

E-Way Bill - Law & Procedures

E-Way Bill Portal Walk through

TDS and TCS

Rohit Kumar Singh
ACA, ACMA, FCS, LLB, DISA (ICAI)

BACKGROUND

Introduction of Goods and Services Tax (GST) across India, effective July 2017 is the biggest reforms since Independence and is a very significant step in the field of Indirect Tax reforms in India.

To ensure quick and hassle free movement of goods across India, the 'Check Posts' across the country were abolished.

The GST law provides for the document known as 'e-Way Bill', which is to be carried by the person in charge of conveyance.

The document is to be generated electronically and for this purpose, a web based solution has been designed and developed.

The 'e-way bill' can be generated by the persons registered under the GST law and also by the persons, who are not registered or not required to be registered under the GST law

OBJECTIVES OF E-WAY BILL

01

Single way bill for movement of goods across the country

Prevention of Tax Evasion

02

03

Hassle free and tracking of movement of goods

Easier verification of the way bill by the tax officers

04

NO REQUIREMENT OF EWB

The value of consignment is less than **50,000/-** (except in the case of principal transporting goods for job work to another state, & few notified handicraft goods)

Exempt goods other than de-oiled cake (CTR – 2/2017)

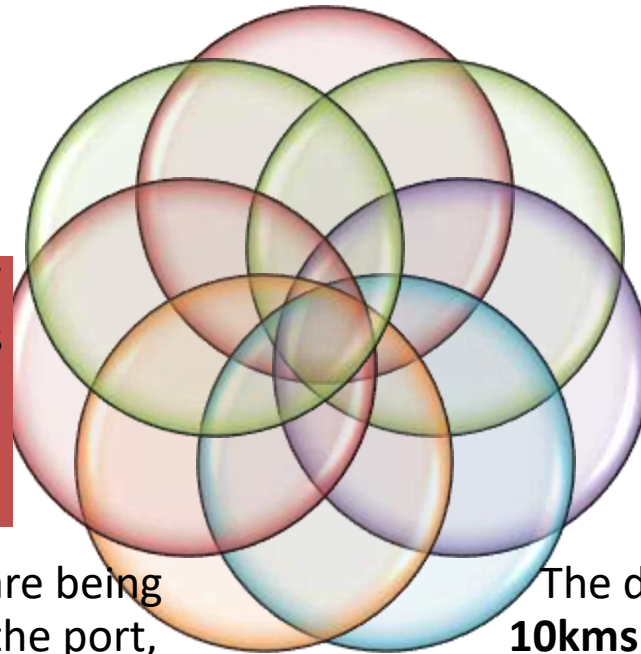
Transport of Specified goods in **Annexure** to Rule 138 – 8 items

in respect of movement of goods within such **areas** as are **notified** under clause (d) of sub-rule (14) of rule 138 of concerned state

Transport of goods in a **non-motorised** conveyance

Where the goods are being transported from the port, airport, aircargo complex and land customs station to an inland container depot or a container freight station for **clearance by Customs**

The distance is **within 10kms** from consignor to transporter & transporter to consignee (This limit not applicable in case of transport of goods directly by consignor to consignee)



NO REQUIREMENT OF EWB

Transport of Specified goods in Annexure to Rule 138 – 8 items

ANNEXURE
[See rule 138(14)]

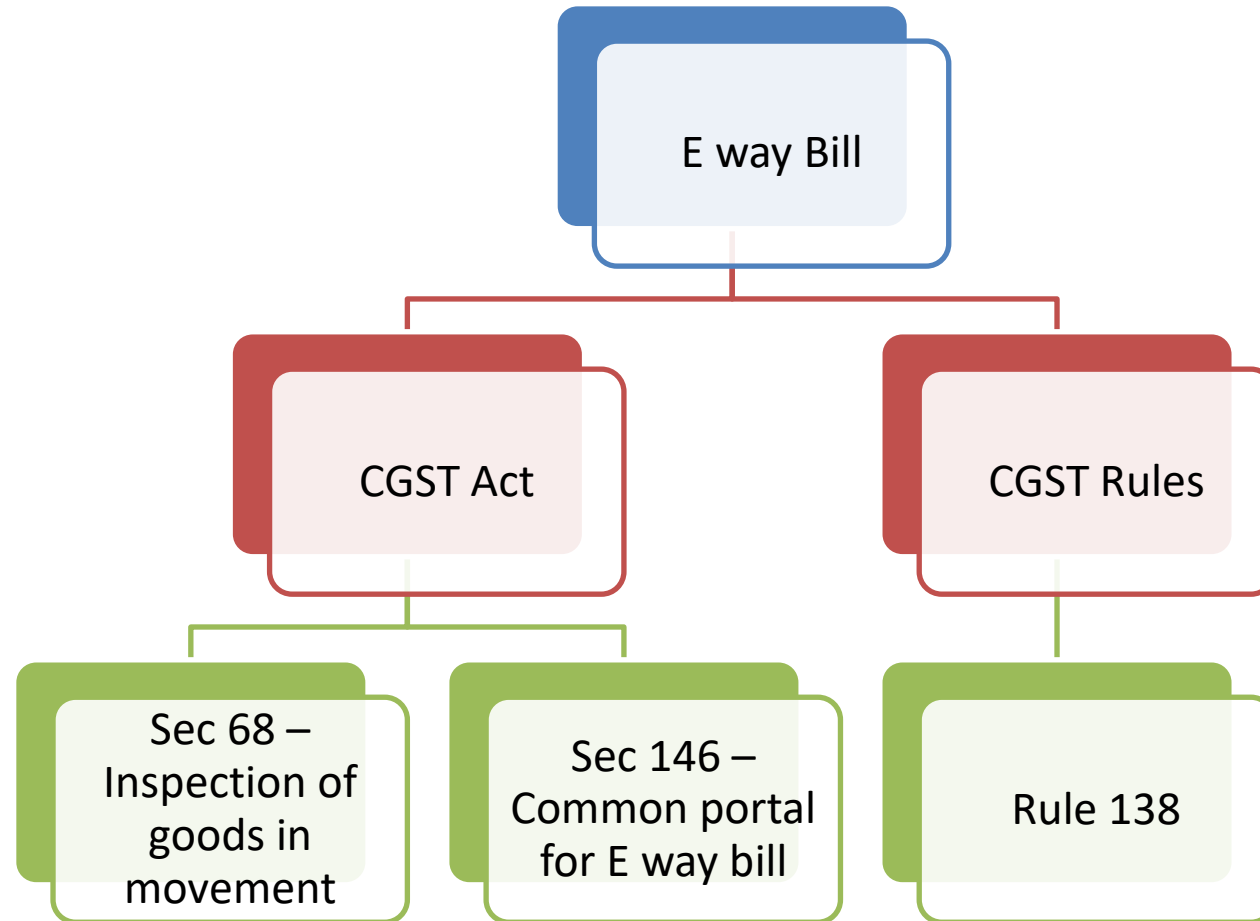
<i>S. No.</i>	<i>Description of Goods</i>
<i>(1)</i>	<i>(2)</i>
1.	Liquefied petroleum gas for supply to household and non-domestic exempted category (NDEC) customers
2.	Kerosene oil sold under PDS
3.	Postal baggage transported by Department of Posts
4.	Natural or cultured pearls and precious or semi-precious stones; precious metals and metals clad with precious metal (Chapter 71)
5.	Jewellery, goldsmiths' and silversmiths' wares and other articles (Chapter 71)
6.	Currency
7.	Used personal and household effects
8.	Coral, unworked (0508) and worked coral (9601).'

Annexure to rule 138(14) – Exempted List

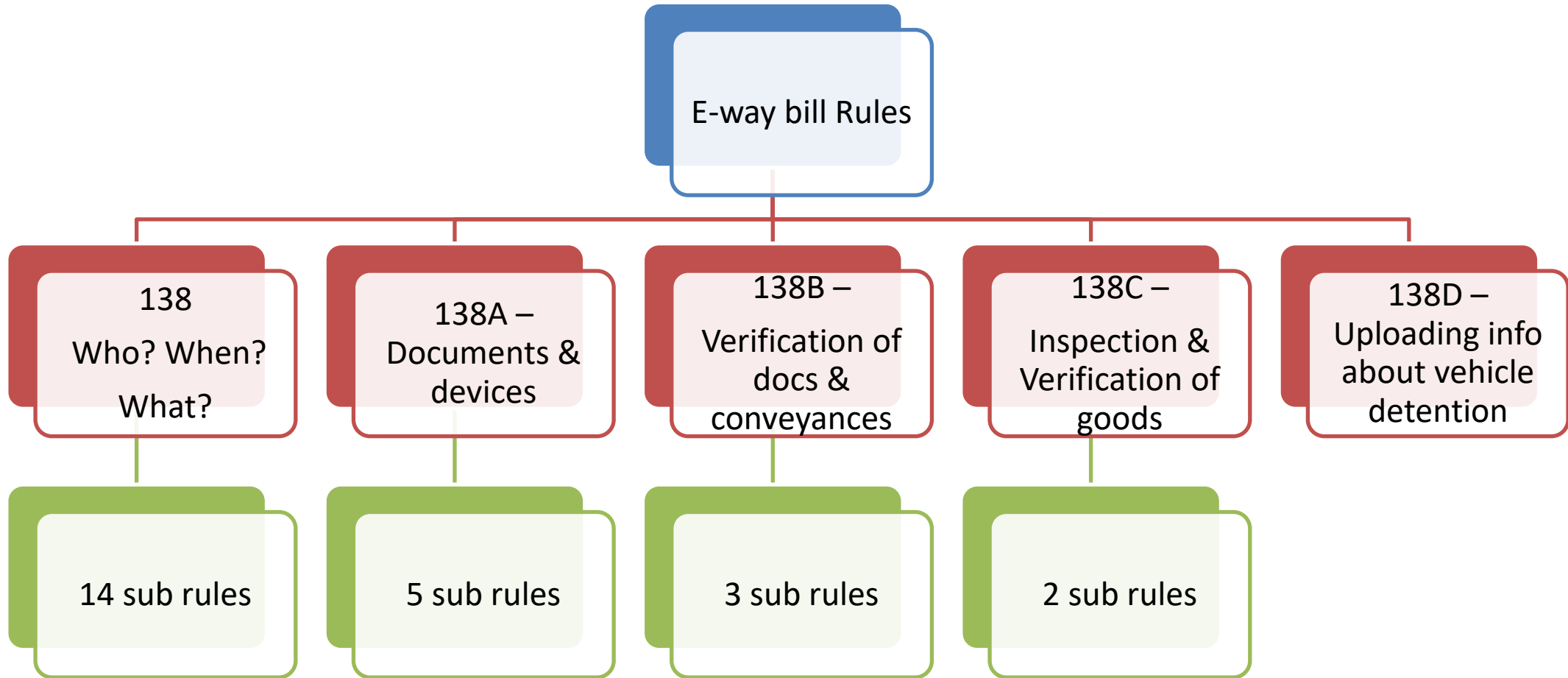
ANNEXURE
[(See rule 138 (14))]

S. No.	Description of Goods
(1)	(2)
1.	Liquefied petroleum gas for supply to household and non domestic exempted category (NDEC) customers
2.	Kerosene oil sold under PDS
3.	Postal baggage transported by Department of Posts
4.	Natural or cultured pearls and precious or semi-precious stones; precious metals and metals clad with precious metal (Chapter 71)
5.	Jewellery, goldsmiths' and silversmiths' wares and other articles (Chapter 71)
6.	Currency
7.	Used personal and household effects
8.	Coral, unworked (0508) and worked coral (9601)";

E -WAY BILL PROVISIONS – ACT & RULES



BIRDS EYE-VIEW OF E-WAY BILL RULES



WHO SHOULD RAISE SUB RULE 1 - RULE 138

- Every registered person who causes movement of goods of consignment value exceeding **‘Fifty Thousand Rupees’**



shall, furnish information relating to the said goods in Part A of FORM GST EWB-01, electronically. The way bill is to be generated before the commencement of movement

CASES WHEN EWB IS TO BE GENERATED -

- ✓ Supply; or
- ✓ For reasons **other than supply** – like sales returns; stock transfer; movement for job work, etc or
- ✓ Due to inward supply from unregistered person,

A supply could be any of the following:

- **Sale:** sale of goods in course of business
- **Transfer-** Transfer of stock across branches of the same business
- **Barter/Exchange** - Payment by goods instead of money when purchasing goods
- Any other supplies made without any consideration

List of E-Way Bill Form

FORM	DESCRIPTION
FORM GST EWB-01	E-way Bill Form
FORM GST EWB-02	Consolidated e-way bill form to be generated by transporter
FORM GST EWB-03	Inspection report to be filled up by proper officer.
FORM GST EWB-04	Form to upload details by transporter, if vehicle detained for more than 30 minutes

Form GST EWB-01

- **Part A Details of consignment**
- **Part B Transporter / Conveyance Details**

Form GST EWB-03

- **Part A Summary Report**
- **Part B Final Report**



Government of India
e-Way Bill



QR Code for Scanning

1. E-WAY BILL Details

eWay Bill No: 1312 3115 9370 Generated Date: 08/07/2020 12:00 PM Generated By: 36BGF PS489 9P1Z5 Valid Upto: 09/07/2020

Mode: Road Approx Distance: 23km

Type: Outward - Supply Document Details: Tax Invoice - ABC/01 - 08/07/2020 Transaction type: Regular

2. Address Details

<p>From</p> <p>GSTIN : 36BGF PS489 9P1Z5 Rohit Kumar Singh TELANGANA</p> <p>:: Dispatch From :: 3043rd Floor Pearl Celestial Rajendra Nagar Mandali Hyderabad Hyderabad, TELANGANA-500075</p>	<p>To</p> <p>GSTIN : URP Rohit Singh TELANGANA</p> <p>:: Ship To :: ,TELANGANA-500081</p>
--	---

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
4910	Books & Books	1.00 NOS	100000.00	6.000+6.000+NE+0.000+0.00

Tot. Tax'ble Amt ₹ 100000.00 CGST Amt ₹ 6000.00 SGST Amt ₹ 6000.00 IGST Amt ₹ 0.00 CESS Amt ₹ 0.00 CESS Non.Advol Amt ₹ 0.00

Other Amt ₹ 0.00 Total Inv.Amt ₹ 112000.00


1. E-Way Bill No
2. Date of Generation
3. Generated by
4. Validity
5. Mode of Transport
6. Distance
7. Type of EWB
8. Document Details
9. Transaction Type

10. Address of Sender and Recipient
11. Details of Goods sent
 - a. HSN Code
 - b. Product Name
 - c. QTY & UQC
 - d. Taxable Value
 - e. Tax rate
 - f. Tax Amount
 - g. Total Invoice Value

- **Reasons for Transportation** – Supply, Export or Import, Job Work, Recipient not known, Sales Returns, Exhibition or Fairs, Own Use, Others, etc
- **Transport Document Number** – Goods Receipt Number, Railway Receipt Number or Bill of Lading etc

12. Transporter Details
- Transport ID and Name
 - Transporter Doc No (LR) and Date

4. Transportation Details						
Transporter ID & Name :			Transporter Doc. No & Date : & 08/07/2020			
5. Vehicle Details						
Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh. Info (If any)
Road	T809EN5376	Hyderabad	08/07/2020 12:00 PM	36BGFF84899P1Z6	-	-



131231159370

13. Vehicle Details
- Mode
 - Veh No.
 - From
 - Date of Entry
 - Entered by
 - Consolidated EWB No
 - Multi Vehicle Details

Documents to be carried with conveyance

Invoice or Bill of supply or delivery challan, as the case may be

- Or Invoice reference number generated on portal

A copy of the e-way bill or the e-way bill number, either physically or mapped to a Radio Frequency Identification Device (RFID) embedded on to the conveyance in such manner as may be notified by the Commissioner

- RFID mapping may be made compulsory for class of transporters (By a Notn. by Commissioner)

Validity of E-Way Bill

Regular Vehicles - For each day – 200 Kms and part there of each additional day

Distance – 190 Kms – 1 Day

201 kms – 2 days

Over Dimensional Vehicle - For each day – 20 Kms and part there of each additional day

- *The period of validity shall be counted from the **time** at which the e-way bill has been generated and shall lapse at 11.59.59 PM of next day.*
- *Example – If E-Way bill is generated at 11.45 AM on 12th July, 20 then it shall be valid till 11.59.59 of 13th July, 20.*

Acceptance of E-Way bill by the recipient

- **Acceptance by registered recipient or supplier:** The details of e-way bill generated shall be made available to the recipient or supplier, if registered, on the common portal, who shall communicate his acceptance or rejection of the consignment covered by the e-way bill.
- **Deemed Acceptance:** In case, the recipient does not communicate his acceptance or rejection within **seventy-two hours** of the details being made available to him on the common portal, it shall be deemed that he has accepted the said details.

Updating E-Way Bill + Consolidated EWB -

Change of conveyance? In the course of transit?

Any transporter or supplier or consignee transferring goods from one conveyance to another in the course of transit shall transfer and further movement of goods, shall update the transport details on the common portal

Multiple Consignments in one conveyance? Individual consignments less than Rs.50000/-, but total more than Rs.50000/-

- **GST EWB-01 already issued:** Transporter shall issue Form GST EWB-02 showing consolidated list of E-Way Bills
- **GST EWB-01 not issued:** Transporter shall first generate Form EWB-01 and then shall issue Form GST EWB-02 showing consolidated list of E-Way Bills

Cancellation of E-Way Bill

E-way Bill and EBN generated, but goods not transported:

Cancel E-Way Bill within 24 hours of its generation on the common portal, either directly or through a Facilitation Centre notified by the Commissioner.

E-Way Bill Verified: If E-Way bill verified in transit, it cannot be cancelled

Extension: The Commissioner may, extend the validity period of E-Way bill for certain categories of goods.

After Validity Period: Under circumstances of an exceptional nature, the goods cannot be transported within the validity period of the e-way bill, the transporter may generate another e-way bill after updating the details in Part B of FORM GST EWB-01

***WHETHER AN E-WAY BILL IS TO BE ISSUED,
EVEN WHEN THERE IS NO SUPPLY?***

- *Yes. Even if the movement of goods is caused due to reasons others than supply, the e-way bill is required to be issued.*
- *Reasons other than supply include: movement of goods for job-work, Semi-Knock Down (SKD) or complete Knock Down (CKD), recipient not known, supply of liquid gas where quantity is not known, supply returns, exhibition or fairs, for own use, supply on approval basis and others etc.*

GENERATING E-WAY BILL IN SPECIFIC CASES

Rejection/ Returns / Damage of Consignment

- A. In some circumstances, for several reasons, the recipient may reject the shipment. In such instances, the transporter can generate a new e-way bill for “Sales Return”, with the help of the recipient to return the goods to the supplier with all related documents.

- B. In case of Damage of Goods without reaching the recipient, the transporter may generate a way bill with the help of original consignee

CONSEQUENCE OF NON CONFIRMATION OF RULES

Amendment to Sections 129 and 130 of the CGST Act, 2017 (Provisions related to E-Way Bills)-

The CBIC vide Notification No. 39/2021–Central Tax dated December 21, 2021 notified certain amendments in Section 129 and 130 of the CGST Act, 2017 w.e.f. January 01, 2022

A. Amendment to Section 129 - detention, seizure and release of goods and conveyances in transit -

a. Enhancement of Penalty

Situation	Taxable Goods	Exempt Goods
When owner comes forward - Sec 129(1)(a)	Penalty equal to 200% of tax payable (earlier penalty – 100% Tax)	Lowest of 2% of the value of goods or Rs. 25,000/- (no change)
When owner does not come forward - Sec 129(1)(b)	Penalty equal to higher of 50% of value of goods or 200% of the tax payable on such goods (earlier penalty – 50% of value of goods)	Lowest of 5% of the value of goods or Rs. 25,000/- (no change)

CONSEQUENCE OF NON CONFIRMATION OF RULES

b. Non release of goods on provisional basis upon execution of bond or security -

Section 129(2) has been omitted: Now the goods seized shall not be released on provisional basis upon execution of a bond and furnishing security and the penalty imposed by the officer will have to be paid in cash by the taxpayer.

c. Period of issuance of notice and passing of order under Section 129(3) of the CGST Act:

The proper officer detaining/seizing the goods, have to issue a notice (GST MOV-07) within 7 days specifying the penalty payable and pass an order (GST MOV-09) within next 7 days after service of such notice (earlier there was no such time limit)

d. Opportunity of being heard before determination of penalty –

No penalty shall be determined without giving opportunity of hearing, where penalty is payable on detention or seizure of goods or conveyance

CONSEQUENCE OF NON CONFIRMATION OF RULES

B. Amendment to Section 130 - confiscation of goods or conveyances and levy of penalty –

Section 129 and Section 130 of the CGST Act, 2017 has been delinked.

- Prior to amendment, if the person does not pay tax and penalty within 14 days of seizure, the conveyance and goods detained were liable for confiscation as per Section 130
- But, post current amendment, the goods or conveyance detained or seized shall become liable to be sold or disposed off in the manner prescribed, in case the payment of imposed penalty is not made within 15 days from the date of receipt of copy of the order imposing such penalty.
- Further, conveyance used for transportation of the goods may be released on payment of penalty or Rs 1 Lakh whichever is less

INTERCEPTION & VERIFICATION

- RFID readers to be installed at places meant for verification
- Physical verification to be by authorised proper officers
- On receipt of specific information of evasion of tax, physical verification of a specific conveyance after obtaining necessary approval of the Commissioner or an officer authorized by him

A **summary verification report** of every inspection of goods in transit

- with in 24 hours (Part A of FORM GST EWB - 03) and Final report
 - With in Seven days of the inspection(Part B of FORM GST EWB - 03

Once physical verification done,

- No further verification in the State
- Unless specific information

WHAT IF DELAY DUE TO INSPECTION?

Facility for uploading information regarding detention of vehicle Where a vehicle has been intercepted and detained for a period exceeding thirty minutes: The transporter may upload the said information in FORM GST EWB- 04 on the common portal

FORM GST EWB-04


(See rule 138D)

Report of detention


E-Way Bill Number	
Approximate Location of detention	
Period of detention	
Name of Officer in-charge	(if known)
Date	
Time	

E-Way Bill Portal – Home Page

← → ↻ ewaybillgst.gov.in/mainmenu.aspx



Goods and Services Tax
e - Way Bill System



GSTIN : 36BGFPS4899P1Z6 - Name : Rohit Kumar Singh - User : Tax Payer

- e-Waybill
- Consolidated EWB
- Reject
- Reports
- My Masters
- User Management
- Registration
- Update
- Grievance

Dash Board for Last 3 Days

EWBs generated by me	EWBs cancelled by me	EWBs rejected by me	EWBs Gen. by other party on my GSTIN	My EWBs rejected by other party	EWB pending for Part-B update
07/07/2020 0	07/07/2020 1	07/07/2020 0	07/07/2020 0	07/07/2020 0	07/07/2020 0



Latest Updates -23/04/2019

Enhancements in E-Way Bill Form



[View Document](#)

1. Auto calculation of route distance based on PIN code for generation of EWB



E-Way Bill –Main Menu





- e-Waybill
- Consolidated EWB
- Reject
- Reports
- My Masters
- User Management
- Registration
- Update
- Grievance



- > Generate New
- > Generate Bulk
- > Update Part B/Vehicle
- > Update Vehicle-Bulk
- > Change to Multivehicle
- > Extend Validity
- > Update EWB Transporter
- > Update EWB Trans.-Bulk
- > Cancel
- > Print EWB



- Consolidated EWB
- > Generate New
- > Generate Bulk
- > Re-Generate
- > Print Consolidated EWB
- Reject
- Reports
- My Masters
- User Management
- Registration
- Update
- Grievance













- e-Waybill
- Consolidated EWB
- Reject
- Reports
- My Masters
- > Products
- > Clients
- > Suppliers
- > Transporters
- > Bulk Upload
- User Management
- Registration
- Update
- Grievance

E-Way Bill – Reports


		
	e-Waybill	▼
	Consolidated EWB	▼
	Reject	▼
	Reports	▼
	My EWB Reports	▼
	Others EWB Reports	▼
	Master Reports	▼
	Summary Reports	▼
	My Masters	▼
	User Management	▼
	Registration	▼
	Update	▼
	Grievance	▼

	Reports	▼
	My EWB Reports	▼
>	Outward Supplies	
>	Inward Supplies	
>	CEWB Generated by Me	
>	Cancelled EWBs	
>	Rej. EWBs by Me	
>	Assigned for Transporters	
>	Pending for PART-B EWBs	
>	Doc No. Info	
>	EWB about to Expire	



	Reports	▼
	My EWB Reports	▼
	Others EWB Reports	▼
>	Generated by Others	
>	Rej. EWBs by Others	
>	Ass.to me for Transport	
	Master Reports	▼
	Summary Reports	▼

	Reports	▼
	My EWB Reports	▼
	Others EWB Reports	▼
	Master Reports	▼
>	My Masters	
>	EWB Masters	
	Summary Reports	▼
>	Datewise Activities	



E-Way Bill –Other Menus

 My Masters 



- > Products
- > Clients
- > Suppliers
- > Transporters
- > Bulk Upload

 User Management 



- > Create Sub-User
- > Freeze Sub-User
- > Update Sub-User
- > Change Password

 Registration 

- > For SMS
- > For Mobile
- > For GSP
- > For API
- > CommonEnrolment

 Update 

- > As Transporter/Tax Payer
- > My GSTIN from CP

 Grievance 

- > Detention Form[EWB-04]

E-Way Bill –Generate



GSTIN :36BGFPS4899P1Z6 - Name : Rohit Kumar Singh - User : Tax Payer



e- WayBill Entry Form

[● indicates mandatory fields for E-Way Bill and ● indicates mandatory fields for GSTR-1]

Transaction Details

Supply Type ●

Outward Inward

Sub Type ● ?

Supply

Export

Job Work

SKD/CKD/Lots

Recipient Not Known

For Own Use

Exhibition or Fairs

Line Sales

Others

Document Type ●

Tax Invoice v

Document No ● ?

Document Date ●



08/07/2020



Transaction Type ●

Regular v ?

Bill From

Name

Rohit Kumar Singh ? @

GSTIN ●

36BGFPS4899P1Z6 ?

State ●

TELANGANA v

Dispatch From

Address

3043rd Floor Pearl Celestial

Rajendra Nagar Mandal Hyderabad

Place

Hyderabad

Pincode ●

500075

TELANGANA v ?

E-Way Bill –Generate

Bill To

Ship To

Name ? ⓘ
GSTIN
State

Address
Place
Pincode ?

Item Details

Product Name	Description	HSN	Quantity	Unit	Value/Taxable Value (Rs.)	CGST+ SGST Rate(%)	IGST Rate(%)	CESS Advol Rate(%)	CESS non.Advol. Rate	
<input type="text" value="Name"/>	<input type="text" value="Description"/>	<input type="text" value="HSN"/>	<input type="text" value="Quantity"/>	<input type="text" value="Unit"/>	<input type="text"/>	<input type="text" value="-Select-"/>	<input type="text" value="-Selec"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	
<div style="text-align: center;">+</div>										
Total Tax'ble Amount	CGST Amount	SGST Amount	IGST Amount	CESS Advol Amount	CESS Non Advol Amount	Other Amount(+/-)	Total Inv. Amount			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			

Transportation Details

Transporter Name Auto Calculated PIN to PIN (in KM) ?
Transporter ID ? Approximate Distance (in KM) ?

E-Way Bill –Generate

PART-B

Mode

Road Rail Air Ship

Vehicle Type

Regular Over Dimensional Cargo

Vehicle No.

Transporter Doc. No. & Date

  08/07/2020 

Preview

Submit

Exit

E-Way Bill – Generated sample EWB



Government of India
e-Way Bill



1. E-WAY BILL Details

eWay Bill No: **1312 3115 9370** Generated Date: **08/07/2020 12:00 PM** Generated By: **36BGF PS489 9P1Z6** Valid Upto: **09/07/2020**
Mode: **Road** Approx Distance: **23km**
Type: **Outward - Supply** Document Details: **Tax Invoice - ABC/01 - 08/07/2020** Transaction type: **Regular**

2. Address Details

From

GSTIN : 36BGF PS489 9P1Z6
Rohit Kumar Singh
TELANGANA
-- Dispatch From --
3043rd Floor Pearl Celestial
Rajendra Nagar Mandal Hyderabad
Hyderabad, TELANGANA-500075

To

GSTIN : URP
Rohit Singh
TELANGANA
-- Ship To --
.TELANGANA-500081

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
4910	Books & Books	1.00 NOS	100000.00	6.000+6.000+NE+0.000+0.00

Tot. Tax'ble Amt ₹ 100000.00 CGST Amt ₹ 6000.00 SGST Amt ₹ 6000.00 IGST Amt ₹ 0.00 CESS Amt ₹ 0.00 CESS Non.Advol Amt ₹ 0.00
Other Amt ₹ 0.00 Total Inv.Amt ₹ 112000.00

4. Transportation Details

Transporter ID & Name : Transporter Doc. No & Date : **& 08/07/2020**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS09EN5376	Hyderabad	08/07/2020 12:00 PM	36BGFPS4899P1Z6	-	-

Queries Please



Thank you



TDS and RCM on Metal Scrap



Rohit Kumar Singh
ACA, ACMA, FCS, LLB, DISA (ICAI)

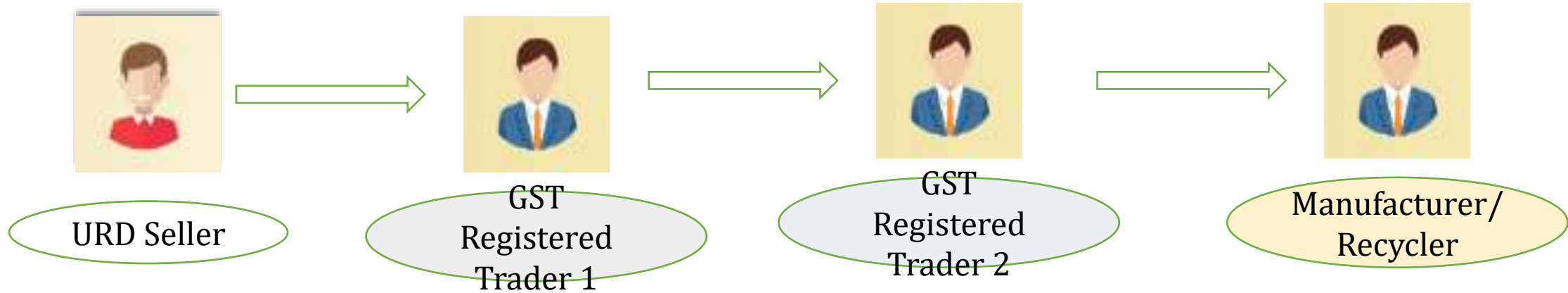
GST RCM & GST TDS on Metal Scrap

The GST Council on its 54th meeting was held under the Chairpersonship of Union Minister for Finance & Corporate Affairs Smt. Nirmala Sitharaman at New Delhi on September 9, 2024

A major recommendation was made for Metal Scrap Industry which is reproduced as below –

- Reverse Charge Mechanism (RCM) to be introduced on supply of metal scrap by unregistered person to registered person provided that the supplier shall take registration as and when it crosses threshold limit and the recipient who is liable to pay under RCM shall pay tax even if supplier is under threshold.
- A TDS of 2% will be applicable on supply of metal scrap by registered person in B to B supply

Operation of RCM and GST TDS



URD Seller to GST Reg Trader 1

GST Registered Trader 1 to Pay GST on RCM from purchase from URD seller at applicable GST Rate (most of the metal scrap is sold at 18%)
No GST TDS to be deducted by Buyer from URD Seller (not B2B transaction)

Trader 1 to Trader 2 (Both GST regd.)

- A. GST Registered Trader 2 to deduct 2% GST on supplies made by GST registered Trader 1.
- B. Deposit monthly GST TDS by filing form GSTR 7 and issue TDS Certificate.
- C. RCM is not applicable between them since both are registered (B2B)

Trader 2 to Manufacturer/ Recycler (Both GST regd.)

- A. Manufacturer/ Recycler to deduct 2% GST on supplies made by GST registered Trader 2.
- B. Deposit monthly GST TDS by filing form GSTR 7 and issue TDS Certificate.
- C. RCM is not applicable between them since both are registered (B2B)

Illustration of RCM and GST TDS

Parties Involved	Supply Value	Action by Buyer	TDS Mechanism
Unregistered Seller to Registered Trader 1	Base value - Rs 100 GST – NIL Total Value – Rs 100	Trader 1 to pay GST on Rs 100 at 18% on RCM (pay Rs 18 and avail ITC).	No TDS to be deducted since its not a B2B transaction
Trader 1 to Trader 2 (both Registered)	Base value - Rs 120 GST – 21.60 Total Value – Rs 141.60	Trader 2 to deduct 2% GST TDS on Rs 120 (i.e. Rs 2.40) and Pay Rs 139.20 to Trader 1 (including GST)	<ul style="list-style-type: none"> - Registered buyers (i.e. Traders 2, Trader 3 and Manufacturer) to obtain GST TDS Registration - They shall file monthly GST TDS return in Form GSTR 7 and deposit TDS deducted in cash. - Deductor shall issue TDS certificate for TDS deductions - TDS so deducted shall be available in cash ledger of the deductee to be used for payment of GST liability or claim refund of excess cash balance
Trader 2 to Trader 3 (both Registered)	Base value - Rs 150 GST – Rs 27 Total Value – Rs 177	Trader 3 to deduct 2% GST TDS on Rs 150 (i.e. Rs 3.00) and Pay Rs 174 to Trader 2 (including GST)	
Trader 3 to Manufacturer/ Recycler (both Registered)	Base value - Rs 175 GST – Rs 31.5 Total Value – Rs 206.50	Manufacturer to deduct 2% GST TDS on Rs 175 (i.e. Rs 3.50) and Pay Rs 203 to Trader 3 (including GST)	

In a transaction chain of Rs 175 from URD seller to manufacturer, Govt has collected Rs 18 against RCM and Rs 8.90 as TDS. Total tax collected upfront in cash is Rs 26.90 (total GST on 175 is Rs 31.50). Hence by implementation of RCM and GST TDS Govt is able to collect **85% of tax in cash**. This proposed step also creates a digital trail through GST TDS and RCM.

FAQ on GST RCM

S. No	Query	Response
1	What is the proposal on metal scrap by GST Council?	Tax to be paid on reverse charge method (RCM) by the buyer (instead of seller) for purchase of metal scrap from an unregistered seller. Additionally, GST TDS of 2% is applicable on supply of metal scrap from GST registered seller to GST registered buyer (B2B supply)
2	How introduction of RCM in supply of Metal Scrap address the issue of bogus ITC/ fake Invoicing?	Government has taken steps in its 54 th GST Council Meet to curb the menace by proposing – a. RCM from purchase of metal scrap from unregistered supplier; b. Deduction of 2% GST TDS by buyers from purchase of scrap from registered suppliers c. Voluntary introduction of E-invoicing for sale to unregistered sellers (B2C) With these combined changes, Government is proposing to tackle the issue of fake invoicing. Due to introduction of RCM on procurement of metal scrap by a buyer from unregistered seller shall require payment of tax by the buyer under Reverse Charge using cash. Due to this the government shall get maximum cash at first point only. Rest all chain shall pay GST on their value addition post offsetting their input tax credit
3	What is Reverse charge mechanism (RCM)?	In regular cases, Tax (GST) is collected by seller from buyer and then deposited with government. This is known as Forward Charge Mechanism (FCM). But for certain notified supplies, the buyer shall deposit tax from their end for procurement of goods/ services from suppliers. In this case buyer is depositing tax instead of seller

FAQ on GST RCM

S. No	Query	Response
4	Please elaborate by an example how RCM mechanism operate?	<p>If an unregistered seller shall sell metal scrap to a GST registered buyer for Rs 30/KG. Then Buyer shall deposit GST at 18% on Rs 30 i.e. Rs 5.40, instead of paying GST to seller.</p> <p>Further, if registered seller sells the same metal scrap to any trader/ recycler at Rs 35 then he shall pay tax at 18% i.e. 6.30 (input of Rs 5.40 [through RCM] and pay cash of Rs 0.90) for value addition</p>
5	How much supply can a buyer procure from an unregistered supplier?	<p>As per GST Laws, threshold for GST registration is Rs 40 Lakhs for supplier of goods and Rs 20 lakhs for supplier of services or goods and services. Each State may have their own threshold defined in respective State GST Laws.</p> <p><i>Please check registration threshold for respective States</i></p>
6	Can the buyer utilise Input Tax Credit (ITC) for tax paid by him under RCM?	<p>Tax under Reverse Charge method can only be paid through deposit of cash (challan to be deposited on GST portal through bank account of the buyer). After payment, the same amount can be claimed as Input Tax Credit by the buyer for adjustment against their sales liability.</p>
7	Can a Buyer, located in State A , buy inter-state metal scrap from a URD seller from State B?	<p>An unregistered seller is not allowed to sell material outside his State. He has to obtain compulsory GST registration for selling goods outside his State.</p>

FAQ on GST RCM

S. No	Query	Response
8	What if seller has supplied material more than threshold limit for registration and he has still not taken GST registration?	As per GST Laws, the responsibility to register lies with the taxpayer (i.e. supplier). The buyer may not track the supplies received from each supplier, but as a matter of precaution and to avoid scrutiny from department, buyer should not buy beyond threshold limit from any supplier. It may also be possible that seller is supplying to multiple buyers which is not disclosed to the buyers. In such case buyers may obtain an undertaking from seller that seller shall register as soon as his supplies cross threshold for obtaining GST registration
9	What is the impact of RCM on a Metal Scrap Industry?	Introduction of RCM may enhance compliance by enforcing payment of tax at the first point of procurement by a registered business. The major issue in the scrap metal industry is non-payment of tax in cash or availing unrelated or inadmissible ITC. The Manufacturer/ end supplier may not have visibility of payment of RCM by the buyer at first point since they do not share their GSTR 3B, RCM payment details, etc
10	How do we check if RCM is paid by the buyer?	GST for RCM is to be paid in Cash. The same is reflected in Table 3.1.(d) - GSTR 3B - Inward supplies (liable to reverse charge). Input tax credit of said tax paid under RCM shall be available to the seller in Table 4.A.(3) - GSTR 3B - Inward supplies liable to reverse charge (other than 1 & 2 above) GST Challan paid (Form GST PMT – 06 – PAYMENT CHALLAN) can also be verified on GST portal using combination of CPIN and GST Number

Thank you

Thanks for your Patience and Time



Manual > Importing Invoice-details Declared in e-Way Bill System into Form GSTR-1

How can I import invoice-details, declared in e-Way Bill System, into Form GSTR-1?

