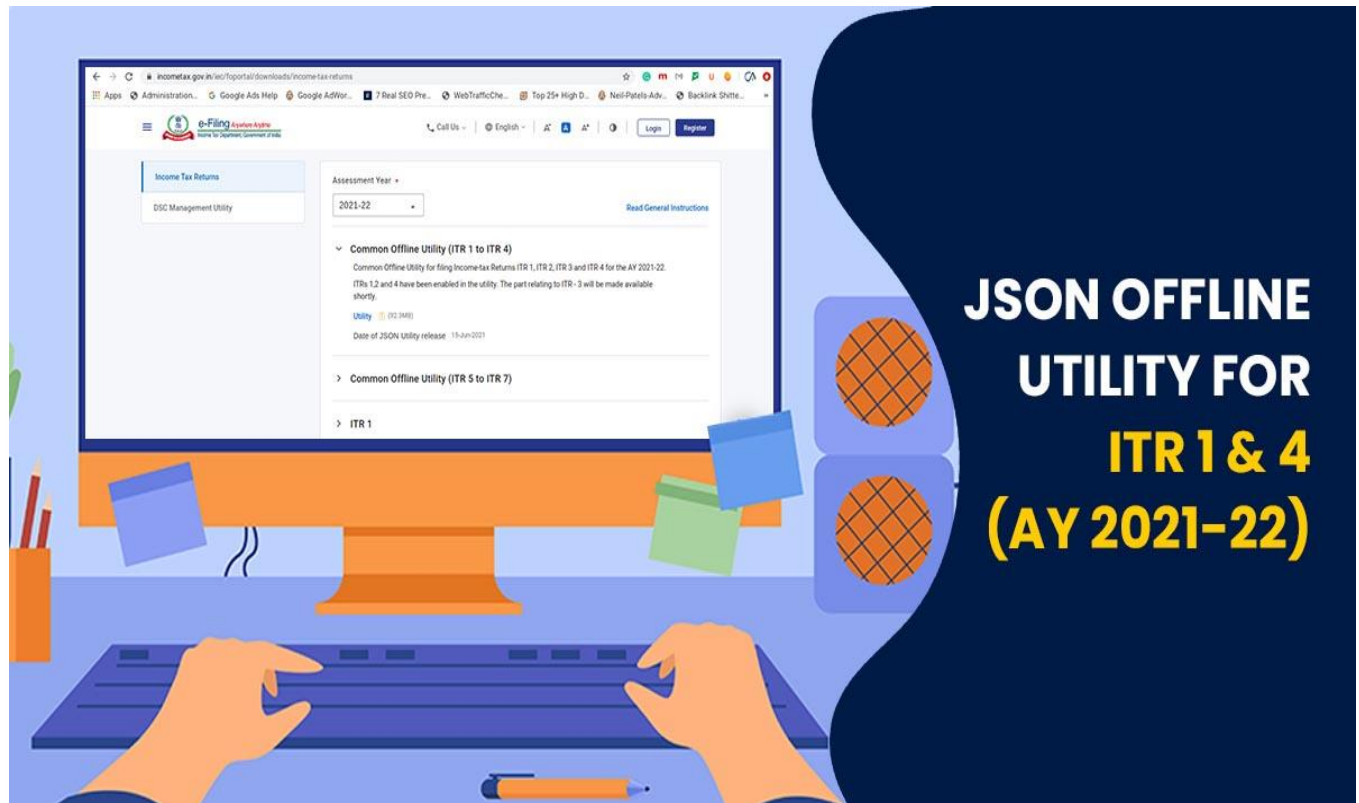


Download JSON ITR 1 & 4 Offline Utility for AY 2021-22

The Central Board of Direct Taxes (CBDT) ceased via Excel and Java Version of ITR Utilities mentioning JSON Utility for ITR-1 & ITR-4 for Assessment Year 21-22.



