## GST Returns – GSTR 3B, Payment of Tax, 2A and 2B

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# Agenda Points



**GSTR 2A and 2B – Auto Drafted Details of ITC** 



**Queries and discussion** 

# **GSTR 3B and Payment of Tax**



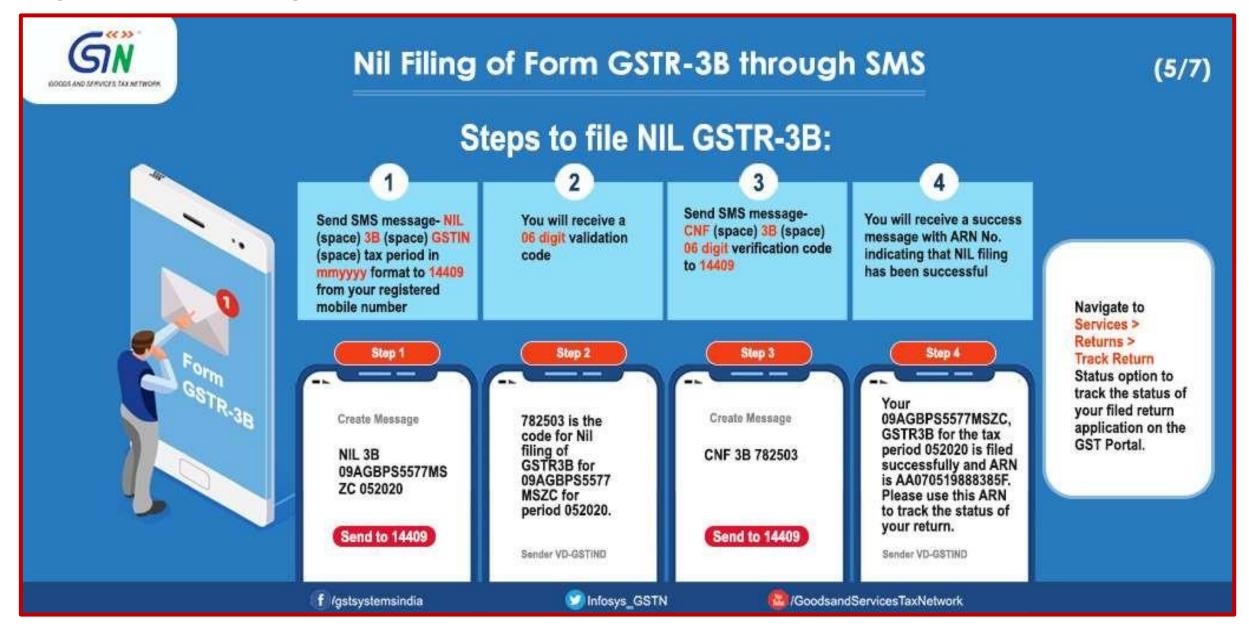
#### GSTR 3B – Legal Provision

• As per Section 39, read with Rule 61 of the CGST Rules, 2017, GSTR-3B is required to be furnished by Every registered **person other than**:

i)	ISD
ii)	Non-Resident taxable person,
iii)	Composition Supplier
iv)	Person liable to deduct tax at source u/s 51
v)	E-commerce Operator Liable to deduct tax at Source u/s 52
vi)	Supplier of OIDAR services located in non-taxable territory supplying services to non-taxable online recipient.

• Form GSTR-3B is to be filed by a taxable person for submitting the provisional assessment of the tax liability.