To import invoice-details, declared in e-Way Bill System, into Form GSTR-1; perform following steps:

1. [Login at GST Portal, navigate to GSTR-1 page of the selected tax period and generate GSTR-1 Summary](#)

2. Import invoices, declared in e-Way Bill System, into the following tiles of the generated GSTR-1 Summary page:

- I. [4A, 4B, 4C, 6B, 6C - B2B Invoices](#) (To import invoice-details for taxable outward supply transactions between registered taxable entities/persons from e-Way Bill System)
- II. [5A, 5B - B2C \(Large\) Invoices](#) (To import invoice-details for taxable outward inter-State supply transactions between a Registered Supplier and an Unregistered Buyer, where the invoice value is more than Rs 2.5 lakh, from e-Way Bill System)
- III. [6A - Exports Invoices](#) (To import invoice-details for supplies exported, from e-Way Bill System)
- IV. [7 - B2C Others](#) (To import invoice-details for taxable outwards supplies to a customer where invoice value is less than Rs. 2.5 lakh and all intra state supplies to unregistered customers, from e-Way Bill System)
- V. [12 - HSN-wise-summary of Outward Supplies](#) (To download the summarized HSN-wise invoice-details of all outward supplies)

[Click each hyperlink to know more.](#)

Dashboard Services GST Law Search Taxpayer Help e-Way Bill System

Dashboard > Returns > GSTR1 English

GSTR-1 - Details of outward supplies of goods or services

Indicates Mandatory Fields

GSTIN - 08AACCS8796G1ZR Legal Name - MxWeb Infotech48 Trade Name - GSTN
FY - 2018-19 Return Period - November Status - Not Filed Due Date - 11/12/2018

The summary displayed as on 07/01/2019 10:48:53. For update click on Generate GSTR1 summary

GSTR-1 - Invoice Details

Important Notice: If the invoices are more than 500 . Please check [here](#)

4A, 4B, 4C, 6B, 6C - B2B Invoices 1	5A, 5B - B2C (Large) Invoices 0	9B - Credit / Debit Notes (Registered) 0
Total Value ₹ 48,063.96 Total Tax Liability ₹ 2,417.64 "Total tax liability" includes tax payable by IMPORT EWB DATA	Total Value ₹ 0.00 Total Tax Liability ₹ 0.00 IMPORT EWB DATA	Total Taxable Value ₹ 0.00 Total Tax Liability ₹ 0.00
9B - Credit / Debit Notes (Unregistered) 0	6A - Exports Invoices 0	9A - Amended B2B Invoices 0
Total Taxable Value ₹ 0.00 Total Tax Liability ₹ 0.00	Total Value ₹ 0.00 Total Tax Liability ₹ 0.00	Total Value ₹ 0.00 Total Tax Liability ₹ 0.00

9A - Amended B2C (Large) Invoices 0

Total Value	Total Taxable Value
₹ 0.00	₹ 0.00
Total Tax Liability	
₹ 0.00	

9A - Amended Exports Invoices 0

Total Value	Total Taxable Value
₹ 0.00	₹ 0.00
Total Tax Liability	
₹ 0.00	

9C - Amended Credit/Debit Notes (Registered) 0

Total Taxable Value	Total Tax Liability
₹ 0.00	₹ 0.00

9C - Amended Credit/Debit Notes (Unregistered) 0

Total Taxable Value	Total Tax Liability
₹ 0.00	₹ 0.00

GSTR-1 - Other Details**7 - B2C (Others) 0**

Total Taxable Value	Total Tax Liability
₹ 0.00	₹ 0.00

8A, 8B, 8C, 8D - Nil Rated Supplies 0

Total Nil Amt	Total Exempted Amt
₹ 0.00	₹ 0.00
Total Non-GST Amt	
₹ 0.00	

11A(1), 11A(2) - Tax Liability (Advances Received) 0

Gross Advance Received
₹ 0.00
Total Tax Liability
₹ 0.00

11B(1), 11B(2) - Adjustment of Advances 0

Gross Advance Adjusted
₹ 0.00
Total Tax Liability
₹ 0.00

12 - HSN-wise summary of outward supplies 0

Total Value	Total Taxable Value
₹ 0.00	₹ 0.00
Total Tax Liability	
₹ 0.00	

[IMPORT EWB DATA](#) ⓘ**13 - Documents Issued 0**

Total Docs	Cancelled Docs
0	0
Net Issued Docs	
0	

11A - Amended Tax Liability (Advance Received) 0

Gross Advance Received
₹ 0.00
Total Tax Liability
₹ 0.00

11B - Amendment of Adjustment of Advances 0

Gross Advance Adjusted
₹ 0.00
Total Tax Liability
₹ 0.00

10 - Amended B2C(Others) 0

Total Taxable Value
₹ 0.00
Total Tax Liability
₹ 0.00

[GENERATE GSTR1 SUMMARY](#)

I acknowledge that I have reviewed the details of the preview and the information is correct and would like to submit the details. I am aware that no changes can be made after submit.

[BACK](#)[PREVIEW](#)[SUBMIT](#)[FILE RETURN](#)

To import B2B EWB invoices in the Form GSTR-1, perform following steps:

1. Click the **IMPORT EWB DATA** button in the "4A, 4B, 4C, 6B, 6C - B2B Invoices" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.

GSTR-1 - Invoice Details ** Important Notice: If the invoices are more than 500 . Please check [here](#)

4A, 4B, 4C, 6B, 6C - B2B Invoices 1		5A, 5B - B2C (Large) Invoices 0		9B - Credit / Debit Notes (Registered) 0	
Total Value	Total Taxable Value	Total Value	Total Taxable Value	Total Taxable Value	Total Tax Liability
₹ 48,063.96	₹ 45,646.32	₹ 0.00	₹ 0.00	₹ 0.00	₹ 0.00
Total Tax Liability		Total Tax Liability			
₹ 2,417.64		₹ 0.00			

To import EWB data into B2B Section / recipie

IMPORT EWB DATA ⓘ

IMPORT EWB DATA ⓘ

2. Based on the number of invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:

2a. [If the number of invoices are less than or equal to 50](#)

2b. [If the number of invoices are more than 50 but less than or equal to 500](#)

2c. [If the number of invoices are more than 500](#)

2a. If the number of B2B EWB invoices are less than or equal to 50

If the number of invoices are less than or equal to 50, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.

Dashboard > Returns > EWBGSTR-1 English

E-Way Bill B2B Invoices ⓘ

Online Upload Of E-Way Bill Invoices

Select All <input type="checkbox"/>	Invoice No.	GSTIN/UIN of Recipient	Invoice date	Receiver Name	Place Of Supply	Total Taxable Value (₹)
<input type="checkbox"/>	GST-1145-1819	07AAACH0566P1ZB	15-11-2018	HOSHIYAR SINGH SURESH CHANDRA SAREES PVT LTD	Delhi	48,000.00
<input type="checkbox"/>	GST-1147-1819	03AAAF7428C1Z2	15-11-2018	CHOICE	Punjab	1,38,905.00

BACK **IMPORT** **DOWNLOAD**

2a(i). If required, click the **DOWNLOAD** button to download the invoices in CSV format or go to step 2a(ii) to import the data.

E-Way Bill B2B Invoices 


Online Upload Of E-Way Bill Invoices

Select All <input type="checkbox"/>	Invoice No.	GSTIN/UIN of Recipient	Invoice date	Receiver Name	Place Of Supply	Total Taxable Value (₹)
<input type="checkbox"/>	GST-1145-1819	07AAACH0566P1ZB	15-11-2018	HOSHIYAR SINGH SURESH CHANDRA SAREES PVT LTD	Delhi	48,000.00
<input type="checkbox"/>	GST-1147-1819	03AA AFC7428C1Z2	15-11-2018	CHOICE	Punjab	1,38,905.00

BACK

IMPORT

DOWNLOAD

 b2b.csv

2a(ii). Select all the invoices by selecting the **All** selection box or select the selection boxes against the invoices to be imported. As you make your selection, the "IMPORT" button gets enabled. Click the **IMPORT** button.

E-Way Bill B2B Invoices 

Online Upload Of E-Way Bill Invoices

Select All <input type="checkbox"/>	Invoice No.	GSTIN/UIN of Recipient	Invoice date	Receiver Name	Place Of Supply	Total Taxable Value (₹)
<input checked="" type="checkbox"/>	GST-1145-1819	07AAACH0566P1ZB	15-11-2018	HOSHIYAR SINGH SURESH CHANDRA SAREES PVT LTD	Delhi	48,000.00
<input type="checkbox"/>	GST-1147-1819	03AA AFC7428C1Z2	15-11-2018	CHOICE	Punjab	1,38,905.00

BACK

IMPORT

DOWNLOAD

2a(iii). An Information popup is displayed. Click the **OK** button.

**Information**

Selected Invoices will overwrite existing GSTR1 data with same invoice number. Do you want to proceed?

CANCEL

OK

2a(iv). A Success popup is displayed. Click the **CLOSE** button.



Success

Your request for importing of EWB invoices has been submitted successfully. It may take few minutes to process. Processing status can be seen below after clicking the refresh button

CLOSE

2a(v). After a few minutes, click the refresh button on the top and processing Status gets displayed in the "Import History" table.

Dashboard > Returns > EWBGSTR-1 English

E-Way Bill B2B Invoices

Online Upload Of E-Way Bill Invoices

Select	Invoice No.	GSTIN/UIN of Recipient	Invoice date	Receiver Name	Place Of Supply	Total Taxable Value (₹)
<input type="checkbox"/>	GST-1145-1819	07AAACH0566P1ZB	15-11-2018	HOSHIYAR SINGH SURESH CHANDRA SAREES PVT LTD	Delhi	48,000.00
<input type="checkbox"/>	GST-1147-1819	03AAAF7428C1Z2	15-11-2018	CHOICE	Punjab	1,38,905.00

[BACK](#) [IMPORT](#) [DOWNLOAD](#)

Import History

Date	Time	Reference id	Status	Error Report
07/01/2019	19:49:40	d782772f-e4df-4f3d-abe1-37d03f6ee03c	Processed	NA

Note: In case the invoices are processed with error, error report gets generated in JSON format, which can be viewed in the Offline tool to correct the same. Please click [here](#). to view the step-by-step instructions on how to do this in the "Open Downloaded Error File – GSTR1" section of the Offline Tool Manual.

2a(vi). Click BACK and the imported B2B EWB invoice details would be reflected in the tile.

GSTR-1 - Invoice Details

** Important Notice: If the invoices are more than 500 . Please check [here](#)

4A, 4B, 4C, 6B, 6C - B2B Invoices 2

Taxable outward supplies made to registered persons (including UIN-holders)

Total Value	Total Taxable Value
₹ 1,01,763.96	₹ 93,646.32
Total Tax Liability	
₹ 8,177.64	

se charge however the same will not be part of

[IMPORT EWB DATA](#)

5A, 5B - B2C (Large) Invoices 0

Total Value	Total Taxable Value
₹ 0.00	₹ 0.00
Total Tax Liability	
₹ 0.00	

[IMPORT EWB DATA](#)

9B - Credit / Debit Notes (Registered) 0

Total Taxable Value	Total Tax Liability
₹ 0.00	₹ 0.00

2a(vii). Click the tile to cross-check all the processed invoices. The imported B2B EWB processed invoice would be listed on the top of the "Processed Invoices" list.

Dashboard > Returns > GSTR-1 > B2B English

GSTIN - 08AAYFA3133A1ZO Legal Name - Trade Name - GSTN
 FY - 2018-19 Return Period - November Status - Not Filed

B2B Invoices - Receiver-Wise-Summary

Processed Invoices

Receiver Details	No. of Invoices	Total Taxable Value(₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
07AAACH0566P1ZB	1	48,000.00	5,760.00	0.00	0.00	0.00
20ABEFS9442F1ZC	1	45,646.32	2,282.32	0.00	0.00	135.32

2a(viii). To edit the imported B2B EWB processed invoice, click its hyperlink in the "Receiver Details" column.

B2B Invoices - Receiver-Wise-Summary

Processed Invoices

Receiver Details	No. of Invoices	Total Taxable Value(₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
07AAACH0566P1ZB	1	48,000.00	5,760.00	0.00	0.00	0.00
20ABEFS9442F1ZC	1	45,646.32	2,282.32	0.00	0.00	135.32

2a(ix). The B2B Invoices-Summary page is displayed. Click the Edit button in the "Actions" column or the hyperlink in the "Invoice No." column to make changes to the invoice. To know how to do this, click [here](#).

Dashboard > Returns > GSTR-1 > B2B English

B2B Invoices - Summary

Processed Invoices

Invoice No.	Invoice Date	Total Invoice Value (₹)	Total Taxable Value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)	Actions
GST-1145-1819	15/11/2018	53,760.00	48,000.00	5,760.00	0.00	0.00	0.00	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Note: Make sure you duly enter any supply detail, which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2b. If the number of B2B EWB invoices are more than 50 but less than or equal to 500

If the number of invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.

Dashboard > Returns > EWBGSTR-1 English

E-Way Bill B2B Section Online Download

i You have less than 500 E-way Bill in current tax period. Please click "DOWNLOAD" to download all E-way Bill invoices in CSV format. CSV will be in "GSTR1 offline format" which can be uploaded in offline tool to prepare return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

DOWNLOAD

BACK

© 2018-19 Goods and Services Tax Network Site Last Updated on 31-12-2018 Designed & Developed by GSTN

2b(i). Click the **DOWNLOAD** button. A "b2b.csv" file gets downloaded as shown below.

Dashboard > Returns > EWBGSTR-1 English

E-Way Bill B2B Section Online Download

i You have less than 500 E-way Bill in current tax period. Please click "DOWNLOAD" to download all E-way Bill invoices in CSV format. CSV will be in "GSTR1 offline format" which can be uploaded in offline tool to prepare return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

DOWNLOAD

BACK

© 2018-19 Goods and Services Tax Network Site Last Updated on 31-12-2018 Designed & Developed by GSTN

https://uatreturn.gst.gov.in/returns/auth/gstr1

b2b.csv

2b(ii). To view the downloaded B2B EWB invoices, click on the downloaded **b2b.csv** sheet to open it. To upload these B2B EWB invoices using the offline utility, please follow the steps mentioned [here](#).

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	GSTIN/UIN of Recipient	Receiver Name	Invoice Number	Invoice date	Invoice Value	Place Of Supply	Reverse Charge	Invoice Ty	E-Comme	Rate	Applicable	Taxable V	Cess Amount	
2	18ACZPG2595D1Z5	LNG DISTRIBUTOR	3N1812094796	16-Nov-18	3024.5	18-Assam	N	Regular		28		1356.76	0	
3	18ACZPG2595D1Z5	LNG DISTRIBUTOR	3N1812094796	16-Nov-18	3024.5	18-Assam	N	Regular		28		1091.4	0	
4	33AAAFR9606C1Z7	RAMSUN AUTOS	3N1812094766	16-Nov-18	3290.24	33-Tamil Nadu	N	Regular		28		2215.41	0	
5	33AAAFR9606C1Z7	RAMSUN AUTOS	3N1812094766	16-Nov-18	3290.24	33-Tamil Nadu	N	Regular		28		385.18	0	
6	27AAQHA4661R1Z1	VARDHAMAN AGENCY	3N1812094749	16-Nov-18	381.85	27-Maharashtra	N	Regular		28		298.32	0	
7	10AAKFG5572D1ZQ	GOYAL AUTO SPARES	3N1812094792	16-Nov-18	11887.34	10-Bihar	N	Regular		28		8399.22	0	
8	10AAKFG5572D1ZQ	GOYAL AUTO SPARES	3N1812094792	16-Nov-18	11887.34	10-Bihar	N	Regular		28		963	0	
9	33ABXFS7673P1ZW	SOUTHERN MOTORCYC	3N1812094739	16-Nov-18	7244.57	33-Tamil Nadu	N	Regular		28		5659.83	0	
10	03AMGPS8226A1ZC	A.S.AUTOMOBILES	4N1804018120	16-Nov-18	1892600.32	03-Punjab	N	Regular		28		1478594	0	
11	32AAHFD8596K1ZX	DIYA AUTOMOBILES	3N1812094791	16-Nov-18	15892.58	32-Kerala	N	Regular		28		7247.41	0	
12	32AAHFD8596K1ZX	DIYA AUTOMOBILES	3N1812094791	16-Nov-18	15892.58	32-Kerala	N	Regular		28		5606.61	0	
13	06AAPFR2712P1ZQ	RAJIV SYNDICATE	3N1812094787	16-Nov-18	6116.19	06-Haryana	N	Regular		28		4271.94	0	
14	06AAPFR2712P1ZQ	RAJIV SYNDICATE	3N1812094787	16-Nov-18	6116.19	06-Haryana	N	Regular		28		549.26	0	
15	19ACHPA8919K1Z8	M R AUTO DISTRIBUTO	3N1812094793	16-Nov-18	8128.32	19-West Bengal	N	Regular		28		5238.89	0	
16	19ACHPA8919K1Z8	M R AUTO DISTRIBUTO	3N1812094793	16-Nov-18	8128.32	19-West Bengal	N	Regular		28		1205.53	0	
17	03AACFL1684P1Z2	LADIAN MOTORS	4N1804018122	16-Nov-18	946300.16	03-Punjab	N	Regular		28		739297	0	
18	07AABFE7846H1ZB	ESS AAY AUTOMOTIVE	3N1812094922	16-Nov-18	133751.24	07-Delhi	N	Regular		28		65506.33	0	
19	07AABFE7846H1ZB	ESS AAY AUTOMOTIVE	3N1812094922	16-Nov-18	133751.24	07-Delhi	N	Regular		28		42290.75	0	
20	27AAAF8196J1ZL	THE SPARE HOUSE	3N1812094760	16-Nov-18	8004.1	27-Maharashtra	N	Regular		28		3428.8	0	
21	27AAAF8196J1ZL	THE SPARE HOUSE	3N1812094760	16-Nov-18	8004.1	27-Maharashtra	N	Regular		28		3063.75	0	
22	22AAHET9271B170	TULSI AGENCIES	3N1812094789	16-Nov-18	6475.02	22-Madhya Pradesh	N	Regular		28		5058.63	0	

Note: Make sure you duly enter any supply detail, which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2c. If the number of B2B EWB invoices are more than 500

If the number of invoices are more than 500, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.

Dashboard > Returns > EWBGSTR-1 English

Offline Download for EWB
🔄

! You have more than 500 E-way Bill in current tax period. Please click "GENERATE FILE TO DOWNLOAD" to download all E-way Bill invoices in excel format. Excel will be in "GSTR1 offline format". You can add more invoices and fill other sheet like B2B, B2CL etc. in downloaded excel and upload in offline tool to prepare your return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

GENERATE FILE TO DOWNLOAD

BACK

2c(i). Click the **GENERATE FILE TO DOWNLOAD** button.

2c(ii). A message asking you to wait for 20 minutes gets displayed.

Offline Download for EWB



i You have more than 500 E-way Bill in current tax period. Please click "GENERATE FILE TO DOWNLOAD" to download all E-way Bill invoices in excel format. Excel will be in "GSTR1 offline format". You can add more invoices and fill other sheet like B2B, B2CL etc. in downloaded excel and upload in offline tool to prepare your return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

i Your request for generation has been accepted kindly wait for 20 min

GENERATE FILE TO DOWNLOAD

BACK

2c(iii). After 20 minutes, another message is displayed and a download link is also provided below the **GENERATE FILE TO DOWNLOAD** button. Click the link to download a zipped folder containing the B2B EWB invoices in excel format.

Offline Download for EWB



i You have more than 500 E-way Bill in current tax period. Please click "GENERATE FILE TO DOWNLOAD" to download all E-way Bill invoices in excel format. Excel will be in "GSTR1 offline format". You can add more invoices and fill other sheet like B2B, B2CL etc. in downloaded excel and upload in offline tool to prepare your return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

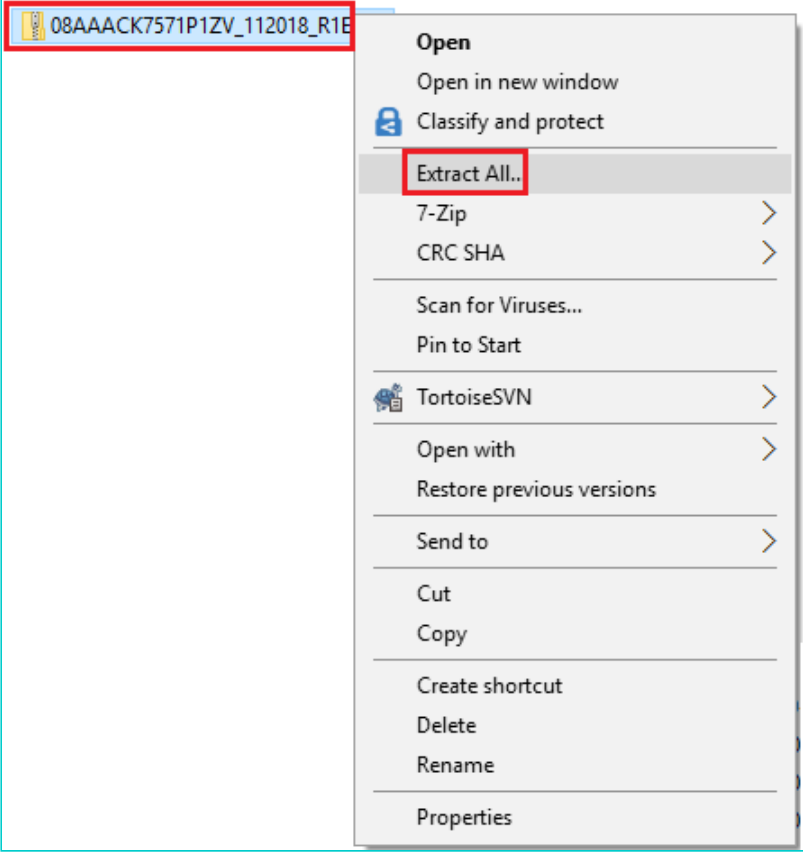
✓ You have downloaded the file last on 07/01/2019 at 19:35:05. To view the same file, click on the link available below the button. To generate the latest file, click on the download button again

GENERATE FILE TO DOWNLOAD

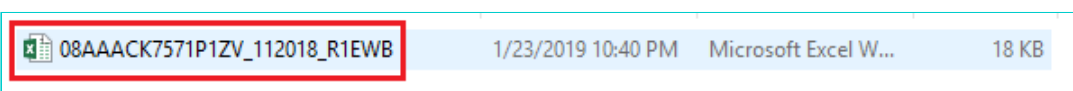
EWBReport.tar.gz

BACK

2c(iv). Right-click on the zipped folder and click **Extract All**.



2c(v) Unzipped Excel File gets displayed. Click it to open it.



2c(vi). The downloaded B2B EWB invoices get displayed. To upload these invoices using the offline utility, follow the steps mentioned [here](#).

H18

	A	B	C	D	E	F	G	H	I	J	K		
1													
2													
3													
4	GSTIN/UIN of Recipient	Receiver Name	Invoice Number	Invoice date	Invoice Value	Place Of Supply	Reverse Charge	Invoice Type	E-Commerce GSTIN	Rate	Applicable % of Tax Rate	Taxable Value	Cess Amount
6	18ACZPG2595D1Z5	LNG DISTRIBUTO	3N1812094796	16-Nov-18	3024.5	18-Assam	N	Regular		28		1356.76	0
7	18ACZPG2595D1Z5	LNG DISTRIBUTO	3N1812094796	16-Nov-18	3024.5	18-Assam	N	Regular		18		1091.4	0
8	33AANFR9606C1Z7	RAMSUN AUTOS	3N1812094766	16-Nov-18	3290.24	33-Tamil Nadu	N	Regular		28		2215.41	0
9	33AANFR9606C1Z7	RAMSUN AUTOS	3N1812094766	16-Nov-18	3290.24	33-Tamil Nadu	N	Regular		18		385.18	0
10	27AAQHA4661R1Z1	VARDHAMAN AC	3N1812094749	16-Nov-18	381.85	27-Maharashtr	N	Regular		28		298.32	0
11	10AAKFG5572D1ZQ	GOYAL AUTO SPA	3N1812094792	16-Nov-18	11887.34	10-Bihar	N	Regular		28		8399.22	0
12	10AAKFG5572D1ZQ	GOYAL AUTO SPA	3N1812094792	16-Nov-18	11887.34	10-Bihar	N	Regular		18		963	0
13	33ABXFS7673P1ZC	SOUTHERN MOTI	3N1812094739	16-Nov-18	7244.57	33-Tamil Nadu	N	Regular		28		5659.83	0
14	03AMGPS8226A1Z	A.S.AUTOMOBILI	4N1804018120	16-Nov-18	1892600.3	03-Punjab	N	Regular		28		1478594	0
15	32AAHFD8596K1ZX	DIYA AUTOMOBI	3N1812094791	16-Nov-18	15892.58	32-Kerala	N	Regular		28		7247.41	0
16	32AAHFD8596K1ZX	DIYA AUTOMOBI	3N1812094791	16-Nov-18	15892.58	32-Kerala	N	Regular		18		5606.61	0
17	06AAPFR2712P1ZQ	RAJIV SYNDICAT	3N1812094787	16-Nov-18	6116.19	06-Haryana	N	Regular		28		4271.94	0
18	06AAPFR2712P1ZQ	RAJIV SYNDICAT	3N1812094787	16-Nov-18	6116.19	06-Haryana	N	Regular		18		549.26	0
19	19ACHPA8919K1Z8	M R AUTO DISTRI	3N1812094793	16-Nov-18	8128.32	19-West Beng	N	Regular		28		5238.89	0
20	19ACHPA8919K1Z8	M R AUTO DISTRI	3N1812094793	16-Nov-18	8128.32	19-West Beng	N	Regular		18		1205.53	0
21	03AACFL1684P1Z2	LADIAN MOTORS	4N1804018122	16-Nov-18	946300.16	03-Punjab	N	Regular		28		739297	0
22	07AABFE7846H1ZB	ESS AAY AUTOM	3N1812094922	16-Nov-18	133751.24	07-Delhi	N	Regular		28		65506.33	0
23	07AABFE7846H1ZB	ESS AAY AUTOM	3N1812094922	16-Nov-18	133751.24	07-Delhi	N	Regular		18		42290.75	0

Note: Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

II. 5A, 5B - B2C (Large) Invoices

To import B2CL EWB invoices in Form GSTR-1, perform the following steps:

1. Click the **IMPORT EWB DATA** button in the "5A, 5B - B2C (Large) Invoices" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.

GSTR-1 - Invoice Details ** Important Notice: If the invoices are more than 500 . Please check [here](#) [Help](#)

4A, 4B, 4C, 6B, 6C - B2B Invoices 2	5A, 5B - B2C (Large) Invoices 0	9B - Credit / Debit Notes (Registered) 0																				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Total Value</td> <td style="width: 50%;">Total Taxable Value</td> </tr> <tr> <td>₹ 1,01,763.96</td> <td>₹ 93,646.32</td> </tr> <tr> <td colspan="2">Total Tax Liability</td> </tr> <tr> <td colspan="2">₹ 8,177.64</td> </tr> </table> <p>liability" includes tax payable by recipient on :</p> <p style="text-align: center; background-color: #2c3e50; color: white; padding: 5px; display: inline-block;">IMPORT EWB DATA ⓘ</p>	Total Value	Total Taxable Value	₹ 1,01,763.96	₹ 93,646.32	Total Tax Liability		₹ 8,177.64		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Total Value</td> <td style="width: 50%;">Total Taxable Value</td> </tr> <tr> <td>₹ 0.00</td> <td>₹ 0.00</td> </tr> <tr> <td colspan="2">Total Tax Liability</td> </tr> <tr> <td colspan="2">₹ 0.00</td> </tr> </table> <p style="text-align: center; background-color: #2c3e50; color: white; padding: 5px; display: inline-block;">IMPORT EWB DATA ⓘ</p>	Total Value	Total Taxable Value	₹ 0.00	₹ 0.00	Total Tax Liability		₹ 0.00		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Total Taxable Value</td> <td style="width: 50%;">Total Tax Liability</td> </tr> <tr> <td>₹ 0.00</td> <td>₹ 0.00</td> </tr> </table>	Total Taxable Value	Total Tax Liability	₹ 0.00	₹ 0.00
Total Value	Total Taxable Value																					
₹ 1,01,763.96	₹ 93,646.32																					
Total Tax Liability																						
₹ 8,177.64																						
Total Value	Total Taxable Value																					
₹ 0.00	₹ 0.00																					
Total Tax Liability																						
₹ 0.00																						
Total Taxable Value	Total Tax Liability																					
₹ 0.00	₹ 0.00																					

2. Based on the number of invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:

2a. [If the number of invoices are less than or equal to 50](#)

2b. [If the number of invoices are more than 50 but less than or equal to 500](#)

2c. [If the number of invoices are more than 500](#)

2a. If the number of invoices are less than or equal to 50

If the number of invoices are less than or equal to 50, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

The screenshot shows the 'E-Way Bill B2CL Invoices' page. The breadcrumb trail is 'Dashboard > Returns > EWBGSTR-1'. The page title is 'E-Way Bill B2CL Invoices'. A table displays the following data:

Select All	Invoice No.	Invoice date	Place Of Supply	Total Taxable Value (₹)
<input type="checkbox"/>	1599	16-11-2018	Madhya Pradesh	2,14,190.01

At the bottom right, there are three buttons: 'BACK', 'IMPORT', and 'DOWNLOAD'.

Note: Make sure you duly enter any supply detail, which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2b. If the number of B2CL EWB invoices are more than 50 but less than or equal to 500

If the number of invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below.

The screenshot shows the 'E-Way Bill B2CL Section Online Download' page. The breadcrumb trail is 'Dashboard > Returns > EWBGSTR-1'. The page title is 'E-Way Bill B2CL Invoices E-Way Bill B2CL Section Online Download'. A message box contains the following text:

i You have less than 500 E-way Bill in current tax period. Please click "DOWNLOAD" to download all E-way Bill invoices in CSV format. CSV will be in "GSTR1 offline format" which can be uploaded in offline tool to prepare return.

The default value for "Sale from Bonded WH" fields for the invoices in downloaded excel/Online Import is "N". However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

At the bottom center, there is a 'DOWNLOAD' button.

2b(i). Click the **DOWNLOAD** button. A "b2cl.csv" file gets downloaded as shown below.

E-Way Bill B2CL Invoices E-Way Bill B2CL Section Online Download



i You have less than 500 E-way Bill in current tax period. Please click "DOWNLOAD" to download all E-way Bill invoices in CSV format. CSV will be in "GSTR1 offline format" which can be uploaded in offline tool to prepare return.

The default value for "Sale from Bonded WH" fields for the invoices in downloaded excel/Online Import is "N". However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

DOWNLOAD

© 2018-19 Goods and Services Tax Network

Site Last Updated on 31-12-2018

Designed & Developed by GSTN

<https://uatreturn.gst.gov.in/returns/auth/gstr1>


b2cl.csv

2b(ii). To view the downloaded B2CL EWB invoices, click on the downloaded **b2cl.csv** sheet to open it. To upload these B2CL EWB invoices using the offline utility, please follow the steps mentioned [here](#).

Invoice Number	Invoice date	Invoice Value	Place of Sale	Applicable Rate	Taxable Value	Cess Amount	E-Commerce	Sale from Bonded WH
1599	#####	252744	23-Madhy Pradesh	18	214190	0	N	
1699	#####	3024.5	18-Assam	28	1091.4	0	N	
1799	#####	3024.5	18-Assam	18	2215.41	0	N	
1899	#####	3290.24	33-Tamil Nadu	28	385.18	0	N	
1999	#####	3290.24	33-Tamil Nadu	28	298.32	0	N	
2599	#####	381.85	27-Maharashtra	18	8399.22	0	N	
3599	#####	11887.34	10-Bihar	28	963	0	N	
4599	#####	11887.34	10-Bihar	28	5659.83	0	N	
5599	#####	7244.57	33-Tamil Nadu	28	1478594	0	N	
6599	#####	1892600	03-Punjab	18	7247.41	0	N	
6599	#####	15892.58	32-Kerala	28	5606.61	0	N	
7599	#####	15892.58	32-Kerala	18	4271.94	0	N	
8599	#####	6116.19	06-Haryana	28	549.26	0	N	
9599	#####	6116.19	06-Haryana	28	5238.89	0	N	
8599	#####	8128.32	19-West Bengal	18	1205.53	0	N	
9591	#####	8128.32	19-West Bengal	28	739297	0	N	
9592	#####	946300.2	03-Punjab	18	65506.33	0	N	
9593	#####	133751.2	07-Delhi	28	42290.75	0	N	
9594	#####	133751.2	07-Delhi	28	3428.8	0	N	
9595	#####	8004.1	27-Maharashtra	18	3063.75	0	N	

Note: Make sure you duly enter any supply detail, which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2c. If the number of B2CL EWB invoices are more than 500

If the number of B2CL EWB invoices are more than 500, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

Offline Download for EWB



i You have more than 500 E-way Bill in current tax period. Please click "GENERATE FILE TO DOWNLOAD" to download all E-way Bill invoices in excel format. Excel will be in "GSTR1 offline format". You can add more invoices and fill other sheet like B2B, B2CL etc. in downloaded excel and upload in offline tool to prepare your return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

GENERATE FILE TO DOWNLOAD

BACK

Note: Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

III. 6A - Exports Invoices

To import export invoices in Form GSTR-1, perform the following steps:

1. Click the **IMPORT EWB DATA** button in the "6A - Exports Invoices" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.

9B - Credit / Debit Notes (Unregistered)	0	6A - Exports Invoices	55	9A - Amended B2B Invoices	0
Total Taxable Value ₹ 0.00	Total Tax Liability ₹ 0.00	Total Value ₹ 29,20,060.35	Total Taxable Value ₹ 27,63,867.00	Total Value ₹ 0.00	Total Taxable Value ₹ 0.00
		Total Tax Liability ₹ 1,56,193.35		Total Tax Liability ₹ 0.00	
		IMPORT EWB DATA			

2. Based on the number of EXP invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:

- 2a. [If the number of invoices are less than or equal to 50](#)
- 2b. [If the number of invoices are more than 50 but less than or equal to 500](#)
- 2c. [If the number of invoices are more than 500](#)

2a. If the number of invoices are less than or equal to 50

If the number of EXP invoices are less than or equal to 50, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

E-Way Bill Export Invoices 

Select All	Invoice No.	Invoice date	Total Taxable Value (₹)
<input type="checkbox"/>			
<input type="checkbox"/>	G-547	01-03-2019	50,000.00
<input type="checkbox"/>	G-552	01-03-2019	50,000.00
<input type="checkbox"/>	G-551	01-03-2019	50,000.00
<input type="checkbox"/>	G-487	01-03-2019	2,50,566.00
<input type="checkbox"/>	G-550	01-03-2019	50,000.00
<input type="checkbox"/>	G-549	01-03-2019	50,283.00
<input type="checkbox"/>	G-548	01-03-2019	50,283.00

BACK

DOWNLOAD

Note: Make sure you duly enter any supply detail, which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2b. If the number of EXP invoices are more than 50 but less than or equal to 500

If the number of EXP invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below.

E-Way Bill Export Section Online Download 

i You have less than 500 E-way Bill in current tax period. Please click "DOWNLOAD" to download all E-way Bill invoices in CSV format. CSV will be in "GSTR1 offline format" which can be uploaded in offline tool to prepare return.

The default value for "Export Type" fields for the invoices in downloaded excel/Online Import is "WPAY". However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

DOWNLOAD

BACK

2b(i). Click the **DOWNLOAD** button. A "exp.csv" file gets downloaded as shown below.

E-Way Bill Export Section Online Download



i You have less than 500 E-way Bill in current tax period. Please click "DOWNLOAD" to download all E-way Bill invoices in CSV format. CSV will be in "GSTR1 offline format" which can be uploaded in offline tool to prepare return.

The default value for "Export Type" fields for the invoices in downloaded excel/Online Import is "WPAY". However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

DOWNLOAD

BACK

2b(ii). To view the downloaded invoices, click on the downloaded **exp.csv** sheet to open it. To upload these invoices using the offline utility, please follow the steps mentioned [here](#).