By using the offline utilities opt for the assessment year and download excel or Java or JSON utility. Inside the system, the utility by default will be downloaded in the name of the 'download' folder in a compressed mode (ZIP file), extract (uncompress) the zip file from utilities. The folder is needed to be extracted in the same location where the compressed utility was downloaded. Open the utility and initiate the filing.

Procedure to Download & Install the JSON Offline Utility

Step 1:

Once you access the e-filing portal. Then you can download the utility beneath:

- Downloads -> Common Offline Utility (ITR 1 to ITR 4) -> Utilities.

Note: – System Wants

- OS – Windows 7 or later are supported (ia64, x64 systems binaries will run on ia32)

- Processor – Intel Pentium 4 processor or later that's SSE2 capable or AMD K10 or higher core architecture
- RAM – 2 GB of RAM or more extra
- HDD – 700 MB or more of free space

General Instructions for Returns until A.Y. 2020-21

1. Select the Assessment Year
2. Download and extract the zip file containing the utilities to the folder and open the utility
3. System Requirements
 - Excel Utilities: Macro enabled MS-Office Excel version 2007/2010/2013 on Microsoft Windows 7 / 8 / 10 with .Net Framework (3.5 & above)
 - Java Utilities: Microsoft Windows 7/8/10, Linux and Mac OS 10.x with JRE (Java Runtime Environment) Version 8 with latest updates.
 - JRE can be downloaded from <https://www.oracle.com/technetwork/java/javase/downloads/jdk8-downloads-2133151.html>

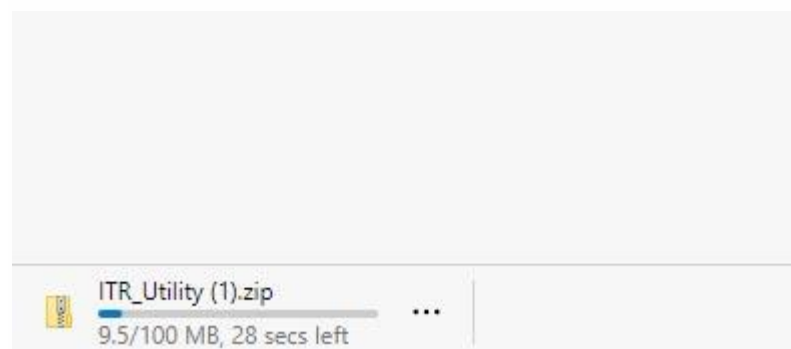
General Instructions for Returns from A.Y. 2021-22 onwards

1. Select the Assessment Year
2. Download and extract the zip file containing the utilities to the folder and open the utility
3. System Requirements
 - Utility:

Windows OS

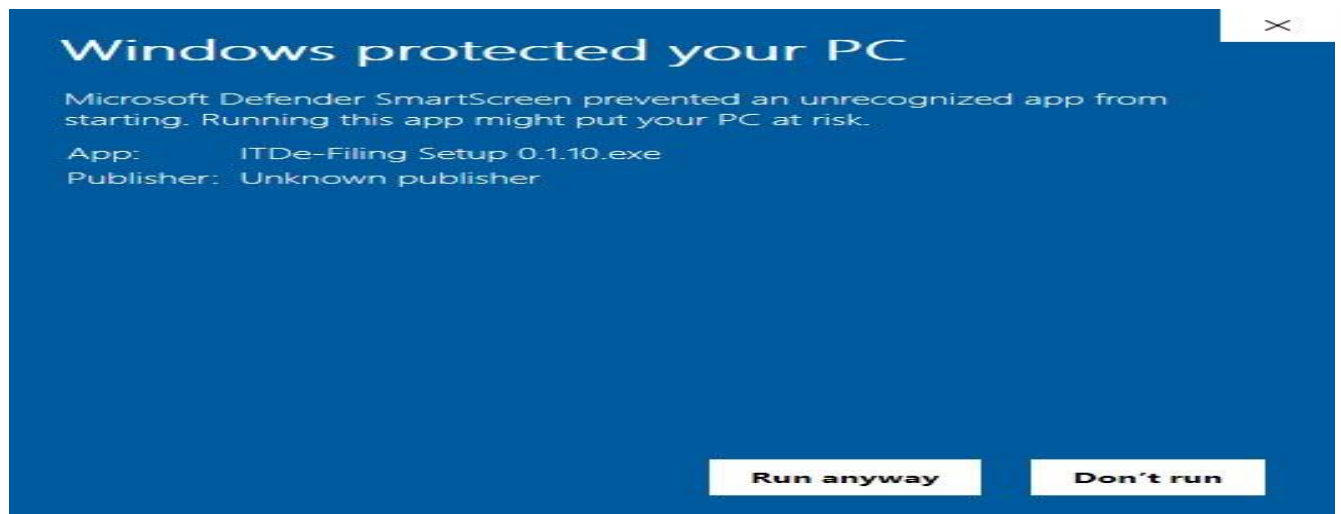
Step 2:

Once you Tap on the link for the utility shown with respect to [Income Tax Return 1](#) or ITR-4 a ZIP file will be started downloading in your system. Open the utility from the extracted folder.



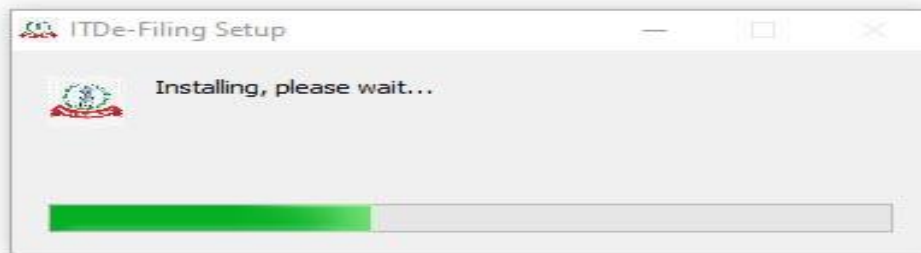
Step 3:

Post extracting the downloaded utility as a ZIP file opens the utility via an extracted folder. For the case, you receive this message Tap the “Run Anyway” option in the dialogue box.



Step 4:

On tapping the “Run Anyway”, your utility will start installing after which you can move with [furnishing the ITR](#).



Step 5:

After installing the utility you will come to the Homepage. Tap on “Continue” to furnish the Income-tax Return for AY 2021-22.



Major Points to Know Before Using Utility

- Only for ITR-1 and ITR-4, this offline utility is enabled. The other will be subjected to summed inside the utility in the consequent freedoms
- The Utility is on the grounds of the latest technology JSON
- Through e-filing of the portal, it allows to import and pre-fill the information. You can furnish balance information. You can indeed edit the profile information excluding the PAN information. But it is to be given that to edit this in your profile at the e-filing website and regenerate the pre-fill information
- The facility to upload ITR in the e-filing portal is not allowed. You can furnish and save it either in the utility or export the output JSON file in your system
- After the filing is permitted you can upload this in the e-filing portal

Under add-ons will be Approved in Subsequent Releases

- Pre-fill data related to tax payments
- Upload of ITR
- Questionnaire upon the grounds of functionality which assists in finding that which ITR is subjected to you
- Payment of taxes through this utility
- Facility to check and upload ITR through the utility itself

Step 6:

You will find 3 tabs: –

- **Returns:** if filing done by you is for the 1st time, then Tap on “File returns” in this tab.
- **The draft version of returns:** if the returns furnished by you have been already executed then you can see the draft version of your returns in the tab and tap on “edit”.

- **Pre-filled Data:** this will make you see all the pre-filled ITR information which you had before imported into the utility.