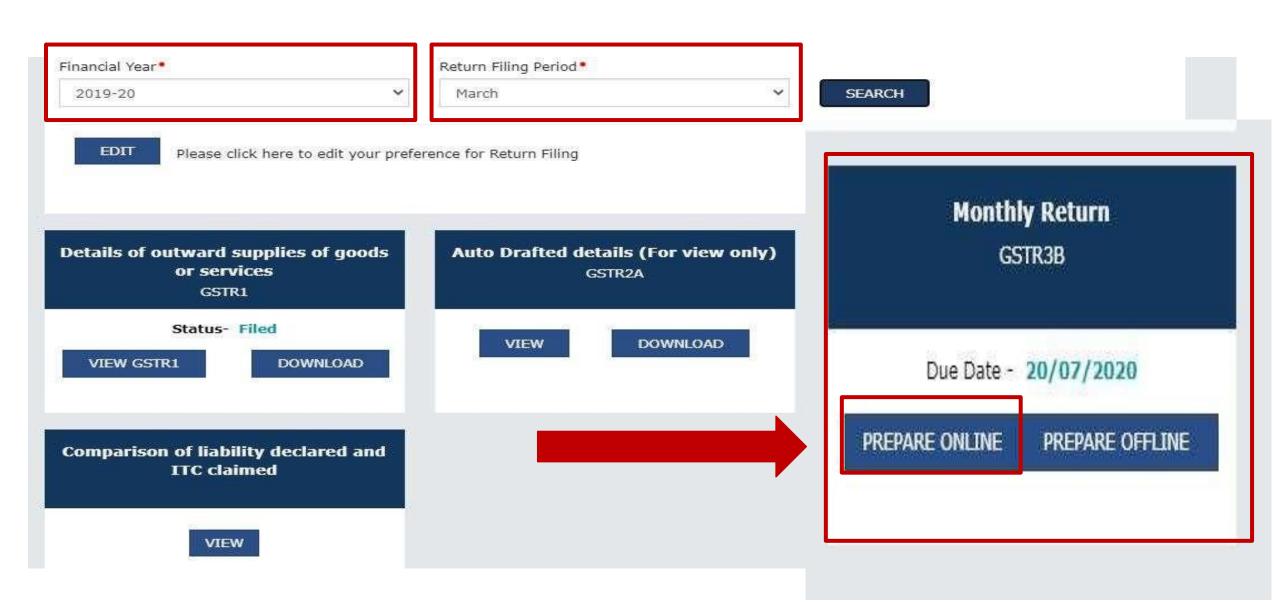
Filing of GSTR 3B through SMS – Visual Process flow



Filing of GSTR 3B through SMS -

Step	SMS to 14409	Receive from VD-GSTIND
Initiate Nil Filing	NIL <space>3B<space>GSTIN<s pace&gt;Tax period Ex. NIL 3B 09XXXXXXXXXXZC 052020</s </space></space>	<b>123456</b> is the CODE for Nil filing of GSTR3B for 09XXXXXXXXXXXZC for period 052020. Code validity 30 min.
Confirming Nil Filing	CNF <space>3B<space>Code Ex. CNF 3B 123456</space></space>	Your, 09XXXXXXXXXXXZC, GSTR3B for 052020 is filed successfully and acknowledged vide ARN is AA070219000384. Please use this ARN to track the status of your return.
For Help, anytime	HELP <space>3B Ex. Help 3B</space>	To file NIL return of GSTIN for Mar 2020: NIL 3B 07CQZCD111114Z7 032020 To confirm Nil filing: CNF 3B CODE More details <a href="www.gst.gov.in">www.gst.gov.in</a>

#### GSTR 3B – Filing of Form – Theory and Practice



#### GSTR 3B – Filing of Form – Theory and Practice

#### Filing GSTR-3B is now made more User friendly

- Fill either CGST or SGST/UGST amount, other tax will get auto filled.
- You can now save the Form on confirming details filled in the Table. You can fill balance details later.
- Preview Form or download it for cross verifying saved details in any table(s) anytime.
- · No more Submit requirement to freeze details and know the liability.
- Changes in any table can be made before making payment towards liabilities.
- Once you proceed to payment, you can also see details of existing balances in cash and credit ledgers (Table 6.1 - Payments Table).
- Wow! System suggested Tax Credit (ITC) is already filled for discharging liability. Be aware, it is only suggestion. You can edit the same before finalizing the Return.
- Once you confirm ITC and cash utilization for payment of tax liability in Payments Table, system does automatic calculation for shortfall in cash ledger.
- Once you are Ok with shortfall, System will generate pre-filled challan for shortfall and navigate to payments option.
- Once you make online payment, system will navigate back to Payments Table.
- Satisfied with the details filled, click "Proceed to file", select authorized signatory, Submit with EVC or DSC.

Your Return is filed!

You can Track Return status as well as download the Return from through Track Return Status functionality available at your dashboard

Refer User Manual for detailed steps for filing

Details of Process flow for filing of GSTR 3B and Menu Selection details are provided once we select GSTR 3B online filing option

## GSTR 3B – Filing of Form – Table Selection

GSTIN FY - 2020-21	Legal Name - Return Period - June	Status - Not Filed Due Date - 20/07/2020	
Please answer the following question	ns to enable us to show relevant sections		
	NIL Return	•	Indicates Mandatory Fields
A. Do you want to file Nil return?  Note:Nil return can be filed by you if you have AND have NOT received (commonly known as liability.	re not made any outward supply (commonly known as sale) spurchase) any goods/services AND do not have any tax	Yes NO	Help Based on your answers, relevant tables of GSTR-3B