The screenshot shows an Excel spreadsheet titled 'exp.csv - Excel'. The ribbon includes File, Home, Insert, Page Layout, Formulas, Data, Review, View, and Tell me what you want to do... The Home ribbon is active, showing options for Clipboard, Font, Alignment, Number, Styles, and Cells. A yellow security warning banner is present: 'SECURITY WARNING Some active content has been disabled. Click for more details. Enable Content'. The spreadsheet data is as follows:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Export Type	Invoice No	Invoice date	Invoice Val	Port Code	Shipping	Shipping	Rate	Applicable	Taxable V	Cess Amount							
2	WPAY	G-70	01-Mar-19	52797.15				5	50283	0								
3	WPAY	G-71	01-Mar-19	52797.15				5	50283	0								
4	WPAY	G-72	01-Mar-19	52797.15				5	50283	0								
5	WPAY	G-73	01-Mar-19	52797.15				5	50283	0								
6	WPAY	G-74	01-Mar-19	52797.15				5	50283	0								
7	WPAY	G-75	01-Mar-19	52797.15				5	50283	0								
8	WPAY	G-76	01-Mar-19	52797.15				5	50283	0								
9	WPAY	G-77	01-Mar-19	52797.15				5	50283	0								
10	WPAY	G-78	01-Mar-19	52797.15				5	50283	0								
11	WPAY	G-79	01-Mar-19	52797.15				5	50283	0								
12	WPAY	G-38	01-Mar-19	52797.15				5	50283	0								
13	WPAY	G-39	01-Mar-19	52797.15				5	50283	0								
14	WPAY	G-60	01-Mar-19	52797.15				5	50283	0								
15	WPAY	G-61	01-Mar-19	52797.15				5	50283	0								
16	WPAY	G-62	01-Mar-19	52797.15				5	50283	0								
17	WPAY	G-63	01-Mar-19	52797.15				5	50283	0								
18	WPAY	G-64	01-Mar-19	52797.15				5	50283	0								
19	WPAY	G-65	01-Mar-19	52797.15				5	50283	0								
20	WPAY	G-66	01-Mar-19	52797.15				5	50283	0								
21	WPAY	G-67	01-Mar-19	52797.15				5	50283	0								

Note: Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2c. If the number of EXP invoices are more than 500

If the number of EXP invoices are more than 500, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

Offline Download for EWB



i You have more than 500 E-way Bill in current tax period. Please click "GENERATE FILE TO DOWNLOAD" to download all E-way Bill invoices in zip file format and extract the excel. Excel will be in "GSTR1 offline format". You can add more invoices and fill other sheet like B2B, B2CL etc. in downloaded excel and upload in offline tool to prepare your return.

The default value for "Export Type" fields for the invoices in downloaded excel/Online Import is "WPAY". However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

GENERATE FILE TO DOWNLOAD

BACK

Note: Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

IV. 7 - B2C Others

To import 7 - B2C Others invoices in Form GSTR-1, perform the following steps:

1. Click the **IMPORT EWB DATA** button in the "7 - B2C Others" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.

GSTR-1 - Other Details

7 - B2C (Others)

2

Total Taxable Value

₹ 95,544.00

Total Tax Liability

₹ 680.86

IMPORT EWB DATA



8A, 8B, 8C, 8D - Nil Rated Supplies

0

Total Nil Amt

₹ 0.00

Total Non-GST Amt

₹ 0.00

Total Exempted Amt

₹ 0.00

11A(1), 11A(2) - Tax Liability (Advances Received)

0

Gross Advance Received

₹ 0.00

Total Tax Liability

₹ 0.00

2. Based on the number of B2CS invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:

2a. [If the number of invoices are less than or equal to 50](#)

2b. [If the number of invoices are more than 500](#)

2a. If the number of invoices are less than or equal to 50

If the number of B2CS invoices are less than or equal to 50, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

E-Way Bill B2CS Invoices 

Select All	Place Of Supply	Total Taxable Value (₹)
<input type="checkbox"/>		
<input type="checkbox"/>	Himachal Pradesh	50,000.00

BACK

DOWNLOAD

Note: Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2b. If the number of EXP invoices are more than 500

If the number of B2CS invoices are more than 500, perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

Note: Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.


[Go back to the Main Menu](#)

V. 12 - HSN-wise-summary of Outward Supplies

To import HSN-wise EWB invoices in the Form GSTR-1, perform the following steps:

1. Click the **IMPORT EWB DATA** button in the "12 - HSN-wise-summary of outward supplies" tile.

Note: EWB details will be available in GST portal based on the e-Way bills pertaining to outward supply raised during the relevant tax period.

11B(1), 11B(2) - Adjustment of Advances 0	12 - HSN-wise summary of outward supplies 0	13 - Documents Issued 0																
Gross Advance Adjusted ₹ 0.00 Total Tax Liability ₹ 0.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Total Value</td> <td style="width: 50%;">Total Taxable Value</td> </tr> <tr> <td>₹ 0.00</td> <td>₹ 0.00</td> </tr> <tr> <td colspan="2">Total Tax Liability</td> </tr> <tr> <td colspan="2">₹ 0.00</td> </tr> </table> <div style="text-align: center; margin-top: 5px;"> To import EWB data into B2B Section IMPORT EWB DATA  </div>	Total Value	Total Taxable Value	₹ 0.00	₹ 0.00	Total Tax Liability		₹ 0.00		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Total Docs</td> <td style="width: 50%;">Cancelled Docs</td> </tr> <tr> <td>0</td> <td>0</td> </tr> <tr> <td colspan="2">Net Issued Docs</td> </tr> <tr> <td colspan="2">0</td> </tr> </table>	Total Docs	Cancelled Docs	0	0	Net Issued Docs		0	
Total Value	Total Taxable Value																	
₹ 0.00	₹ 0.00																	
Total Tax Liability																		
₹ 0.00																		
Total Docs	Cancelled Docs																	
0	0																	
Net Issued Docs																		
0																		

2. Based on the number of invoices of current tax period present in the EWB System, a page will be displayed. Click the following hyperlinks to know what happens in each case:

2a. [If the number of invoices are less than or equal to 50](#)

2b. [If the number of invoices are more than 50 but less than or equal to 500](#)

2c. [If the number of invoices are more than 500](#)

2a. If the number of HSN-wise EWB invoices are less than or equal to 50

If the number of HSN-wise EWB invoices are less than or equal to 50, following page gets displayed. Perform the steps as mentioned below or click the **BACK** button to go to the previous page.

E-Way Bill HSN Details



HSN	Description	UQC	Total Quantity	Invoice number	section
6307	LEHANGA	PCS	16	GST-1147-1819	B2B

BACK DOWNLOAD

2a(i). Click the **DOWNLOAD** button. An "hsn.csv" file gets downloaded as shown below.

Dashboard > Returns > EWBGSTR-1

E-Way Bill HSN Details

HSN	Description	UQC	Total Quantity	Invoice number	section
6307	LEHANGA	PCS	16	GST-1147-1819	B2B

BACK DOWNLOAD

https://uatreturn.gst.gov.in/returns/auth/gstr1

hsn (2).csv 210/210 B

2a(ii). To view the downloaded HSN-wise EWB invoices, click on the downloaded **hsn.csv** sheet to open it. To upload these invoices using the offline utility, please follow the steps mentioned [here](#).

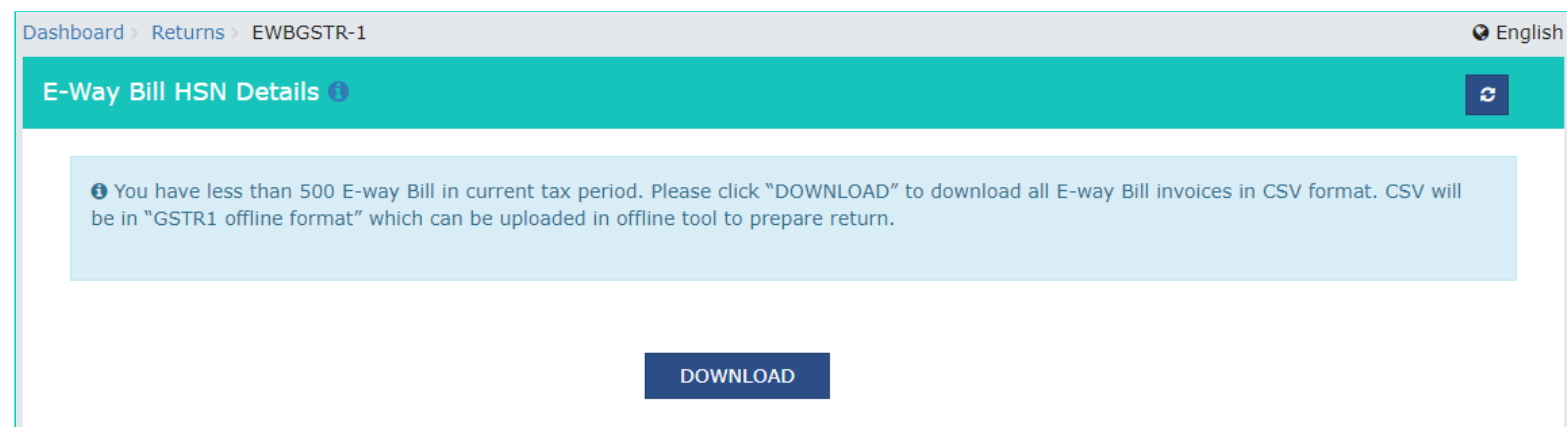
Microsoft Excel interface showing the downloaded data:

HSN	Descriptic	UQC	Total Qua	Total Valu	Taxable V	Integrate	Central Ta	State/UT	Cess Amount
6307	Lehanga	PCS	16	1988	8430875	8430875			0

Note: Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

2b. If the number of HSN-wise EWB invoices are more than 50 but less than or equal to 500

If the number of HSN-wise EWB invoices are more than 50 but less than or equal to 500, following page gets displayed. Perform the steps as mentioned below.



2b(i). Click the **DOWNLOAD** button. An "hsn.csv" file gets downloaded as shown below.



2b(ii). To view the downloaded HSN-wise EWB invoices, click on the downloaded **hsn.csv** sheet to open it. To upload these invoices using the offline utility, please follow the steps mentioned [here](#).

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	HSN	Descriptio	UQC	Total Qua	Total Valu	Taxable V	Integrate	Central Ta	State/UT	T	Cess Amount										
2	2523	CEMENT	MTS-MET	1988	8430875	8430875	45062.49	0	0	0											
3	7204	MS HEAVY	MTS-MET	17.92	485829.1	485829.1	0	87449.24	87449.24	0											
4	2523		MTS-MET	1841.26	7224114	7224114	25755.59	0	0	0											
5	7204	MS LIGHT	TON-TON	3.24	76140	76140	0	13705.2	13705.2	0											
6	25232910	CEMENT	MTS-MET	67	291031.3	291031.3	81488.75	36487.5	36487.5	0											
7	3523	CEMENT	MTS-MET	1988	8430875	8430875	45062.49	0	0	0											
8	8204	MS HEAVY	MTS-MET	17.92	485829.1	485829.1	0	87449.24	87449.24	0											
9	1523		MTS-MET	1841.26	7224114	7224114	25755.59	0	0	0											
10	6204	MS LIGHT	TON-TON	3.24	76140	76140	0	13705.2	13705.2	0											
11	15232910	CEMENT	MTS-MET	67	291031.3	291031.3	81488.75	36487.5	36487.5	0											
12	3523	CEMENT	MTS-MET	1988	8430875	8430875	45062.49	0	0	0											
13	2204	MS HEAVY	MTS-MET	17.92	485829.1	485829.1	0	87449.24	87449.24	0											
14	4523		MTS-MET	1841.26	7224114	7224114	25755.59	0	0	0											
15	7205	MS LIGHT	TON-TON	3.24	76140	76140	0	13705.2	13705.2	0											
16	25232	CEMENT	MTS-MET	67	291031.3	291031.3	81488.75	36487.5	36487.5	0											
17	8523	CEMENT	MTS-MET	1988	8430875	8430875	45062.49	0	0	0											
18	3204	MS HEAVY	MTS-MET	17.92	485829.1	485829.1	0	87449.24	87449.24	0											
19	12523		MTS-MET	1841.26	7224114	7224114	25755.59	0	0	0											
20	13204	MS LIGHT	TON-TON	3.24	76140	76140	0	13705.2	13705.2	0											
21	14232910	CEMENT	MTS-MET	67	291031.3	291031.3	81488.75	36487.5	36487.5	0											

Note: Make sure you duly enter any supply detail. which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

2c. If the number of HSN-wise EWB invoices are more than 500

If the number of HSN-wise EWB invoices are more than 500, following page gets displayed. Perform the same steps you would have performed to import B2B invoices, as mentioned [here](#).

Dashboard > Returns > EWBGSTR-1 English

Offline Download for EWB
🔄

! You have more than 500 E-way Bill in current tax period. Please click "GENERATE FILE TO DOWNLOAD" to download all E-way Bill invoices in excel format. Excel will be in "GSTR1 offline format". You can add more invoices and fill other sheet like B2B, B2CL etc. in downloaded excel and upload in offline tool to prepare your return.

The default value in "Invoice Type" and "Reverse Charge" fields for the invoices in downloaded excel/Online Import is "Regular" and "N" respectively. However, the taxpayer can change these default values as per the actual nature of transaction before uploading/saving in GSTR1.

GENERATE FILE TO DOWNLOAD

BACK

Note: Make sure you duly enter any supply detail which was not covered in the e-Way Bill data, against the relevant tab separately in Form GSTR-1 before filing.

[Go back to the Main Menu](#)

FAQs > Viewing Orders of Unblocking of E-Way Bill Generation Facility

Unblocking of E-Way Bill Generation Facility

1. Why my GSTIN is blocked for E-Way Bill generation facility?

Your GSTIN will be blocked for E-Way Bill generation facility, in case, you have failed to file Form GSTR-3B return for last two or more consecutive tax periods.

2. How can my E-Way Bill generation facility be unblocked?

Your E-Way Bill generation facility would be automatically unblocked on the EWB Portal when you file your GSTR-3B Return and the default in Return filing reduces to less than two tax periods. You may also file an offline/ manual request for unblocking of E-Way Bill generation facility with your jurisdictional tax officer.

3. How can I submit application for unblocking of E-Way Bill generation facility?

You can submit application for unblocking of an E-Way Bill generation facility through an offline/ manual request, citing the grounds why your facility should be un-blocked along with the required documents to your Jurisdictional Tax Official. Once the request is received, Tax official will dispose the application through Back Office GST Portal and issue order online.

Viewing Orders

4. Where can I view the status of order issued by Tax Official on my application for Unblocking of E-Way Bill generation facility?

In case, the order for rejection/acceptance of the unblocking request made by the taxpayer is issued, Email and SMS of acceptance/ rejection of order will be sent to taxpayer on their registered email id and mobile number. Such orders can be seen by the taxpayer after login to the GST Portal. Navigate to **Dashboard > Services > User Services > View Additional Notices/Orders** to view Acceptance/Rejection Order for unblocking of the E-Way Bill generation facility.

Click [here](#) to know more about viewing orders issued by the Tax Official.

5. What are the steps to view Acceptance/Rejection Order for unblocking of the E-Way Bill generation facility?

Navigate to **Dashboard > Services > User Services > View Additional Notices/Orders** to view Acceptance/Rejection Order for unblocking of the E-Way Bill generation facility. Also, intimation of acceptance/ rejection order will be sent to taxpayer on the registered email id and mobile number.

Dashboard > View Additional Notices and Orders > Case Details				
Case ID AD071019000039H	GSTIN/Temp ID 07ALYPD6528P2Z6	Legal Name Gyanendra Prakash Dwivedi	Status Order of Acceptance Issued	
ORDERS	Order Number	Order Type	Order Issue Date	Download Attachment
	ZA071019000198S	Acceptance Order on application for unblocking of the E-waybill generation facility	11-10-2019	R1 GST Servicesweb 24112016.pdf

Click [here](#) to know more about viewing orders issued by the Tax Official.

6. What is the duration for which unblocking of an E-Way Bill generation facility, as per order of Tax Official, is valid?

Notification to Taxpayer

7. How will I get to know if my E-Way Bill generation facility has been blocked?

GST Portal will send SMS/ Email at the registered mobile number/ email id of the taxpayer whose E-Way Bill generation facility has been blocked. Also during such period, you or any other user will not be able to generate E Way Bill (either as consignor or consignee) against the blocked GSTIN.

8. How will I be notified for any action taken by Tax Official on my application for unblocking of E-Way Bill generation facility?

After the Tax Official issues online Order in respect of your request for unblocking of the E-Way Bill generation facility (irrespective of Acceptance/Rejection), the copy of the said order is made available at Taxpayer's login. Also, an Email and SMS will be sent to the taxpayer on the registered email id and mobile number.

9. Will I receive any reminder before the expiry of my validity period as indicated in unblocking order?

Yes, the GST Portal will send reminder mail and SMS before the expiry of validity period as indicated in unblocking order and filing of returns within time to avoid unblocking of E-Way Bill generation facility. This mail is sent 7 days before the date of expiry.

10. Why my unblocked E-Way Bill generation facility has been blocked again?

This automatic blocking may happen if the validity period as given by Tax Official has expired and taxpayer has failed to file GSTR-3B return for last two or more consecutive tax periods.

11. Is it possible to block my E-Way Bill generation facility before the expiry of the validity period?

No, E-Way Bill generation facility will not be blocked before the expiry of the validity period. However, E-Way Bill System will automatically 'Block' the Taxpayer post the expiry of the validity period. This automatic blocking will be done, if the extended period as given by Tax Official has expired and taxpayer has failed to file Form GSTR-3B return for last two or more consecutive tax periods.

Application Statuses

12. What are the various Application statuses while issuing an order of acceptance/rejection for unblocking of E-Way Bill generation facility?

Listed below are the various Application statuses while issuing an order of acceptance/rejection for unblocking of E-Way Bill generation facility:

1. **Order Generation Enqueue** - When Order generation is pending with Tax Official
2. **Order of Acceptance Issued** - When Order is generated by Tax Official for acceptance of unblocking of E-Way Bill generation facility request of taxpayer
3. **Order of Rejection Issued** - When Order is generated by Tax Official for rejection of unblocking of E-Way Bill generation facility request of taxpayer

Manual > GSTR-7

How can I create and file details in Form GSTR-7?

To create and file details in Form GSTR-7, perform following steps:

[A. Login and Navigate to Form GSTR-7 page](#)

[B. Enter details in various tiles](#)

[C. Payment of Tax](#)

[D. File Form GSTR-7 with DSC/ EVC](#)

[E. View Debit entries in Electronic Cash Ledger for tax payment](#)

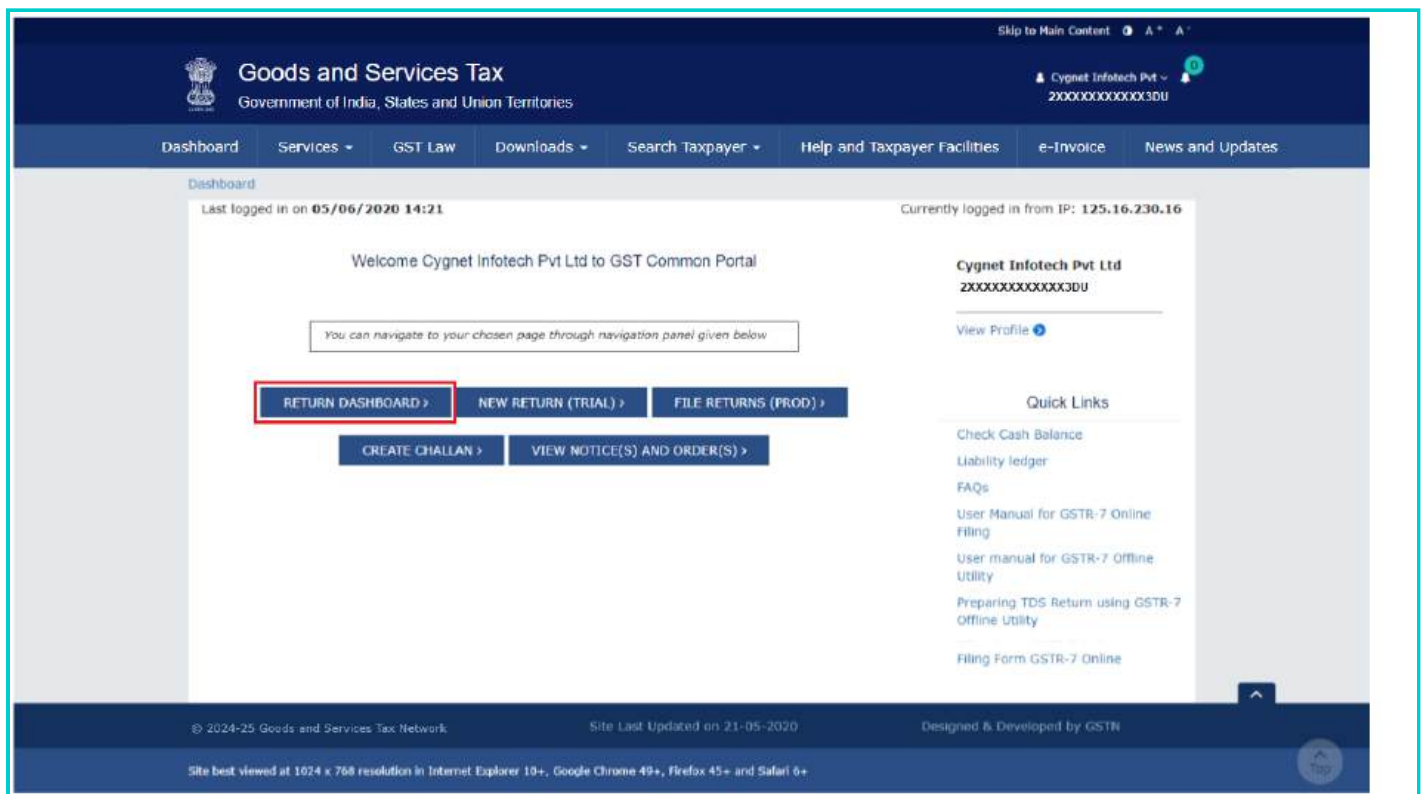
[F. Download Filed Return](#)

A. Login and Navigate to Form GSTR-7 page

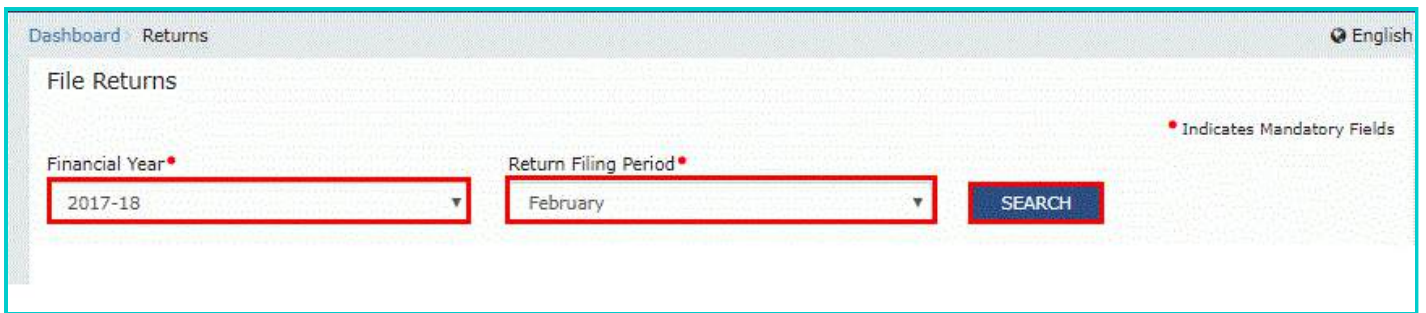
1. Access the www.gst.gov.in URL. The GST Home page is displayed. Login to the GST Portal with valid credentials.

Click the **Services > Returns > Returns Dashboard** command.

Alternatively, you can also click the **Returns Dashboard** link on the login Dashboard.

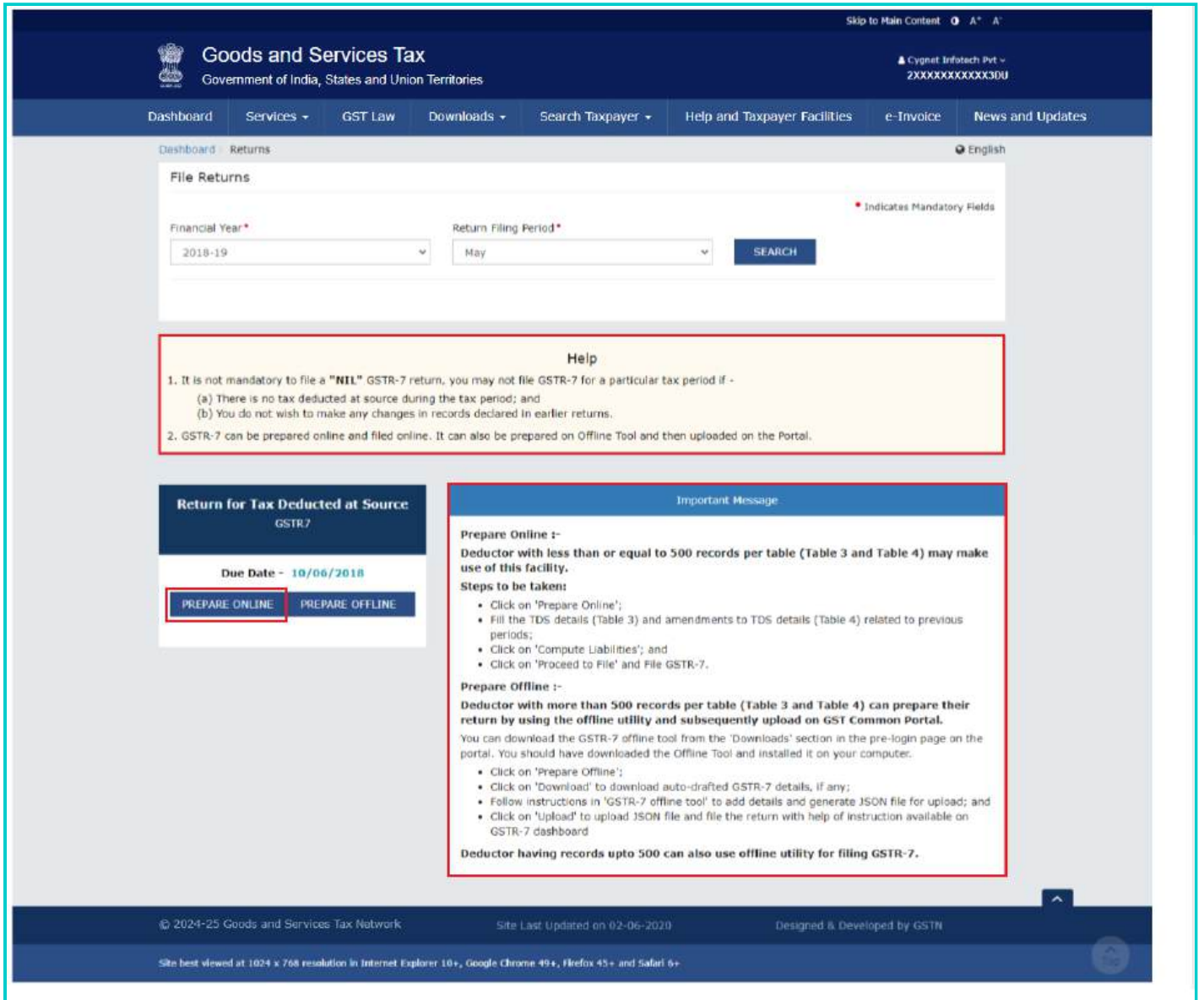


2. The **File Returns** page is displayed. Select the **Financial Year & Return Filing Period (Month)** for which you want to file the return from the drop-down list. Click the **SEARCH** button.



3. The **File Returns** page is displayed. In the GSTR-7 tile, click the **PREPARE ONLINE** button if you want to prepare the return by making entries on the GST Portal.

Note: Please read the important message in the box carefully.



4. The **GSTR-7 - Return for Tax Deducted at Source Return** page is displayed.

Skip to Main Content A+ A-

Cygnit Infotech Pvt -
2XXXXXXXXXX3DU

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer facilities New Return (Trial) E-Invoice

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 2XXXXXXXXXX3DU Legal Name - Cygnit Infotech Pvt Ltd Trade Name - GSTN
 FY - 2019-20 Return Period - May Status - Not Filed
 Due Date - 10/06/2019

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 , Please check [here](#)

3. Details of the tax deducted at source

	No. of records:0
Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

	No. of records:0
Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

[BACK TO RETURNS DASHBOARD](#)
 [DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)
 [PREVIEW DRAFT GSTR-7](#)
 [COMPUTE LIABILITY](#)
 [PROCEED TO FILE](#)

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Note: From September 2025 return period onwards:

(i) The Important Message screen has been updated. It mentions that after adding the details in Table 3 and Table 4, you must click on the GENERATE SUMMARY button, which has replaced the earlier 'Compute Liability' option.

Click on the PREPARE ONLINE button to proceed.

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns English

File Returns

Indicates Mandatory Fields

Financial Year* 2025-26 Period* September SEARCH

HELP

1. It is mandatory to file "**NIL**" GSTR-7 return for a tax period if there is no tax deducted at source during such tax period.
2. GSTR-7 can be prepared and filed online.
3. GSTR-7 can also be prepared in Offline Tool and then upload the same on Portal for filing the return.

Return for Tax Deducted at Source

GSTR7

Due Date - 10/10/2025

PREPARE ONLINE PREPARE OFFLINE

Important Message

Prepare Online :-
Deductor with less than or equal to 500 records per table (Table 3 and Table 4) may make use of this facility.

Steps to be taken:

- Click on 'Prepare Online';
- Fill the TDS details (Table 3) and amendments to TDS details (Table 4) related to previous periods;
- Click on 'GENERATE SUMMARY'; and
- Click on 'Proceed to File' and File GSTR-7.

Prepare Offline :-
Deductor with more than 500 records per table (Table 3 and Table 4) can prepare their return by using the offline utility and subsequently upload on GST Common Portal.

You can download the GSTR-7 offline tool from the 'Downloads' section in the pre-login page on the portal. You should have downloaded the Offline Tool and installed it on your computer.

- Click on 'Prepare Offline';
- Click on 'Download' to download auto-drafted GSTR-7 details, if any;
- Follow instructions in 'GSTR-7 offline tool' to add details and generate JSON file for upload; and
- Click on 'Upload' to upload JSON file and file the return with help of instruction available on GSTR-7 dashboard

Deductor having records upto 500 can also use offline utility for filing GSTR-7.

(ii) You will be redirected to GSTR-7 dashboard where the points of "Steps to file your GSTR-7 return" are also updated and Generate Summary button has been introduced.

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 27ZIRAK1004Y1DV Legal Name - Amazon Trade Name - GSTN
 FY - 2025-26 Return Period - September Status - Not Filed
 Due Date - 10/10/2025

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here [User Manual](#)

3. Details of the tax deducted at source		4. Amendments to TDS Details		5&6. Payment of tax	
No. of records:0		No. of records:0			
Integrated Tax	Central Tax	Integrated Tax	Central Tax	Tax payable	Interest payable
₹0.00	₹0.00	₹0.00	₹0.00	₹-	₹-
State/UT Tax	Total Amount Paid to Deductee	State/UT Tax	Total Amount Paid to Deductee	Late fee payable	Total amount paid
₹0.00	₹0.00	₹0.00	₹0.00	₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment	
Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD DOWNLOAD GSTR-7 DETAILS (EXCEL) PREVIEW DRAFT GSTR-7 **GENERATE SUMMARY** PROCEED TO FILE

(iii) For return periods before September 2025, you will be able to view COMPUTE LIABILITY button.

B. Enter details in various tiles

Click on the tile names to know more and enter related details:

5 (a) [3. Details of the tax deducted at source](#): To add details of the tax deducted at source

5 (b) [4. Amendments to TDS Details](#): To amend details of the tax deducted at source in respect of any earlier tax period

5(a) 3. Details of the tax deducted at source

Prior to September 2025 return period onwards:

5.1. Click the **3. Details of the tax deducted at source** tile to add details of the tax deducted at source.

Skip to Main Content A+ A-

Goods and Services Tax

Cygnnet Infotech Pvt v 2XXXXXXXXXX3DU

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer facilities New Return (Trial) E-Invoice

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 2XXXXXXXXXX3DU Legal Name - Cygnnet Infotech Pvt Ltd Trade Name - GSTN
FY - 2019-20 Return Period - May Status - Not Filed
Due Date - 10/06/2019

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ***** Important Notice: If the TDS records are more than 500 . Please check here**

3. Details of the tax deducted at source No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

BACK TO RETURNS DASHBOARD DOWNLOAD GSTR-7 DETAILS (EXCEL) PREVIEW DRAFT GSTR-7 COMPUTE LIABILITY PROCEED TO FILE

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

5.2. Click the **ADD** button.

Goods and Services Tax
Government of India, States and Union Territories

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 TDS

GSTIN - 2XXXXXXXXXX3DU
FY - 2019-20
Due Date - 10/06/2019

Legal Name - Cygnat Infotech Pvt Ltd
Return Period - May

Trade Name - GSTN
Status - Not Filed

TDS DETAILS

No Record found for the provided Inputs.

ADD BACK TO GSTR-7 DASHBOARD

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Note: You can click the **HELP** link to view Help related to this page. Click **CLOSE**.

Supplies attracting TDS

1. Declare details of TDS for each Deductee. Tax is to be deducted on the value excluding tax.
2. GSTIN of the deductee cannot be declared more than once.
3. Negative values are not allowed to be declared in this table.
4. At least one tax column should be entered out of three tax columns (IGST or CGST and SGST/UTGST) Total tax amount should be equal to 2% of the amount shown as "Total amount paid to deductee on which tax is deducted".
5. Enter values in the Text box 'Search by GSTIN' to search for particular GSTIN.

CLOSE

5.3. In the **GSTIN of Deductee** field, enter the GSTIN of Deductee.

5.4. Enter the **amount paid to deductee on which tax has been deducted**.

5.5 (a). If deductor and deductee are having different State-code, then you need to enter the details for **Integrated Tax**.

Note: If GSTIN of supplier and POS is different, then TDS will be deducted in the form of IGST. If GSTIN of supplier and POS is same, then TDS is deducted in the form of CGST/SGST. If POS lies in the State of Supplier and deductor is located in another State/UT, then no TDS will be deducted, as the tax on the invoice will be CGST and SGST/UTGST and not IGST.

Note:

- Declare details of TDS for each Deductee. Tax is to be deducted on the value excluding tax.

- GSTIN of the deductee cannot be declared more than once.
- Negative values are not allowed to be declared in this table.
- Tax should be entered in at least one tax column out of three tax columns (IGST or CGST and SGST/UTGST). Total tax amount should be equal to 2% of the amount shown as "Total amount paid to deductee on which tax is deducted".

The screenshot shows the 'TDS Details - ADD' form on the GST Portal. The form is titled 'TDS Details - ADD' and is part of the 'Returns > GSTR-7 > TDS > Add' path. It contains the following fields:

- GSTIN of Deductee ***: A text input field with a red border.
- Receiver Name**: A text input field with a grey background.
- Amount paid to deductee on which tax is deducted (₹) ***: A text input field with a red border.
- Integrated Tax (₹)**: A text input field with a red border.
- Central Tax (₹)**: A text input field with a red border.
- State/UT Tax (₹)**: A text input field with a red border.

At the bottom right of the form, there are two buttons: **SAVE** (highlighted with a red box) and **BACK**. The footer of the page includes copyright information for 2024-25, the GSTN logo, and browser compatibility information.

5.5 (b) If deductor and deductee both are having same State-code, then GST Portal will allow entry of all the 3 taxes, IGST/CGST/SGST.

Note: If Deductor and deductee are located in SEZ, then the IGST need be levied irrespective of place of supply. At least one tax column need to be entered out of three tax columns (Integrated Tax, Central Tax and State/UT Tax).

This screenshot is identical to the one above, showing the 'TDS Details - ADD' form on the GST Portal. The 'SAVE' button is highlighted with a red box.

5.6. Click the **SAVE** button.

Goods and Services Tax
Government of India, States and Union Territories

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 TDS Add English

TDS Details - ADD

GSTIN of Deductee* 27AABMH6447A1ZA
Receiver Name FINANCIAL POWER SOFTWARE TECHNOLOGY
Amount paid to deductee on which tax is deducted (₹)* ₹3,10,000.00
Integrated Tax (₹)
Central Tax (₹) ₹3,100.00
State/UT Tax (₹) ₹3,100.00

SAVE BACK

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

5.7. You will be directed to the previous page and a message is displayed that TDS details added successfully. You need to give separate entries of TDS details for each of the deductee.

Note: You can view certain number of records by selecting a number from **Records to view per page** drop-down list. You can also search any record by providing **GSTIN** or **Trade/Legal name of deductee**.

5.8. Here, you can also edit/delete the added details (under Actions column). Click the **BACK TO GSTR-7 Dashboard** button to go back to the Form GSTR-7 Dashboard page.

Goods and Services Tax
Government of India, States and Union Territories

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 TDS English

GSTIN - 2XXXXXXX3DU
FY - 2019-20
Due Date - 10/05/2019

Legal Name - Cygnat Infotech Pvt Ltd
Return Period - April

Trade Name - GSTN
Status - Not Filed

TDS DETAILS Help

0 TDS Details Added Successfully.

Processed TDS Details Records to view per page Select

GSTIN of Deductee	Trade name/Legal name of deductee	Amount of tax deducted at source			Actions
		Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
27AABMH6447A1ZA	FINANCIAL POWER SOFTWARE TECHNOLOGY PRIVATE LIMITED	0.00	3,100.00	3,100.00	

ADD BACK TO GSTR-7 DASHBOARD

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

5.9. You will be directed to the GSTR-7 Dashboard landing page and the **3. Details of the tax deducted at source** box in Form GSTR-7 will reflect the number of TDS entries added along with total tax amount and total amount paid to Deductee.