The screenshot shows the ITDe-Filing Desktop Utility interface. At the top, there is a header bar with 'Home' and 'Help' links. Below this, the 'e-Filing Anywhere Anytime' logo is displayed, along with the text 'Income Tax Department, Government of India'. To the right, it says 'Desktop Utility (ITR 1-4)'. Further right, there are links for 'Call Us', 'English', and a language selector. On the far right, it indicates 'ITD e-Filing-DU-v0.1.10' and 'Utility connected Online'. The main content area is titled 'Income Tax Returns' and contains three tabs: 'Returns', 'Draft Version of Returns', and 'Pre-filled Data'. The 'Pre-filled Data' tab is selected. Below the tabs, there is a section titled 'ITR for A.Y. 2021-22'. This section contains a description of the Income Tax Return form and a 'File Returns' button. The footer of the application states 'Copyright © Income Tax Department, Ministry of Finance, Government of India. All Rights Reserved'.

Step 7:

After clicking on “File returns”, select the radio button to “Import pre-filled data”. On tapping the option the pre-filled information which was previously saved through you in the system in .json format will be imported to prefill the data in the income tax return.

[Home](#) > Income Tax Returns

Income Tax Returns

Please select download or import option to have your pre-filled data to proceed further

☐ **Download Pre-filled Data**

On click of this option, you can directly download the pre-filled JSON from Income-tax website in this utility after providing login credentials

☒ **Import Pre-filled Data**

On click of this option, the pre-filled data already saved by you on your system in .json format can be imported to prefill the information in the income tax return

☐ **Import draft ITR filled in online mode**

On click of this option, already partially filled return in online mode can be imported here if you wish to change the mode of filing from online to offline mode

[< Back](#)


[Continue >](#)

Step 8:

Insert PAN for whom you need to furnish the return and choose the “Assessment year” and Tap on “Proceed”. The assessment year 2021-22 can be chosen.

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Home Help

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ITD e-Filing-DU-v0.1.10

Home > Income Tax Returns > Import Pre-filled data

Income Tax Returns

To import your pre-filled data, please provide the below information to proceed further

* Indicates mandatory fields

PAN *

BURPG1234P ⓘ

Assessment Year (A.Y.) *

2021-22 ⓘ

< Back

Proceed >

Step 9:

Pre-filled JSON can be downloaded after logging into the e-filing portal through:

‘My Account -> ‘Download Pre-Filled for AY 2021-22’ and is imported to the utility for pre-filling the personal and the other opened information.

Home/ Income Tax Returns

Income Tax Returns

Please select download or import option to have your pre-filled data to proceed further

☒ **Download Pre-filled Data**

On click of this option, you can directly download the pre-filled JSON from Income-tax website in this utility after providing login credentials.

☐ **Import Pre-filled Data**

On click of this option, the pre-filled data already saved by you on your system in .json format can be imported to prefill the information in the income tax return

