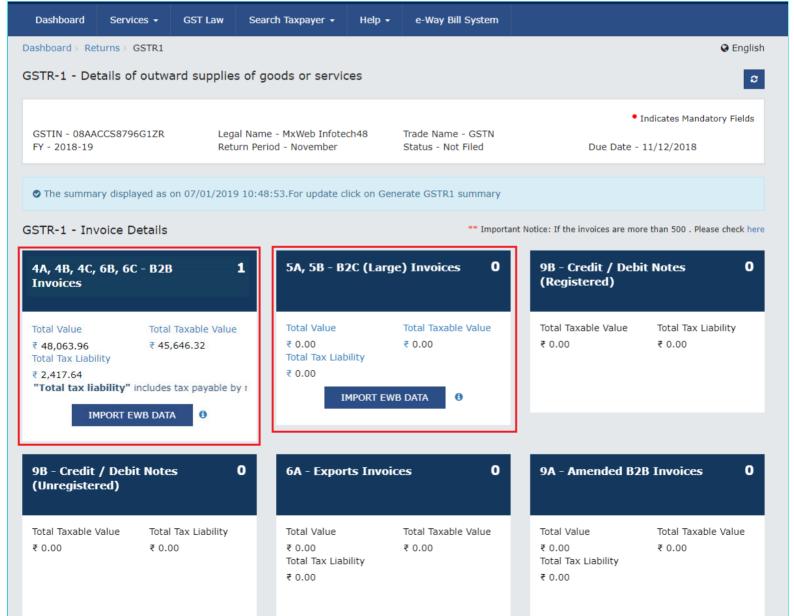
# Manual > Importing Invoice-details Declared in e-Way Bill System into Form GSTR-1

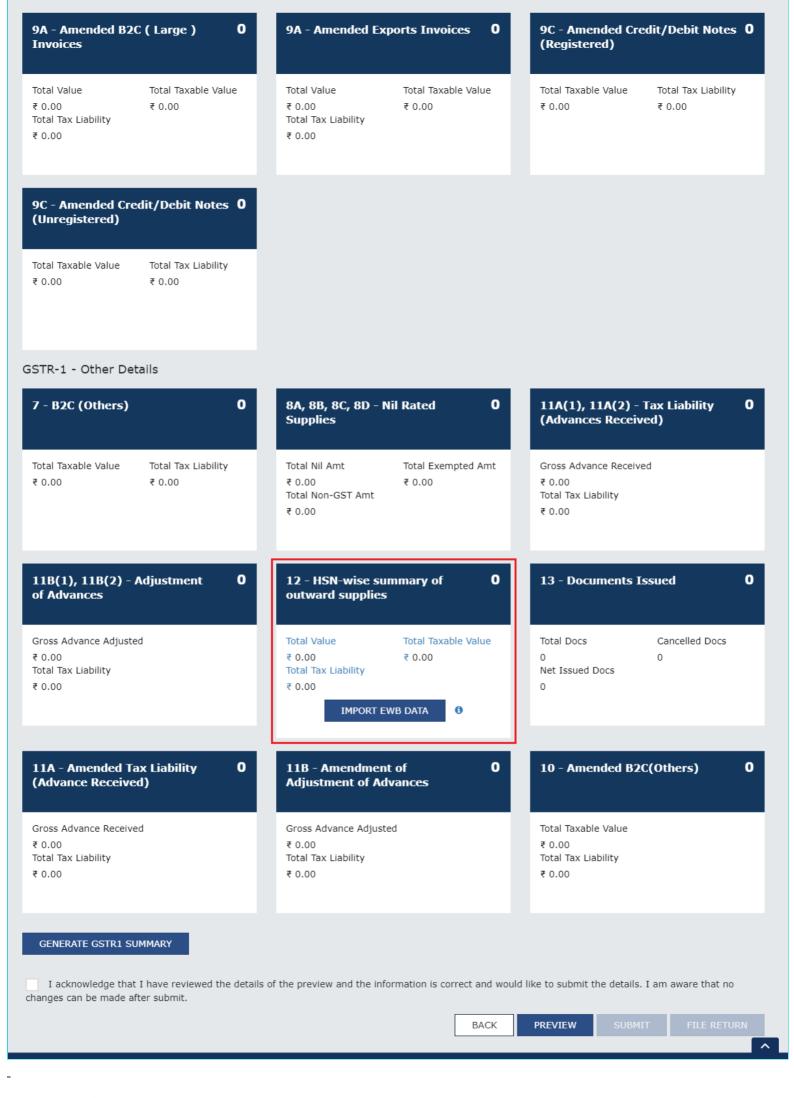
How can I import invoice-details, declared in e-Way Bill System, into Form GSTR-1?