GSTR-7 - Return for Tax Deducted at Source

GSTIN - XXXXXXXXXXXXXXX3DU	Legal Name - Cygnat Infotech Pvt Ltd	Trade Name - GSTN
FY - 2019-20	Return Period - May	Status - Not Filed
Due Date - 10/06/2019		

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

GSTR-7 -TDS Details Important Notice: If the TDS records are more than 500 . Please check here [User Manual](#)

3. Details of the tax deducted at source		4. Amendments to TDS Details		5&6. Payment of tax	
	No. of records:1		No. of records:0		
Integrated Tax ₹0.00	Central Tax ₹3,100.00	Integrated Tax ₹0.00	Central Tax ₹0.00	Tax payable ₹-	Interest payable ₹-
State/UT Tax ₹3,100.00	Total Amount Paid to Deductee ₹3,10,000.00	State/UT Tax ₹0.00	Total Amount Paid to Deductee ₹0.00	Late fee payable ₹-	Total amount paid ₹-

8. Debit entries in electronic cash ledger for TDS/interest payment	
Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees:	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

- [BACK TO RETURNS DASHBOARD](#)
- [DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)
- [PREVIEW DRAFT GSTR-7](#)
- [COMPUTE LIABILITY](#)
- [PROCEED TO FILE](#)

From September 2025 return period onwards:

5.10. Click on the **3. Details of the tax deducted at source** tile to add details of the tax deducted at source.

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

[BACK TO RETURNS DASHBOARD](#)

[DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)

[PREVIEW DRAFT GSTR-7](#)

[GENERATE SUMMARY](#)

[PROCEED TO FILE](#)

5.11. Click on the **ADD** button to add a new invoice.

Dashboard > Returns > GSTR-7 > TDS English

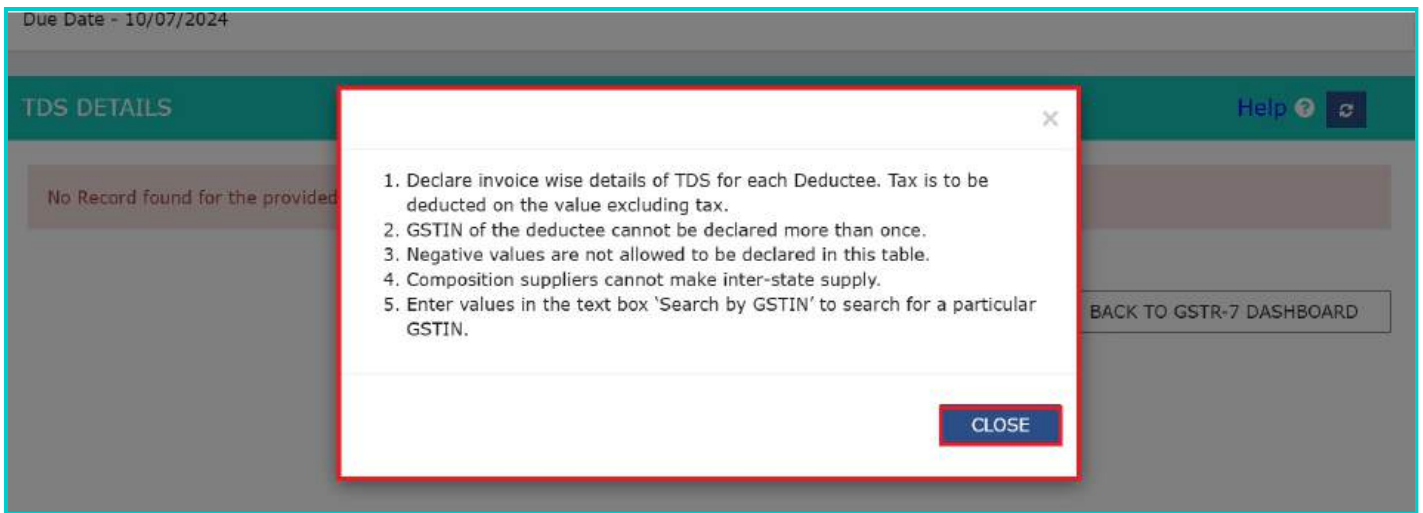
GSTIN - 27ZIRAK1004Y1DV Legal Name - Amazon Trade Name - GSTN
 FY - 2024-25 Return Period - June Status - Not Filed
 Due Date - 10/07/2024

TDS DETAILS [Help ?](#) [Close](#)

No Record found for the provided Inputs.

[ADD](#) [BACK TO GSTR-7 DASHBOARD](#)

Note: You can click on the **HELP** link to view Help related to this page. Click on the **CLOSE** button.



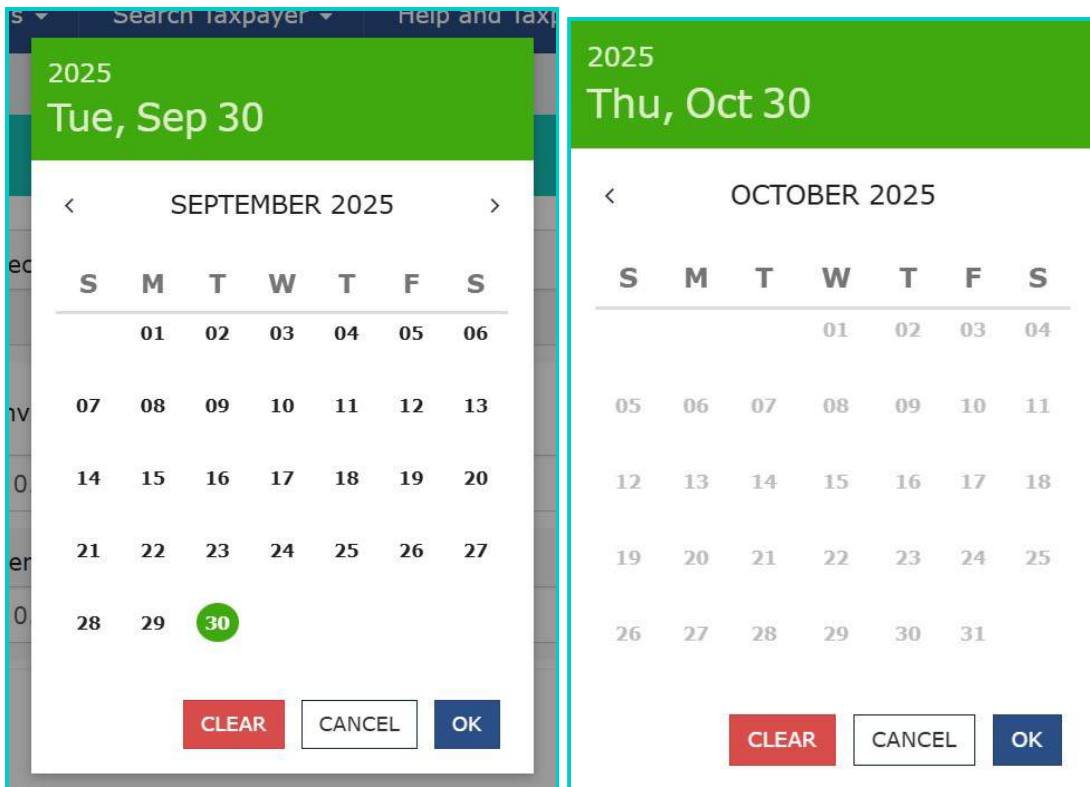
5.12. Upon clicking the ADD button, below new mandatory fields will be displayed in Table 3:

1. Invoice/ document no.
2. Invoice/ document date (DD/MM/YYYY)
3. Invoice/ document value (₹)

Note 1: Invoice number should only contain special characters '/' and '-'. If you enter any other special character, the following error message is displayed.

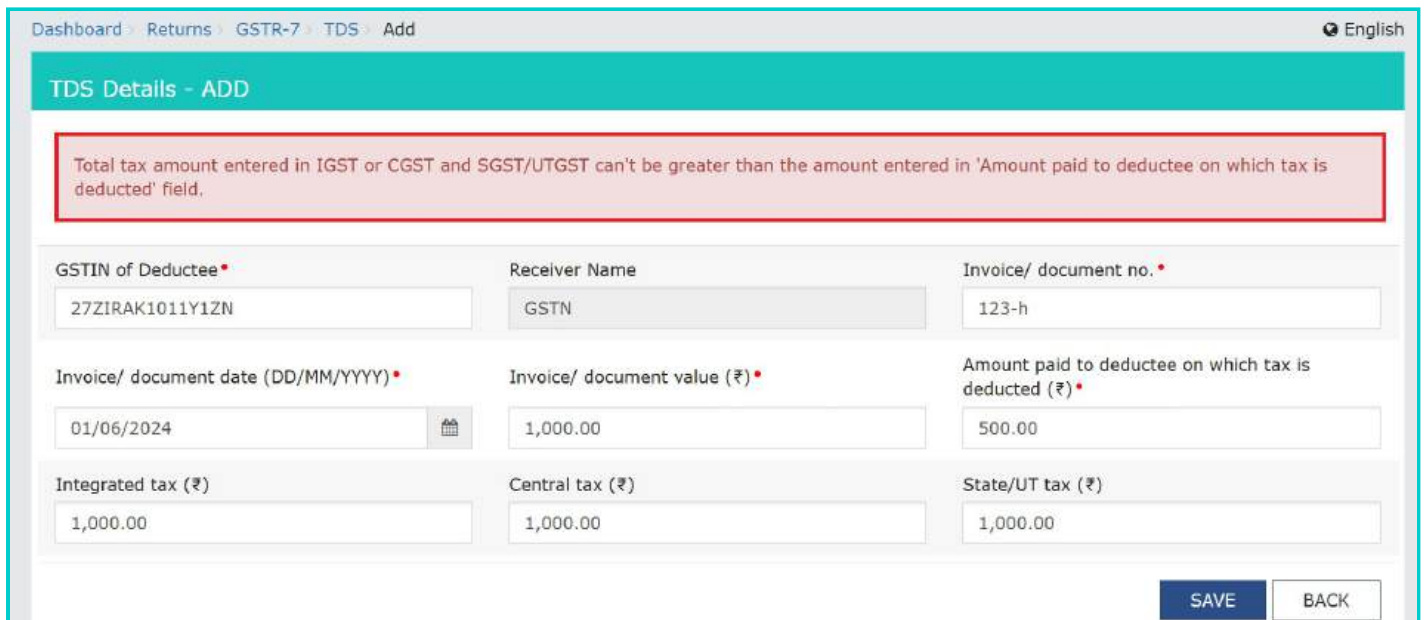
Note 2: In the **Invoice/document date** field, the calendar will be enabled only upto the selected return period month. You are not allowed to enter any invoice/document date beyond the selected return period.

There is no time limit for adding invoices from previous financial years. However, the system will not accept invoice dates earlier than 1st July 2017 or the taxpayer's GST registration date.



Note 3: If total tax amount entered in IGST or CGST and SGST/UTGST is greater than the amount entered in '**Amount paid to deductee on which tax is deducted**', the following error message is displayed on clicking of SAVE button.

Hence, the total of the tax amounts should not exceed the amount paid to deductee.



Note 4: In Table 3, if you try to save an invoice with zero/blank amount fields, the following error message will be displayed after clicking the **SAVE** button.

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

Add amounts in 'Invoice/ document value', 'Amount paid to deductee on which tax is deducted' and IGST or CGST and SGST/UTGST fields.

GSTIN of Deductee * <input type="text" value="27ZIRAK1011Y1ZN"/>	Receiver Name <input type="text" value="GSTN"/>	Invoice/ document no. * <input type="text" value="123-h"/>
Invoice/ document date (DD/MM/YYYY) * <input type="text" value="01/06/2024"/>	Invoice/ document value (₹) * <input type="text" value="0.00"/>	Amount paid to deductee on which tax is deducted (₹) * <input type="text" value="0.00"/>
Integrated tax (₹) <input type="text" value="0.00"/>	Central tax (₹) <input type="text" value="0.00"/>	State/UT tax (₹) <input type="text" value="0.00"/>

SAVE
BACK

Note 5: If the same Invoice/document no. with same deductee GSTIN is repeated for the same period/month, the following error message is displayed.

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

There are other invoices for same invoice no. under same GSTIN for the tax period.

GSTIN of Deductee * <input type="text" value="38ZIRAK1013Y1ZI"/>	Receiver Name <input type="text" value="GSTN"/>	Invoice/ document no. * <input type="text" value="INB-1"/>
Invoice/ document date (DD/MM/YYYY) * <input type="text" value="10/06/2024"/>	Invoice/ document value (₹) * <input type="text" value="500.00"/>	Amount paid to deductee on which tax is deducted (₹) * <input type="text" value="5,000.00"/>
Integrated tax (₹) <input type="text" value="1,000.00"/>	Central tax (₹) <input type="text" value="1,000.00"/>	State/UT tax (₹) <input type="text" value="1,000.00"/>

SAVE
BACK

5.13. Once all the mandatory fields are filled, click on the **SAVE** button.

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

GSTIN of Deductee * <input type="text" value="27ZIRAK1011Y1ZN"/>	Receiver Name <input type="text" value="GSTN"/>	Invoice/ document no. * <input type="text" value="123-h"/>
Invoice/ document date (DD/MM/YYYY) * <input type="text" value="01/06/2024"/>	Invoice/ document value (₹) * <input type="text" value="1,000.00"/>	Amount paid to deductee on which tax is deducted (₹) * <input type="text" value="3,000.00"/>
Integrated tax (₹) <input type="text" value="1,000.00"/>	Central tax (₹) <input type="text" value="1,000.00"/>	State/UT tax (₹) <input type="text" value="1,000.00"/>

SAVE
BACK

5.14. Upon clicking the SAVE button, the following message is displayed.

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

Request accepted successfully.

GSTIN of Deductee * <input type="text" value="27ZIRAK1011Y1ZN"/>	Receiver Name <input type="text" value="GSTN"/>	Invoice/ document no. * <input type="text"/>
Invoice/ document date (DD/MM/YYYY) * <input type="text" value="DD/MM/YYYY"/>	Invoice/ document value (₹) * <input type="text" value="0.00"/>	Amount paid to deductee on which tax is deducted (₹) * <input type="text" value="0.00"/>
Integrated tax (₹) <input type="text" value="0.00"/>	Central tax (₹) <input type="text" value="0.00"/>	State/UT tax (₹) <input type="text" value="0.00"/>

Note: After saving the details, you will remain on the same page. To add more invoices under the same GSTIN, simply enter the details on this page. If you want to view the invoice summary, click on the Back button.

5.15. On the click of **Back** button, **TDS Record Details** page is displayed where you can view GSTIN wise count of invoices processed and pending.

You can click on the **ADD GSTIN** button to add invoices under new GSTIN.

Dashboard > Returns > GSTR-7 > TDS English

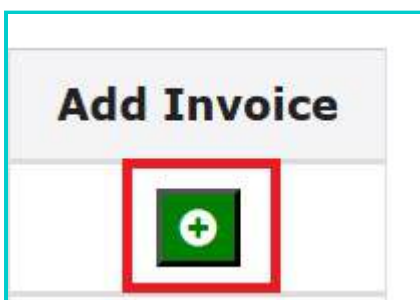
GSTIN - 27ZIRAK1004Y1DV FY - 2024-25 Due Date - 10/07/2024	Legal Name - Amazon Return Period - June	Trade Name - GSTN Status - Not Filed
--	---	---

TDS DETAILS Help ? ↻

TDS Record Details

GSTIN of Deductee	Trade name/Legal name of Deductee	Processed Records	Pending/Errored Invoices	Add Invoice
27ZIRAK1011Y1ZN	GSTN	2	0	<input style="background-color: #008000; color: white; padding: 5px 10px; border: 1px solid #008000;" type="button" value="+"/>

Note 1: Taxpayer can click on the plus icon (+) under **ADD Invoice** heading to add new invoice under the same GSTIN. The GSTIN will be auto-populated while adding the invoice details.



Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

GSTIN of Deductee * <input style="width: 90%;" type="text" value="38ZIRAK1013Y1ZI"/>	Receiver Name <input style="width: 90%;" type="text" value="GSTN"/>	Invoice/ document no. * <input style="width: 90%;" type="text"/>
Invoice/ document date (DD/MM/YYYY) * <input style="width: 90%;" type="text" value="DD/MM/YYYY"/>	Invoice/ document value (₹) * <input style="width: 90%;" type="text" value="0.00"/>	Amount paid to deductee on which tax is deducted (₹) * <input style="width: 90%;" type="text" value="0.00"/>
Integrated tax (₹) <input style="width: 90%;" type="text" value="0.00"/>	Central tax (₹) <input style="width: 90%;" type="text" value="0.00"/>	State/UT tax (₹) <input style="width: 90%;" type="text" value="0.00"/>

Note 2: When the number of suppliers (GSTINs) exceeds 100, the "Add" button for new invoices will not be visible. In such cases, deductors are advised to use the offline tool to continue adding invoices.

Note 3: You can click on the **HELP** link to view Help related to this page. Click on the **CLOSE** button.

and Service Tax

India

GST

TDS

e-Invo

GSTN

y to Fi

×

1. Declare invoice wise details of TDS for each Deductee. Tax is to be deducted on the value excluding tax.
2. GSTIN of the deductee cannot be declared more than once.
3. Negative values are not allowed to be declared in this table.
4. Composition suppliers cannot make inter-state supply.
5. Enter values in the text box 'Search by GSTIN' to search for a particular GSTIN.

5.16. Click on the hyperlink in **Processed Records** column to view a table of all processed invoices under a GSTIN.

Dashboard > Returns > GSTR-7 > TDS English

GSTIN - 27ZIRAK1004Y1DV Legal Name - Amazon Trade Name - GSTN
 FY - 2024-25 Return Period - June Status - Not Filed
 Due Date - 10/07/2024

TDS DETAILS Help ?

TDS Record Details

GSTIN of Deductee	Trade name/Legal name of Deductee	Processed Records	Pending/Errored Invoices	Add Invoice
38ZIRAK1013Y1ZI	GSTN	2	0	
27ZIRAK1011Y1ZN	GSTN	2	0	

ADD GSTIN
BACK TO GSTR-7 DASHBOARD

5.17. You will be navigated to a list of processed invoice wise summary page which have been added under a GSTIN. By default, you can view 5 invoices per page. This can be increased to a maximum of 35 invoices by selecting the desired option from the “**Records to view per page**” dropdown. If the total number of invoices exceeds the selected per-page limit, pagination will be enabled to allow users to navigate through the remaining records.

You can click on the edit icon to edit the individual invoice and delete icon to delete the individual invoice. Click on the **ADD INVOICE** to add new invoice under the same GSTIN.

Dashboard > Returns > GSTR-7 > TDS English

TDS - Document wise details Help ?

Processed Records

38ZIRAK1013Y1ZI GSTN

Records to view per page: 5 Q Search...

Invoice no.	Invoice Date	Total invoice value (₹)	Amount paid to deductee on which tax is deducted (₹)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Actions
INB-1	11/06/2024	1,000.00	5,000.00	1,000.00	1,000.00	1,000.00	
INB-1N	10/06/2024	500.00	5,000.00	1,000.00	1,000.00	1,000.00	

ADD INVOICE
BACK

Note 1: You can click on the **HELP** link to view Help related to this page. Click on the **CLOSE** button.

ns · GSTR-7 · TDS

Document wise details

Help

Records

Y1ZI GSTN

Invoice Date Total value

20/06/2024

26/06/2024

Q Search...

ax State/UT tax (₹)

1,000.00

1,000.00

ADD INVOICE

BACK

1. To add more invoices for the GSTIN of same Deductee , click on '**ADD INVOICE**' button.

2. Tax amount should be entered under IGST or CGST and SGST/UTGST field. Total tax amount should be equal to or less than the '**Amount paid to deductee on which tax is deducted**' field.

3. To view saved invoices for a Deductee GSTIN, click on **invoice number** hyperlink.

4. To search saved invoices, click on '**Search**' functionality which is applicable across all columns. Only numbers (0-9), characters (A-Z), space, special characters (/-.) and date in DD/MM/YYYY format are allowed.

5. To add new Deductee GSTIN, click on BACK button.

6. To delete saved invoices for a Deductee GSTIN, click on '**delete**' icon.

7. To add new Deductee GSTIN, click on '**BACK**' button.

CLOSE

Note 2 (i): You can search the data by entering details in the Search bar. Only numbers (0-9), characters (A-Z), space, special characters (/-.) and date in DD/MM/YYYY format are allowed.

Dashboard · Returns · GSTR-7 · TDS

English

TDS - Document wise details

Help





Processed Records

38ZIRAK1013Y1ZI GSTN

Only numbers (0-9), characters (A-Z), space, special characters (/-.) and date in DD/MM/YYYY format are allowed.

Records to view per page 5

Q Search...

Invoice no.	Invoice Date	Total invoice value (₹)	Amount paid to deductee on which tax is deducted (₹)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Actions
INB-1	20/06/2024	1,000.00	5,000.00	1,000.00	1,000.00	1,000.00	 
INB-1N	26/06/2024	500.00	5,000.00	1,000.00	1,000.00	1,000.00	 

ADD INVOICE

BACK

(ii) To search for records by month, the taxpayer must enter the corresponding month number (e.g., 06 for June) in the search field instead of the month name.

Dashboard > Returns > GSTR-7 > TDS English

TDS - Document wise details Help ?

Processed Records

38ZIRAK1013Y1ZI GSTN

Only numbers (0-9), characters (A-Z), space, special characters (/ -) and date in DD/MM/YYYY format are allowed.

Records to view per page: 5

Invoice no.	Invoice Date	Total invoice value (₹)	Amount paid to deductee on which tax is deducted (₹)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Actions
INB-1	20/06/2024	1,000.00	5,000.00	1,000.00	1,000.00	1,000.00	
INB-1N	26/06/2024	500.00	5,000.00	1,000.00	1,000.00	1,000.00	

(iii) If you try to search the records by entering the month name, the following error will be displayed.

Dashboard > Returns > GSTR-7 > TDS English

TDS - Document wise details Help ?

Processed Records

38ZIRAK1013Y1ZI GSTN

Only numbers (0-9), characters (A-Z), space, special characters (/ -) and date in DD/MM/YYYY format are allowed.

Records to view per page: 5

Invoice no.	Invoice Date	Total invoice value (₹)	Amount paid to deductee on which tax is deducted (₹)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Actions
No matching records found.							

5.18. Click on the **Invoice No.** hyperlink to view the individual invoice in read only mode.

Dashboard > Returns > GSTR-7 > TDS English

TDS - Document wise details Help ?

Processed Records

38ZIRAK1013Y1ZI GSTN

Records to view per page: 5

Invoice no.	Invoice Date	Total invoice value (₹)	Amount paid to deductee on which tax is deducted (₹)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Actions
INB-1	11/06/2024	1,000.00	5,000.00	1,000.00	1,000.00	1,000.00	
INB-1N	10/06/2024	500.00	5,000.00	1,000.00	1,000.00	1,000.00	

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - EDIT

GSTIN of Deductee * <input type="text" value="38ZIRAK1013Y1ZI"/>	Receiver Name <input type="text" value="GSTN"/>	Invoice/ document no. * <input type="text" value="INB-1"/>
Invoice/ document date (DD/MM/YYYY) * <input type="text" value="11/06/2024"/>	Invoice/ document value (₹) * <input type="text" value="1,000.00"/>	Amount paid to deductee on which tax is deducted (₹) * <input type="text" value="5,000.00"/>
Integrated tax (₹) <input type="text" value="1,000.00"/>	Central tax (₹) <input type="text" value="1,000.00"/>	State/UT tax (₹) <input type="text" value="1,000.00"/>

5.19. Once all the invoices are added, click on the **BACK TO GSTR-7 DASHBOARD** button in the TDS record details page.

Dashboard > Returns > GSTR-7 > TDS English

GSTIN - 27ZIRAK1004Y1DV Legal Name - Amazon Trade Name - GSTN
 FY - 2025-26 Return Period - September Status - Not Filed
 Due Date - 10/10/2025

TDS DETAILS Help ?

TDS Record Details

GSTIN of Deductee	Trade name/Legal name of Deductee	Processed Records	Pending/Errored Invoices	Add Invoice
38ZIRAK1013Y1ZI	GSTN	2	0	
27ZIRAK1011Y1ZN	GSTN	2	0	

5.20. Click on the **GENERATE SUMMARY** button to save details in Table 3.

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-7

GENERATE SUMMARY

PROCEED TO FILE

5.21. A successful message appears on the screen, click on the refresh icon to view the changes in Table 3.

GSTR-7 - Return for Tax Deducted at Source

Generate summary request has been received, please check the status in sometime. ×

GSTIN - 27ZIRAK1004Y1DV

Legal Name - Amazon

Trade Name - GSTN

FY - 2025-26

Return Period - September

Status - Not Filed

Due Date - 10/10/2025

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details

** Important Notice: If the TDS records are more than 500 . Please check [here](#)[User Manual](#)

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-7

GENERATE SUMMARY

PROCEED TO FILE

5.22. The status changes to **Ready to File**. Table 3 tile will be updated and **PROCEED TO FILE** button will be enabled.

GSTR-7 - Return for Tax Deducted at Source



Ready to file as on 19/09/2025.

GSTIN - 27ZIRAK1004Y1DV

Legal Name - Amazon

Trade Name - GSTN

FY - 2025-26

Return Period - September

Status - Ready to File

Due Date - 10/10/2025

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details

** Important Notice: If the TDS records are more than 500 . Please check here

[User Manual](#)

3. Details of the tax deducted at source

No. of records:4

Integrated Tax	Central Tax
₹3,000.00	₹4,000.00
State/UT Tax	Total Amount Paid to Deductee
₹4,000.00	₹15,000.00

4. Amendments to TDS Details

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹11,000.00	₹2,365.00
Late fee payable	Total amount paid
₹2,000.00	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-7

GENERATE SUMMARY

PROCEED TO FILE

Note: However, if you log out without filing and tries to file it later, then you need to again click on GENERATE SUMMARY button to re-generate the summary on the tile and to re-enable PROCEED TO FILE button.

5(b) 4. Amendments to TDS Details

Prior to September 2025 return period:

5.1. Click the **4. Amendments to TDS Details** box to amend details of the tax deducted at source in respect of any earlier tax period and also to modify TDS details rejected by deductee.



GSTR-7 - Return for Tax Deducted at Source

GSTIN - ZXXXXXXXXXXXXDU	Legal Name - Cygnnet Infotech Pvt Ltd	Trade Name - GSTN
FY - 2019-20	Return Period - May	Status - Not Filed
Due Date - 10/06/2019		

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details

Important Notice: If the TDS records are more than 500 . Please check here

[User Manual](#)

3. Details of the tax deducted at source		4. Amendments to TDS Details		5&6. Payment of tax	
No. of records:1		No. of records:0			
Integrated Tax	Central Tax	Integrated Tax	Central Tax	Tax payable	Interest payable
₹0.00	₹3,100.00	₹0.00	₹0.00	₹-	₹-
State/UT Tax	Total Amount Paid to Deductee	State/UT Tax	Total Amount Paid to Deductee	Late fee payable	Total amount paid
₹3,100.00	₹3,10,000.00	₹0.00	₹0.00	₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment	
Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees:	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

- [BACK TO RETURNS DASHBOARD](#)
- [DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)
- [PREVIEW DRAFT GSTR-7](#)
- [COMPUTE LIABILITY](#)
- [PROCEED TO FILE](#)



Note: From September 2025 return period onwards, the following screen will be displayed.

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

[BACK TO RETURNS DASHBOARD](#)[DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-7](#)[GENERATE SUMMARY](#)[PROCEED TO FILE](#)**[5.2 \(a\) Uploaded By Deductor Tab:](#)****[5.2 \(b\) Rejected By Deductee Tab:](#)****5.2 (a) Uploaded By Deductor Tab:**

In **Uploaded by Deductor** tab, you can amend transactions uploaded by Deductor, of previous tax period. If no action has been taken by deductee, action can be taken by the deductor (to amend transactions), on their own under "**Uploaded by deductor**" tab.

Note:

- Any changes to the details declared in Table-3 (TDS details) in earlier tax period(s) may be declared in Table-4.
- No amendment is allowed, once the TDS details are accepted by the Deductee.
- Records rejected by Deductee are available for taking action in the Tab 'Rejected by Deductee' in table 4.
- Original tax period, financial year and original Deductee's GSTIN cannot be edited.
- Deductor can amend the **GSTIN of Deductee, Revised amount paid to deductee** and IGST, CGST & SGST tax columns.

Prior to September 2025 return period:

5.2. Select the Financial Year and Month from the drop-down list. In the GSTIN field, enter the GSTIN of the Deductee of previous tax period which needs to be amended. Click the AMEND TDS DETAILS button.

Goods and Services Tax
Government of India, States and Union Territories

Skip to Main Content | A+ | A-

Cygnnet Infotech Pvt - 27AACPH644763DU

Dashboard | Services - | GST Law | Downloads - | Search Taxpayer - | Help and Taxpayer Facilities | e-Invoice | News and Updates

Dashboard | Returns | GSTR-7 | English

GSTIN - 2XXXXXXX3DU | Legal Name - Cygnnet Infotech Pvt Ltd | Trade Name - GSTN
 FY - 2019-20 | Return Period - May | Status - Not Filed
 Due Date - 10/06/2019

TDSA Details

Uploaded By Deductor | Rejected By Deductee

Financial Year* | Month* | Please Enter GSTIN*

2019-20 | April | Search GSTIN Number

AMEND TDS DETAILS

BACK TO GSTR-7 DASHBOARD

© 2024-25 Goods and Services Tax Network. | Site Last Updated on | Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Top

5.3. Make amendments to the details as required. Click the **SAVE** button.

Goods and Services Tax
Government of India, States and Union Territories

Skip to Main Content | A+ | A-

Cygnnet Infotech Pvt - 27AACPH644763DU

Dashboard | Services - | GST Law | Downloads - | Search Taxpayer - | Help and Taxpayer Facilities | e-Invoice | News and Updates

Dashboard | Returns | GSTR-7 | English

Amend TDS Details- Amend

Indicates Mandatory Fields

Original GSTIN Deductee 27AABMH6447A1ZA	Original Amount paid to deductee (₹) ₹2,64,000.00	Original Month April
Revised GSTIN of Deductee* 27AABMH6447A1ZA	Revised Amount paid to deductee (₹)* ₹2,60,000.00	Integrated Tax (₹) ₹0.00
Central Tax (₹) ₹2,600.00	State/UT Tax (₹) ₹2,600.00	

BACK | **SAVE**

© 2024-25 Goods and Services Tax Network. | Site Last Updated on | Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Top

5.4. You will be directed to the previous page and a message is displayed that TDSA details added successfully. Here, you can also edit/delete the amended details (under Actions column). You can click the **BACK TO GSTR-7 DASHBOARD** button to go back to the Form GSTR-7 Dashboard page.

GSTIN - 2XXXXXXXXXX3DU
FY - 2019-20
Due Date - 10/06/2019

Legal Name - Cygnnet Infotech Pvt Ltd
Return Period - May

Trade Name - GSTN
Status - Not Filed

TDSA Details

Help

Uploaded By Deductor Rejected By Deductee

TDSA Details Added Successfully.

Financial Year*

2019-20

Month*

April

Please Enter GSTIN*

Search GSTIN Number

AMEND TDS DETAILS

Processed TDSA Details

Records to view
per page

Select

Search by GSTIN/Trade or legal name of deductee

Month (Tax Period)	Original GSTIN Deductee	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised T
April	27AABMH6447A1ZA	FINANCIAL POWER SOFTWARE TECHNOLOGY PRIVATE LIMITED	2,84,000.00	27AABMH6447A1ZA	FINANCIAL POWE

Note: Scroll to the right to view further details.



GSTIN - 2xxxxxxxxxxx3DU
FY - 2019-20
Due Date - 10/06/2019

Legal Name - Cygnnet Infotech Pvt Ltd
Return Period - May

Trade Name - GSTN
Status - Not Filed

TDSA Details

[Help](#)
[Uploaded By Deductor](#)
[Rejected By Deductee](#)

Financial Year *

2019-20

Month *

April

Please Enter GSTIN *

Search GSTIN Number

[AMEND TDS DETAILS](#)

Processed TDSA Details

Records to view
per page

Select

Search by GSTIN/Trade or legal name of deductee

	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Actions
				Integrated Tax (₹)	Central tax (₹)	State/UT Tax (₹)	
10	27AABMH6447A1ZA	FINANCIAL POWER SOFTWARE TECHNOLOGY PRIVATE LIMITED	2,60,000.00	0.00	2,600.00	2,600.00	

[BACK TO GSTR-7 DASHBOARD](#)

5.5. You will be directed to the GSTR-7 Dashboard page and the 4. Amendments to TDS Details tile in Form GSTR-7 will reflect the sum of number of TDSA entries added by the deductor on his own & modified in respect of the rejected details by deductee, along with total tax amount and total amount paid to deductee.

Note: The Amended TDS details will become available to supplier on his/her dashboard for acceptance or rejection of the same on filing of Form GSTR-7 by the deductor.

Skip to Main Content

Goods and Services Tax

Cygnnet Infotech Pvt - 2XXXXXXXXXX3DU

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer facilities New Return (Trial) E-Invoice

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 2XXXXXXXXXX3DU Legal Name - Cygnnet Infotech Pvt Ltd Trade Name - GSTN
 FY - 2019-20 Return Period - May Status - Not Filed
 Due Date - 10/06/2019

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 - TDS Details Important Notice: If the TDS records are more than 500. Please check here

3. Details of the tax deducted at source

No. of records: 1

Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details

No. of records: 1

Integrated Tax	Central Tax
₹0.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-24,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

[BACK TO RETURNS DASHBOARD](#)
 [DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)
 [PREVIEW DRAFT GSTR-7](#)
 [COMPUTE LIABILITY](#)
 [PROCEED TO FILE](#)

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN
 Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

From September 2025 return period onwards:

5.6. Select the **Financial Year**, **Month** and enter GSTIN for which invoices are to be amended. Click on the **AMEND TDS DETAILS** button.

TDSA Details Help ?

Uploaded By Deductor Rejected By Deductee

Financial Year* Month* Please Enter GSTIN*

[AMEND TDS DETAILS](#)

5.7 A new “**TDSA Details**” table will be displayed with a list of all original invoices on which no action has been taken by Deductee in TDS and TCS Credit Received.

Dashboard > Returns > GSTR-7 English

GSTIN - 27ZIRAK1004Y1DV Legal Name - Amazon Trade Name - GSTN
 FY - 2025-26 Return Period - September Status - Not Filed
 Due Date - 10/10/2025

TDSA Details Help ?

Uploaded By Deductor Rejected By Deductee

Financial Year* Month* Please Enter GSTIN*

2025-26 August 38ZIRAK1013Y1ZI

[AMEND TDS DETAILS](#)

TDSA Details

Records Per Page: 5

Original Invoice/document No.	Original Invoice/document Date	Original Invoice/document value (₹)	Integrated tax (₹)	Central tax (₹)	State tax (₹)	Actions
INB-1N	10/06/2024	500.00	1,000.00	1,000.00	1,000.00	
INB-1	11/06/2024	1,000.00	1,000.00	1,000.00	1,000.00	

[BACK TO GSTR-7 DASHBOARD](#)

Note: By default minimum 5 invoices will be visible in this table. You can view maximum 35 invoices on one page. If number of amended invoices and records exceed the maximum permissible limit per page, pagination facility will be enabled on this page.

5.8. Amendment table of the selected invoice will appear. Here, all original data fields will be non-editable while all revised fields will be editable.

Dashboard > Returns > GSTR-7 English

Amend TDS Details- Amend

• Indicates Mandatory Fields

Original GSTIN Deductee <input type="text" value="38ZIRAK1013Y1ZI"/>	Original Amount paid to deducte (₹) <input type="text" value="5,000.00"/>	Original Month <input type="text" value="June"/>
Original Invoice/document no. <input type="text" value="INB-1N"/>	Original Invoice/document date (DD/MM/YYYY) <input type="text" value="10/06/2024"/>	Original Invoice/document value (₹) <input type="text" value="500.00"/>
Revised GSTIN of Deductee * <input type="text" value="38ZIRAK1013Y1ZI"/>	Revised Amount paid to deductee (₹) * <input type="text" value="5,000.00"/>	Revised Invoice/document no. * <input type="text" value="INB-1N"/>
Revised Invoice/document date (DD/MM/YYYY) * <input type="text" value="10/06/2024"/>	Revised Invoice/document value (₹) * <input type="text" value="500.00"/>	Integrated tax (₹) <input type="text" value="1,000.00"/>
Central tax (₹) <input type="text" value="1,000.00"/>	State/UT tax (₹) <input type="text" value="1,000.00"/>	

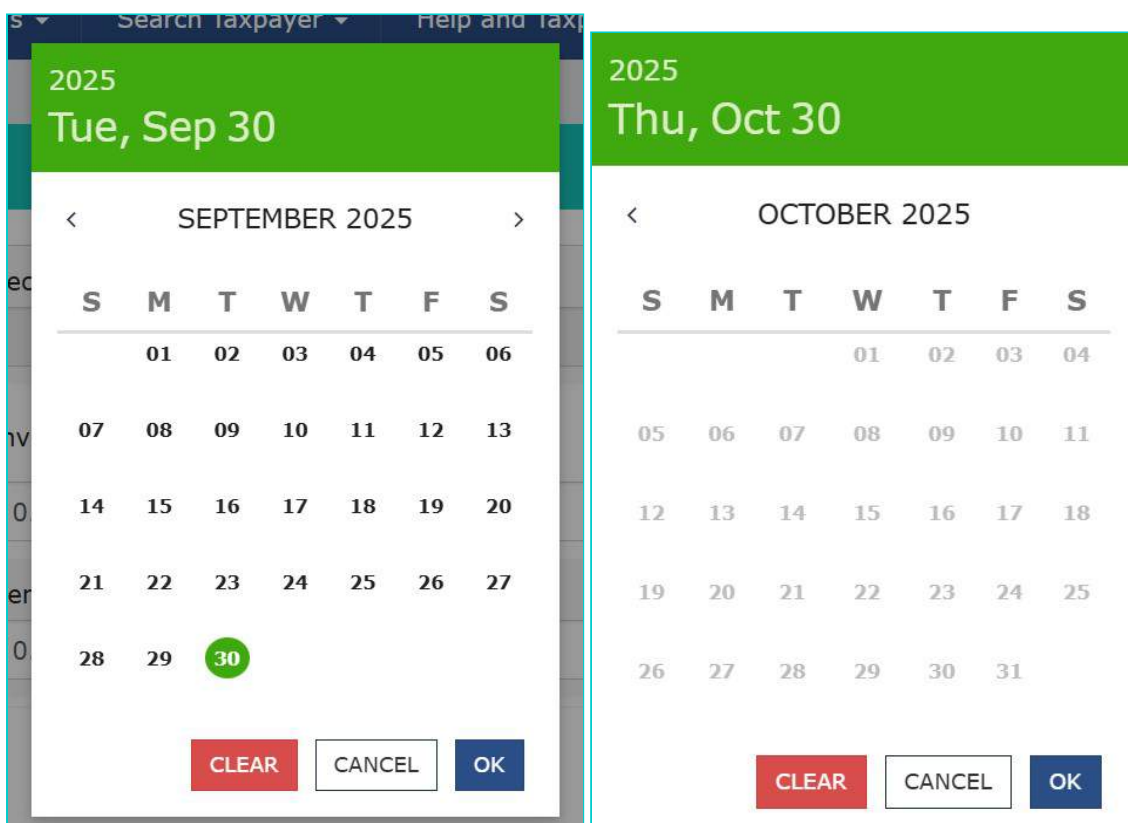
Note 1: Revised invoice number should contain no special characters except '/' and '-'. If you enter any other special character, the following error message is displayed.