#### GSTR 3B – Tables of GSTR 3B

## 3.1 Tax on outward and reverse charge inward supplies

Integrated Tax Central Tax ₹0.00 ₹0.00

State/UT Tax CESS

₹0.00

#### 3.2 Inter-state supplies

₹0.00

Taxable Value Integrated Tax

₹0.00

## 4. Eligible ITC

Integrated Tax Central Tax

₹0.00 ₹0.00 State/UT Tax CESS

₹0.00

## 5. Exempt, nil and Non GST inward supplies

Inter-state supplies Intra-state supplies

₹0.00

#### 5.1 Interest and Late fee

Integrated Tax Central Tax

₹0.00 ₹0.00 State/UT Tax CESS

₹0.00

#### 6.2 TDS/TCS Credit

Integrated Tax Central Tax

₹0.00

State/UT Tax

₹0.00

## GSTR 3B – Table 3.1 – Outward Supplies and RCM

Nature of Supplies	Total Taxable	Integrated Tax	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
	value (₹)	(₹)			
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(b) Outward taxable supplies (zero rated )	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				

GSTR 3B – Table 3.2– Supplies to URP, Composition Dealers and UIN Holders

## 3.2 Of the supplies shown in 3.1 (a) above, details of inter-State supplies made to unregistered persons, composition taxable persons and UIN holders

	Place of Supply (State/UT)	Total Taxable value	Amount of Integrated Tax
1	2	3	4
Supplies made to Unregistered Persons			
Supplies made to Composition Taxable Persons			
Supplies made to UIN holders			

#### UIN Holders – Section 25 (7) – CGST Act, 2017

Any specialized agency of the United Nations Organization or any Multilateral Financial Institution and Organization notified under the United Nations (Privileges and Immunities) Act,1947 (46 of 1947), Consulate or Embassy of foreign countries and any other person or class of persons as may be notified by the Commissioner, shall obtain a Unique Identity Number. The registration shall be for the purpose(s) notified, including seeking to claim refund of taxes paid by them, on the notified supplies of goods and/or services received by them. The supplier supplying to these organization is expected to mention the UID on the invoices and treat such supplies as business to business (B2B) supplies.

## GSTR 3B - Table 4 - Input Tax Credit

## 4. Eligible ITC

Details	Integrated Tax	Central Tax	State/UT Tax	Cess
1	2	3	4	5
(A) ITC Available (whether in full or part)				
(1) Import of goods		8		
(2) Import of services				
(3) Inward supplies liable to reverse charge (other than 1 & 2 above)				
(4) Inward supplies from ISD		6		
(5) All other ITC			The state of the s	
(B) ITC Reversed				
(1) As per rules 42 & 43 of CGST Rules				
(2) Others				
(C) Net ITC Available (A) - (B)				
(D) Ineligible ITC				
(1) As per section 17(5)				
(2) Others				

#### GSTR 3B – Table 5 – Exempt, NIL and Non GST inward Supplies

#### 5. Values of exempt, nil-rated and non-GST inward supplies

Nature of supplies	Inter-State supplies	Intra-State supplies
1	2	3
From a supplier under composition scheme, Exempt and Nil rated supply		
Non GST supply		

• The value of above discussed supplies need to be captured separately for interstate and intrastate supplies.

## GSTR 3B - Table 6 - TDS/ TCS Credit and Interest and Late fees

6.2 TDS/TCS Credit			
Details	Integrated Tax	Central Tax	State/UT Tax
1	2	3	4
TDS			
TCS			

and late fee was not computation is based	paid fully in the GSTR-4 of that ta	x period) and previous month's lat Due date of Filing] * ₹25/day (in <	-4 (Taxpayers who have opted out e fee charged due to delay in filing case of any liability) or ₹10/day (in	of GSTR-3B. The
Last Save request ha	s been processed successfully.			×
		ny Interest liabilities. Please note In I. GSTR 3B can be filed only after o		er respective heads need to
				er respective heads need to  CESS (₹)
e paid in cash in addi	tion to tax liabilities for the month	i, GSTR 3B can be filed only after o	complete payment of all liabilities.	