To import invoice-details, declared in e-Way Bill System, into Form GSTR-1; perform following steps:

- Login at GST Portal, navigate to GSTR-1 page of the selected tax period and generate GSTR-1 Summary
- Import invoices, declared in e-Way Bill System, into the following tiles of the generated GSTR-1 Summary page:
  - I. <u>4A, 4B, 4C, 6B, 6C B2B Invoices</u> (To import invoice-details for taxable outward supply transactions between registered taxable entities/persons from e-Way Bill System)
  - II. <u>5A, 5B B2C (Large) Invoices</u> (*To import invoice-details* for taxable outward inter-State supply transactions between a Registered Supplier and an Unregistered Buyer, where the invoice value is more than Rs 2.5 lakh, *from e-Way Bill System*)
  - III. <u>6A Exports Invoices</u> (*To import invoice-details* for supplies exported, *from e-Way Bill System*)
  - IV. <u>7 B2C Others</u> (To import invoice-details for taxable outwards supplies to a customer where invoice value is less than Rs. 2.5 lakh and all intra state supplies to unregistered customers, from e-Way Bill System)
  - V. <u>12 HSN-wise-summary of Outward Supplies</u> (To download the summarized HSN-wise invoice-details of all outward supplies)

Click each hyperlink to know more.





To import B2B EWB invoices in the Form GSTR-1, perform following steps:

1. Click the IMPORT EWB DATA button in the "4A, 4B, 4C, 6B, 6C - B2B Invoices" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.



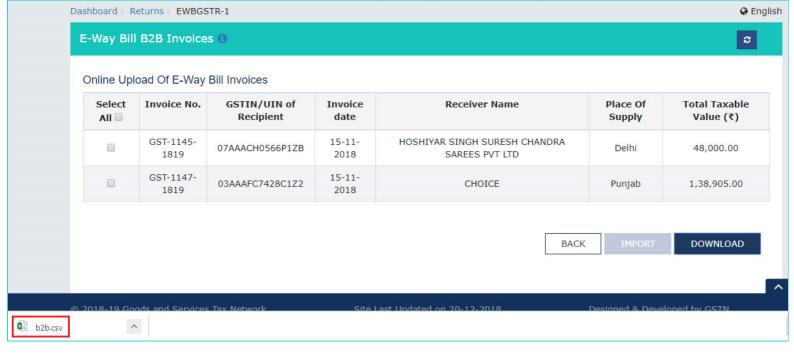
- 2. Based on the number of invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:
- 2a. If the number of invoices are less than or equal to 50
- 2b. If the number of invoices are more than 50 but less than or equal to 500
- 2c. If the number of invoices are more than 500

#### 2a. If the number of B2B EWB invoices are less than or equal to 50

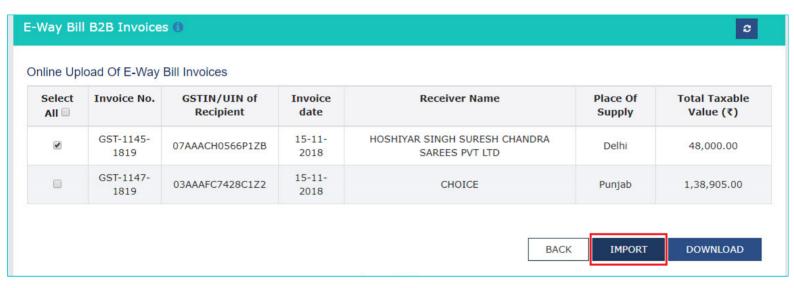
If the number of invoices are less than or equal to 50, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.



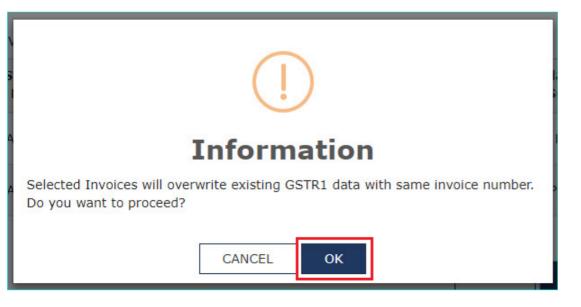
2a(i). If required, click the DOWNLOAD button to download the invoices in CSV format or go to step 2a(ii) to import the data.

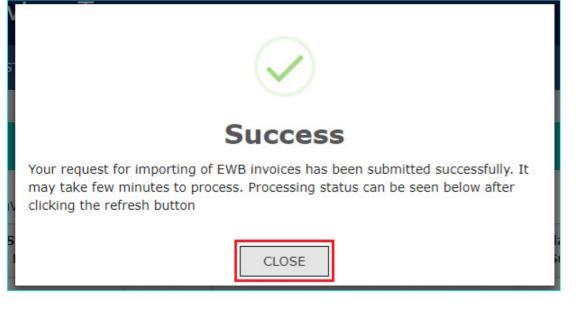


2a(ii). Select all the invoices by selecting the **All** selection box or select the selection boxes against the invoices to be imported. As you make your selection, the "IMPORT" button gets enabled. Click the **IMPORT** button.

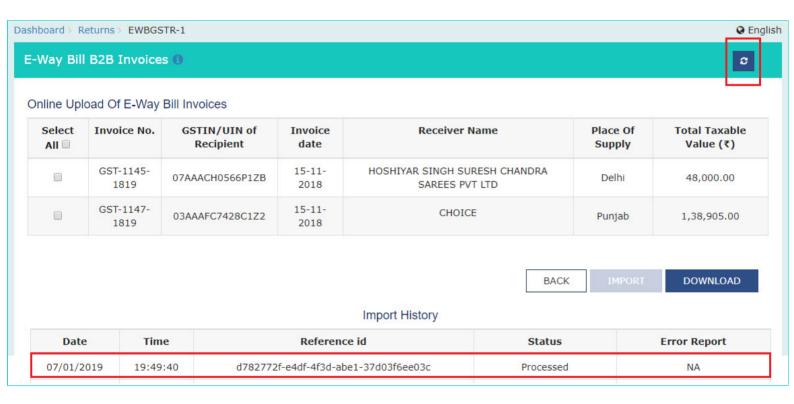


2a(iii). An Information popup is displayed. Click the  $\boldsymbol{\mathsf{OK}}$  button.