Revised Invoice/document no. *

@

Document number should contain no special characters except '/' and '-'. Document number cannot only be '0', '-' and '/'

Note 2: In the **Revised Invoice/document date** field, the calendar will be enabled only upto the selected return period month. You are not allowed to enter any invoice/document date beyond current return period.



Note 3: If total tax amount entered in IGST or CGST and SGST/UTGST is greater than the amount entered in 'Revised Amount paid to deductee', then the following error message is displayed on clicking of SAVE button.

Hence, the total of the tax amounts should not exceed the revised amount paid to deductee.

Dashboard > Returns > GSTR-7 English

Amend TDS Details- Amend

Total tax amount entered in IGST or CGST and SGST/UTGST can't be greater than the amount entered in 'Revised Amount paid to deductee' field.

• Indicates Mandatory Fields

Original GSTIN Deductee <input type="text" value="38ZIRAK1013Y1ZI"/>	Original Amount paid to deductee (₹) <input type="text" value="5,000.00"/>	Original Month <input type="text" value="June"/>
Original Invoice/document no. <input type="text" value="INB-1N"/>	Original Invoice/document date (DD/MM/YYYY) <input type="text" value="10/06/2024"/>	Original Invoice/document value (₹) <input type="text" value="500.00"/>
Revised GSTIN of Deductee* <input type="text" value="38ZIRAK1013Y1ZI"/>	Revised Amount paid to deductee (₹)* <input type="text" value="2,000.00"/>	Revised Invoice/document no.* <input type="text" value="INB-1N"/>
Revised Invoice/document date (DD/MM/YYYY)* <input type="text" value="10/06/2024"/>	Revised Invoice/document value (₹)* <input type="text" value="500.00"/>	Integrated tax (₹) <input type="text" value="1,000.00"/>
Central tax (₹) <input type="text" value="1,000.00"/>	State/UT tax (₹) <input type="text" value="1,000.00"/>	

Note 4: If you try to amend the records in original tax heads, a warning message is displayed prompting you to re-confirm the tax heads. However, this will not block you from proceeding, you can still click on the **SAVE** button to continue.

Dashboard > Returns > GSTR-7 English

Amend TDS Details- Edit

Please Re-confirm tax heads.

• Indicates Mandatory Fields

Original GSTIN Deductee <input type="text" value="38ZIRAK1013Y1ZI"/>	Original Amount paid to deductee (₹) <input type="text" value="5,000.00"/>	Original Month <input type="text" value="June"/>
Original Invoice/document no. <input type="text" value="INB-1N"/>	Original Invoice/document date (DD/MM/YYYY) <input type="text" value="10/06/2024"/>	Original Invoice/document value (₹) <input type="text" value="500.00"/>
Revised GSTIN of Deductee* <input type="text" value="38ZIRAK1013Y1ZI"/>	Revised Amount paid to deductee (₹)* <input type="text" value="0.00"/>	Revised Invoice/document no.* <input type="text" value="INB-1N"/>
Revised Invoice/document date (DD/MM/YYYY)* <input type="text" value="10/06/2024"/>	Revised Invoice/document value (₹)* <input type="text" value="0.00"/>	Integrated tax (₹) <input style="border: 1px solid red;" type="text" value="0.00"/>
Central tax (₹) <input style="border: 1px solid red;" type="text" value="0.00"/>	State/UT tax (₹) <input style="border: 1px solid red;" type="text" value="0.00"/>	

5.11. After amending the record, you will be redirected to the **Processed TDSA Details** page. Here, you can view a consolidated list of all invoices saved and processed under different GSTINs in one table.

Processed TDSA Details

Records to view per page: 5

Search by GSTIN/Trade or legal name of deductee



Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source	
									Integrated tax (₹)	Central tax (₹)
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	0.00	1,000.00

Processed TDSA Details

Records to view per page: 5

Search by GSTIN/Trade or legal name of deductee

AMEND TDS DETAILS

Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Actions
							Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	
INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	0.00	1,000.00	1,000.00	 

BACK TO GSTR-7 DASHBOARD

Note 1 (i): You can also search any record by providing GSTIN or Trade/Legal name of deductee. Only numbers, characters, space, special characters (/,-) and date in DD/MM/YY format are allowed.

Processed TDSA Details

Records to view per page: 5

Search by GSTIN/Trade or legal name of deductee

Only numbers (0-9), characters (A-Z), space, special characters (/,-) and date in DD/MM/YYYY format are allowed.

Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Actions
							Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	

(ii) To search for records by month, the taxpayer must enter the corresponding month number (e.g., 06 for June) in the search field instead of the month name.

AMEND TDS DETAILS

Only numbers (0-9), characters (A-Z), space, special characters (/,-) and date in DD/MM/YYYY format are allowed.

Processed TDSA Details

Records to view per page: 5

Search: 06

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source	
									Integrated tax (₹)	Central tax (₹)
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	0.00	0.00	
June	38ZIRAK1013Y1ZI	INB-1	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1	5,000.00	1,000.00	1,000.00

(iii): If you try to search the records by entering the month name, the following error will be displayed.

AMEND TDS DETAILS

Only numbers (0-9), characters (A-Z), space, special characters (/,-) and date in DD/MM/YYYY format are allowed.

Processed TDSA Details

Records to view per page: 5

Search: June

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source		
									Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)
No matching records found.											



Note 2: You can click on the **HELP** link to view Help related to this page. Click on the **CLOSE** button.

Amendments to supplies attracting TDS ✕

- Any changes to the details declared in Table-3 (TDS details) in earlier tax period(s) may be declared in Table-4.
- No amendment is allowed, once the TDS details are accepted by the Deductee.
- Records rejected by Deductee are available for taking action in the Tab 'Rejected by Deductee' in table 4.
- Original tax period, financial year and original Deductee's GSTIN cannot be edited.
- For composition GSTINs, interstate supply is not allowed.
- During pre-implementation (before invoice-wise reporting is enabled), only GSTIN-level search is available using GSTIN, trade name, or legal name of the deductee.
- During post-implementation (after invoice-wise reporting is enabled), invoice-level search is also available using GSTIN, trade name, legal name, or invoice/document number.

CLOSE

5.12. Click on the edit icon to make changes to the already saved amended invoice.

Amount of tax deducted at source			Actions
Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	
0.00	1,000.00	1,000.00	 

5.13. Using the editing option, you can only make changes in the below fields:

- Revised Amount paid to deductee
- Revised Invoice/ document value (₹)
- IGST (₹)
- CGST (₹)
- SGST/UTGST (₹)

While below Revised fields will be disabled during edit:


- Revised GSTIN of Deductee
- Revised Invoice/ document no.
- Revised Invoice/ document date (DD/MM/YYYY)

To edit these three disabled fields, taxpayer needs to delete the amended invoice and repeat all steps of amendment from scratch.

Dashboard Returns GSTR-7 English

Amend TDS Details- Edit

• Indicates Mandatory Fields

Original GSTIN Deductee	Original Amount paid to deductee (₹)	Original Month
38ZIRAK1013Y1ZI	5,000.00	June
Original Invoice/document no.	Original Invoice/document date (DD/MM/YYYY)	Original Invoice/document value (₹)
INB-1N	10/06/2024	500.00
Revised GSTIN of Deductee *	Revised Amount paid to deductee (₹) *	Revised Invoice/document no. *
38ZIRAK1013Y1ZI	5,000.00	INB-1N
Revised Invoice/document date (DD/MM/YYYY) *	Revised Invoice/document value (₹) *	Integrated tax (₹)
10/06/2024 	500.00	0.00
Central tax (₹)	State/UT tax (₹)	
1,000.00	1,000.00	

BACK SAVE

Note 1: If you try to amend the tax heads to zero, a warning message is displayed prompting you to re-confirm the tax heads. However, this will not block you from proceeding, you can still click on the **SAVE** button to continue.

Dashboard Returns GSTR-7 English

Amend TDS Details- Edit

Please Re-confirm tax heads.

• Indicates Mandatory Fields

Original GSTIN Deductee <input type="text" value="38ZIRAK1013Y1ZI"/>	Original Amount paid to deducte (₹) <input type="text" value="5,000.00"/>	Original Month <input type="text" value="June"/>
Original Invoice/document no. <input type="text" value="INB-1N"/>	Original Invoice/document date (DD/MM/YYYY) <input type="text" value="10/06/2024"/>	Original Invoice/document value (₹) <input type="text" value="500.00"/>
Revised GSTIN of Deductee * <input type="text" value="38ZIRAK1013Y1ZI"/>	Revised Amount paid to deductee (₹) * <input type="text" value="0.00"/>	Revised Invoice/document no. * <input type="text" value="INB-1N"/>
Revised Invoice/document date (DD/MM/YYYY) * <input type="text" value="10/06/2024"/>	Revised Invoice/document value (₹) * <input type="text" value="0.00"/>	Integrated tax (₹) <input style="border: 2px solid red;" type="text" value="0.00"/>
Central tax (₹) <input style="border: 2px solid red;" type="text" value="0.00"/>	State/UT tax (₹) <input style="border: 2px solid red;" type="text" value="0.00"/>	

Note 2: After amending the record, if you click on the SAVE button, you will be navigated to Processed TDSA Details page.

If you click on the BACK button without saving the amendments, system will navigate to TDSA Details page where old saved and processed invoices/records will be visible.

Note 3: The **TDSA details** table will display records that have not yet been amended while the **Processed TDSA details** table will show all records that have been successfully amended.

TDSA Details

Records Per Page: 5

Original Invoice/document No.	Original Invoice/document Date	Original Invoice/document value (₹)	Integrated tax (₹)	Central tax (₹)	State tax (₹)	Actions
INB-1	11/06/2024	1,000.00	1,000.00	1,000.00	1,000.00	

Processed TDSA Details

Records to view per page

5

Search by GSTIN/Trade or legal name of deductee

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax	
									Integrated tax (₹)	Central tax (₹)
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	2,000.00	1,000.00

BACK TO GSTR-7 DASHBOARD

Note 4 (i): If you attempt to amend records using a duplicate Revised Invoice/document number, the record will be moved to the **Pending TDSA Details** table and the status will be displayed as "Processed with error".

Processed TDSA Details

Records to view
per page

5

Search by GSTIN/Trade or legal name of deductee

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/ document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/ document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax source	
									Integrated tax (₹)	Cer tax
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	2,000.00	1,000.00

Pending TDSA Details (These will be added after validation)

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/ document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/ document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax source	
									Integrated tax (₹)	Cer tax
June	38ZIRAK1013Y1ZI	INB-1	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	1,000.00	1,000.00

BACK TO GSTR-7 DASHBOARD



Processed TDSA Details

Records to view per page

Search by GSTIN/Trade or legal name of deductee

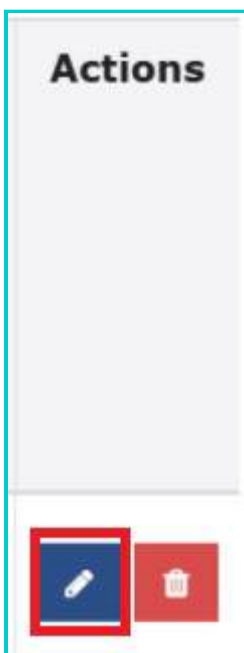
Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax sou	
									Integrated tax (₹)	Cer tax
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	2,000.00	1,000.00

Pending TDSA Details (These will be added after validation)

Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)		
GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	1,000.00	1,000.00	1,000.00	Processed with Error	 

BACK TO GSTR-7 DASHBOARD

(ii). On clicking the edit icon of pending TDSA record, the below message is displayed.



Amend TDS Details- Edit

There are other invoices for same invoice no. under same GSTIN for the tax period. Kindly amend the same.

Indicates Mandatory Fields

Original GSTIN Deductee 38ZIRAK1013Y1ZI	Original Amount paid to deducte (₹) 5,000.00	Original Month June
Original Invoice/document no. INB-1	Original Invoice/document date (DD/MM/YYYY) 11/06/2024	Original Invoice/document value (₹) 1,000.00
Revised GSTIN of Deductee * 38ZIRAK1013Y1ZI	Revised Amount paid to deductee (₹) * 5,000.00	Revised Invoice/document no. * INB-1N
Revised Invoice/document date (DD/MM/YYYY) * 11/06/2024	Revised Invoice/document value (₹) * 1,000.00	Integrated tax (₹) 1,000.00
Central tax (₹) 1,000.00	State/UT tax (₹) 1,000.00	

BACK SAVE

Note 5: If all invoices under a specific GSTIN have been amended, the following error message will be displayed upon clicking the AMEND TDS DETAILS button.

TDSA Details

Help ?

Uploaded By Deductor Rejected By Deductee

Invoice(s) under selected GSTIN are already amended and available in Processed TDSA Details table for any further action.

Financial Year * 2025-26 Month * August Please Enter GSTIN * 38ZIRAK1013Y1ZI

AMEND TDS DETAILS

Processed TDSA Details

Records to view per page 5

Search by GSTIN/Trade or legal name of deductee

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax	
									Integrated tax (₹)	Cer tax
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	2,000.00	1,000.00
June	38ZIRAK1013Y1ZI	INB-1	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1	5,000.00	1,000.00	1,000.00

BACK TO GSTR-7 DASHBOARD

Note 6: For a particular GSTIN, if the Deductee has already taken action by rejecting the record and filing TDS and TCS Credit Received, the following error message will be displayed upon clicking the AMEND TDS DETAILS button.

TDSA Details

[Help ?](#)
↻

Uploaded By Deductor
Rejected By Deductee

Deductee has already taken action and filed.
✕

Financial Year *

Month *

Please Enter GSTIN *

AMEND TDS DETAILS

Processed TDSA Details Records to view per page:

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax	
									Integrated tax (₹)	Cer tax
June	38ZIRAK1013Y1ZI	INB-1N	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1N	5,000.00	2,000.00	1,000.00
June	38ZIRAK1013Y1ZI	INB-1	GSTN	5,000.00	38ZIRAK1013Y1ZI	GSTN	INB-1	5,000.00	1,000.00	1,000.00

BACK TO GSTR-7 DASHBOARD


5.2 (b) Rejected By Deductee Tab:

If TDS credit entries are rejected by the deductee, they will be auto-populated into Table 4 of Form GSTR-7 in the next tax period under '**Rejected by Deductee**' tab. Now TDS deductor can amend those details and file Form GSTR-7 accordingly.

Prior to September 2025 return period:

5.2. Select the **Rejected By Deductee** tab.

Skip to Main Content



Goods and Services Tax
Government of India, States and Union Territories

Cygnel Infotech Pvt -
2XXXXXXXXXX3DU

Dashboard | Services - | GST Law | Downloads - | Search Taxpayer - | Help and Taxpayer Facilities | e-Invoice | News and Updates

Dashboard | Returns | GSTR-7 English

GSTIN - 2XXXXXXXXXX3DU
FY - 2019-20
Due Date - 10/06/2019

Legal Name - Cygnel Infotech Pvt Ltd
Return Period - May

Trade Name - GSTN
Status - Not Filed

TDSA Details Help

Uploaded By Deductor Rejected By Deductee

Financial Year* Month* Please Enter GSTIN*

2019-20 April Search GSTIN Number

[AMEND TDS DETAILS](#)

Processed TDSA Details Records to view per page Select Search by GSTIN/Trade or legal name of deductee

Month (Tax Period)	Original GSTIN Deductee	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised T
April	27AABMH6447A1ZA	FINANCIAL POWER SOFTWARE TECHNOLOGY PRIVATE LIMITED	2,84,000.00	27AABMH6447A1ZA	FINANCIAL POWE

[BACK TO GSTR-7 DASHBOARD](#)

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Top

5.3. Click the **EDIT** button to edit the details.

Goods and Services Tax
Government of India, States and Union Territories

Skip to Main Content | A+ | A- | Cygnnet Infotech Pvt - 2XXXXXXXXXX3DU

Dashboard | Services | GST Law | Downloads | Search Taxpayer | Help and Taxpayer Facilities | e-Invoice | News and Updates

Dashboard | Returns | GSTR-7 | English

GSTIN - 2XXXXXXXXXX3DU
FY - 2019-20
Due Date - 10/06/2019

Legal Name - Cygnnet Infotech Pvt Ltd
Return Period - May

Trade Name - GSTN
Status - Not Filed

TDSA Details

Uploaded By Deductor | Rejected By Deductee

Processed TDSA Details | Records to view per page: Select | Search by GSTIN/Trade or legal name of deductee

Original GSTIN of Deductee	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)		
07DCMPS3222R1ZV	Haridas	4,20,000.00	07DCMPS3222R1ZV	Haridas	4,20,000.00	8,400.00	0.00	0.00	No Action Taken	

BACK TO GSTR-7 DASHBOARD

© 2024-25 Goods and Services Tax Network | Site Last Updated on | Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

5.4. Edit the details. Deductor can amend the **GSTIN of Deductee**, **Revised amount paid to deductee** and all tax columns. Click the **SAVE** button.

Note: You can edit only revised details and cannot edit original details of the deductee.

Goods and Services Tax
Government of India, States and Union Territories

Skip to Main Content | A+ | A- | Cygnnet Infotech Pvt - 2XXXXXXXXXX3DU

Dashboard | Services | GST Law | Downloads | Search Taxpayer | Help and Taxpayer Facilities | e-Invoice | News and Updates

Dashboard | Returns | GSTR-7 | English

Amend TDS Details - Edit

* Indicates Mandatory Fields

Original GSTIN Deductee: 07DCMPS3222R1ZV | Original Amount paid to deductee (₹): ₹4,20,000.00 | Original Month: April

Revised GSTIN of Deductee*: 07DCMPS3222R1ZV | Revised Amount paid to deductee (₹)*: ₹3,90,000.00 | Integrated Tax (₹)*: ₹7,800.00

Central Tax (₹): ₹0.00 | State/UT Tax (₹): ₹0.00

BACK | **SAVE**

© 2024-25 Goods and Services Tax Network | Site Last Updated on | Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

5.5. Once the details are edited, the status is changed to modified. Click the **BACK TO GSTR-7 DASHBOARD** button to go back to the Form GSTR-7 Dashboard page.

Note: You can view certain number of records by selecting a number from **Records to view per page** drop-down list. You can also search any record by providing **GSTIN** or **Trade/Legal name of deductee**.

Goods and Services Tax
Government of India, States and Union Territories

Cygnat Infotech Pvt - 2XXXXXXX3DU

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 English

GSTIN - 2XXXXXXX3DU FY - 2019-20 Due Date - 10/06/2019
Legal Name - Cygnat Infotech Pvt Ltd Return Period - May
Trade Name - GSTN Status - Ready to File

TDSA Details

Uploaded By Deductor Rejected By Deductee

Processed TDSA Details

Records to view per page: 30 (dropdown menu open showing 5, 10, 15, 20, 25, 30, 35)

07DCMP5322R1ZV

Original GSTIN of Deductee	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Amended (₹)	Central Tax (₹)	State/UT Tax (₹)		
53222R1ZV	Haridas	4,20,000.00	07DCMP5322R1ZV	Haridas	3,90,000.00	30,000.00	0.00	0.00	Modified	[Edit]

BACK TO GSTR-7 DASHBOARD

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

5.6. You will be directed to the GSTR-7 Dashboard page and the **4. Amendments to TDS Details** tile in Form GSTR-7 will reflect the sum of number of TDS entries added & modified the details rejected by deductee, along with difference of amended amount and original amount is displayed.

Note 1: If any rejected records are visible in Table 4 of GSTR-7 then the taxpayer will not be allowed to delete any rejected records and file Nil GSTR-7. Taxpayer will be required to take appropriate action on the rejected records and then proceed with the filing of GSTR-7.

Note 2: Once Form GSTR-7 is filed, all edited details will become available to the deductee (supplier) on his/her dashboard for acceptance or rejection.

Skip to Main Content A+ A-

Cygnit Infotech Pvt - 2XXXXXXX3DU

Goods and Services Tax

Dashboard Services - GST Law Downloads - Search Taxpayer - Help and Taxpayer facilities New Return (Trial) - E-Invoice

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 2XXXXXXX3DU Legal Name - Cygnit Infotech Pvt Ltd Trade Name - GSTN
 FY - 2019-20 Return Period - May Status - Not Filed
 Due Date - 10/06/2019

Steps to prepare your GSTR-7 return online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "Preview Draft GSTR-7" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "Download GSTR-7 details (Excel)"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check [here](#) User Manual

3. Details of the tax deducted at source		4. Amendments to TDS Details		5&6. Payment of tax	
No. of records:1		No. of records:2			
Integrated Tax	Central Tax	Integrated Tax	Central Tax	Tax payable	Interest payable
₹0.00	₹3,100.00	₹-600.00	₹-240.00	₹-	₹-
State/UT Tax	Total Amount Paid to Deductee	State/UT Tax	Total Amount Paid to Deductee	Late fee payable	Total amount paid
₹3,100.00	₹3,10,000.00	₹-240.00	₹-54,000.00	₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on "Download Filed GSTR-7 (pdf)" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "Download GSTR-7 details (Excel)"

BACK TO RETURNS DASHBOARD DOWNLOAD GSTR-7 DETAILS (EXCEL) PREVIEW DRAFT GSTR-7 COMPUTE LIABILITY PROCEED TO FILE

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Top

Note: Similarly, you can edit other records.

From September 2025 return period onwards:

5.7. Below additional fields will be visible in Processed TDSA Details table of rejected invoices from Sept'25 return period onwards:

- Original Invoice/ document number
- Revised Invoice/ document number

GSTIN - 27ZIRAK1004Y1DV
 FY - 2025-26
 Due Date - 10/10/2025

Legal Name - Amazon
 Return Period - September

Trade Name - GSTN
 Status - Not Filed

TDSA Details

Uploaded By Deductor Rejected By Deductee

Processed TDSA Details

Records to view per page 5

Search by GSTIN/Trade or legal name of deductee

Month (Tax Period)	Original GSTIN Deductee	Original Invoice/document number	Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)
June	27ZIRAK1011Y1ZN	1234-B	GSTN	2,000.00	27ZIRAK1011Y1ZN	GSTN	1234-B	2,000.00

BACK TO GSTR-7 DASHBOARD


TDSA Details

Uploaded By Deductor Rejected By Deductee

Processed TDSA Details

Records to view per page 5

Search by GSTIN/Trade or legal name of deductee


Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)		
TN	2,000.00	27ZIRAK1011Y1ZN	GSTN	1234-B	2,000.00	0.00	1,000.00	1,000.00	No Action Taken	

5.8. Click on the **EDIT** button to edit the details.

TDSA Details English

Uploaded By Deductor Rejected By Deductee

Processed TDSA Details Records to view per page: 5 Search by GSTIN/Trade or legal name of deductee

Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)		
TN	2,000.00	27ZIRAK1011Y1ZN	GSTN	1234-B	2,000.00	0.00	1,000.00	1,000.00	No Action Taken	

5.9. By default both Original and Revised fields will be auto-populated with last amended data (If there are no last amended details then original data will auto-populate in all fields).

Note: You are not allowed to edit only the revised details and all tax-related columns. The original details of the deductee cannot be modified.

Dashboard > Returns > GSTR-7 English

Amend TDS Details- Edit

• Indicates Mandatory Fields

Original GSTIN Deductee 27ZIRAK1011Y1ZN	Original Amount paid to deducte (₹) 2,000.00	Original Month June
Original Invoice/document no. 1234-B	Original Invoice/document date (DD/MM/YYYY) 04/06/2024	Original Invoice/document value (₹) 500.00
Revised GSTIN of Deductee • 27ZIRAK1011Y1ZN	Revised Amount paid to deductee (₹) • 2,000.00	Revised Invoice/document no. • 1234-B
Revised Invoice/document date (DD/MM/YYYY) • 04/06/2024	Revised Invoice/document value (₹) • 500.00	Integrated tax (₹) 0.00
Central tax (₹) 1,000.00	State/UT tax (₹) 1,000.00	

BACK SAVE

Note 1: Invoice number should only contain special characters '/' and '-'. If the taxpayer enters any other special character, the following error message is displayed.

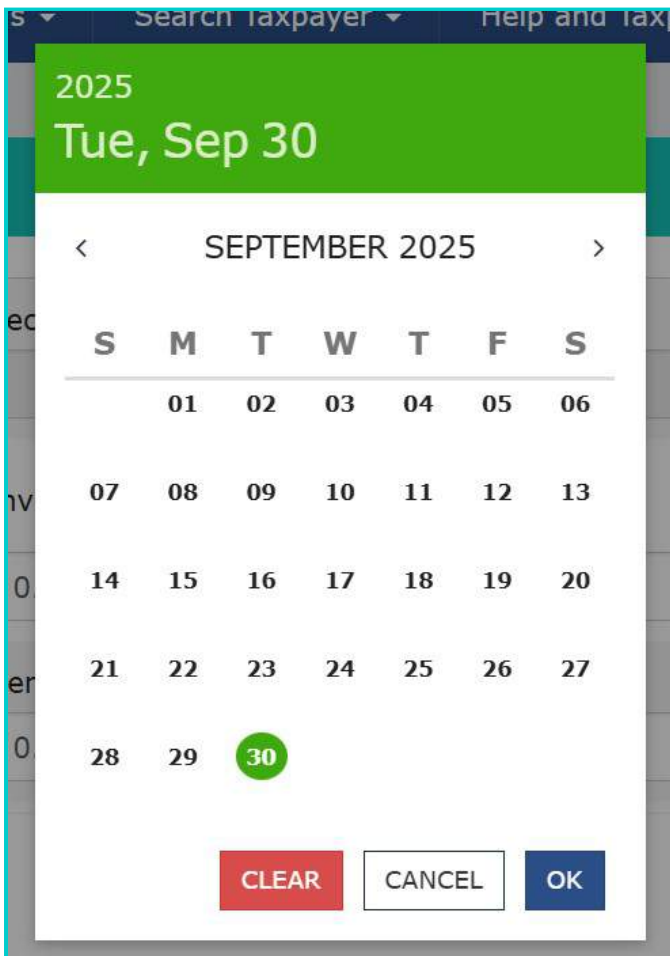
Dashboard > Returns > GSTR-7 English

Amend TDS Details- Edit

• Indicates Mandatory Fields

Original GSTIN Deductee 27ZIRAK1011Y1ZN	Original Amount paid to deductee (₹) 2,000.00	Original Month June
Original Invoice/document no. 1234-B	Original Invoice/document date (DD/MM/YYYY) 04/06/2024	Original Invoice/document value (₹) 500.00
Revised GSTIN of Deductee * 27ZIRAK1011Y1ZN	Revised Amount paid to deductee (₹) * 2,000.00	Revised Invoice/document no. * @ <small style="color: red;">Document number should contain no special characters except '/' and '-'. Document number cannot only be '0', '-' and '/'</small>
Revised Invoice/document date (DD/MM/YYYY) * 04/06/2024	Revised Invoice/document value (₹) * 500.00	Integrated tax (₹) 0.00
Central tax (₹) 1,000.00	State/UT tax (₹) 1,000.00	

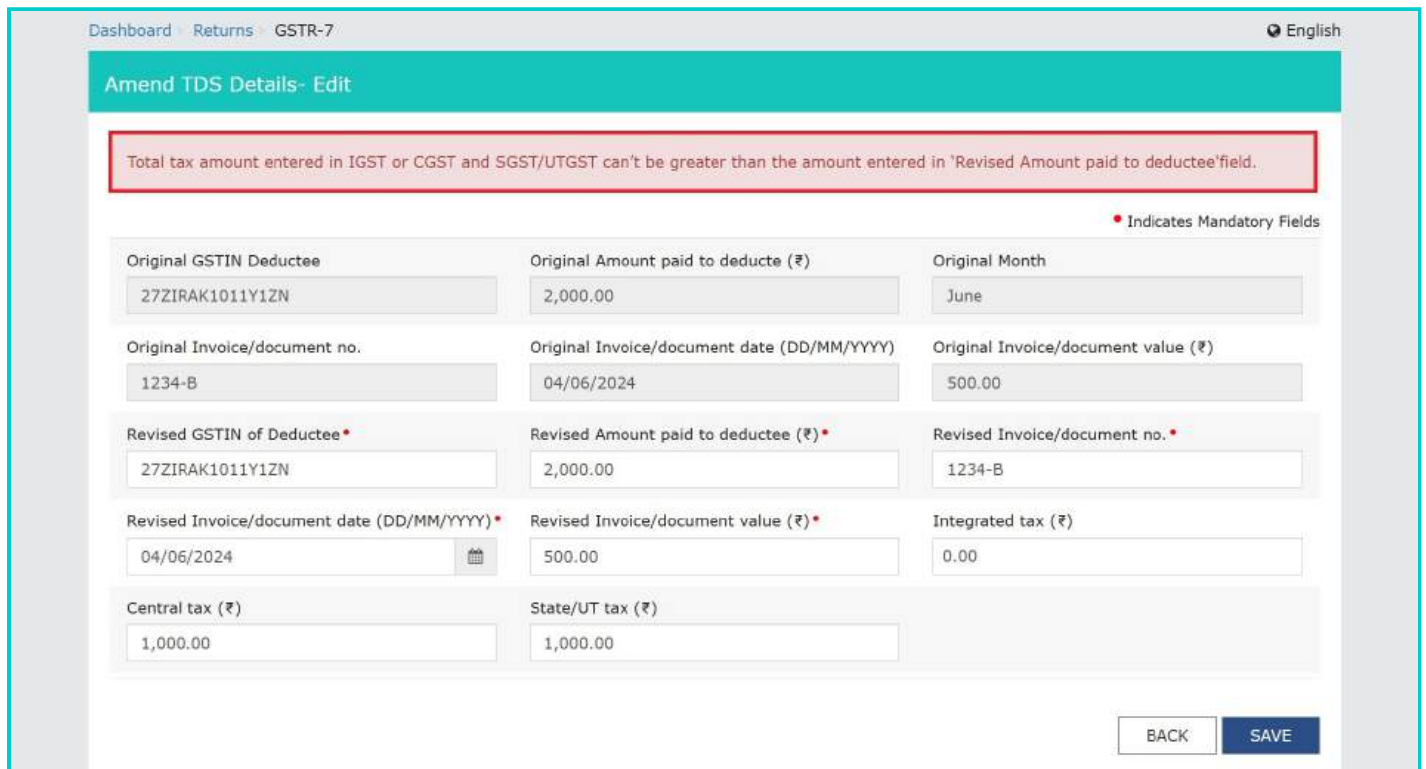
Note 2: In the **Revised Invoice/document date** field, the calendar will be enabled only upto the selected return period month. You are allowed to enter any invoice/document date beyond current return period.



There is no time limit for adding invoices from previous financial years, especially in cases of partial payments. However, the system will not accept invoice dates earlier than 1st July 2017 or the taxpayer's GST registration date.

Note 3: If total tax amount entered in IGST or CGST and SGST/UTGST is greater than the amount entered in 'Amount paid to deductee on which tax is deducted', then the following error message is displayed on clicking of SAVE button.

Hence, the total of the tax amounts should not exceed the amount paid to deductee.



Dashboard > Returns > GSTR-7

English

Amend TDS Details- Edit

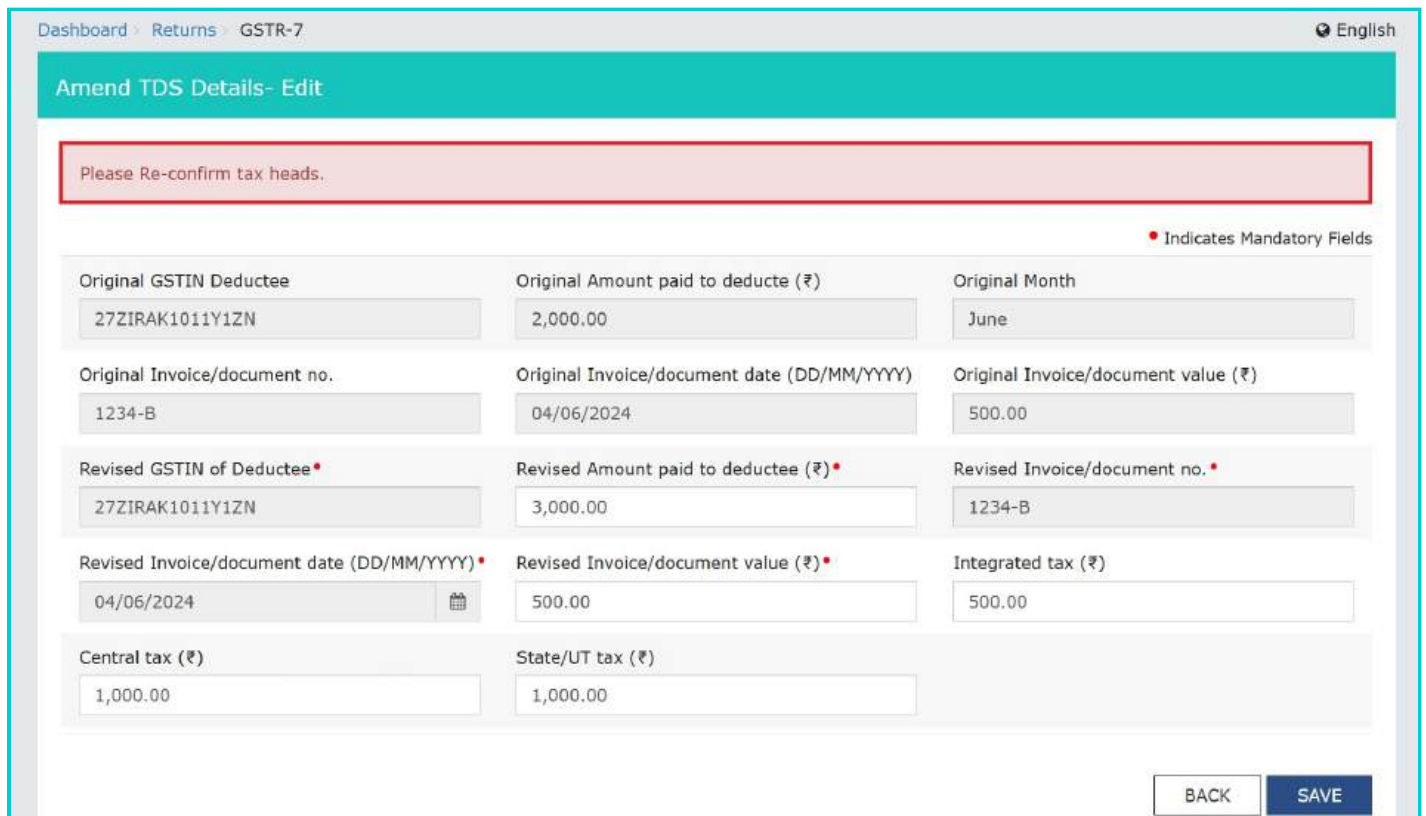
Total tax amount entered in IGST or CGST and SGST/UTGST can't be greater than the amount entered in 'Revised Amount paid to deductee' field.

Indicates Mandatory Fields

Original GSTIN Deductee	Original Amount paid to deducte (₹)	Original Month
27ZIRAK1011Y1ZN	2,000.00	June
Original Invoice/document no.	Original Invoice/document date (DD/MM/YYYY)	Original Invoice/document value (₹)
1234-B	04/06/2024	500.00
Revised GSTIN of Deductee *	Revised Amount paid to deductee (₹) *	Revised Invoice/document no. *
27ZIRAK1011Y1ZN	2,000.00	1234-B
Revised Invoice/document date (DD/MM/YYYY) *	Revised Invoice/document value (₹) *	Integrated tax (₹)
04/06/2024	500.00	0.00
Central tax (₹)	State/UT tax (₹)	
1,000.00	1,000.00	

BACK SAVE

Note 4: If you try to amend the original tax heads to any value, a warning message is displayed prompting you to re-confirm the tax heads. However, this will not block you from proceeding, you can still click on the SAVE button to continue.



Dashboard > Returns > GSTR-7

English

Amend TDS Details- Edit

Please Re-confirm tax heads.

Indicates Mandatory Fields

Original GSTIN Deductee	Original Amount paid to deducte (₹)	Original Month
27ZIRAK1011Y1ZN	2,000.00	June
Original Invoice/document no.	Original Invoice/document date (DD/MM/YYYY)	Original Invoice/document value (₹)
1234-B	04/06/2024	500.00
Revised GSTIN of Deductee *	Revised Amount paid to deductee (₹) *	Revised Invoice/document no. *
27ZIRAK1011Y1ZN	3,000.00	1234-B
Revised Invoice/document date (DD/MM/YYYY) *	Revised Invoice/document value (₹) *	Integrated tax (₹)
04/06/2024	500.00	500.00
Central tax (₹)	State/UT tax (₹)	
1,000.00	1,000.00	

BACK SAVE

Note 5: If you try to amend the original tax heads to zero, a warning message is displayed prompting you to re-confirm the tax heads. However, this will not block you from proceeding, you can still click on the SAVE button to continue.