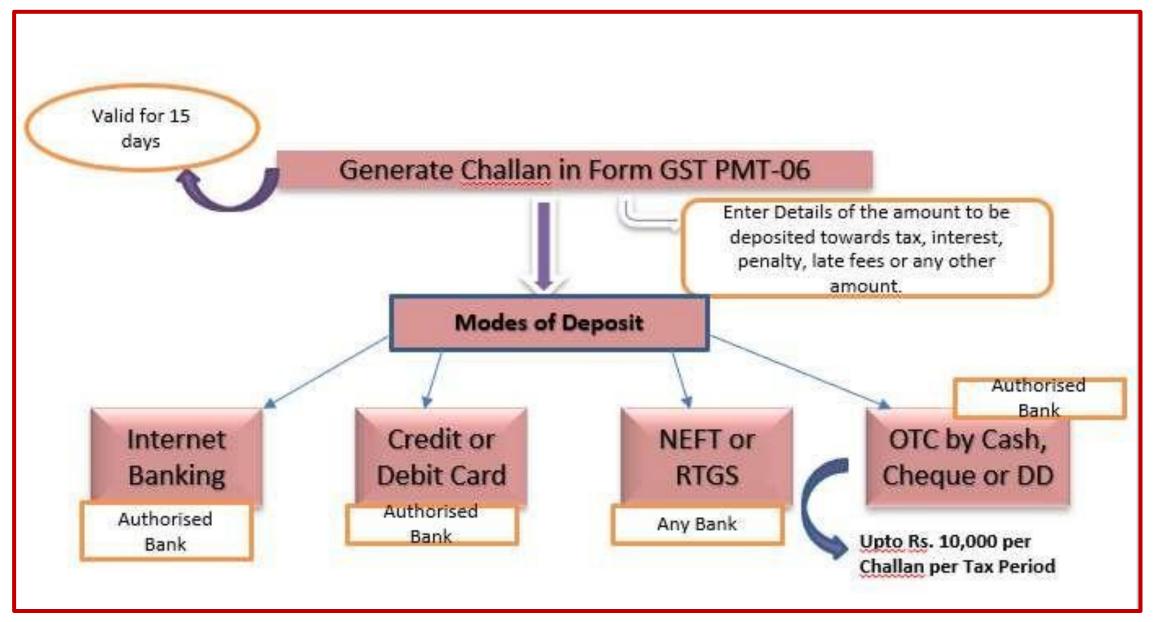
#### GSTR 3B – Save and Proceed for payment



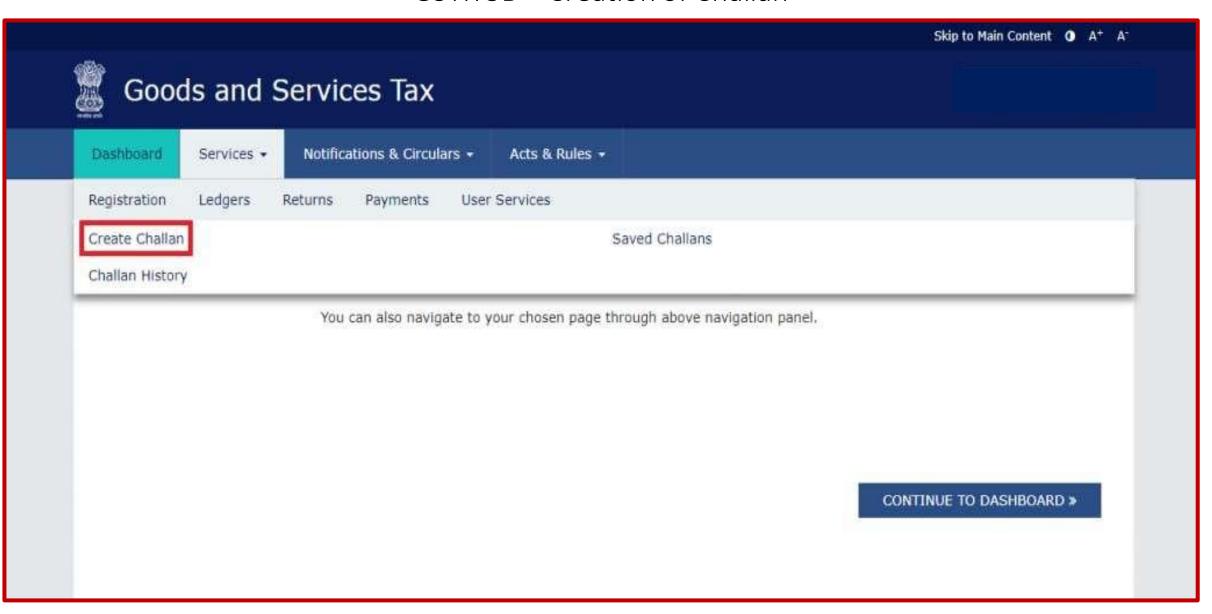
Description	Cash Ledger Balance							
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)	Total (₹)			
Tax	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00			
Interest	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00			
Late Fees		₹0.00	₹0.00		₹0.00			