2a(v). After a few minutes, click the refresh button on the top and processing Status gets displayed in the "Import History" table.

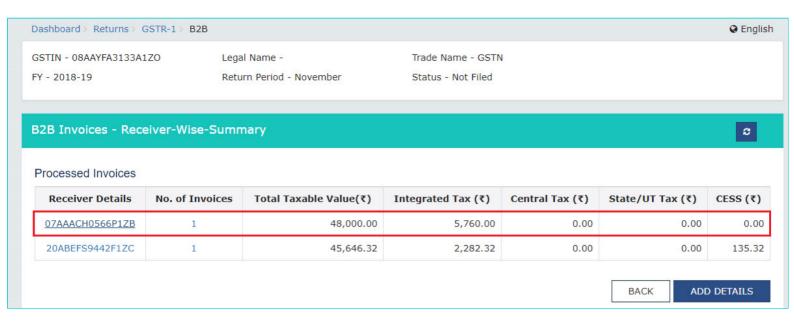


<u>Note:</u> In case the invoices are processed with error, error report gets generated in JSON format, which can be viewed in the Offline tool to correct the same. Please click <u>here</u>. to view the step-by-step instructions on how to do this in the "Open Downloaded Error File – GSTR1" section of the Offline Tool Manual.

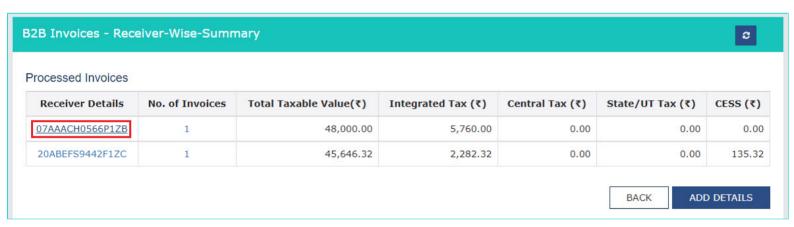
2a(vi). Click BACK and the imported B2B EWB invoice details would be reflected in the tile.



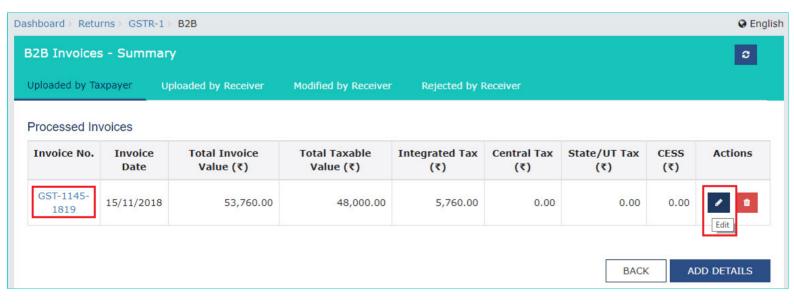
2a(vii). Click the tile to cross-check all the processed invoices. The imported B2B EWB invoice would be listed on the top of the "Processed Invoices" list



2a(viii). To edit the imported B2B EWB processed invoice, click its hyperlink in the "Receiver Details" column.



2a(ix). The B2B Invoices-Summary page is displayed. Click the Edit button in the "Actions" column or the hyperlink in the "Invoice No." column to make changes to the invoice. To know how to do this, click here.