Amend TDS Details- Edit

Please Re-confirm tax heads.

• Indicates Mandatory Fields

Original GSTIN Deductee 27ZIRAK1011Y1ZN	Original Amount paid to deductee (₹) 2,000.00	Original Month June
Original Invoice/document no. 1234-B	Original Invoice/document date (DD/MM/YYYY) 04/06/2024	Original Invoice/document value (₹) 500.00
Revised GSTIN of Deductee * 27ZIRAK1011Y1ZN	Revised Amount paid to deductee (₹) * 2,000.00	Revised Invoice/document no. * 1234-B
Revised Invoice/document date (DD/MM/YYYY) * 04/06/2024	Revised Invoice/document value (₹) * 500.00	Integrated tax (₹) 0.00
Central tax (₹) 0.00	State/UT tax (₹) 0.00	



BACK

SAVE

5.10. Once the details are edited, the status is changed to modified.

Uploaded By Deductor Rejected By Deductee

Processed TDSA Details Records to view per page: 5 Search by GSTIN/Trade or legal name of deductee

Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)		
N	2,000.00	27ZIRAK1011Y1ZN	GSTN	1234-B	3,000.00	500.00	1,000.00	1,000.00	Modified	 

Note: Using the delete icon, you can delete the amendment made in the rejected invoices saved. On clicking the **PROCEED** button, the original amount will come back and the status changes back to **No Action Taken**.

Uploaded By Deductor



Rejected By Deductee

Processed TDSA Details

Records to view per page

5

Search by GSTIN/Trade or legal name of deductee

Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)		
N	2,000.00	27ZIRAK1011Y1ZN	GSTN	1234-B	3,000.00	500.00	1,000.00	1,000.00	Modified	 



Warning

Are you sure, you want to continue?

CANCEL

PROCEED

TDSA Details

Uploaded By Deductor


Rejected By Deductee

Processed TDSA Details

Records to view per page

5

Search by GSTIN/Trade or legal name of deductee

Original Trade name/Legal name of deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Trade name/Legal name of deductee	Revised Invoice/document number	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
						Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)		
TN	2,000.00	27ZIRAK1011Y1ZN	GSTN	1234-B	2,000.00	0.00	1,000.00	1,000.00	No Action Taken	

BACK TO GSTR-7 DASHBOARD

Note: Prior to the September 25 return period, you cannot delete amendments made to rejected invoices; only editing of details is allowed.

5.11. Click on the **BACK TO GSTR-7 DASHBOARD** button to go back to the Form GSTR-7 Dashboard page.

5.12. You will be directed to the GSTR-7 Dashboard page and the **4. Amendments to TDS Details** tile in Form GSTR-7. You need to click on the **GENERATE SUMMARY** button to save the added & modified the details rejected by deductee.

Dashboard > Returns > GSTR-7
English

GSTR-7 - Return for Tax Deducted at Source ↻

GSTIN - 23UATTA1235A1DY	Legal Name - Test Business	Trade Name - GSTN
FY - 2025-26	Return Period - September	Status - Not Filed
Due Date - 10/10/2025		

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here [User Manual](#)

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD	DOWNLOAD GSTR-7 DETAILS (EXCEL)	PREVIEW DRAFT GSTR-7	GENERATE SUMMARY	PROCEED TO FILE
---------------------------	---------------------------------	----------------------	------------------	-----------------

5.13. Table 4 tile in GSTR-7 dashboard will be updated and **PROCEED TO FILE** button will be enabled.

GSTR-7 - Return for Tax Deducted at Source



Ready to file as on 25/09/2025.

GSTIN - 23UATTA1235A1DY

Legal Name - Test Business

Trade Name - GSTN

FY - 2025-26

Return Period - September

Status - Ready to File

Due Date - 10/10/2025

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details

** Important Notice: If the TDS records are more than 500 . Please check [here](#)[User Manual](#)

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:3

Integrated Tax	Central Tax
₹-1,000.00	₹-1,000.00
State/UT Tax	Total Amount Paid to Deductee
₹-1,000.00	₹-5,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹-3,000.00	₹0.00
Late fee payable	Total amount paid
₹0.00	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-7

GENERATE SUMMARY


PROCEED TO FILE

C. Payment of Tax

Prior to September 2025 return period:

6. Click on the **COMPUTE LIABILITY** button for computation of tax liability and interest, if any.

Skip to Main Content



Goods and Services Tax
Government of India, States and Union Territories

▲ Cygnel Infotech Pvt -
2XXXXXXXXXX3DU

Dashboard
Services -
GST Law
Downloads -
Search Taxpayer -
Help and Taxpayer Facilities
e-Invoice
News and Updates

Dashboard Returns GSTR-7
English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 2XXXXXXXXXX3DU	Legal Name - Cygnel Infotech Pvt Ltd	Trade Name - GSTN
FY - 2019-20	Return Period - May	Status - Not Filed
Due Date - 10/06/2019		

Steps to prepare your GSTR-7 return online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

GSTR-7 -TDS Details

** Important Notice: If the TDS records are more than 500 . Please check here

User Manual

3. Details of the tax deducted at source

No. of records: 1	
Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details

No. of records: 2	
Integrated Tax	Central Tax
₹-600.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-54,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and Interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on "Compute Liabilities" or "Proceed to file" button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

BACK TO RETURNS DASHBOARD
DOWNLOAD GSTR-7 DETAILS (EXCEL)
PREVIEW DRAFT GSTR-7
COMPUTE LIABILITY
PROCEED TO FILE

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

- Note:
- a. If taxpayer is trying to file GSTR-7 for a period/ month without filing GSTR-7 of past period/month(s), then following error message will be displayed on the screen.
 - b. The sequential filing of GSTR-7 will be starting from the month of October 2024 (which will be filed in November 2024) and onwards. If deductor has no saved records in GSTR-7 of old period prior to October 2024, then system will not force the taxpayer to do sequential filing of old periods prior to October 2024.

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

You have not filed return of previous tax period. File the same first before attempting to file return of current tax period..

GSTIN - 27AFGPI6790E2DI	Legal Name - SAP Labs India	Trade Name - GSTN
FY - 2023-24	Return Period - November	Status - Not Filed
Due Date - 10/12/2023		

c. On filing of GSTR-7 for subsequent period, the data will be auto-populated in TDS and TCS Credit Received form of same tax period or next open tax period. If TDS and TCS Credit Received form of any period has Nil/no records, then it will be deemed to be filed. Hence, Nil filing of TDS and TCS Credit Received form will not be allowed to be filed.

7. A message is displayed on top page of the screen that 'Compute liabilities request' has been received. Please check the status after sometime. Click the Refresh button.

Skip to Main Content

Cygnnet Infotech Pvt - 2XXXXXXXXXXXX3DU

Goods and Services Tax

Dashboard Services - GST Law Downloads - Search Taxpayer - Help and Taxpayer facilities New Return (Trial) - E-Invoice

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

Compute liabilities request has been received, please check the status in sometime.

GSTIN - 2XXXXXXXXXXXX3DU Legal Name - Cygnnet Infotech Pvt Ltd Trade Name - GSTN
 FY - 2019-20 Return Period - May Status - Not Filed
 Due Date - 10/06/2019

Steps to prepare your GSTR-7 return online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

[User Manual](#)

3. Details of the tax deducted at source

No. of records: 1

Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details

No. of records: 2

Integrated Tax	Central Tax
₹-600.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-54,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

[BACK TO RETURNS DASHBOARD](#) [DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#) [PREVIEW DRAFT GSTR-7](#) [COMPUTE LIABILITY](#) [PROCEED TO FILE](#)

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN


Site best viewed at 1024 x 768 resolution in Internet Explorer 19+, Google Chrome 49+, Firefox 45+ and Safari 6+

Note: No late fee will be computed for delayed filing of Nil GSTR-7 from October 2024 return period. Nil GSTR-7 will be filed only if no entry exists in Table 3 and 4. Taxpayer can file Nil GSTR-7 for a tax period/ month in which neither TDS is deducted by the deductor (i.e. no records are there in Table 3) nor any records (including rejected records) are visible in Table 4.

8. Once the status of Form GSTR-7 is Ready to File, **5 & 6. Payment of Tax** tile and **PROCEED TO FILE** button gets enabled. Click the **5 & 6. Payment of Tax** box or **PROCEED TO FILE** button.

Note1: When details are auto populated in table 4 under **'rejected by deductee'** tab, while revising those records, if tax liability is increased, then interest will only be levied on the increased tax amount.

Skip to Main Content



Goods and Services Tax

▲ Cygnet Infotech Pvt -
2XXXXXXXXXXXX3DU

Dashboard
Services ▾
GST Law
Downloads ▾
Search Taxpayer ▾
Help and Taxpayer facilities
New Return (Trial) ▾
E-Invoice

Dashboard > Returns > GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source ↻

Ready to file as on 05/06/2020.

GSTIN - 2XXXXXXXXXXXX3DU

FY - 2019-20

Due Date - 10/06/2019

Legal Name - Cygnet Infotech Pvt Ltd

Return Period - May

Trade Name - GSTN

Status - Ready to File

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **'Preview Draft GSTR-7'** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 - Please check here

[User Manual](#)

3. Details of the tax deducted at source
No. of records:1

Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details
No. of records:2

Integrated Tax	Central Tax
₹-600.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-54,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹5,120.00	₹856.00
Late fee payable	Total amount paid
₹10,000.00	₹-

B. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹0.00	₹0.00

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

BACK TO RETURNS DASHBOARD
DOWNLOAD GSTR-7 DETAILS (EXCEL)
PREVIEW DRAFT GSTR-7
COMPUTE LIABILITY
PROCEED TO FILE

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Note2:

- In case of offline filing of Form GSTR-7, if uploaded JSON file has errors, a link to "View the error(s) on Compute liabilities" is displayed.

[Click here to see the errors in Proceed to File](#)

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

Note3:

- After clicking the link, Error report on compute liabilities page will be displayed. You can view the error message and follow the instruction to proceed with filing.

Dashboard Returns GSTR-7 English

Proceed to File Error Report

Record(s) amended after limitation period.

GSTIN of Deductee	Month	Type	Error Code	Error Message
33AACPH8447GBZK	May	TDSA	RET791151	The records added in previous Financial Year cannot be amended after limitation period (30th November of the succeeding financial year). Please delete the record to proceed further.

[BACK](#)

9.1. The cash balance available in the electronic cash ledger as on date are shown in below table.

Note:

- Liabilities can be paid in cash only.
- 'Create challan' button will be enabled for selection only if sufficient cash is not available in Electronic Cash Ledger.
- Declaration and Authorized signatory fields will be enabled only if sufficient cash balance is available to offset the liabilities.

Skip to Main Content

Goods and Services Tax
Government of India, States and Union Territories

Cygnel Infotech Pvt -
2XXXXXXXXXX3DU

Dashboard Services - GST Law Downloads - Search Taxpayer - Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 English

586. Payment of tax Help

View balance available in cash ledger

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	491600	297160	297160	1085920
Interest	48740	49574	49574	147888
Fee		95000	95000	190000

Description	Tax payable (₹)	Tax Paid (₹)	Interest amount payable (₹)	Interest Paid (₹)	Late fee amount payable (₹)	Late fee Paid (₹)
Integrated Tax	-600	0	0	0		
Central Tax	2860	2860	428	428	5000	5000
State/UT Tax	2860	2860	428	428	5000	5000

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

[BACK TO GSTR-7 DASHBOARD](#)
[CREATE CHALLAN](#)
[FILE GSTR-7](#)

[DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)
[PREVIEW DRAFT GSTR-7](#)

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTRN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

9.2 (a). Scenario 1: If available cash balance in Electronic Cash Ledger is less than the amount required to offset the liabilities

i. If available cash balance in Electronic Cash Ledger is less than the amount required to offset the liabilities, available cash balance is shown to be as utilized from the Electronic Cash Ledger. You may create challan for the additional cash directly by clicking on the **CREATE CHALLAN** button.

ii. The **Create Challan** page is displayed.

Note: In the Tax Liability Details grid, the **Total Challan Amount** field and **Total Challan Amount (In Words)** fields are auto-populated with total amount of payment to be made. You cannot edit this amount.

iii. Select the **Payment Modes** as E-Payment/ Over the Counter/ NEFT/RTGS.

iv. Click the **GENERATE CHALLAN** button.

v. The Challan is generated.

Note:

In case of Net Banking: You will be directed to the Net Banking page of the selected Bank. The payment amount is shown at the Bank's website.

In case of successful payment, you will be re-directed to the GST Portal where the transaction status will be displayed.

In case of Over the Counter:

Take a print out of the **Challan** and visit the selected Bank. Pay using **Cash/ Cheque/ Demand Draft** within the Challan's validity period. Status of the payment will be updated on the GST Portal after confirmation from the Bank.

In case of NEFT/ RTGS:

Take a print out of the **Challan** and visit the selected Bank. Mandate form will be generated simultaneously. Pay using **Cheque** or through your account with the selected Bank/ Branch. You can also pay using the account debit facility.

The transaction will be processed by the Bank and RBI shall confirm the same within <2 hours>. Status of the payment will be updated on the GST Portal after confirmation from the Bank.

Click [here](#) to refer the FAQs and User Manual on Making Payment.

9.2 (b). Scenario 2: If available cash balance in Electronic cash ledger is more than the amount required to offset the liabilities

i. If available cash balance in Electronic Cash Ledger is more than or equal to the amount required to offset the liabilities, no additional cash is required for paying liability.

Note: You can click the DOWNLOAD GSTR-7 DETAILS (EXCEL) button to view the summary page in excel format or click the **PREVIEW DRAFT GSTR-7** button to view the summary page of Form GSTR-7 for your review.

Goods and Services Tax
Government of India, States and Union Territories

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7

5&6. Payment of tax

View balance available in cash ledger

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	491600	297160	297160	1085920
Interest	48740	49574	49574	147888
Fee		95000	95000	190000

Description	Tax payable (₹)	Tax Paid (₹)	Interest amount payable (₹)	Interest Paid (₹)	Late fee amount payable (₹)	Late fee Paid (₹)
Integrated Tax	-600	0	0	0		
Central Tax	2860	2860	428	428	5000	5000
State/UT Tax	2860	2860	428	428	5000	5000

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

BACK TO GSTR-7 DASHBOARD CREATE CHALLAN FILE GSTR-7

DOWNLOAD GSTR-7 DETAILS (EXCEL) PREVIEW DRAFT GSTR-7

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Note: From September 2025 return period onwards, the process for filing will remain the same as explained from 9.1.

GSTR-7 - Return for Tax Deducted at Source



Ready to file as on 25/09/2025.

GSTIN - 23UATTA1235A1DY
 FY - 2025-26
 Due Date - 10/10/2025

Legal Name - Test Business
 Return Period - September

Trade Name - GSTN
 Status - Ready to File

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.
6. Please note that filing of GSTR-7 return from return period Oct 2024 is sequential.

GSTR-7 -TDS Details

** Important Notice: If the TDS records are more than 500 . Please check here

[User Manual](#)

3. Details of the tax deducted at source

No. of records:0

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

No. of records:3

Integrated Tax	Central Tax
₹-1,000.00	₹-1,000.00
State/UT Tax	Total Amount Paid to Deductee
₹-1,000.00	₹-5,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹-3,000.00	₹0.00
Late fee payable	Total amount paid
₹0.00	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

[BACK TO RETURNS DASHBOARD](#)[DOWNLOAD GSTR-7 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-7](#)[GENERATE SUMMARY](#)[PROCEED TO FILE](#)

D. File Form GSTR-7 with DSC/ EVC

For all the return periods:

10. Select the **Declaration** checkbox. Select the **Authorized Signatory** from the drop-down list. Click the **FILE GSTR-7** button.

Skip to Main Content

Goods and Services Tax
Government of India, States and Union Territories

Cygnit Infotech Pvt
2XXXXXXXXXX3DU

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard Returns GSTR-7 English

5&6. Payment of tax Help

View balance available in cash ledger

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	491600	297160	297160	1085920
Interest	48740	49574	49574	147888
Fee		95000	95000	190000

Description	Tax payable (₹)	Tax Paid (₹)	Interest amount payable (₹)	Interest Paid (₹)	Late fee amount payable (₹)	Late fee Paid (₹)
Integrated Tax	-600	0	0	0		
Central Tax	2860	2860	428	428	5000	5000
State/UT Tax	2860	2860	428	428	5000	5000

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory
ANGAD ARORA

BACK TO GSTR-7 DASHBOARD CREATE CHALLAN **FILE GSTR-7**

DOWNLOAD GSTR-7 DETAILS (EXCEL) PREVIEW DRAFT GSTR-7

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

11. Click the **YES** button.


Integrated Tax -600 0 0 0 5000 5000

Central Tax 2860 2860 428 428 5000 5000

State/UT Tax 2860 2860 428 428 5000 5000

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory
ANGAD ARORA



Warning

You are about to agree to offset your tax, interest and late fee, as indicated. Relevant amounts will be deducted from Electronic Cash ledger and accordingly liability will be reduced. Once these entries are made, these can NOT be reversed. Are you sure you want to continue?

NO **YES**

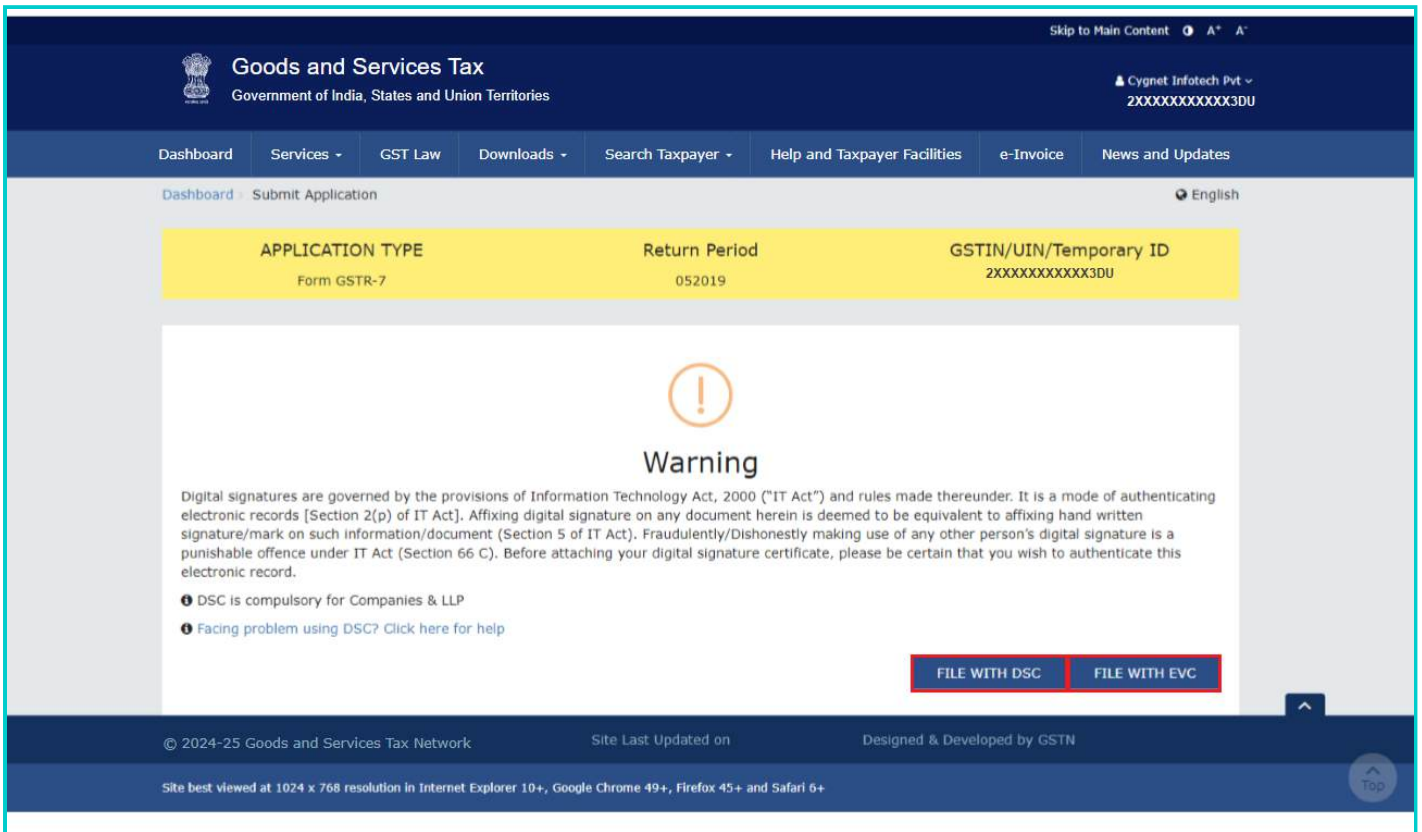
CREATE CHALLAN **FILE GSTR-7**

DOWNLOAD GSTR-7 DETAILS (EXCEL) PREVIEW DRAFT GSTR-7

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

12. The **Submit Application** page is displayed. Click the **FILE WITH DSC** or **FILE WITH EVC** button.

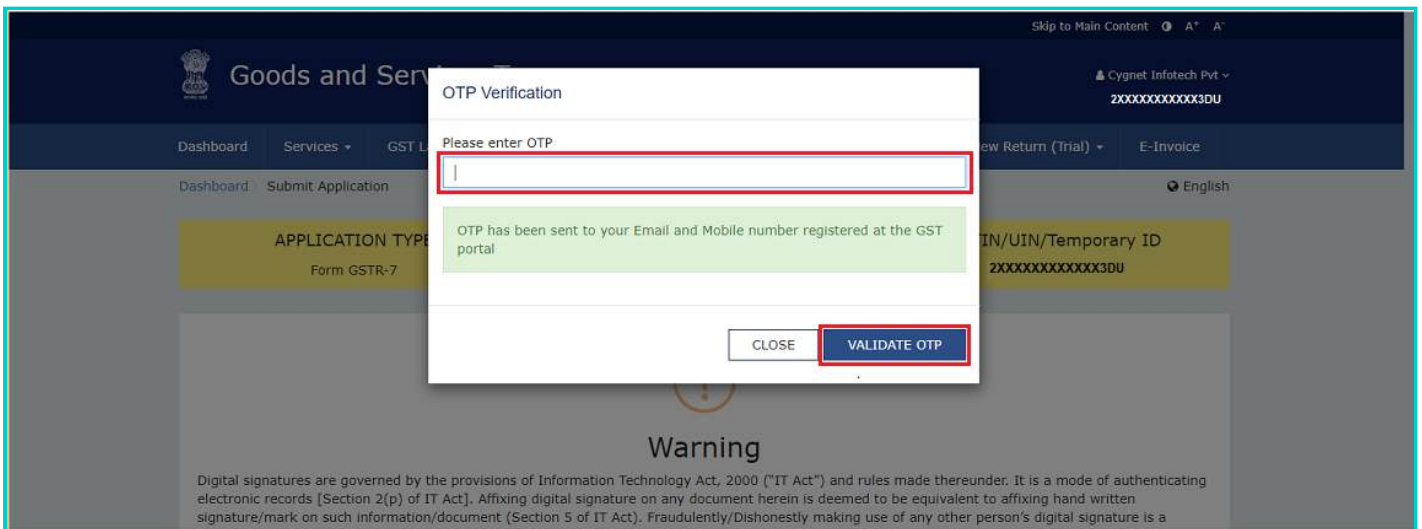


12.1. FILE WITH DSC:

a. Select the certificate and click the SIGN button.

12.2. FILE WITH EVC:

a. Enter the OTP sent on email and mobile number of the Authorized Signatory registered at the GST Portal and click the **VALIDATE OTP** button.



13. The success message is displayed and ARN is displayed. Status of the GSTR-7 return changes to "Filed". Click the **BACK** button.

Skip to Main Content

Goods and Services Tax
Government of India, States and Union Territories

Cygnnet Infotech Pvt
2XXXXXXXXXX3DU

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard > Returns > File English

GSTIN - 2XXXXXXXXXX3DU FY - 2019-20 Due Date - 10/06/2019	Legal Name - Cygnnet Infotech Pvt Ltd Return Period - May	Trade Name - GSTN Status - Filed
---	--	-------------------------------------

GSTR7 of GSTIN 2XXXXXXXXXX3DU for the Return Period 052019 has been successfully filed. The Acknowledgment Reference Number is AA27051900044L. The GSTR7 can be viewed on your Dashboard Login--> Taxpayer Dashboard--> Returns. This message is sent to your registered Email ID and Mobile Number.

BACK DOWNLOAD GSTR-7 DETAILS (EXCEL)

© 2024-25 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

E. View Debit entries in Electronic Cash Ledger for tax payment

14. Click the **Debit entries in electronic cash ledger for TDS/interest payment** tile to view the reference ID through which the amount has been debited in electronic cash ledger.



GSTR-7 - Return for Tax Deducted at Source



GSTIN - 2XXXXXXXXXX3DU
FY - 2019-20
Due Date - 10/06/2019

Legal Name - Cygnat Infotech Pvt Ltd
Return Period - May

Trade Name - GSTN
Status - Filed

Steps to prepare your GSTR-7 return online

1. Click on 'Table 3' or 'Table 4' box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on '**Preview Draft GSTR-7**' button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

GSTR-7 -TDS Details

** Important Notice: If the TDS records are more than 500 . Please check here

User Manual

3. Details of the tax deducted at source

No. of records:1

Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details

No. of records:2

Integrated Tax	Central Tax
₹-600.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-54,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹5,120.00	₹856.00
Late fee payable	Total amount paid
₹10,000.00	₹16,576.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹5,720.00	₹856.00
Late Fees	
₹10,000.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

DOWNLOAD FILED GSTR-7

COMPUTE LIABILITY

PROCEED TO FILE

Note: From September 2025 return period onwards, the following screen will be displayed.

3. Details of the tax deducted at source

No. of records:1

Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details

No. of records:2

Integrated Tax	Central Tax
₹-600.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-54,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹5,120.00	₹856.00
Late fee payable	Total amount paid
₹10,000.00	₹16,576.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹5,720.00	₹856.00
Late Fees	
₹10,000.00	

Steps to file your GSTR-7 return

1. Click on GENERATE SUMMARY button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

DOWNLOAD FILED GSTR-7

GENERATE SUMMARY

PROCEED TO FILE

15. The entries in Electronic Cash Ledger for tax payment is displayed. Click the **BACK TO GSTR-7 TILES** button.

Goods and Services Tax
 Government of India, States and Union Territories

Skip to Main Content A⁺ A⁻
 Cygnat Infotech Pvt ~
 2XXXXXXXXXXXXX00

Dashboard
Services ▾
GST Law
Downloads ▾
Search Taxpayer ▾
Help and Taxpayer Facilities
e-Invoice
News and Updates

Dashboard > Returns > GSTR-7
English

8. Debit entries in electronic cash ledger for TDS/interest payment

Sr No.	Debit entry no.	Debit entry date	Description	Tax Paid in Cash (₹)	Interest (₹)	Late fee(₹)
1	DC2706200000009	05/06/2020	Integrated Tax (₹)	-	-	
			Central Tax (₹)	2860	428	5000
			State/UT Tax (₹)	2860	428	5000

BACK TO GSTR-7 DASHBOARD

© 2024-25 Goods and Services Tax Network
Site Last Updated on
Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

F. Download Filed Return

Prior to September 2025 return period:

16. Click the **DOWNLOAD FILED GSTR-7** button to download the filed return. You can also download filed details as an excel file by clicking on **DOWNLOAD GSTR-7 DETAILS (EXCEL)** button.

The screenshot displays the GSTN portal interface for filing a GSTR-7 return. At the top, the portal header includes the GST logo, the text 'Goods and Services Tax', and the user's name 'Cygnnet Infotech Pvt'. Below the header is a navigation menu with options like 'Dashboard', 'Services', 'GST Law', 'Downloads', 'Search Taxpayer', 'Help and Taxpayer facilities', 'New Return (Trial)', and 'E-Invoice'. The main content area is titled 'GSTR-7 - Return for Tax Deducted at Source'. It shows the taxpayer's GSTIN (2000000000000300), legal name (Cygnnet Infotech Pvt Ltd), trade name (GSTN), and return period (May). A 'Steps to prepare your GSTR-7 return online' section provides a 6-step guide. Below this, the 'GSTR-7 -TDS Details' section includes an important notice and a 'User Manual' link. It features three summary tables: '3. Details of the tax deducted at source', '4. Amendments to TDS Details', and '5&6. Payment of tax'. A fourth table, '8. Debit entries in electronic cash ledger for TDS/interest payment', shows tax and interest amounts. A 'Steps to file your GSTR-7 return' section follows with a 6-step guide. At the bottom, a navigation bar contains buttons for 'BACK TO RETURNS DASHBOARD', 'DOWNLOAD GSTR-7 DETAILS (EXCEL)', 'DOWNLOAD FILED GSTR-7', 'COMPUTE LIABILITY', and 'PROCEED TO FILE'. The footer contains copyright information and browser compatibility details.

3. Details of the tax deducted at source

No. of records:1	
Integrated Tax ₹0.00	Central Tax ₹3,100.00
State/UT Tax ₹3,100.00	Total Amount Paid to Deductee ₹3,10,000.00

4. Amendments to TDS Details

No. of records:2	
Integrated Tax ₹-600.00	Central Tax ₹-240.00
State/UT Tax ₹-240.00	Total Amount Paid to Deductee ₹-54,000.00

5&6. Payment of tax

Tax payable ₹5,120.00	Interest payable ₹856.00
Late fee payable ₹10,000.00	Total amount paid ₹16,576.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹) ₹5,720.00	Interest ₹856.00
Late Fees ₹10,000.00	

Steps to file your GSTR-7 return

1. Click on Compute Liabilities ; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on "Compute Liabilities" or "Proceed to file" button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on **'Download Filed GSTR-7 (pdf)'** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **'Download GSTR-7 details (Excel)'**

Navigation buttons: **BACK TO RETURNS DASHBOARD**, **DOWNLOAD GSTR-7 DETAILS (EXCEL)**, **DOWNLOAD FILED GSTR-7**, **COMPUTE LIABILITY**, **PROCEED TO FILE**

Footer: © 2018-19 Goods and Services Tax Network | Site Last Updated on | Designed & Developed by GSTN | Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

17. The PDF file generated would now bear watermark of final Form GSTR-7.

Form GSTR-7

[See rule 66(1)]

Return for Tax Deducted at Source

Financial Year	2019-20
Month	May

1. GSTIN	2XXXXXXXXXX3DU
2(a). Legal name of the registered person	Cygnat Infotech Pvt Ltd
2(b). Trade name, if any	GSTN
2(c). ARN	AA270519000044L
2(d). Date of ARN	05/06/2020

3. Details of the tax deducted at source

No. of Records	Total Amount Paid to Deductees (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	3,10,000.00	0.00	3,100.00	3,100.00

4. Amendments to details of tax deducted at source in respect of any earlier tax period

No. of Records	Revised Total Amount Paid to Deductees(₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
2	-54,000.00	-600.00	-240.00	-240.00

5.6. Payment of tax

Description	Tax Payable (₹)	Tax Paid in Cash (₹)	Interest Amount Payable (₹)	Interest Paid in Cash (₹)	Late Fee Amount Payable (₹)	Late Fee Paid in Cash (₹)
Integrated Tax	-600.00	0.00	0.00	0.00	-	-
Central Tax	2,860.00	2,860.00	428.00	428.00	5,000.00	5,000.00
State/UT Tax	2,860.00	2,860.00	428.00	428.00	5,000.00	5,000.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Debit entry no. DC2706200000009

Debit entry date. 05-06-2020

Description	Tax Paid in Cash (₹)	Interest (₹)	Late Fee (₹)
Integrated Tax (₹)	0.00	0.00	-
Central Tax (₹)	2,860.00	428.00	5,000.00
State/UT Tax (₹)	2,860.00	428.00	5,000.00

Verification

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of authorized signatory
ANGAD ARORA

Date: 05/06/2020

Designation /Status
CA

Note: From September 2025 return period onwards, the following screen will be displayed.

3. Details of the tax deducted at source

No. of records:1

Integrated Tax	Central Tax
₹0.00	₹3,100.00
State/UT Tax	Total Amount Paid to Deductee
₹3,100.00	₹3,10,000.00

4. Amendments to TDS Details

No. of records:2

Integrated Tax	Central Tax
₹-600.00	₹-240.00
State/UT Tax	Total Amount Paid to Deductee
₹-240.00	₹-54,000.00

5&6. Payment of tax

Tax payable	Interest payable
₹5,120.00	₹856.00
Late fee payable	Total amount paid
₹10,000.00	₹16,576.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax to be paid (₹)	Interest
₹5,720.00	₹856.00
Late Fees	
₹10,000.00	

Steps to file your GSTR-7 return

1. Click on **GENERATE SUMMARY** button; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5&6 box;
3. Click on "Proceed to File" to pay liabilities and file the return;
4. Additional details can be added even after clicking on 'GENERATE SUMMARY' button or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the return;
5. Click on '**Download Filed GSTR-7 (pdf)**' button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on '**Download GSTR-7 details (Excel)**'

BACK TO RETURNS DASHBOARD

DOWNLOAD GSTR-7 DETAILS (EXCEL)

DOWNLOAD FILED GSTR-7

GENERATE SUMMARY

PROCEED TO FILE

a. Click on the Download GSTR-7 DETAILS (EXCEL) button to download the filed GSTR-7 in the excel format. The following Excel format will be displayed.

Goods and Services Tax - Form GSTR-7									
Details of tax deduction at source									
GSTIN	24CBCPE1234E1DQ	Legal name	Pulsar/180			Trade name, if any	GSTN		
Financial year	2023-24	Return period	June			Return status	Filed		
Date of ARN	28/08/2024	ARN	AA240629000305W			Date of generation	13/02/2025		
S.No.	GSTIN of the Deductee/Supplier	Trade/Legal name of the Deductee/Supplier	HSN	Desc.	Value (₹)	Amount paid to deductee on which tax is deducted (₹)	Integrated tax	Central tax	State/UT tax
1	24CBCPE1234D4Z0	GSTN				1,000.00	0.00	10.00	10.00

Goods and Services Tax - Form GSTR-7										
Amendments to details of tax deducted at source										
GSTIN		Legal name		Trade name, if any		GSTIN		Financial year		2023-24
ARN Date		ARN Number		Return status		Filed		Date of generation		13/02/2025
Original details										
S.No	Tax period of Original GSTR-7	GSTIN of the deductee/supplier	Trade/legal name of the deductee/supplier	No.	Invoice/document details*	Value (₹)	Amount paid to deductee on which tax is deducted	Type	GSTIN of the deductee/supplier	Trade/legal name of the deductee/supplier
1	Apr-23	24CBCE1234D42G	GSTM				45,555.00	Rejected by supplier	24CBCE1234D42G	GSTM

Return period										
June										
Revised details										
Invoice/document details*										
No.	Date	Value (₹)	Amount paid to deductee on which tax is deducted (₹)*	Integrated Tax	Central Tax	State/UT Tax				
			45,555.00	0.00	444.00	444.00				

b. Click on the Download FILED GSTR-7 button to download the filed GSTR-7 in the PDF format. The following PDF format will be displayed.

Form GSTR-7

[See rule 66(1)]

Return for Tax Deducted at Source

Financial Year	2025-26
Month	September

1. GSTIN	08SVYAP9282C2DC
2(a). Legal name of the registered person	TATA Promoter
2(b). Trade name, if any	GSTN
2(c). ARN	AA081024000001D
2(d). Date of ARN	26/05/2025

3. Details of the tax deducted at source

No. of GSTINs	Total Amount Paid to Deductees (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	65,000.00	13,000.00	0.00	0.00

4. Amendments to details of tax deducted at source in respect of any earlier tax period

No. of GSTINs	Revised Total Amount Paid to Deductees(₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
0	0.00	0.00	0.00	0.00

5.6. Payment of tax

Description	Tax Payable (₹)	Tax Paid in Cash (₹)	Interest Amount Payable (₹)	Interest Paid in Cash (₹)	Late Fee Amount Payable (₹)	Late Fee Paid in Cash (₹)
Integrated Tax	13,000.00	13,000.00	1,263.00	1,263.00	-	-
Central Tax	0.00	0.00	0.00	0.00	5,000.00	5,000.00
State/UT Tax	0.00	0.00	0.00	0.00	5,000.00	5,000.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Debit entry no. DC0805250000007

Debit entry date. 26-05-2025

Description	Tax Paid in Cash (₹)	Interest (₹)	Late Fee (₹)
Integrated Tax (₹)	13,000.00	1,263.00	-
Central Tax (₹)	0.00	0.00	5,000.00
State/UT Tax (₹)	0.00	0.00	5,000.00

Verification

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of authorized signatory
ANGAD ARORA

Date: 26/05/2025

Designation /Status
CA

FINVA

FAQs > GSTR-7A

1. What is Form GSTR-7A?

Form GSTR-7A is a system generated TDS Certificate which is generated once deductor furnishes a return in Form GSTR-7 on the GST Portal and the deductee accepts the details uploaded by deductor and files his return. This TDS Certificate will be available for both Deductor and Deductee.

2. How can I download the TDS certificate?

To download the TDS certificate, access the www.gst.gov.in URL. Login to the GST Portal with valid credentials. Navigate to **Services > User Services > View/Download Certificates** option.

3. I have more than one certificate available for download under GSTR-7A certificates. Do I need to download them individually?

Yes, you need to download them individually for each GSTIN.

4. What is TDS Certificate?

A TDS certificate is a certificate generated in Form GSTR-7A on the basis of information furnished in return by Deductor in his Form GSTR-7.

5. How many TDS Certificates are issued per GSTIN?

A single TDS certificate is issued per GSTIN for all the supplies, on which tax has been deducted for every GSTR-7 return filed.

6. Is the signature of Tax Deductor required in TDS Certificate?

Form GSTR-7A is system generated TDS certificate and signature of Tax Deductor is not required.