Credit Ledger Balance(including current month's credit)								
Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)	Total (₹)				
₹90.00	₹1,040.00	₹1,040.00	₹0.00	₹2,170.00				

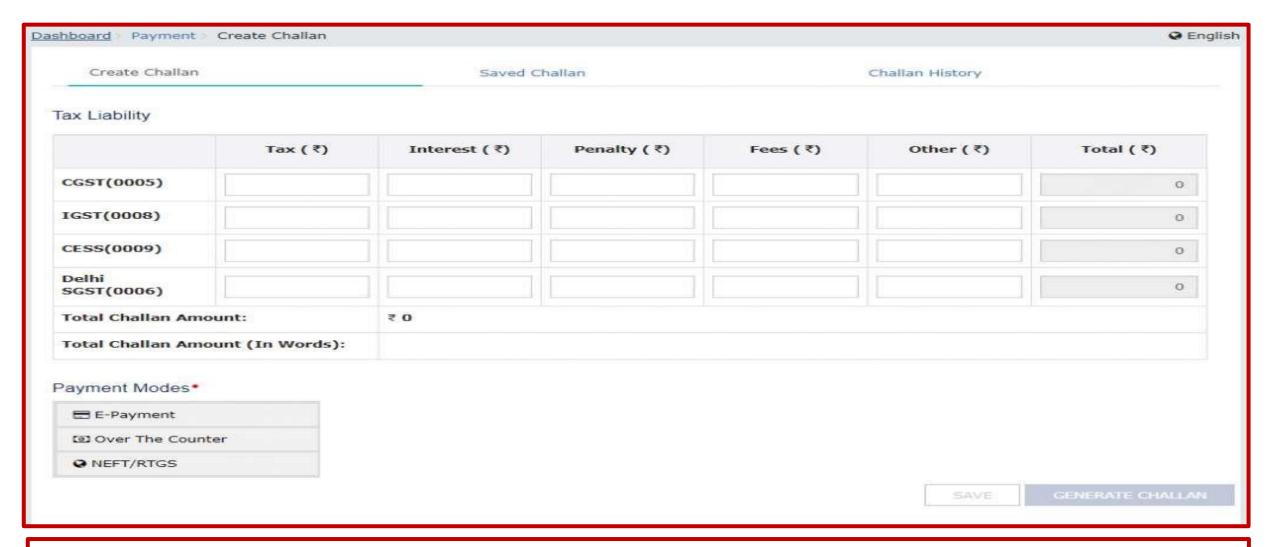
#### GSTR 3B – Tax Payment Challan Basics



#### GSTR 3B - Creation of Challan



#### GSTR 3B – Creation of Challan



Enter the amounts and select the method of payment i.e. e-payment, over the counter or NEFT/RTGS. Click on Generate Challan once all the details have been filled in.

#### GSTR 3B - Creation of Challan

GST Challan						
CPIN	llan Generation Date 08/2017 14:21:15		Challan Expi 17/08/201			
Mode of Payment :-	E-P	ayment				
Details Of Taxpayer						
GSTIN	ail Address		Mobile Numb	per		
Name	Add	ress				
Details of Deposit						
	Tax (₹)	Interest (₹)	Penalty (₹)	Fees (₹)	Other (₹)	Total (₹)
CGST(0005)	0	0	0	o	0	1
IGST(0008)	0	0	0	0	o	o
CESS(0009)	•	0	0	0	0	0
Delhi SGST(0006)	0	0	0	0	0	1
Total Challan Amount:						
Total Challan Amount (In Words):						
Select Mode of E-Payment						
■ Net Banking						
					DWNLOAD	MAKE PAYMENT
				_ Be	OWNLOAD	MAKE PAYMENT

A summary page will appear containing all the details of the challan. Select the method of payment by choosing the bank through which payment is to be made. Click on "Make Payment" which will take us to the net banking account of the bank specified.

Make online payment of GST through Net-Banking/ NEFT/ RTGS Once the payment is made, challan containing all the details of tax paid will appear. Thereafter the tax paid challan (CIN) will be credited to the cash ledger account of the taxpayer.

## Facility to transfer cash from one Head to other Head

Path for accessing GST PMT - 09 ---> Dashboard – Services – Ledger – Electronic Cash Ledger

A transfer can be made from One Major Head to other Major Head (CGST to SGST or any combination) or one Minor Head to Other Minor Head (from Tax to Interest) or from one Major Head to other Minor Head (IGST Tax to CGST Interest). Below is the combination of transfers which can be made -

Transfer f	rom Head	Transfer to Head			
Major Head	Major Head Minor Head		Minor Head		
	Tax		Tax		
IGST	luka wa ak	IGST	linkawash		
CGST	Interest	CGST	Interest		
	Fees	6631	Fees		
SGST		SGST			
	Penalty		Penalty		
Cess	Others	Cess	Others		

Note – The transfer can only be made for balance lying in the Electronic Cash Ledger. In case, if the taxpayer wants to withdraw the tax wrongly deposited in the Electronic Cash ledger, a separate refund application has to be filed for the same.