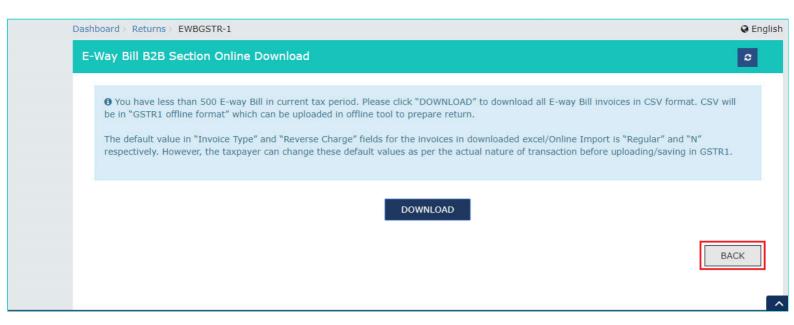


**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

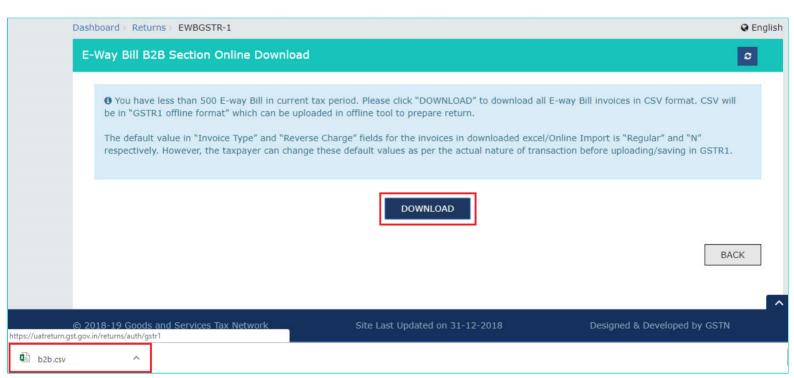
#### Go back to the Main Menu

#### 2b. If the number of B2B EWB invoices are more than 50 but less than or equal to 500

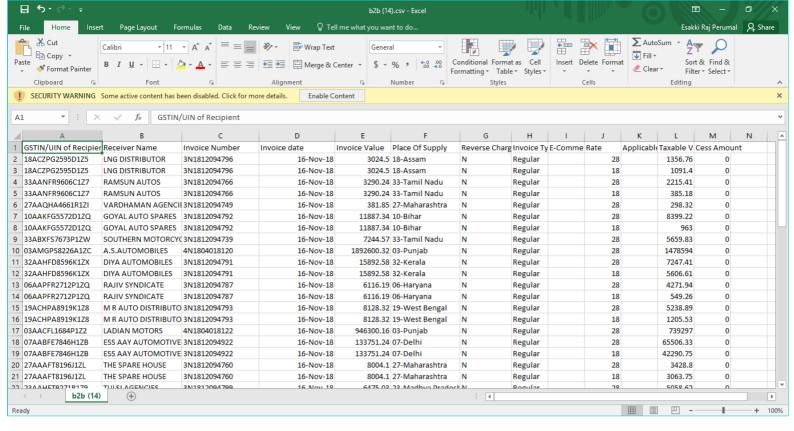
If the number of invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.



2b(i). Click the **DOWNLOAD** button. A "b2b.csv" file gets downloaded as shown below.



2b(ii). To view the downloaded B2B EWB invoices, click on the downloaded **b2b.csv** sheet to open it. To upload these B2B EWB invoices using the offline utility, please follow the steps mentioned <u>here</u>.

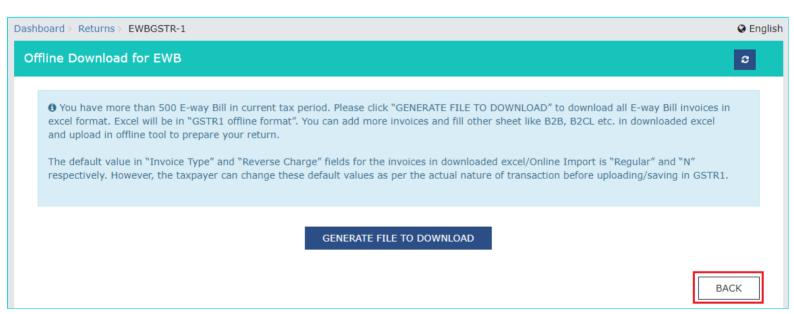


**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

#### Go back to the Main Menu

#### 2c. If the number of B2B EWB invoices are more than 500

If the number of invoices are more than 500, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.

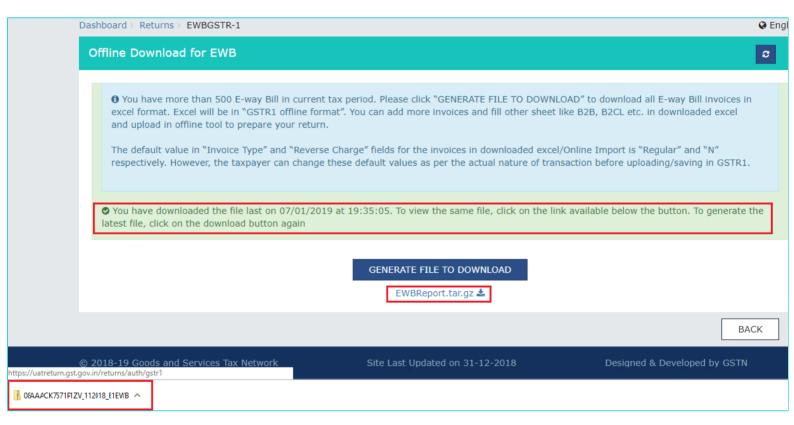


2c(i). Click the GENERATE FILE TO DOWNLOAD button.

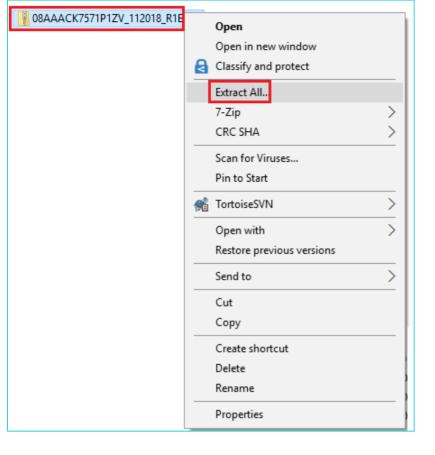
2c(ii). A message asking you to wait for 20 minutes gets displayed.



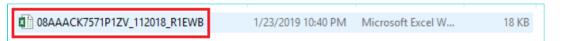
2c(iii). After 20 minutes, another message is displayed and a download link is also provided below the **GENERATE FILE TO DOWNLOAD** button. Click the link to download a zipped folder containing the B2B EWB invoices in excel format.