7. What are the pre-conditions for generation of TDS certificate in Form GSTR-7A?

Precondition for generation of TDS certificate is that deductor furnishes a return in Form GSTR-7 on the GST Portal and the deductee accepts the details uploaded by deductor and files his return.

8. Do I as a taxpayer have to file Form GSTR-7A?

No, you don't have to file Form GSTR-7A.

9. Can I as a taxpayer (Deductor or Deductee) download and keep a copy of my TDS Certificate for future reference?

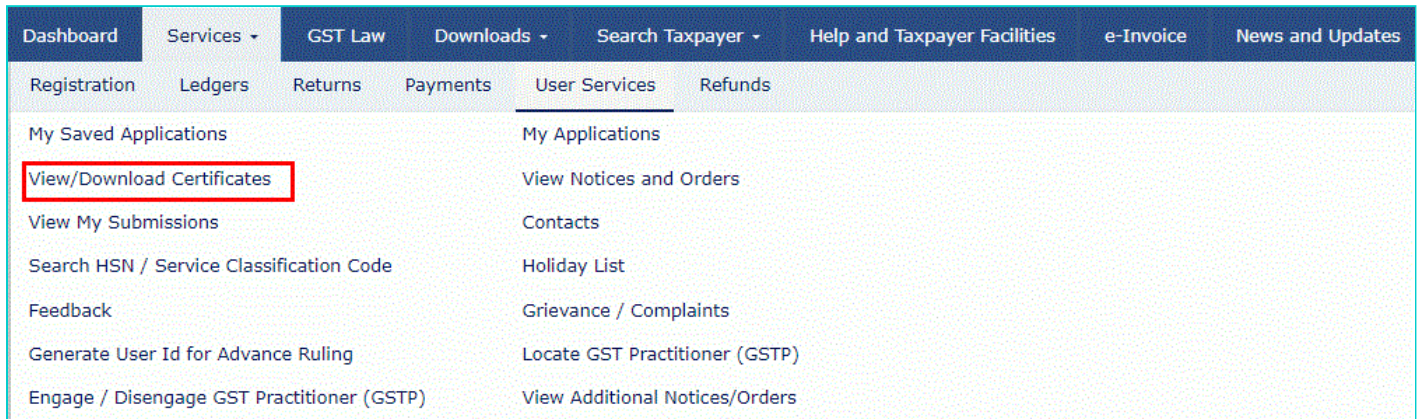
Yes, you can view and/or download TDS Certificate in post-login mode on the GST portal.

Manual > GSTR-7A

I am a Deductor. How can I view Form GSTR-7A?

To view Form GSTR-7A, perform following steps:

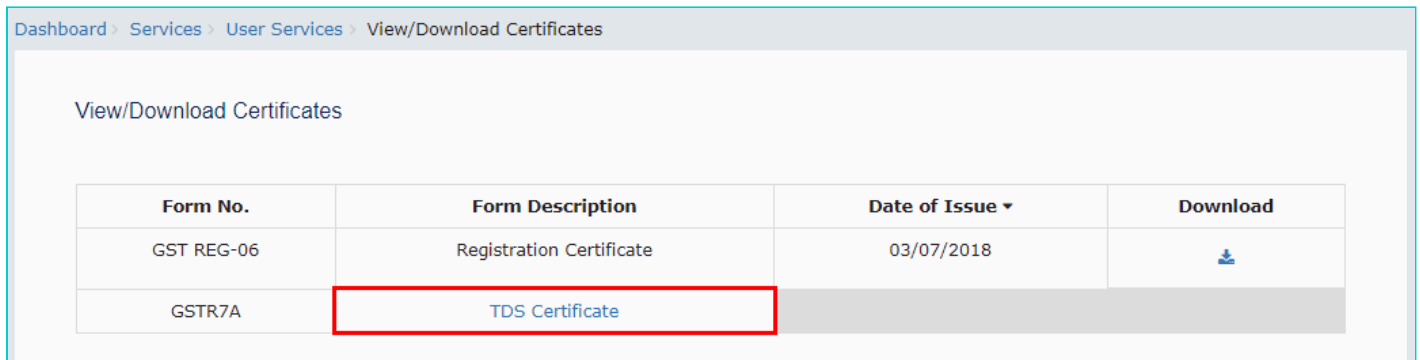
1. Access the www.gst.gov.in URL. The GST Home page is displayed.
2. Login to the GST Portal with valid credentials.
3. Click the **Services > User Services > View/Download Certificates** command.




The screenshot shows the GST Portal navigation menu. The 'Services' dropdown is open, and the 'User Services' sub-menu is selected. The 'View/Download Certificates' link is highlighted with a red box.

Dashboard	Services	GST Law	Downloads	Search Taxpayer	Help and Taxpayer Facilities	e-Invoice	News and Updates
Registration	Ledgers	Returns	Payments	User Services	Refunds		
My Saved Applications				My Applications			
View/Download Certificates				View Notices and Orders			
View My Submissions				Contacts			
Search HSN / Service Classification Code				Holiday List			
Feedback				Grievance / Complaints			
Generate User Id for Advance Ruling				Locate GST Practitioner (GSTP)			
Engage / Disengage GST Practitioner (GSTP)				View Additional Notices/Orders			

3. The **View/Download Certificates** page is displayed. Click the **TDS Certificate** link.



The screenshot shows the 'View/Download Certificates' page. The breadcrumb trail is 'Dashboard > Services > User Services > View/Download Certificates'. The page title is 'View/Download Certificates'. Below the title is a table with the following data:

Form No.	Form Description	Date of Issue	Download
GST REG-06	Registration Certificate	03/07/2018	
GSTR7A	TDS Certificate		

4. Select the **Financial Year** and **Return Filing Period** from the drop-down list.

5. In the **GSTIN of Deductee** field, you can also enter the GSTIN of Deductee.

Note: If GSTIN of Deductee is not entered, the downloaded certificate will contain the details of deductees for the selected relevant period.

6. Click the **SEARCH** button.

Dashboard > Returns English

Search TDS Certificate

• Indicates Mandatory Fields

Financial Year* Return Filing Period* GSTIN of Deductee

Select Select SEARCH

BACK

7. The search results are displayed. You can click the **Download** link to download the TDS Certificate.

Dashboard > Returns English


Search TDS Certificate

• Indicates Mandatory Fields

Financial Year* Return Filing Period* GSTIN of Deductee

2017-18 February SEARCH

TDS Certificates

Form No.	Form Description	GSTIN of Deductee	Legal name of deductee	Trade name of deductee	Return Period	Download
GSTR7A	TDS Certificate	20ALYPD6528P2ZI	Gyanendra Prakash Dwivedi	Comp Jha Ltd	February 2018	

BACK

8. The TDS Certificate is displayed in PDF format.

Form GSTR 7A

[See rule 66(3)]

Tax Deduction at Source Certificate

1. TDS Certificate No. - TD/022018/1000000009
2. GSTIN of deductor - 29ACXPK3463AADD
3. Name of deductor - Mukesh Dhanjibhai Karshala
4. GSTIN of deductee - 20ALYPD6528P2ZI
5. (a) Legal name of the deductee - Gyanendra Prakash Dwivedi
(b) Trade name, if any - Comp Jha Ltd
6. Tax Period in which tax deducted and accounted for in GSTR-7 - February 2018

7. Details of supplies and amount of tax deducted

Value on which Tax Deducted (₹)	Amount of Tax Deducted at Source (₹)		
	Integrated Tax	Central Tax	State/UT Tax
1,999.00	39.98	0.00	0.00

This is a system generated certificate and no signature is required.

I am a Deductee. How can I view Form GSTR-7A?

To view Form GSTR-7A, perform following steps:


1. Access the www.gst.gov.in URL. The GST Home page is displayed.
2. Login to the GST Portal with valid credentials.
3. Click the **Services > User Services > View/Download Certificates** command.

Dashboard	Services ▾	GST Law	Downloads ▾	Search Taxpayer ▾	Help and Taxpayer Facilities	e-Invoice	News and Updates
Registration	Ledgers	Returns	Payments	User Services	Refunds		
My Saved Applications				My Applications			
View/Download Certificates				View Notices and Orders			
View My Submissions				Contacts			
Search HSN / Service Classification Code				Holiday List			
Feedback				Grievance / Complaints			
Generate User Id for Advance Ruling				Locate GST Practitioner (GSTP)			
Engage / Disengage GST Practitioner (GSTP)				View Additional Notices/Orders			

3. The **View/Download Certificates** page is displayed. Click the **TDS Certificate** link.

Dashboard > Services > User Services > View/Download Certificates

View/Download Certificates

Form No.	Form Description	Date of Issue ▾	Download
GST REG-25	Provisional Registration Certificate	30/01/2018	
GSTR7A	TDS Certificate		

4. Select the **Financial Year** and **Return Filing Period** from the drop-down list.

5. In the **GSTIN of Deductor** field, you can also enter the GSTIN of Deductor.

Note: If GSTIN of Deductor is not entered, the certificate will be generated having details of all the deductors, who have deducted tax in the selected relevant period.

6. Click the **SEARCH** button.

Dashboard > Returns English

Search TDS Certificate

• Indicates Mandatory Fields

Financial Year* Return Filing Period* GSTIN of Deductor

SEARCH

BACK

7. The search results are displayed. You can click the **Download** link to download the TDS Certificate.

Dashboard > Returns English


Search TDS Certificate

• Indicates Mandatory Fields

Financial Year* Return Filing Period* GSTIN of Deductor

SEARCH

TDS Certificates

Form No.	Form Description	GSTIN of Deductor	Legal name of deductor	Trade name of deductor	Return Period	Download
GSTR7A	TDS Certificate	29ACXPK3463AXDQ	Mukesh Dhanjibhai Karshala	-	January 2018	

BACK

8. The TDS Certificate is displayed in PDF format.

Form GSTR 7A

[See rule 66(3)]

Tax Deduction at Source Certificate

1. TDS Certificate No. - TD/012018/1000000011
2. GSTIN of deductor - 29ACXPK3463AXDQ
3. Name of deductor - Mukesh Dhanjibhai Karshala
4. GSTIN of deductee - 09SSAUP0013A1ZS
5. (a) Legal name of the deductee - UP TaxPayer 13 Ltd
(b) Trade name, if any - UP TaxPayer 13 Ltd
6. Tax Period in which tax deducted and accounted for in GSTR-7 - January 2018
7. Details of supplies and amount of tax deducted

Value on which Tax Deducted (₹)	Amount of Tax Deducted at Source (₹)		
	Integrated Tax	Central Tax	State/UT Tax
1,000.00	20.00	0.00	0.00

This is a system generated certificate and no signature is required.

Manual > TDS and TCS Credit Received

How can I file details in "TDS and TCS Credit Received" form?

To file details in "TDS and TCS Credit Received" form, perform following steps:

- [Login and Navigate to "TDS and TCS Credit Received" form](#)
- [Enter details in various tiles](#) (reject/accept action only)
- [Preview details in "TDS and TCS Credit Received" form](#)
- [File TDS and TCS Credit Received details with DSC/ EVC](#)

TDS and TCS Credit Received"A. Login and Navigate to " form

1. Access the www.gst.gov.in URL. The GST Home page is displayed. Login to the GST Portal with valid credentials. Click the **Services > Returns > TDS and TCS credit received** command.



2. The **TDS and TCS credit received** page is displayed. Select the **Financial Year & Return Filing Period** (Month) for which you want to file the **TDS and TCS Credit Received** from the drop-down list. Click the **SEARCH** button.

The screenshot shows the 'TDS and TCS credit received' form with the following search criteria: Financial Year: 2020-21, Return Filing Period: September. The 'SEARCH' button is highlighted with a red box.

3. In the **TDS and TCS credit received** tile, click the **PREPARE ONLINE** button if you want to prepare the statement by making entries on the GST Portal.

Note:

- "TDS and TCS Credit received" tile has been provided to all the suppliers (normal as well as composition taxpayers), from whom some amount of tax has been deducted or collected at source, by the persons registered as TDS Deductors/ TCS Collectors (e-commerce operators) respectively. This TDS and TCS credit received tile will be used to take action on auto populated details of Tax Deducted or Collected at Source, as indicated in their Form GSTR-7/ 8 for the said tax period by TDS Deductors/ TCS Collectors.
- Please read the important message in the boxes carefully.

TDS and TCS credit received

• Indicates Mandatory Fields

Financial Year*

Return Filing Period*

SEARCH

Help

1. You can't file nil return if there are no auto populated TDS/TCS details from GSTR 7/8 (Filing of nil return is not required).
2. You can file the "TDS and TCS Credit received" form for 'M' period without filing 'M-1' period TDS and TCS credit received i.e You can file 'M-1' period return after filing of 'M' period return.
3. There is no due date for filing of this form and hence late fee and interest is not applicable.

TDS and TCS credit received

PREPARE ONLINE

PREPARE OFFLINE

Important Message

Prepare Online:-

Auto populated details are less than or equal to 500 records per table may make use of this facility.

Steps to be taken:

- Click on 'Prepare Online';
- Take the action on auto populated details from GSTR 7 and GSTR 8; and
- Click on 'Proceed to File' and File 'TDS and TCS Credit received form'.

Prepare Offline:-

If Auto populated details are more than 500 records per table (TDS credit received, Amendments to TDS Credit received, TCS Credit received, Amendments to TCS credit received) can prepare their return by using the offline utility and subsequently upload on GST Common Portal.

You can download the 'TDS and TCS Credit received' offline tool from the 'Downloads' section in the pre-login page on the portal. You should have downloaded the Offline Tool and installed it on your computer.

- Click on 'Prepare Offline';
- Click on 'Download' to download auto-drafted details from GSTR 7 and GSTR 8 details, if any;
- Take action (Accept/Reject) on auto populated details in Action field and generate JSON file for upload; and
- Click on 'Upload' to upload JSON file and file the return with help of instruction available on TDS and TCS credit received dashboard.

Offline utility can also be used for filing TDS and TCS Credit received form if number of records are up to 500.

4. The **AUTO DRAFTED TDS/TCS DETAILS** page is displayed.

AUTO DRAFTED TDS/TCS DETAILS



GSTIN - 07AJIPA1572E3ZL Legal Name - ANGAD JASBIRSINGH Trade Name - GSTN
 ARORA
 FY - 2020-21 Return Period - September Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received' or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on '**Preview Draft TDS and TCS credit received**' button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

User Manual

TDS Credit received

TDS Credit received

Number of Records : 0

Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

Amendments to TDS Credit Received

Number of Records : 0

Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

TCS Credit received

TCS Credit received

Number of Records : 0

Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

Amendments to TCS credit received

Number of Records : 0

Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on '**Download Filed TDS and TCS Credit received (pdf)**' button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED (PDF)

PROCEED TO FILE

FILE TDS TCS CREDIT RECEIVED

BACK

PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED (EXCEL)

B. Enter details in various tiles

Click on the tile names to know more and enter related details:

- 5(1). [TDS Credit Received](#): To accept/ reject TDS Credit Received details from TDS Deductors
- 5(2). [Amendments to TDS Credit Received](#): To accept/ reject amendments to TDS credit received details from TDS Deductors
- 5(3). [TCS Credit Received](#): To accept/ reject TCS credit received details from TCS Collector
- 5(4). [Amendments to TCS Credit Received](#): To accept/ reject amendments to TCS Credit Received details from TCS Collector

5(1). TDS Credit Received

5.1. Click the **TDS Credit Received** tile, to accept/ reject TDS credit received details populated from Form GSTR-7 of the deductors.

TDS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

5.2. The **TDS Credit Received - Summary** page is displayed.

Dashboard > Returns > TDS English

TDS Credit Received - Summary

Uploaded by Deductor

Processed Records

Select	GSTIN of Deductor	Tax Period of GSTR7	Taxable value (₹)	Amount of tax deducted by deductors			Status
				Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	1,00,000.00	2,000.00	0.00	0.00	NO ACTION TAKEN

BACK REJECT ACCEPT

5.3. Select the checkbox for GSTIN of Deductor and click the **ACCEPT** / **REJECT** button to accept or reject the record.

Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement, by you.

Dashboard > Returns > TDS English

TDS Credit Received - Summary

Uploaded by Deductor

Processed Records

Select	GSTIN of Deductor	Tax Period of GSTR7	Taxable value (₹)	Amount of tax deducted by deductors			Status
				Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input checked="" type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	1,00,000.00	2,000.00	0.00	0.00	NO ACTION TAKEN

BACK REJECT ACCEPT

5.4.1 In case of accepting the record, the status is changed to **ACCEPTED**.

5.5 Click the **BACK** button.

Dashboard > Returns > TDS English

TDS Credit Received - Summary

Uploaded by Deductor

Success : Record Accepted Successfully.

Processed Records

Select	GSTIN of Deductor	Tax Period of GSTR7	Taxable value (₹)	Amount of tax deducted by deductors			Status
				Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	1,00,000.00	2,000.00	0.00	0.00	ACCEPTED

BACK REJECT ACCEPT

5.6. You will be directed to the Dashboard page and the TDS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

TDS Credit Received

TDS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹1,00,000.00	₹2000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

5.4.2 In case of rejecting the record, the status is changed to REJECTED.
 5.5 Click the **BACK** button.

Dashboard > Returns > TDS

TDS Credit Received - Summary

Uploaded by Deductor

Success : Record Rejected Successfully.

Processed Records

Select	GSTIN of Deductor	Tax Period of GSTR7	Taxable value (₹)	Amount of tax deducted by deductors			Status
				Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	1,00,000.00	2,000.00	0.00	0.00	REJECTED

BACK REJECT ACCEPT

5.6. You will be directed to the Dashboard page and the TDS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

TDS Credit Received

TDS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
1	₹1,00,000.00	₹2000.00

5(2). Amendments to TDS Credit Received

5.1. Click the Amendments to TDS Credit Received tile, to accept/ reject amendments to TDS Credit Received details populated from Form GSTR-7, filed by the deductors.

Note: Amendments to TDS Credit Received tile will come in two scenarios:

1. When TDS Deductor has amended the TDS records in Amendment table
2. When TDS Deductor has taken action on rejected document

Amendments to TDS Credit Received

Amendments to TDS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

5.2. The **TDSA Credit Received - Summary** page is displayed.

Dashboard > Returns > TDSA

TDSA Credit Received - Summary

Uploaded by Deductor

Processed Records

Select	GSTIN of Deductor	Tax period of original GSTR-7	Tax period of amended GSTR-7	Revised Taxable value (₹)	Revised Amount of tax deducted at source			Action
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	Oct-2018	2,00,000.00	4,000.00	0.00	0.00	NO ACTION TAKEN

BACK REJECT ACCEPT

5.3. Select the checkbox for GSTIN of Deductor and click the **ACCEPT** / **REJECT** button to accept or reject the record.

Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement, by you.

Dashboard > Returns > TDSA English

TDSA Credit Received - Summary
Uploaded by Deductor

Processed Records

Select	GSTIN of Deductor	Tax period of original GSTR-7	Tax period of amended GSTR-7	Revised Taxable value (₹)	Revised Amount of tax deducted at source			Action
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input checked="" type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	Oct-2018	2,00,000.00	4,000.00	0.00	0.00	NO ACTION TAKEN

BACK REJECT ACCEPT

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the **BACK** button.

Dashboard > Returns > TDSA English

TDSA Credit Received - Summary
Uploaded by Deductor

Success : Record Accepted Successfully.

Processed Records

Select	GSTIN of Deductor	Tax period of original GSTR-7	Tax period of amended GSTR-7	Revised Taxable value (₹)	Revised Amount of tax deducted at source			Action
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	Oct-2018	2,00,000.00	4,000.00	0.00	0.00	ACCEPTED

BACK REJECT ACCEPT

5.6. You will be directed to the Dashboard page and the TCS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

Amendments to TDS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹2,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

Dashboard > Returns > TDSA English

TDSA Credit Received - Summary
Uploaded by Deductor

Success : Record Rejected Successfully.

Processed Records

Select	GSTIN of Deductor	Tax period of original GSTR-7	Tax period of amended GSTR-7	Revised Taxable value (₹)	Revised Amount of tax deducted at source			Action
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	29ACXPK3463A2DL	Sep-2018	Oct-2018	2,00,000.00	4,000.00	0.00	0.00	REJECTED

BACK REJECT ACCEPT

5.6. You will be directed to the Dashboard page and the Amendments to TDS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

Amendments to TDS Credit Received 1		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
1	₹2,00,000.00	₹4000.00

5(3). TCS Credit Received

5.1. Click the TCS Credit Received tile, to accept/ reject TCS Credit Received details populated from Form GSTR-8 of the TCS collectors.

TCS Credit Received 0		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

5.2. The **TCS Credit Received - Summary** page is displayed.

Dashboard > Returns > TCS English

TCS Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	NO ACTION TAKEN

BACK
REJECT
ACCEPT

5.3. Select the checkbox for GSTIN of Collector and click the **ACCEPT / REJECT** button to accept or reject the record.

Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement by you.
- If the deductor / e-commerce operator has amended any record before taking action by you, the same will be disabled for taking any action. You need to take action of accept/reject on latest amended record auto-populated in the subsequent tax period.

Dashboard > Returns > TCS English

TCS Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
☐	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	COUNTER PARTY ALREADY AMENDED

BACK
REJECT
ACCEPT

Dashboard > Returns > TCS English

TCS Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input checked="" type="checkbox"/>	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	NO ACTION TAKEN

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the **BACK** button.

Dashboard > Returns > TCS English

TCS Credit Received - Summary

Uploaded by Collector

Success : Record Accepted Successfully. ×

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	ACCEPTED

5.6. You will be directed to the Dashboard page and the TCS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

TCS Credit Received

TCS Credit Received 1		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹5,00,000.00	₹5000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

Dashboard > Returns > TCS English

TCS Credit Received - Summary

Uploaded by Collector

Success : Record Rejected Successfully. ×

Processed Records

Select	GSTIN of Collector	Tax Period of GSTR-8	Gross Value (₹)	Supplies returned (₹)	Net Value (₹)	Amount of tax collected by e-commerce operators			Action
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	07AJIPA1572E9CQ	Oct-2018	10,00,000.00	5,00,000.00	5,00,000.00	5,000.00	0.00	0.00	REJECTED

5.6. You will be directed to the Dashboard page and the TDS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

TCS Credit Received

TCS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
1	₹5,00,000.00	₹5000.00

5(4). Amendments to TCS Credit Received

5.1. Click the Amendments to TCS Credit Received tile, to accept/ reject amendments to TCS Credit Received details populated from Form GSTR-8 of the collectors.

Note: Amendments to TCS Credit Received tile will come in two scenarios:

1. When TCS Collector has amended the TCS records in Amendment table
2. When TCS Collector has taken action on rejected document

Amendments to TCS Credit Received

Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
0	₹0.00	₹0.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00

5.2. The TCSA Credit Received - Summary page is displayed.

Dashboard > Returns > TCSA

TCSA Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts						Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Amount of tax collected by e-commerce operators			
							Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	NO ACTION TAKEN

BACK REJECT ACCEPT

5.3. Select the checkbox for GSTIN of Collector and click the ACCEPT / REJECT button to accept or reject the record.

Note:

- Rejected details will flow back to Form GSTR-7/8 of the respective Deductor/ Operator for amendments, as the case may be, after filing the "TDS/ TCS Credit Received" statement by the Deductee/person.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger for further utilization, only after filing the "TDS/ TCS Credit Received" statement, by you.

Dashboard > Returns > TCSA

TCSA Credit Received - Summary

Uploaded by Collector

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts						Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Amount of tax collected by e-commerce operators			
							Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input checked="" type="checkbox"/>	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	NO ACTION TAKEN

BACK REJECT ACCEPT

5.4.1 In case of accepting the record, the status is changed to ACCEPTED.

5.5 Click the BACK button.

Dashboard > Returns > TCSA English

TCSA Credit Received - Summary

Uploaded by Collector

Success : Record Accepted Successfully.

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts						Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Amount of tax collected by e-commerce operators			
							Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	ACCEPTED

5.6. You will be directed to the Dashboard page and the TCS Credit Received tile will reflect the Total Accepted Count, Total Accepted Taxable Value and Total Accepted Tax Amount.

Amendments to TCS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹4,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

5.4.2 In case of rejecting the record, the status is changed to REJECTED.

5.5 Click the **BACK** button.

Dashboard > Returns > TCSA English

TCSA Credit Received - Summary

Uploaded by Collector

Success : Record Rejected Successfully.

Processed Records

Select	GSTIN of Collector	Tax period of original GSTR-8	Tax period of amended GSTR-8	Revised Amounts						Action
				Gross value (₹)	Supplies returned (₹)	Net value (₹)	Amount of tax collected by e-commerce operators			
							Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
<input type="checkbox"/>	07AJIPA1572E9CQ	Sep-2018	Oct-2018	10,00,000.00	6,00,000.00	4,00,000.00	4,000.00	0.00	0.00	REJECTED

5.6. You will be directed to the Dashboard page and the Amendments to TCS Credit Received tile will reflect the Total Rejected Count, Total Rejected Taxable Value and Total Rejected Tax Amount.

Amendments to TCS Credit Received 1

Total Accepted Count 0	Total Accepted Taxable Value ₹0.00	Total Accepted Tax Amount ₹0.00
Total Rejected Count 1	Total Rejected Taxable Value ₹4,00,000.00	Total Rejected Tax Amount ₹4000.00

C. Preview details in "TDS and TCS Credit Received" table

6. Once you have entered all the details, click the **PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED** button. This button will download the draft summary page for your review. It is recommended that you download this Summary page and review the summary of entries made in different sections carefully. The PDF file generated would bear watermark of draft as the details are yet to be submitted.



AUTO DRAFTED TDS/TCS DETAILS

GSTIN - 07GDDPS5160PMZ9 Legal Name - GAMSENG N SANGMA Trade Name -
FY - 2018-19 Return Period - October Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received' or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on '**Preview Draft TDS and TCS credit received**' button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

TDS Credit Received

TDS Credit Received			Amendments to TDS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount	Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹1,00,000.00	₹2000.00	1	₹2,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount	Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00	0	₹0.00	₹0.00

TCS Credit Received

TCS Credit Received			Amendments to TCS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount	Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹5,00,000.00	₹5000.00	1	₹4,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount	Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00	0	₹0.00	₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on '**Download Filed TDS and TCS Credit received (pdf)**' button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

7. The downloaded PDF is displayed.

TDS and TCS Credit received

Financial Year	2018-19
Tax Period	October

1. GSTIN	07GDDPS160PMZ9
2(a). Legal name of the registered person	GAMSENG N SANGMA
2(b). Trade name, if any	-
2(c). ARN	-

3. TDS Credit Received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	1,00,000.00	2,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

4. Amendments to TDS Credit Received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	2,00,000.00	4,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

5. TCS Credit Received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	5,00,000.00	5,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

6. Amendments to TCS credit received

No. of Records	Total Taxable Value(₹)	Integrated Tax(₹)	Central Tax(₹)	State/UT Tax(₹)	Status
1	4,00,000.00	4,000.00	0.00	0.00	Accepted
0	0.00	0.00	0.00	0.00	Rejected

D. File TDS and TCS Credit Received details with DSC/ EVC

8. Click the **PROCEED TO FILE** button.



- Dashboard
- Services
- GST Law
- Downloads
- Search Taxpayer
- Help and Taxpayer Facilities
- e-Invoice
- News and Updates

Dashboard > Returns > TDS and TCS credit received English

AUTO DRAFTED TDS/TCS DETAILS

GSTIN - 07GDDPS5160PMZ9 Legal Name - GAMSENG N SANGMA Trade Name -
 FY - 2018-19 Return Period - October Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received' or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on '**Preview Draft TDS and TCS credit received**' button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

TDS Credit Received

TDS Credit Received			Amendments to TDS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount	Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹1,00,000.00	₹2000.00	1	₹2,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount	Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00	0	₹0.00	₹0.00

TCS Credit Received

TCS Credit Received			Amendments to TCS Credit Received		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount	Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹5,00,000.00	₹5000.00	1	₹4,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount	Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00	0	₹0.00	₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on '**Download Filed TDS and TCS Credit received (pdf)**' button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

- BACK
 - PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED
 - PROCEED TO FILE**
 - FILE TDS TCS CREDIT RECEIVED
-
- BACK
 - PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED (EXCEL)

9. A message is displayed on top page of the screen that 'Proceed to file' request has been received. Please check the status after sometime. Click the Refresh button.

AUTO DRAFTED TDS/TCS DETAILS

Proceed to file request has been received, please check the status in sometime.

GSTIN - 07GDDPSS160PMZ9 Legal Name - GAMSENG N SANGMA Trade Name -
 FY - 2018-19 Return Period - October Status - Not Filed

Steps to prepare your TDS and TCS credit received form online

1. Click on 'TDS Credit received' or 'Amendments to TDS credit received' or 'TCS credit received' or 'Amendments to TCS credit received' box whichever is applicable and take action (Accept/Reject);
2. Accepted TDS amount will be added to Cash ledger and rejected entries will be auto populated to counter party's return after successful filing of return.
3. Summary of total accepted and rejected details would be available on the relevant box;
4. Click on '**Preview Draft TDS and TCS credit received**' button to view summary of auto drafted details in PDF format;
5. You can also download all auto drafted details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'; and
6. After taking action on all auto populated details, follow filing process as indicated at the bottom of this page.

TDS Credit Received

TDS Credit Received 1			Amendments to TDS Credit Received 1		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount	Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹1,00,000.00	₹2000.00	1	₹2,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount	Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00	0	₹0.00	₹0.00

TCS Credit Received

TCS Credit Received 1			Amendments to TCS Credit Received 1		
Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount	Total Accepted Count	Total Accepted Taxable Value	Total Accepted Tax Amount
1	₹5,00,000.00	₹5000.00	1	₹4,00,000.00	₹4000.00
Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount	Total Rejected Count	Total Rejected Taxable Value	Total Rejected Tax Amount
0	₹0.00	₹0.00	0	₹0.00	₹0.00

Steps to file your TDS and TCS Credit received form

1. Click on "Proceed to file"; for checking of errors, if any;
2. "File TDS/ TCS credit received" button would be enabled once Proceed to file is successful and enabled the declaration check box;
3. Click on '**Download Filed TDS and TCS Credit received (pdf)**' button to view summary of filed details in PDF format; and
4. You can also download all filed details as an excel file by clicking on '**Download TDS and TCS Credit received details (Excel)**'

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

10. Select the **Declaration** checkbox. Select the **Authorized Signatory** from the drop-down list. Click the **FILE TDS TCS CREDIT RECEIVED** button.

AUTO DRAFTED TDS/TCS DETAILS

Ready to file as on 19/11/2018.

GSTIN - 07GDDPS5160PMZ9 FY - 2018-19 Legal Name - GAMSENG N SANGMA Trade Name - Return Period - October Status - Ready to File

TDS Credit Received

TDS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹1,00,000.00	Total Accepted Tax Amount ₹2000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TDS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹2,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

TCS Credit Received

TCS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹5,00,000.00	Total Accepted Tax Amount ₹5000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

Amendments to TCS Credit Received 1

Total Accepted Count 1	Total Accepted Taxable Value ₹4,00,000.00	Total Accepted Tax Amount ₹4000.00
Total Rejected Count 0	Total Rejected Taxable Value ₹0.00	Total Rejected Tax Amount ₹0.00

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory*

MUKESH KARSHALA

BACK

PREVIEW DRAFT TDS AND TCS CREDIT RECEIVED

PROCEED TO FILE

FILE TDS TCS CREDIT RECEIVED

11. Click the **YES** button.



Warning

You are about to file. Are you sure you want to continue?

NO

YES

12. The **Submit Application** page is displayed. Click the **SUBMIT WITH DSC** or **SUBMIT WITH EVC** button.

APPLICATION TYPE	Return Period	GSTIN/UIN/Temporary ID
TDS and TCS Credit Received	102018	07GDDPS5160PMZ9



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

- DSC is compulsory for Companies & LLP
- Facing problem using DSC? [Click here for help](#)

SUBMIT WITH DSC

SUBMIT WITH EVC

12.1. **SUBMIT WITH DSC:**

a. Select the certificate and click the **SIGN** button.

12.2. **SUBMIT WITH EVC:**

a. Enter the OTP sent on email and mobile number of the Authorized Signatory registered at the GST Portal and click the **VALIDATE OTP** button.

OTP Verification

Please enter OTP

OTP has been sent to your Email and Mobile number registered at the GST portal

CLOSE

VALIDATE OTP

13. The success message is displayed and ARN is displayed. Status of the TDS and TCS Credit Received statement changes to "Filed".

Note:

After TDS and TCS Credit received statement is filed:

- ARN is generated on successful filing of the statement.
- Accepted TDS/ TCS credit amount will be credited to your Electronic Cash Ledger.
- An SMS and an email are sent to the applicant on his registered mobile and email id. The statement will be available in the Dashboard of tax officer.
- Statement can be seen by Tax Official.

Dashboard Services - GST Law Downloads - Search Taxpayer - Help and Taxpayer Facilities e-Invoice News and Updates

Dashboard > Returns > File

English

GSTIN - 07GDDPS5160PMZ9
FY - 2018-19
Due Date - 01/06/2018

Legal Name - GAMSENG N SANGMA
Return Period - October

Trade Name -
Status - Filed

✔ TDS and TCS credit received of GSTIN 07GDDPS5160PMZ9 for the Return Period 102018 has been successfully filed. The Acknowledgment Reference Number is AA0104180000055. The TDS and TCS credit received can be viewed on your Dashboard Login--> Taxpayer Dashboard--> Returns. This message is sent to your registered Email ID and Mobile Number.

BACK

Manual > Form GSTR-8

How can I create and file details in Form GSTR-8?

To create and file details in Form GSTR-8, perform following steps:

[A. Login and Navigate to Form GSTR-8 page](#)

[B. Enter details in various tiles](#)

[C: Payment of Tax](#)

[D. File Form GSTR-8 with DSC/ EVC](#)

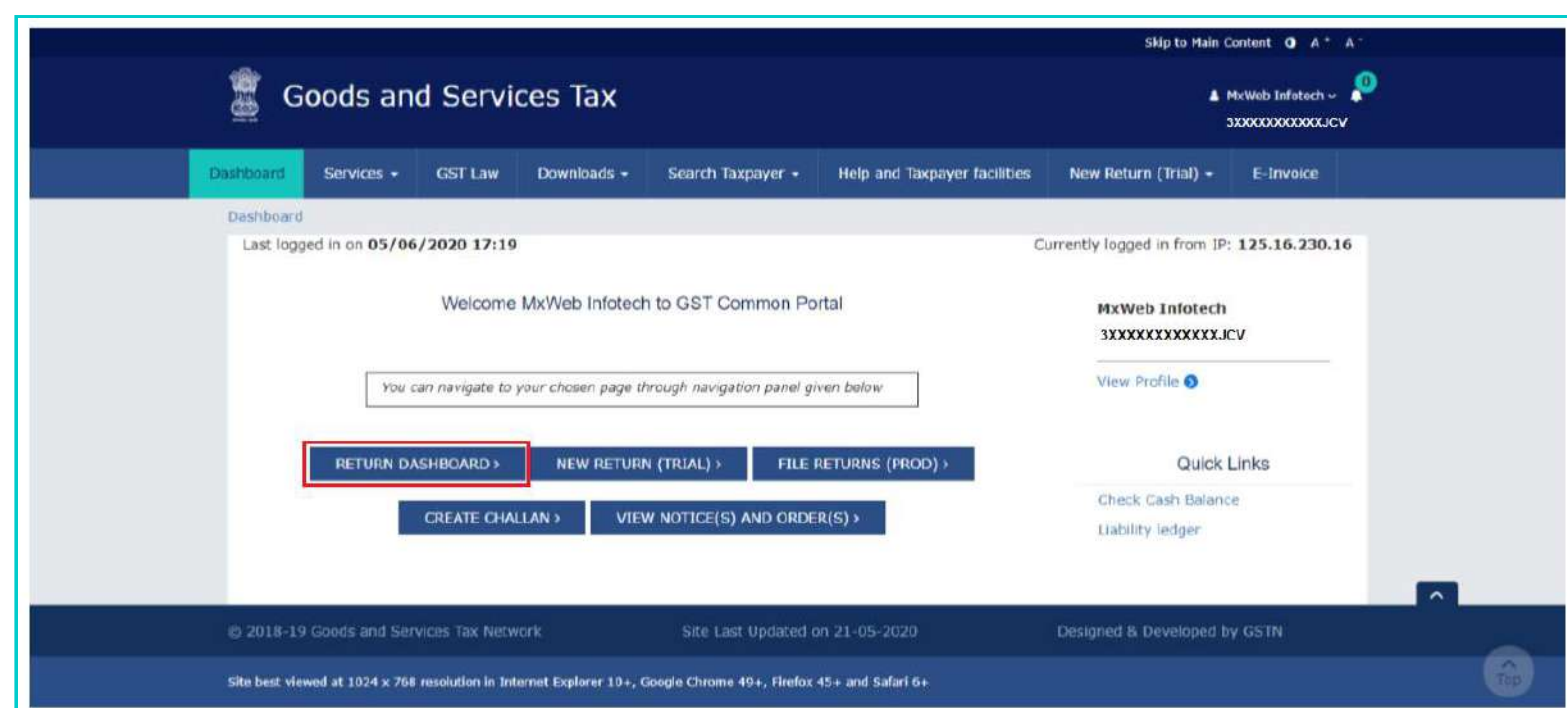
[E. View Debit entries in Electronic Cash Ledger for tax payment](#)

[F. Download Filed Return](#)

A. Login and Navigate to Form GSTR-8 page

1. Access the www.gst.gov.in URL. The GST Home page is displayed. Login to the GST Portal with valid credentials. Click the **Services > Returns > Returns Dashboard** command.

Alternatively, you can also click the **Returns Dashboard** link on the login Dashboard.



2. The **File Returns** page is displayed. Select the **Financial Year & Return Filing Period** (Month) for which you want to file the return from the drop-down list.