# GSTR 2A & 2B Auto Drafted Details (For View only)



## GSTR 2A (Auto Drafted Details)







S. No	Summary on GSTR 2A						
1	Details of Invoices reported by suppliers gets auto populated in GSTR 2A						
2	Only B2B details get populated (purchases for which GSTIN is provided during Purchases)						
3	In new return regime, ITC shall only be available for entries populated in GSTR 2A.						
4	It is a dynamic form and gets updated on real time basis.						
5	Reconciliation of this detail is required with the Inward entries in Books of Accounts						
6	Imports, Reverse Charge Purchases and Input Service Distributor ITC does not get affected by GSTR 2A						
7	Details of ITC appearing in GSTR 2A is reported in Annual Return						

## GSTR 2A – Downloading GSTR 2A

You have downloaded the file last on 13/06/2020 at 11:20:54. To view the same file, click on the link ("Click here to download JSON-File1/Excel-File1") available below the relevant button - "Generate JSON/Excel File to download". To generate the latest file, click on the said button again.

Download data for GSTR2A

Note:Please refer help section for more details.

GENERATE JSON FILE TO DOWNLOAD

GENERATE EXCEL FILE TO DOWNLOAD

Click here to download Excel - File 1

S. No	Steps Download GSTR 2A					
1	Login to GST Portal					
2	Go to Return Dash Board					
3	View GSTR 2A - Click on GST number to view details of Invoice					
4	<b>Download GSTR 2A</b> – Click on Download → Click on Generate Excel File to Download (20 Minutes)					
5	Review the entries in excel file					

## GSTR 2A – Interpreting GSTR 2A

S. No	Table Name	Details reported in GSTR 2A			
1	GSTIN of Supplier	Seller GSTIN			
2	Trade/Legal name	Trade or Legal Name			
3	Invoice number	Invoice Number			
4	Invoice type	B2B			
5	Invoice date	Date of Invoice			
6	Invoice value	Total value of Invoice			
7	Place of supply	My State of Supply (Caution – Hotel Stay, etc)			
8	Supply attract Reverse charge	If RCM is applicable on Invoice			
9	Rate(%)	Rate of GST in %			
10	Taxable value	Value on which GST is charged			
11	Integrated Tax/ Central Tax/ State/UT Tax/ Cess	Tax Amount			
12	E-commerce GSTIN	If supply is from E-Commerce Portal then GSTIN of E-Com Supplier			
13	Status of GSTR-1/5	Counter Party Filing Status – Submitted/ Not Submitted			
14	GSTR 1 and 3B filing date	Date and status of Filing GSTR 1 and 3B			

#### GSTR 2A – Excel GSTR 2A

## Goods and Services Tax - GSTR 2A

No. (All States	Taxable inward supplies received from registered persons								
GSTIN of supplier	Trade/Legal name of the		ا	Invoice details		Place of supply			
OSTIN OF Supplier	Supplier	Invoice number	Invoice type	Invoice Date	Invoice Value (₹)	Fluce of Supply			
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	KB00000284871264	R	05-03-2020	16.52	Bihar			
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	00000284871264-To	R	05-03-2020	16.52	Bihar			
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	KB00000284882443	R	05-03-2020	9.44	Bihar			
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	00000284882443-To	R	05-03-2020	9.44	Bihar			
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	KB00000286593636	R	25-03-2020	9.44	Bihar			
10AAACK4409J1ZZ	KOTAK MAHINDRA BAN	00000286593636-To	R	25-03-2020	9.44	Bihar			

<b>Supply Attract Reverse</b>	Rate (%)	Taxable Value (₹)		Tax Amount				
Charge	Nate (%)	raxable value (t)	Integrated Tax (₹)	Central Tax (₹)	State/UT tax (₹)	Cess (₹)	Return status	
Υ	18	14	0	1.26	1.26	0	Submitted	
Y	-	14	0	1.26	1.26	0	Submitted	
N	18	8	0	0.72	0.72	0	Not Submitted	
N	-	8	0	0.72	0.72	0	Not Submitted	
N	18	8	0	0.72	0.72	0	Submitted	
N	-	8	0	0.72	0.72	0	Submitted	