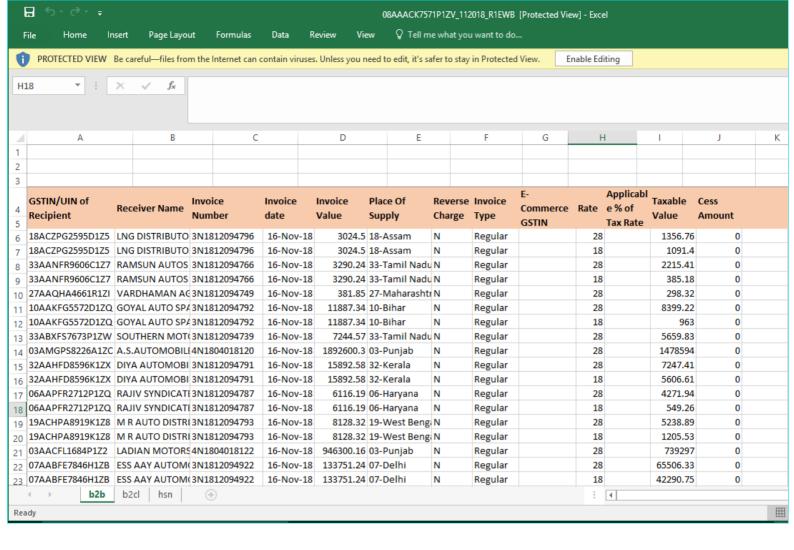
2c(iv). Right-click on the zipped folder and click **Extract All**.



2c(v) Unzipped Excel File gets displayed. Click it to open it.



2c(vi). The downloaded B2B EWB invoices get displayed. To upload these invoices using the offline utility, follow the steps mentioned <a href="https://example.com/here.">here.</a>



**Note:** Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

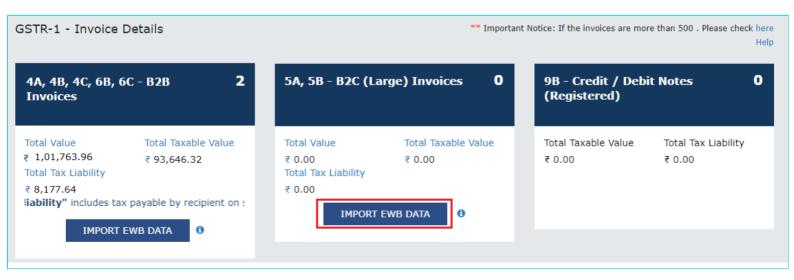
#### Go back to the Main Menu

#### II. 5A, 5B - B2C (Large) Invoices

To import B2CL EWB invoices in Form GSTR-1, perform the following steps:

1. Click the IMPORT EWB DATA button in the "5A, 5B - B2C (Large) Invoices" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.

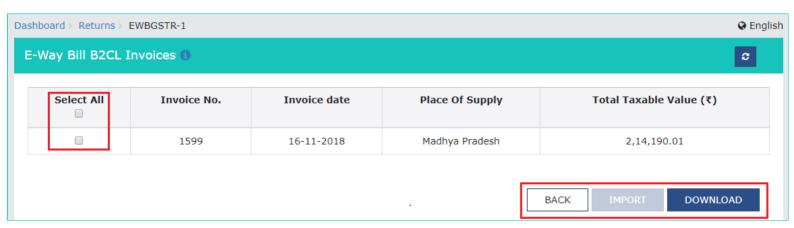


2. Based on the number of invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:

- 2a. If the number of invoices are less than or equal to 50
- 2b. If the number of invoices are more than 50 but less than or equal to 500
- 2c. If the number of invoices are more than 500

#### 2a. If the number of invoices are less than or equal to 50

If the number of invoices are less than or equal to 50, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned here.