3. Click the **SEARCH** button. The **File Returns** page is displayed.

Note: Please read the important message in the box carefully.

4. In the GSTR-8 tile, click the **PREPARE ONLINE** button if you want to prepare the return by making entries on the GST Portal.



File Returns

Indicates Mandatory Fields

Financial Year *

2018-19

Return Filing Period *

August

SEARCH

Help

- It is not mandatory to file a "NIL" GSTR-8 statement, you may not file GSTR-8 for a particular tax period if -
(a) There is no tax collected at source during the tax period; and
(b) You do not wish to make any changes in records declared in earlier statements.
- GSTR-8 can be prepared online and filed online. It can also be prepared on Offline Tool and then uploaded on the portal.

Tax Collected At Source
GSTR8

Due Date - 10/09/2018

PREPARE ONLINE

PREPARE OFFLINE

Important Message

Prepare Online :-

E-Commerce Operator with less than or equal to 500 records per table (Table 3 and Table 4) may make use of this facility.

Steps to be taken:

- Click on "Prepare Online";
- Fill the TCS details (Table 3) and amendments to TCS details (Table 4) related to previous periods;
- Click on "Compute Liabilities"; and
- Click on "Proceed to File" and File GSTR-8.

Prepare Offline :-

E-Commerce Operator with more than 500 records per table (Table 3 and Table 4) can prepare their statement by using the offline utility and subsequently upload on GST Common Portal.

You can download the GSTR-8 offline tool from the "Downloads" section in the pre-login page on the portal. You should have downloaded the Offline Tool and installed it on your computer.

- Click on "Prepare Offline";
- Click on "Download" to download auto-drafted GSTR-8 details, if any;
- Follow instructions in "GSTR-8 offline tool" to add details and generate JSON file for upload; and
- Click on "Upload" to upload JSON file and file the statement with help of instruction available on GSTR-8 dashboard.

E-Commerce Operators having records up to 500 can also use offline utility for filing GSTR-8.





GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 0

Net amount liable for TCS	Integrated Tax
₹0.00	₹0.00
Central Tax	State/UT Tax
₹0.00	₹0.00

4. Amendments to details of supplies attracting TCS

No. of records: 0

Net amount liable for TCS	Integrated Tax
₹0.00	₹0.00
Central Tax	State/UT Tax
₹0.00	₹0.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)[Go back to the main menu](#)

B. Enter details in various tiles

Click on the tile names to know more about entry related details:

6 (a) [3. Details of supplies attracting TCS](#): To add details of supplies attracting TCS.

6 (b) [4. Amendments to details of supplies attracting TCS](#): To amend details of supplies attracting TCS in respect of any earlier tax period.

6 (a) 3. Details of supplies attracting TCS

6.1. Click the **3. Details of supplies attracting TCS** tile to add details of supplies attracting TCS.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on **"Preview Draft GSTR-8"** button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on **"Download GSTR-8 details (Excel)";** and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 0

Net amount liable for TCS	Integrated Tax
₹0.00	₹0.00
Central Tax	State/UT Tax
₹0.00	₹0.00

4. Amendments to details of supplies attracting TCS

No. of records: 0

Net amount liable for TCS	Integrated Tax
₹0.00	₹0.00
Central Tax	State/UT Tax
₹0.00	₹0.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on **"Download Filed GSTR-8 (pdf)"** button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on **"Download GSTR-8 details (Excel)"**

BACK TO FILE RETURNS

DOWNLOAD GSTR-8 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-8

COMPUTE LIABILITY

PROCEED TO FILE



6.2. Click the ADD button.



GSTIN - XXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

TCS Details - GSTIN-Wise-Summary

[Help](#)

No Record found for the provided Inputs.

[BACK TO GSTR-8 DASHBOARD](#)

[ADD](#)

Note: You can click the Help link to view Help related to this page. Click **CLOSE**.

Supplies attracting TCS

1. Declare details of TCS for each supplier. Tax is to be collected on the net value of supplies.
2. GSTIN of the supplier cannot be declared more than once.
3. Negative values are not allowed to be declared in this table.
4. At least one tax column should be entered out of three tax columns (IGST or CGST and SGST/UTGST).
5. Total tax amount collected should be equal to <2%> of the amount shown as 'Net Amount liable for TCS'.
6. Enter values in the Text box 'Search by GSTIN' to search for particular GSTIN.

[CLOSE](#)

6.3. The **TCS Details - Add** page is displayed.



GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

TCS Details - Add

GSTIN of the supplier*

33CEHPS3060RW23

Supplier Name

DIGICLIK

Supplies made to	Gross value of supplies made (₹)	Value of supplies returned (₹)	Net amount liable for TCS (₹)
Registered person	0.00	₹0.00	₹0.00
Unregistered person	₹0.00	₹0.00	₹0.00
Total amount			₹0.00
Amount of tax collected at source	IGST (₹)	CGST (₹)	SGST (₹)
	₹0.00	₹0.00	₹0.00

[BACK](#)[SAVE](#)

6.4. In the **GSTIN of supplier** field, enter the GSTIN of the supplier. Supplier name field is auto populated.

6.5. Enter the Gross Value of supplies made and value of supplies returned to registered persons. Similarly, enter the Gross Value of supplies made and value of supplies returned to unregistered persons.

Note: Net amount liable for TCS is auto-populated based on data entered.

6.6. Enter the amount collected at source under IGST/ CGST/ SGST heads. Click the **SAVE** button.

Note:

- Declare details of TCS for each supplier here. Please note that GSTIN of the supplier cannot be declared more than once.
- Tax is to be collected on the net value of supplies.
- Negative values cannot be declared in this table.
- At least one tax column must be entered out of three tax columns (IGST or CGST and SGST/UTGST).



GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

TCS Details - Add

GSTIN of the supplier*

33CEHPS3060RWZ3

Supplier Name

DIGICLIK

Supplies made to	Gross value of supplies made (₹)	Value of supplies returned (₹)	Net amount liable for TCS (₹)
Registered person	₹5,10,000.00	₹30,000.00	₹4,80,000.00
Unregistered person	₹2,70,000.00	₹25,000.00	₹2,45,000.00
Total amount			₹7,25,000.00
Amount of tax collected at source	IGST (₹)	CGST (₹)	SGST (₹)
	₹1,250.00	₹3,000.00	₹3,000.00

[BACK](#)[SAVE](#)

6.7. You will be directed to the previous page and a message is displayed that TCS details added successfully.



GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

TCS Details - GSTIN-Wise-Summary

[Help](#)

TCS Details Added Successfully.

Processed TCS DetailsRecords to view
per page

Select

Search by GSTIN/Trade or legal name of supplier

GSTIN of the supplier	Trade name/Legal name of Supplier	Net amount liable for TCS (₹)	Amount of tax collected at source			Actions
			Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
33CEHPS3060RWZ3	DIGICLIK	7,25,000.00	1,250.00	3,000.00	3,000.00	Edit Delete

[BACK TO GSTR-8 DASHBOARD](#)[ADD](#)

6.8. Refresh the page by clicking the button. Here, you can also edit/delete the added details (under Actions column).

Note: You can view certain number of records by selecting a number from **Records to view per page** drop-down list. You can also search any record by providing **GSTIN** or **Trade/Legal name of supplier**.

6.9. Click the **BACK TO GSTR-8 DASHBOARD** button to go back to the Form GSTR-8 Dashboard page.

Goods and Services Tax

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer facilities New Return (Trial) E-Invoice

Dashboard Returns GSTR-8 TCS

English

GSTIN - 3XXXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

TCS Details - GSTIN-Wise-Summary [Help](#)

Processed TCS Details Records to view per page: Select

GSTIN of the supplier	Trade name/Legal name of Supplier	Net amount liable for TCS (₹)	Amount of tax collected at source			Actions
			Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
33CEHPS3060RWZ3	DIGICLIK	7,25,000.00	1,250.00	3,000.00	3,000.00	

[BACK TO GSTR-8 DASHBOARD](#) [ADD](#)

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

6.10. You will be directed to the GSTR-8 Dashboard landing page and the **3. Details of supplies attracting TCS** tile in Form GSTR-8 will reflect the total net amount liable for along with tax details.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 0

Net amount liable for TCS	Integrated Tax
₹0.00	₹0.00
Central Tax	State/UT Tax
₹0.00	₹0.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)[Go back to the main menu](#)

6 (b) 4. Amendments to details of supplies attracting TCS

10.1. Click the **4. Amendments to details of supplies attracting TCS** tile to amend details of supplies attracting TCS in respect of any earlier tax period.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 0

Net amount liable for TCS	Integrated Tax
₹0.00	₹0.00
Central Tax	State/UT Tax
₹0.00	₹0.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)

6.2 (a) [Uploaded By E-Com Operator](#) tab: To amend transactions uploaded by e-com operator in previous period.

6.2 (b) [Rejected By Supplier](#) tab: To edit the transactions rejected by supplier.

Note:

- In the table 4 (i.e. amendment table) of Form GSTR-8, there is no restriction in the limit on the number of times, details can be amended. You can amend the details in below scenarios:
 - Uploaded by the e-commerce operator:** In case, e-commerce operator wants to amend the record on their own (filed in the earlier tax period) on which supplier has not taken any action, they can amend those records under "**Uploaded by the e-commerce operator**" tab.
 - Rejected by supplier:** Under this option, details can be amended on rejection of the record by the supplier. After rejection of details by the supplier, records will be auto-populated in "**Rejected by supplier**" tab in Table 4 where e-commerce operator can amend and file the details.
- TCS liability will be calculated in following manner on amendment of records:
 - In case details in Form GSTR-8 are amended for first time: TCS liability = Last amended value - Original value.
 - In case details in Form GSTR-8 are amended for second time: TCS liability = Last amended value - Previous amended value.

6.2 (a) **Uploaded By E-Com Operator Tab:**

In **Uploaded By E-Com Operator** tab, you can amend transactions uploaded by e-com operator in previous period.

6.3. Select the **Financial Year** and **Month** from the drop-down list.

6.4. In the **GSTIN of supplier** field, enter the GSTIN of the supplier reported in the entry during previous tax period which needs to be amended. Click the **AMEND TCS DETAILS** button.

Note: You can also enter the GSTIN of composition taxpayers here if the same was reported in the earlier tax period.

The screenshot displays the 'Goods and Services Tax' portal interface. At the top, there is a navigation bar with links for Dashboard, Services, GST Law, Downloads, Search Taxpayer, Help and Taxpayer facilities, New Return (Trial), and E-Invoice. Below this, a breadcrumb trail shows 'Dashboard > Returns > GSTR-8'. The main content area features a summary card with the following details: GSTIN - 3XXXXXXXXXXJCV, Legal Name - MxWeb Infotech, Trade Name - GSTN, FY - 2018-19, Return Period - August, and Status - Not Filed. Below the summary card, there is a section titled 'Amendments to TCS Details - GSTIN-Wise-Summary' with a 'Help' icon. This section has two tabs: 'Uploaded By E-Com Operator' (selected) and 'Rejected By Supplier'. The form contains three input fields: 'Financial Year*' with a dropdown menu showing '2018-19', 'Month*' with a dropdown menu showing 'June', and 'GSTIN of supplier*' with a text input field containing '33CEHPS3060RWZ3'. A red box highlights these three fields and the 'AMEND TCS DETAILS' button. Below the form, there is a 'BACK TO GSTR-8 DASHBOARD' button. The footer of the page includes copyright information for 2018-19, site update information, and a 'Top' button.

Note:

- Any changes to the details declared in Table-3 (TCS details) in earlier tax period(s) may be declared in Table-4.
- No amendment is allowed, once the TCS details are accepted by the supplier.
- Records rejected by supplier are available for taking action in the Tab 'Rejected by supplier' in table 4.
- Original tax period, financial year and original supplier's GSTIN cannot be edited.

6.5. You can provide the revised GSTIN of Supplier, revised gross values of supplies made, revised values of supplies returned and amount of tax collected at source for the GSTIN. Make amendments to the details as required. Click the **SAVE** button.



Amend TCS Details- Amend

Indicates Mandatory Fields

Original Tax Period June	Original GSTIN of Supplier 33CEHPS3060RW23	Revised GSTIN of Supplier * 33CEHPS3060RW23
-----------------------------	---	--

Supplies made to	Revised Gross value of supplies made (₹)	Revised Value of supplies returned (₹)	Revised Net amount liable for TCS (₹)
Registered person	₹3,50,000.00	₹10,000.00	₹3,40,000.00
Unregistered person	0.00	₹0.00	₹0.00
Total amount			₹3,40,000.00
Amount of tax collected at source	IGST (₹)	CGST (₹)	SGST (₹)
	₹0.00	₹1,700.00	₹1,700.00



Top

6.6. You will be directed to the previous page and a message is displayed that TCSA details added successfully.


 GSTIN - 3XXXXXXXXXXJCV
 FY - 2018-19
 Due Date - 10/09/2018

 Legal Name - MxWeb Infotech
 Return Period - August

 Trade Name - GSTN
 Status - Not Filed

Amendments to TCS Details – GSTIN-Wise-Summary

[Help](#)
Uploaded By E-Com Operator
Rejected By Supplier

TCSA Details Edited Successfully.

Financial Year * 2018-19	Month * April	GSTIN of supplier * Search GSTIN Number
-----------------------------	------------------	--

Processed TCSA Details

Records to view per page

Select

Search by GSTIN/Trade or legal name of supplier

Month (Tax Period)	Original GSTIN of Supplier	Original Trade name/Legal name of Supplier	Revised GSTIN of Supplier	Revised Trade name/Legal name of Supplier	Revised Net amount liable for TCS (₹)	Revised amount of tax collected at source (₹)			Actions
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
Jun-2018	33CEHPS3060RW23	GSTN	33CEHPS3060RW23	GSTN	3,40,000.00	0.00	1,700.00	1,700.00	



Top

6.7. Here, you can also edit/delete the added details (under Actions column).

Note: You can view certain number of records by selecting a number from **Records to view per page** drop-down list. You can also search any record by providing **GSTIN** or **Trade/Legal name of supplier**.

6.8. Click the **BACK TO GSTR-8 DASHBOARD** button to go back to the Form GSTR-8 Dashboard page.

Goods and Services Tax

MxWeb Infotech

Dashboard Services GST Law Downloads Search Taxpayer Help and Taxpayer facilities New Return (Trial) E-Invoice

Dashboard Returns GSTR-8 English

GSTIN - 33XXXXXXXXXXXXJCV FY - 2018-19 Due Date - 10/09/2018

Legal Name - MxWeb Infotech Return Period - August

Trade Name - GSTN Status - Not Filed

Amendments to TCS Details - GSTIN-Wise-Summary

Uploaded By E-Com Operator Rejected By Supplier

Financial Year: 2018-19 Month: April GSTIN of supplier: Search GSTIN Number

AMEND TCS DETAILS

Processed TCSA Details

Records to view per page: Select (5, 10, 15, 20, 25, 30, 35)

Month (Tax Period)	Original GSTIN of Supplier	Original Trade name/Legal name of Supplier	Revised GSTIN of Supplier	Revised Trade name/Legal name of Supplier	Revised amount of tax collected at source (₹)	Revised amount of tax collected at source (₹)			Actions
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
Jun-2018	33CEHPS3060RWZ3	GSTN	33CEHPS3060RWZ3	GSTN	3,40,000.00	0.00	1,700.00	1,700.00	

BACK TO GSTR-8 DASHBOARD

© 2018-19 Goods and Services Tax Network Site Last Updated on Designed & Developed by GSTN

Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Top

6.9. You will be directed to the GSTR-8 Dashboard page and the **4. Amendments to details of supplies attracting TCS** tile in Form GSTR-8 will reflect the difference amount of amended amount and original amount.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS		4. Amendments to details of supplies attracting TCS		5. Details of interest	
	No. of records: 1		No. of records: 1		
Net amount liable for TCS	Integrated Tax	Net amount liable for TCS	Integrated Tax	Amount in default	Integrated Tax
₹7,25,000.00	₹1,250.00	₹-80,000.00	₹0.00	₹-	₹-
Central Tax	State/UT Tax	Central Tax	State/UT Tax	Central Tax	State/UT Tax
₹3,000.00	₹3,000.00	₹-400.00	₹-400.00	₹-	₹-

6&7. Payment of tax		9. Debit entries in electronic cash ledger for TCS/interest payment	
Tax payable	Interest payable	Tax to be paid (₹)	Interest
₹-	₹-	₹-	₹-
Total amount paid			
₹-			

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)
[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)
[PREVIEW DRAFT GSTR-8](#)
[COMPUTE LIABILITY](#)
[PROCEED TO FILE](#)

6.2 (b) Rejected By Supplier Tab:

6.1. Select the **Rejected By Supplier** tab.



GSTIN - 3XXXXXXXXXXJCV
 FY - 2018-19
 Due Date - 10/09/2018

Legal Name - MxWeb Infotech
 Return Period - August

Trade Name - GSTN
 Status - Not Filed

Amendments to TCS Details - GSTIN-Wise-Summary

[Help](#)

Uploaded By E-Corn Operator

Rejected By Supplier

Financial Year*

2018-19

Month*

April

GSTIN of supplier*

Search GSTIN Number

AMEND TCS DETAILS**BACK TO GSTR-8 DASHBOARD**

6.2. Click the **EDIT** button to edit the details.

Note: You can view certain number of records by selecting a number from **Records to view per page** drop-down list. You can also search any record by providing **GSTIN** or **Trade/Legal name of supplier**.



GSTIN - 3XXXXXXXXXXJCV
 FY - 2018-19
 Due Date - 10/09/2018

Legal Name - MxWeb Infotech
 Return Period - August

Trade Name - GSTN
 Status - Proceed to File had some error

Amendments to TCS Details - GSTIN-Wise-Summary

[Help](#)

Uploaded By E-Corn Operator

Rejected By Supplier

Processed TCSA Details

Records to view per page

5

33CEHPS3060RWZ3

Month (FY 2018-19)	Original GSTIN of Supplier	Original Trade name/Legal name of Supplier	Revised GSTIN of Supplier	Revised Trade name/Legal name of Supplier	Original Amount of tax collected at source (₹)	Amount of tax collected at source (₹)			Status	Actions
						Original	Central Tax (₹)	State/UT Tax (₹)		
Jul-18	33CEHPS3060RWZ3	GSTN	33CEHPS3060RWZ3	GSTN	5,40,000.00	0.00	2,700.00	2,700.00	No Action Taken	

BACK

6.3. Edit the details. You can amend the GSTIN of Supplier, gross values of supplies, revised values of supplies returned and all tax columns. Click the **SAVE** button.



Amend TCS Details- Edit

* Indicates Mandatory Fields

Original Tax Period	Original GSTIN of Supplier	Revised GSTIN of Supplier *
July	33CEHPS3060RWZ3	33CEHPS3060RWZ3

Supplies made to	Revised Gross value of supplies made (₹)	Revised Value of supplies returned (₹)	Revised Net amount liable for TCS (₹)
Registered person	₹4,30,000.00	₹40,000.00	₹3,90,000.00
Unregistered person	₹1,10,000.00	₹20,000.00	₹90,000.00
Total amount			₹4,80,000.00

Amount of tax collected at source	IGST (₹)	CGST (₹)	SGST (₹)
	₹800.00	₹2,000.00	₹2,000.00

BACK

SAVE

6.4. You will be directed to the previous page and a message is displayed that TCSA details edited successfully.

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018Legal Name - MxWeb Infotech
Return Period - AugustTrade Name - GSTN
Status - Not Filed

Amendments to TCS Details – GSTIN-Wise-Summary

Uploaded By E-Com Operator

Rejected By Supplier

TCSA Details Edited Successfully.

Processed TCSA Details

Records to view
per page

Select

Search by GSTIN/Trade or legal name of supplier

Month (Tax Period)	Original GSTIN of Supplier	Original Trade name/Legal name of Supplier	Revised GSTIN of Supplier	Revised Trade name/Legal name of Supplier	Original Amount paid to collector on which tax is deducted	Amount of tax collected at source			Status	Ac
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)		
Jul-2018	33CEHPS3060RWZ3	GSTN	33CEHPS3060RWZ3	GSTN	4,80,000.00	800.00	2,000.00	2,000.00	Modified	

BACK

6.5. Click the **BACK** button to go back to the Form GSTR-8 Dashboard page.



GSTIN - XXXXXXXXXXXXJCV
 FY - 2018-19
 Due Date - 10/09/2018

Legal Name - MxWeb Infotech
 Return Period - August

Trade Name - GSTN
 Status - Not Filed

Amendments to TCS Details – GSTIN-Wise-Summary

[Uploaded By E-Com Operator](#) |
 [Rejected By Supplier](#)

Processed TCSA Details

Records to view per page

Select

Search by GSTIN/Trade or legal name of supplier

Month (Tax Period)	Original GSTIN of Supplier	Original Trade name/Legal name of Supplier	Revised GSTIN of Supplier	Revised Trade name/Legal name of Supplier	Original Amount paid to collector on which tax is deducted	Amount of tax collected at source			Status	Ac
						Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)		
Jul-2018	33CEHPS3060RWZ3	GSTN	33CEHPS3060RWZ3	GSTN	4,80,000.00	800.00	2,000.00	2,000.00	Modified	

[BACK](#)



6.6. You will be directed to the GSTR-8 Dashboard page and the 4. Amendments to details of supplies attracting TCS tile in Form GSTR-8 will reflect the difference amount of amended amount and original amount.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹800.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)[Go back to the main menu](#)

C. Payment of Tax

7. Click the **COMPUTE LIABILITY** button for computation of tax liability and interest if any.



Dashboard > Returns > GSTR-8

English

GSTR-8 - Return for Tax Collected at Source



GSTIN - 3XXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹900.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)

8. A message is displayed on top page of the screen that Compute Liability request has been received. Please check the status after sometime. Click the **Refresh** button.



GSTR-8 - Return for Tax Collected at Source

Compute liabilities request has been received, please check the status in sometime.

GSTIN - XXXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Not Filed

[Click here to see the errors in Proceed to File](#)

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹800.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹-	₹-
Central Tax	State/UT Tax
₹-	₹-

6&7. Payment of tax

Tax payable	Interest payable
₹-	₹-
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)

9. Once the status of Form GSTR-8 is Ready to File, **5. Details of Interest** and **6 & 7. Payment of Tax** tile and **PROCEED TO FILE** button gets enabled.



GSTR-8 - Return for Tax Collected at Source

Ready to file as on 05/06/2020.

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Ready to File

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹800.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹7,250.00	₹507.00
Central Tax	State/UT Tax
₹728.00	₹728.00

6&7. Payment of tax

Tax payable	Interest payable
₹5,850.00	₹1,963.00
Total amount paid	₹-

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[PREVIEW DRAFT GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Ready to File

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹800.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹7,250.00	₹507.00
Central Tax	State/UT Tax
₹728.00	₹728.00

6&7. Payment of tax

Tax payable	Interest payable
₹5,850.00	₹1,963.00
Total amount paid	
₹-	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹-	₹-

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on "Compute Liabilities" or "Proceed to file" button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)

[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)

[PREVIEW DRAFT GSTR-8](#)

[COMPLETE LIABILITY](#)

[PROCEED TO FILE](#)



11. The Details of Interest page is displayed. Click the **BACK TO GSTR-8 DASHBOARD** button to go back to the Form GSTR-8 Dashboard page.



GSTIN - 3XXXXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Ready to File

Details of interest

[Help](#)

On account of	Amount in default (₹)	Amount of interest		
		Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
Late payment of TCS amount	7,250.00	507.00	728.00	728.00

[BACK TO GSTR-8 DASHBOARD](#)

Note:

- Amount in default is the cumulative amount on which interest has been charged.
- Interest is payable when there is delay in filing of statement, beyond the due date or there is any upward amendments in the values of earlier provided details, on which tax is liable to be paid along with interest.

12. Click the **6 & 7. Payment of Tax** tile or **PROCEED TO FILE** button.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Ready to File

Steps to prepare your GSTR-8 statement online

- 1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "Preview Draft GSTR-8" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "Download GSTR-8 details (Excel)"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Table with 2 columns: Tax Type, Amount. Rows: Net amount liable for TCS (₹7,25,000.00), Central Tax (₹3,000.00), Integrated Tax (₹1,250.00), State/UT Tax (₹3,000.00)

4. Amendments to details of supplies attracting TCS

No. of records: 2

Table with 2 columns: Tax Type, Amount. Rows: Net amount liable for TCS (₹-1,40,000.00), Central Tax (₹-1,100.00), Integrated Tax (₹800.00), State/UT Tax (₹-1,100.00)

5. Details of interest

Table with 2 columns: Tax Type, Amount. Rows: Amount in default (₹7,250.00), Central Tax (₹728.00), Integrated Tax (₹507.00), State/UT Tax (₹728.00)

6&7. Payment of tax

Table with 2 columns: Tax payable, Interest payable. Rows: Tax payable (₹5,850.00), Interest payable (₹1,963.00), Total amount paid (₹-)

9. Debit entries in electronic cash ledger for TCS/interest payment

Table with 2 columns: Tax to be paid (₹), Interest. Rows: Tax to be paid (₹-), Interest (₹-)

Steps to file your GSTR-8 statement

- 1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "Download Filed GSTR-8 (pdf)" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "Download GSTR-8 details (Excel)"

Navigation buttons: BACK TO FILE RETURNS, DOWNLOAD GSTR-8 DETAILS (EXCEL), PREVIEW DRAFT GSTR-8, COMPUTE LIABILITY, PROCEED TO FILE



13. The Payment of Tax page is displayed.

Note:

- Liabilities can be paid in cash only.
• 'Create challan' button will be enabled for selection only if sufficient cash is not available in Electronic Cash Ledger.
• Declaration and Authorized signatory fields will be enabled only if sufficient cash balance is available to offset the liabilities.

14.1. The cash available as on date under various heads are shown in table at the top of the page.



5&7. Payment of tax

Help

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	11,99,99,993.00	11,99,95,188.00	11,99,95,188.00	35,99,90,369.00
Interest	49,99,998.00	49,98,750.00	49,98,750.00	1,49,97,498.00

Description	Tax payable (₹)	Tax Paid (₹)	Interest Payable (₹)	Interest Paid (₹)	Additional Cash required (₹)
Integrated Tax	2,050.00	₹2,050	507.00	₹507	0
Central Tax	1,900.00	₹1,900	728.00	₹728	0
State/UT Tax	1,900.00	₹1,900	728.00	₹728	0

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

BACK TO GSTR-8 DASHBOARD

CREATE CHALLAN

FILE GSTR-8

DOWNLOAD GSTR-8 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-8



14.2 (a). Scenario 1: If available cash balance in Electronic Cash Ledger is less than the amount required to offset the liabilities

- i. You can view the "Additional Cash required" column to know if there is any additional cash required for offsetting the liability.
- ii. If available cash balance in Electronic Cash Ledger is less than the amount required to offset the liabilities, then additional amount of cash will be required. You may create challan for that additional cash directly by clicking on the **CREATE CHALLAN** button at the bottom of page.
- iii. The **Create Challan** page is displayed.

Note: In the Tax Liability Details grid, the **Total Challan Amount** field and **Total Challan Amount (In Words)** fields are auto-populated with total amount of payment to be made. You cannot edit the amount in these fields. You will be taken to Payment Application page.

- iv. Select the **Payment Modes** as E-Payment/ Over the Counter/ NEFT/RTGS.
- v. Click the **GENERATE CHALLAN** button.
- vi. The Challan is generated.

Note:

(a) In case of Net Banking: You will be directed to the Net Banking page of the selected Bank. The payment amount is shown at the Bank's website. If you want to change the amount, abort the transaction and create a **new challan**. In case of successful payment, you will be re-directed to the GST Portal where the transaction status will be displayed.

(b) In case of Over the Counter:

Take a print out of the **Challan** and visit the selected Bank. Pay using **Cash/ Cheque/ Demand Draft** within the Challan's validity period. Status of the payment will be updated on the GST Portal after confirmation from the Bank.

(c) In case of NEFT/ RTGS:

Take a print out of the **Challan** and visit the selected Bank. Mandate form will be generated simultaneously. Pay using **Cheque** through your account with the selected Bank/ Branch. You can also pay using the account debit facility. The transaction will be processed by the Bank and RBI shall confirm the same within <2 hours>. Status of the payment will be updated on the GST Portal after confirmation from the Bank.

Click [here](#) to refer the FAQs and User Manual on Making Payment.

14.3 (b). Scenario 2: If available cash balance in Electronic cash ledger is more than/equal to the amount required to offset the liabilities

i. If available cash balance in Electronic Cash Ledger is more than/equal to the amount required to offset the liabilities, no additional cash is required for paying liability.

15. You can view the "Additional Cash required" column to know if there is any additional cash required for paying liability.

Note: You can click the **DOWNLOAD GSTR-8 DETAILS (EXCEL)** button to view the summary page in excel format or click the **PREVIEW DRAFT GSTR-8** button to view the summary page of Form GSTR-8 in pdf format for your review.

Goods and Services Tax

6&7. Payment of tax

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	11,99,99,993.00	11,99,95,188.00	11,99,95,188.00	35,99,90,369.00
Interest	49,99,998.00	49,98,750.00	49,98,750.00	1,49,97,498.00

Description	Tax payable (₹)	Tax Paid (₹)	Interest Payable (₹)	Interest Paid (₹)	Additional Cash required (₹)
Integrated Tax	2,050.00	₹2,050	507.00	₹507	0
Central Tax	1,900.00	₹1,900	728.00	₹728	0
State/UT Tax	1,900.00	₹1,900	728.00	₹728	0

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

BACK TO GSTR-8 DASHBOARD CREATE CHALLAN FILE GSTR-8

DOWNLOAD GSTR-8 DETAILS (EXCEL) PREVIEW DRAFT GSTR-8

[Go back to the main menu](#)

D. File Form GSTR-8 with DSC/ EVC

16. Select the **Declaration** checkbox. Select the **Authorized Signatory** from the drop-down list. Click the **FILE GSTR-8** button.



6&7. Payment of tax

Help

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	11,99,99,993.00	11,99,95,188.00	11,99,95,188.00	35,99,90,369.00
Interest	49,99,998.00	49,98,750.00	49,98,750.00	1,49,97,498.00

Description	Tax payable (₹)	Tax Paid (₹)	Interest Payable (₹)	Interest Paid (₹)	Additional Cash required (₹)
Integrated Tax	2,050.00	₹2,050	507.00	₹507	0
Central Tax	1,900.00	₹1,900	728.00	₹728	0
State/UT Tax	1,900.00	₹1,900	728.00	₹728	0

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory *

ANGAD ARORA

BACK TO GSTR-8 DASHBOARD

CREATE CHALLAN

FILE GSTR-8

DOWNLOAD GSTR-8 DETAILS (EXCEL)

PREVIEW DRAFT GSTR-8



Top

17. Read the message carefully and click the **YES** button.

Integrated Tax	2,050.00	₹2,050	507.00	₹507	0
Central Tax	1,900.00	₹1,900	728.00	₹728	0
State/UT Tax	1,900.00	₹1,900	728.00	₹728	0

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory *

ANGAD ARORA

Warning

You are about to agree to offset your tax, interest and late fee, as indicated. Relevant amounts will be deducted from Electronic Cash ledger and accordingly liability will be reduced. Once these entries are made, these can NOT be reversed. Are you sure you want to continue?

NO YES

CREATE CHALLAN FILE GSTR-8

DOWNLOAD GSTR-8 DETAILS (EXCEL) PREVIEW DRAFT GSTR-8



Top

18. The **Submit Application** page is displayed. Click the **FILE WITH DSC** or **FILE WITH EVC** button.



APPLICATION TYPE

Form GSTR-8

Return Period

082018

GSTIN/UIN/Temporary ID

3XXXXXXXXXXJCV



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

❗ DSC is compulsory for Companies & LLP

❗ Facing problem using DSC? [Click here for help](#)

FILE WITH DSC

FILE WITH EVC



19.1. FILE WITH DSC:

a. Select the certificate and click the **SIGN** button.

19.2. FILE WITH EVC:

a. Enter the OTP sent on email and mobile number of the Authorized Signatory registered at the GST Portal and click the **VALIDATE OTP** button.

OTP Verification

Please enter OTP

OTP has been sent to your Email and Mobile number registered at the GST portal

CLOSE

VALIDATE OTP

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

❗ DSC is compulsory for Companies & LLP

❗ Facing problem using DSC? [Click here for help](#)

It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

20. The success message is displayed and ARN is displayed. Status of the Form GSTR-8 return changes to "Filed". Click the **BACK** button.

21. After Form GSTR-8 is filed:

- ARN is generated on successful filing of the Form GSTR-8 Return.
- An SMS and an email are sent to the applicant on his registered mobile and email id.



GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Filed

GSTR8 of GSTIN 3XXXXXXXXXXJCV for the Return Period 082018 has been successfully filed. The Acknowledgment Reference Number is AA3308180003876. The GSTR8 can be viewed on your Dashboard Login--> Taxpayer Dashboard--> Returns. This message is sent to your registered Email ID and Mobile Number.

BACK

DOWNLOAD GSTR-8 DETAILS (EXCEL)



[Go back to the main menu](#)

E. View Debit entries in Electronic Cash Ledger for tax payment

22. Click the **Debit entries in electronic cash ledger for TCS/interest payment** tile to view the reference ID through which the amount has been debited in electronic cash ledger.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹800.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹7,250.00	₹507.00
Central Tax	State/UT Tax
₹728.00	₹728.00

6&7. Payment of tax

Tax payable	Interest payable
₹5,850.00	₹1,963.00
Total amount paid	
₹7,813.00	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹5,850.00	₹1,963.00

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[DOWNLOAD FILED GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)

23. The entries in Electronic Cash Ledger for tax payment is displayed. Click the **BACK TO GSTR-8 DASHBOARD** button.



GSTR-8 - Return for Tax Collected at Source

GSTIN - 3XXXXXXXXXXJCV
FY - 2018-19
Due Date - 10/09/2018

Legal Name - MxWeb Infotech
Return Period - August

Trade Name - GSTN
Status - Filed

Steps to prepare your GSTR-8 statement online

1. Click on "Table 3" or "Table 4" box whichever is applicable and add relevant details;
2. Summary of added details would be available on the relevant box;
3. Click on "**Preview Draft GSTR-8**" button to view summary of added details in PDF format;
4. You can also download all added details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"; and
5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

3. Details of supplies attracting TCS

No. of records: 1

Net amount liable for TCS	Integrated Tax
₹7,25,000.00	₹1,250.00
Central Tax	State/UT Tax
₹3,000.00	₹3,000.00

4. Amendments to details of supplies attracting TCS

No. of records: 2

Net amount liable for TCS	Integrated Tax
₹-1,40,000.00	₹800.00
Central Tax	State/UT Tax
₹-1,100.00	₹-1,100.00

5. Details of interest

Amount in default	Integrated Tax
₹7,250.00	₹507.00
Central Tax	State/UT Tax
₹728.00	₹728.00

6&7. Payment of tax

Tax payable	Interest payable
₹5,850.00	₹1,963.00
Total amount paid	
₹7,813.00	

9. Debit entries in electronic cash ledger for TCS/interest payment

Tax to be paid (₹)	Interest
₹5,850.00	₹1,963.00

Steps to file your GSTR-8 statement

1. Click on "Compute Liabilities"; for computation of tax and interest, if any;
2. "Proceed to File" button would be enabled once liabilities are computed and reflected in Table 5 and Table 6&7 box;
3. Click on "Proceed to File" to pay liabilities and file the statement;
4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button, then you would be required to follow steps 1 to 3 again to file the statement;
5. Click on "**Download Filed GSTR-8 (pdf)**" button to view summary of filed details in PDF format; and
6. You can also download all filed details as an excel file by clicking on "**Download GSTR-8 details (Excel)**"

[BACK TO FILE RETURNS](#)[DOWNLOAD GSTR-8 DETAILS \(EXCEL\)](#)[DOWNLOAD FILED GSTR-8](#)[COMPUTE LIABILITY](#)[PROCEED TO FILE](#)

26. The PDF file generated would now bear watermark of final Form GSTR-8.

Form GSTR-8

[See rule 67(1)]

Statement for Tax Collection at Source

Financial Year	2018-19
Month	August

1. GSTIN	3XXXXXXXXXXJCV
2(a). Legal name of the registered person	MxWeb Infotech
2(b). Trade name, if any	GSTN
2(c). ARN	AA3308180003878
2(d). Date of filing	05/06/2020

3. Details of supplies made through e-commerce operator

No. of Records	Details of the supplies made which attract TCS			Amount of Tax Collected at Source		
	Gross value of supplies made (₹)	Value of supplies returned (₹)	Net amount liable for TCS (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	0.00	0.00	7,25,000.00	1,250.00	3,000.00	3,000.00

4. Amendments to details of supplies in respect of any earlier statement

No. of Records	Details of the supplies made which attract TCS			Amount of Tax Collected at Source		
	Gross value of supplies made (₹)	Value of supplies returned (₹)	Net amount liable for TCS (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
2	9,60,000.00	0.00	-1,40,000.00	800.00	-1,100.00	-1,100.00

5. Details of interest (On account of late payment of TCS amount)

Amount in default (₹)	Amount of interest		
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
7,250.00	507.00	728.00	728.00

6&7. Payment of tax and interest

Description	Tax Payable (₹)	Tax Paid (₹)	Interest Payable (₹)	Interest Paid (₹)
Integrated Tax	2,050.00	2,050.00	507.00	507.00
Central Tax	1,900.00	1,900.00	728.00	728.00
State/UT Tax	1,900.00	1,900.00	728.00	728.00

9. Debit entries in cash ledger for TCS/interest payment

Description	Debit Entries	TCS Amount (₹)	Interest Amount (₹)
Integrated Tax	DC3306200000056	2,050.00	507.00
Central Tax		1,900.00	728.00
State/UT Tax		1,900.00	728.00

Verification

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Name of authorized signatory
ANGAD ARORA

Date: 05/06/2020

Designation /Status
CA