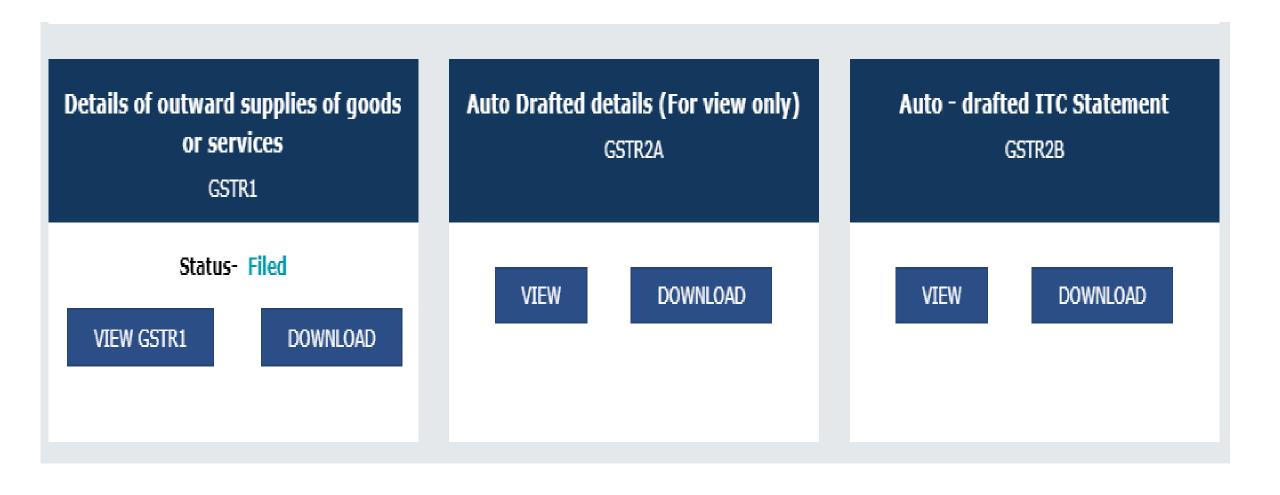
• GSTR-2B is an auto-drafted Input Tax Credit (ITC) statement generated for every recipient, on the basis of the information furnished by their suppliers, in their respective Form GSTR-1 & 5 and Form GSTR-6 filed by ISD

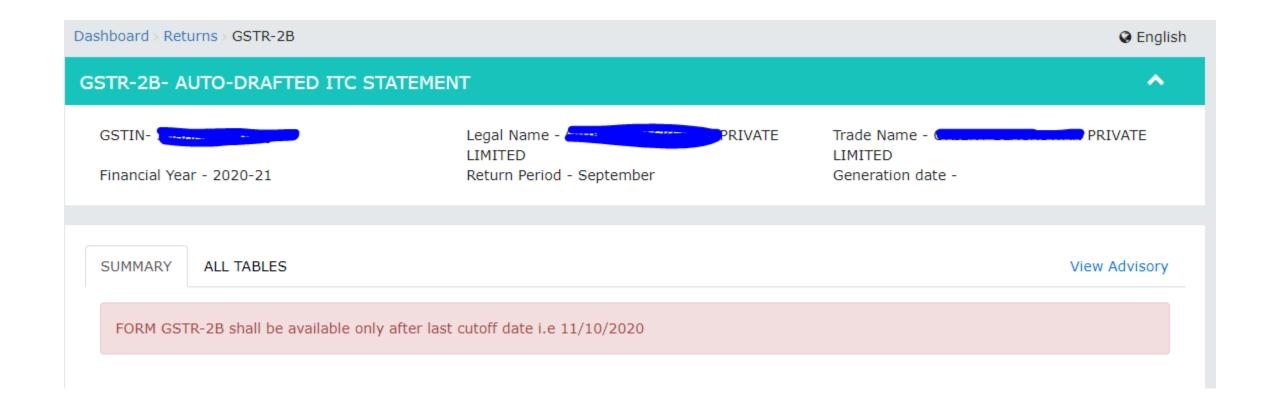
Steps to Download: Taxpayers can access their GSTR-2B through:

**Login to GST Portal** → **Returns Dashboard** → **Select Return period** → **GSTR-2B** 

- Taxpayers can now reconcile data generated in Form GSTR-2B, with their own records and books of accounts. Using this reconciliation, they can now file their Form GSTR 3B and they can ensure that -
  - ✓ no credit is taken twice,
  - ✓ credit is reversed as per law, &
  - √ tax on reverse charge basis is paid.