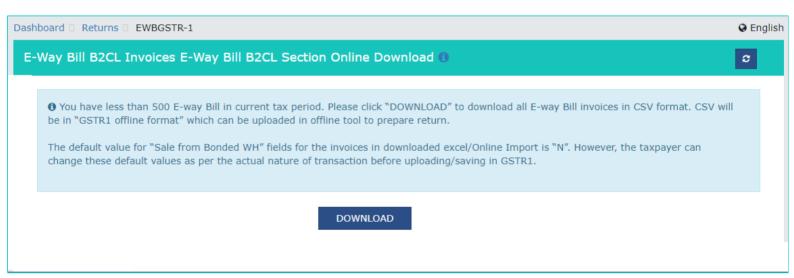


**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

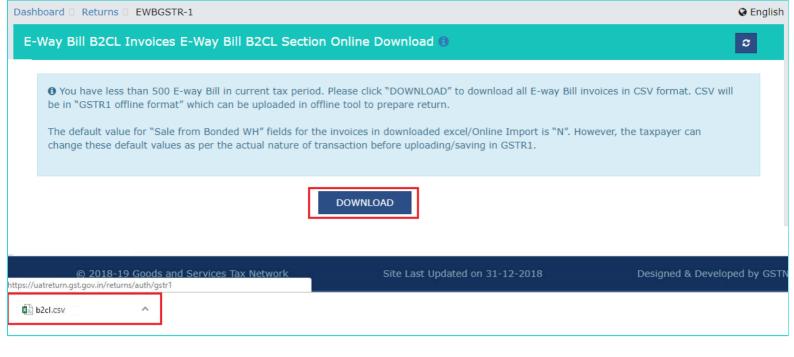
Go back to the Main Menu

#### 2b. If the number of B2CL EWB invoices are more than 50 but less than or equal to 500

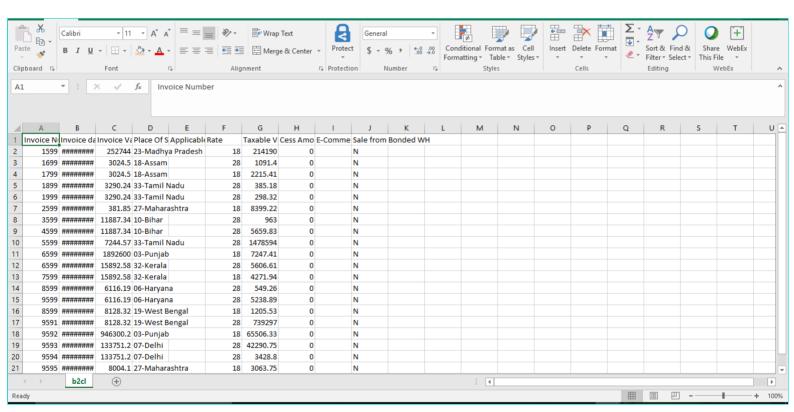
If the number of invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below.



2b(i). Click the **DOWNLOAD** button. A "b2cl.csv" file gets downloaded as shown below.



2b(ii). To view the downloaded B2Cl EWB invoices, click on the downloaded **b2cl.csv** sheet to open it. To upload these B2CL EWB invoices using the offline utility, please follow the steps mentioned <u>here</u>.

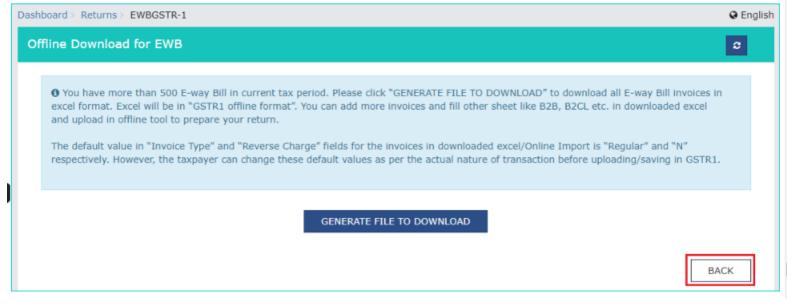


**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

#### Go back to the Main Menu

#### 2c. If the number of B2CL EWB invoices are more than 500

If the number of B2CL EWB invoices are more than 500, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned here.



<u>Note:</u> Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

#### III. 6A - Exports Invoices

To import export invoices in Form GSTR-1, perform the following steps:

1. Click the IMPORT EWB DATA button in the "6A - Exports Invoices" tile.

**Note:** EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.



- 2. Based on the number of EXP invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:
- 2a. If the number of invoices are less than or equal to 50
- 2b. If the number of invoices are more than 50 but less than or equal to 500
- 2c. If the number of invoices are more than 500

#### 2a. If the number of invoices are less than or equal to 50

If the number of EXP invoices are less than or equal to 50, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned <u>here</u>.

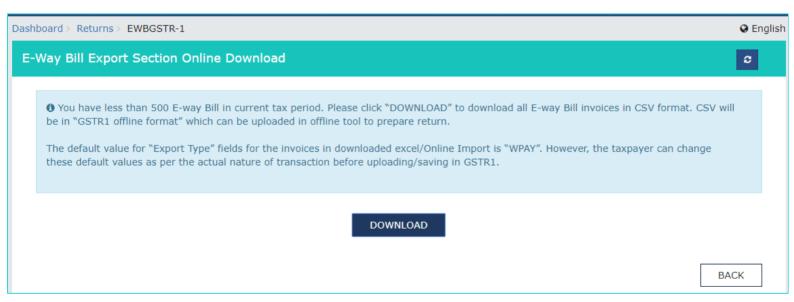


**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

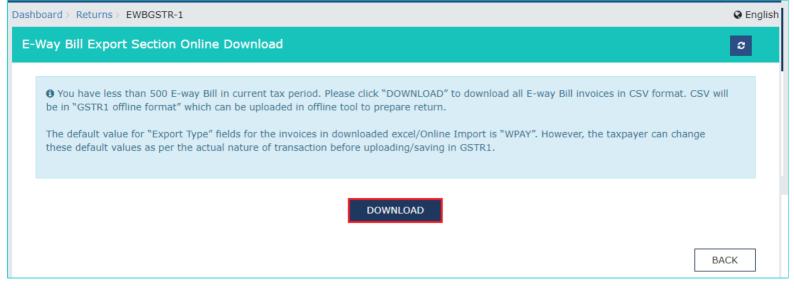
#### Go back to the Main Menu

#### 2b. If the number of EXP invoices are more than 50 but less than or equal to 500

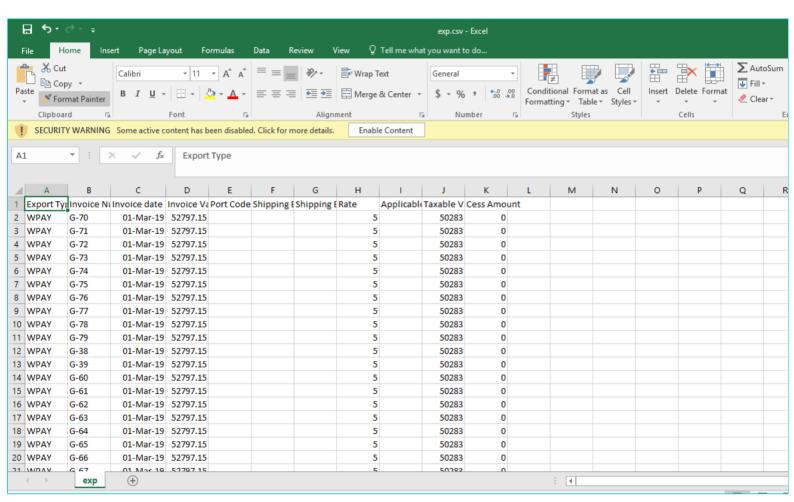
If the number of EXP invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below.



2b(i). Click the **DOWNLOAD** button. A "exp.csv" file gets downloaded as shown below.



2b(ii). To view the downloaded invoices, click on the downloaded **exp.csv** sheet to open it. To upload these invoices using the offline utility, please follow the steps mentioned <u>here</u>.

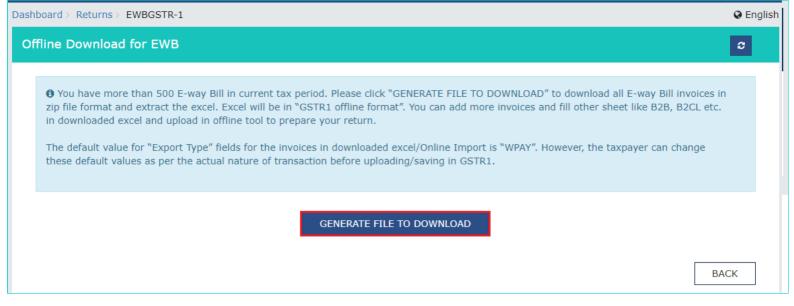


**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

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#### 2c. If the number of EXP invoices are more than 500

If the number of EXP invoices are more than 500, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned here.



**Note:** Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

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#### IV. 7 - B2C Others

To import 7 - B2C Others invoices in Form GSTR-1, perform the following steps:

1. Click the IMPORT EWB DATA button in the "7 - B2C Others" tile.

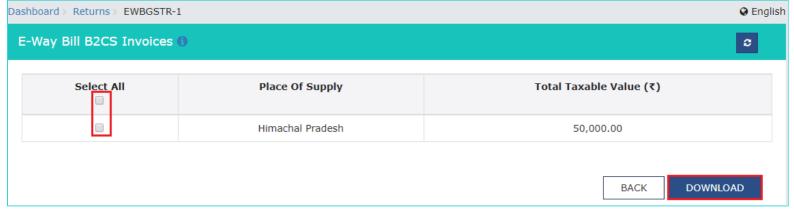
Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.



- 2. Based on the number of B2CS invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:
- 2a. If the number of invoices are less than or equal to 50
- 2b. If the number of invoices are more than 500

#### 2a. If the number of invoices are less than or equal to 50

If the number of B2CS invoices are less than or equal to 50, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned <u>here</u>.



<u>Note:</u> Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

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#### 2b. If the number of EXP invoices are more than 500

If the number of B2CS invoices are more than 500, perform the same steps you would have performed to import B2B invoices, as mentioned here.

<u>Note:</u> Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

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#### V. 12 - HSN-wise-summary of Outward Supplies

To import HSN-wise EWB invoices in the Form GSTR-1, perform the following steps:

1. Click the IMPORT EWB DATA button in the "12 - HSN-wise-summary of outward supplies" tile.

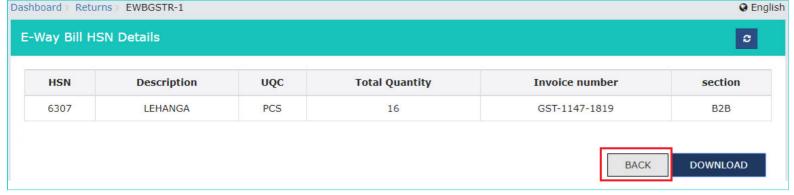
**Note:** EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.