- Generated Form GSTR-2B consists of:
- (i) A summary of ITC available as on the date of its generation and is divided into credit that can be availed and credit that is to be reversed (Table 3)
- (ii) A summary of ITC not available and is divided into ITC not available and ITC reversal (Table 4)
- It is a **static statement** (does not change with time), generated once on 12th of following month
- It also contains information on *imports of goods from the ICEGATE system* including data on imports from Special Economic Zones Units / Developers. (This will be made available in GSTR-2B from 12th September 2020 onwards).
- Reverse charge credit on import of services is not part of this statement and need to be entered by taxpayers in Table 4(A) (2) of FORM GSTR-3B.





GSTIN Financial	Legal Name LIMITED Year - 2021-22 Return Perio	d · December	PRIVATE	Trade Name - LIMITED Generation dat	te - 14/01/2022	RIVATE				
SUMMAR	SUMMARY ALL TABLES View Advisory									
ITC av	ailable ITC not available					HELP ②				
s.NO.	Heading [Expand All ♥]	GSTR-3B table	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Cess (₹)				
Part A	ITC Available - Credit may be claimed in relevant head	lings in GSTR-3B								
I	All other ITC - Supplies from registered persons ▼	4(A)(5) <b>6</b>	374.58	26,794.98	26,794.98	0.00				
II	Inward Supplies from ISD ▼	4(A)(4) <b>6</b>	0.00	0.00	0.00	0.00				
III	Inward Supplies liable for reverse charge 🗸	3.1(d) 4(A)(3) <b>3</b>	0.00	3,246.52	3,246.52	0.00				
IV	Import of Goods ✔	4(A)(1) <b>6</b>	0.00	0.00	0.00	0.00				
Part B	ITC Reversal - Credit may be reversed in relevant head	dings in GSTR-3B								
I	Others 🗸	4(B)(2) <b>❸</b>	0.00	0.00	0.00	0.00				

BACK TO DASHBOARD

DOWNLOAD GSTR-2B SUMMARY (PDF)

DOWNLOAD GSTR-2B DETAILS (EXCEL)

SUMMAR	RY ALL TABLES								
ITC available ITC not available									
s.no.	Heading [Expand All ♥]	GSTR-3B table	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Cess (₹)			
Part A									
I	All other ITC - Supplies from registered persons 🗸	NA 😝	0.00	1,275.00	1,275.00	0.00			
II	Inward Supplies from ISD 🗸	NA 😝	0.00	0.00	0.00	0.00			
III	Inward Supplies liable for reverse charge 🗸	3.1(d) <b>1</b>	0.00	0.00	0.00	0.00			
Part B									
I	Others 🗸	4(B)(2) <b>❸</b>	0.00	0.00	0.00	0.00			

BACK TO DASHBOARD

DOWNLOAD GSTR-2B SUMMARY (PDF)

DOWNLOAD GSTR-2B DETAILS (EXCEL)

s.no.	GSTIN of supplier *	Trade/legal name ◆	Invoice number *	Invoice type *	Invoice Date ◆	Invoice Value (₹) ^	Place of supply
1	37AAJCS6803R1ZK	SHELTON HOSPITALITY PRIVATE LTD	108401 🗸	Regular	04/02/2020	23,799.97	Andhra Prad

State/UT Tax (₹) ^	Cess (₹) ▲	GSTR-1/5 Period ▲	GSTR-1/5 Filing Date ▲	ITC Availability *	Reason *
1,275.00	0.00	Feb'20	12/08/2020	No	POS and supplier state are same but recipient state is different



s.no.	GSTIN of supplier *	Trade/legal name ◆	Number of records *	Taxable Value (₹) ^	Integrated Tax (₹) ^	Central Tax (₹) ^	State/UT Tax (₹) ^	Cess (
1	06ADFFS1846J1ZW	SUPER FAST CARGO SERVICES	1	1,60,330.00	28,859.40	0.00	0.00	
2	07AAFCD9279G1Z9	DHI TATTVA SOLUTIONS PRIVATE LIMITED	1	1,88,000.00	33,840.00	0.00	0.00	
3	23AAACO2722Q1ZE	ORIENT BLACKSWAN PVT.LTD	4	12,425.00	2,226.00	0.00	0.00	
4	24AACCI3501P1ZN	INFIBEAM AVENUES LIMITED	1	738.33	132.90	0.00	0.00	
5	24AACCI3501P1ZN	INFIBEAM AVENUES LIMITED	1	1,686.01	303.48	0.00	0.00	
6	24AACCI3501P1ZN	INFIBEAM AVENUES LIMITED	1	1,950.13	351.02	0.00	0.00	

# Thank you

Thanks for your Patience and Time