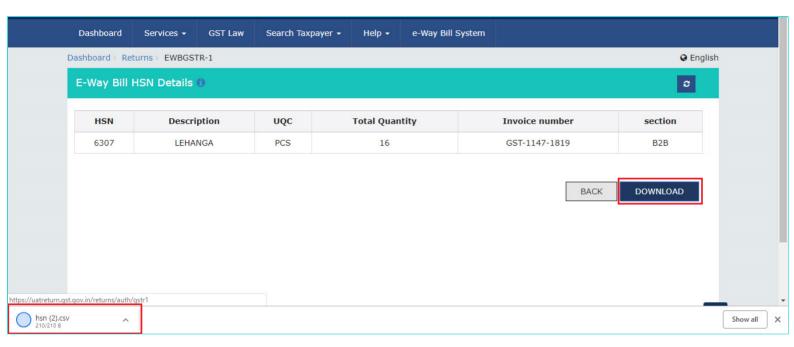
- 2. Based on the number of invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:
- 2a. If the number of invoices are less than or equal to 50
- 2b. If the number of invoices are more than 50 but less than or equal to 500
- 2c. If the number of invoices are more than 500

#### 2a. If the number of HSN-wise EWB invoices are less than or equal to 50

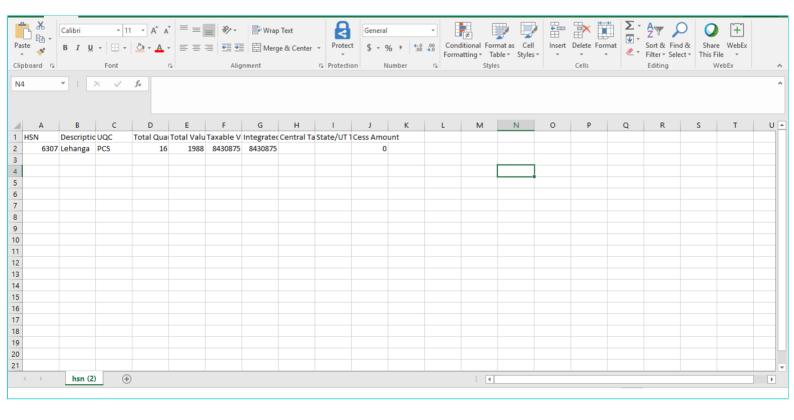
If the number of HSN-wise EWB invoices are less than or equal to 50, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.



2a(i). Click the **DOWNLOAD** button. An "hsn.csv" file gets downloaded as shown below.



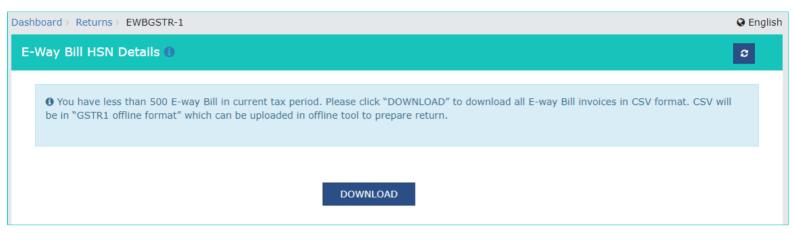
2a(ii). To view the downloaded HSN-wise EWB invoices, click on the downloaded **hsn.csv** sheet to open it. To upload these invoices using the offline utility, please follow the steps mentioned <u>here</u>.



**Note:** Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

#### 2b. If the number of HSN-wise EWB invoices are more than 50 but less than or equal to 500

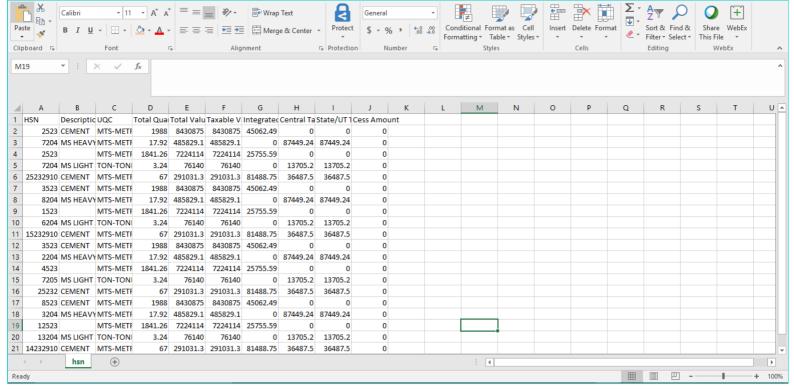
If the number of HSN-wise EWB invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below.



2b(i). Click the **DOWNLOAD** button. An "hsn.csv" file gets downloaded as shown below.



2b(ii). To view the downloaded HSN-wise EWB invoices, click on the downloaded **hsn.csv** sheet to open it. To upload these invoices using the offline utility, please follow the steps mentioned <u>here</u>.

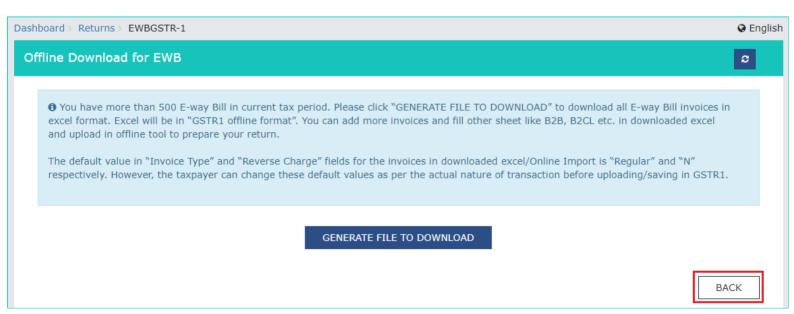


<u>Note:</u> Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filling.

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#### 2c. If the number of HSN-wise EWB invoices are more than 500

If the number of HSN-wise EWB invoices are more than 500, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned <u>here</u>.



**Note:** Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

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