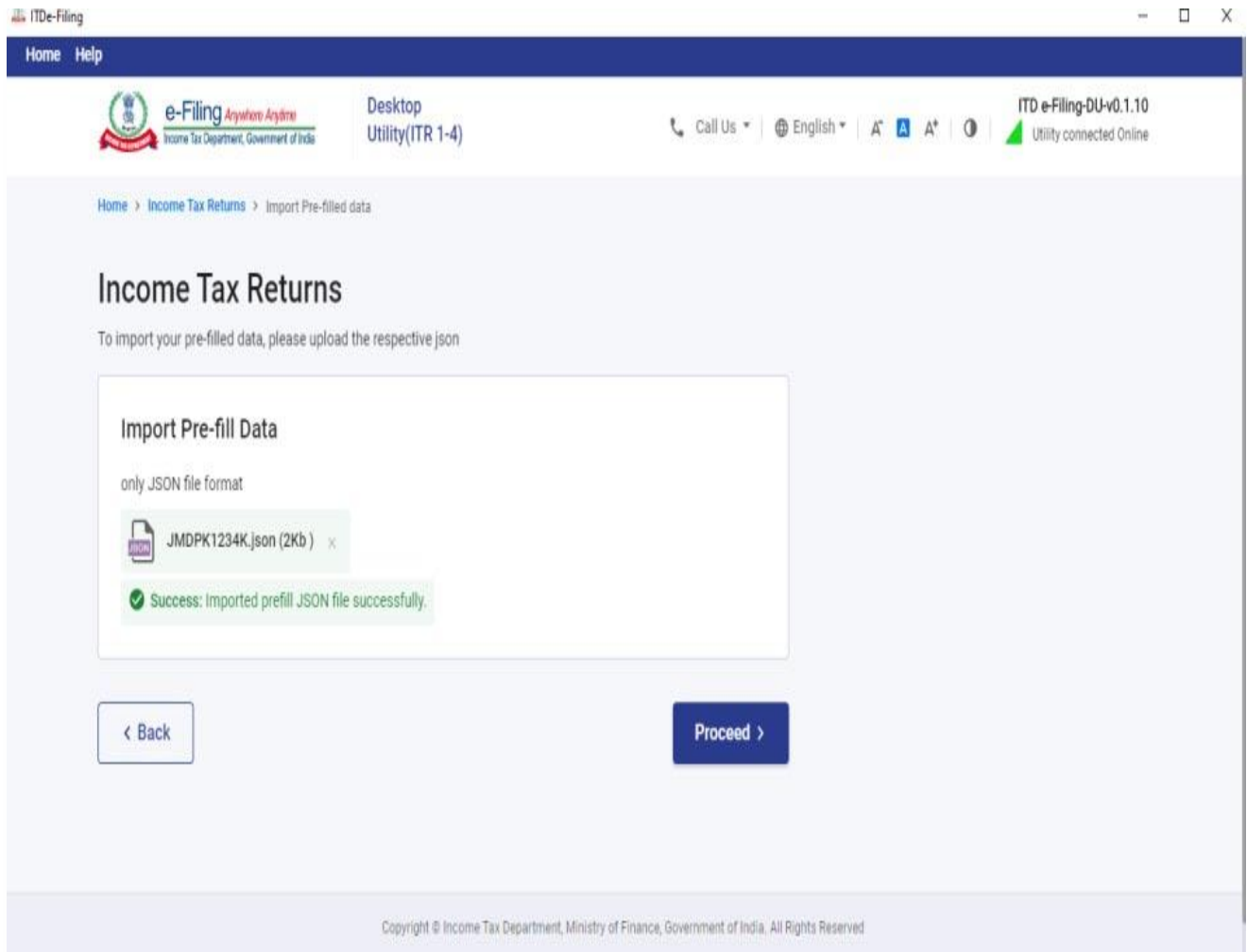
☐ **Import draft ITR filled in online mode**

On click of this option, already partially filled return in online mode can be imported here if you wish to change the mode of filing from online to offline mode

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[Continue >](#)


Next Attach the pre-filled file of JSON via system and Tap on “proceed”.








Step 10:

Tapping on proceeding in the earlier screen you will be moved towards the “Income Tax Returns” screen, in which you can view the general pre-filled details via the option as imported JSON file. Click on “File Return” to continue

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[Home](#) > [Income Tax Returns](#) > [Import Pre-filled data](#)

Income Tax Returns

The imported pre-filled json

PAN JMDPK1234K	Name of Taxpayer Prem Mittal	Assessment Year (A.Y) 2021-22	Imported Date 01-Apr-2021
-------------------	---------------------------------	----------------------------------	------------------------------

[< Back](#)


[File Return >](#)

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Step 11:

Choose the status which is applied to you and tap on “continue”. The status will be prefilled upon last year’s information and allowed to do edit.

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[Dashboard](#) > You need to select a mode of filing to proceed

Please select the status applicable to you to proceed further

Based on your last year's data we have pre-selected a status applicable to you.
You may change the status if it is not applicable to you.

☒ Individual

☐ HUF

☐ Others


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[Continue >](#)


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Step 12:

Choose ITR type where you need to furnish via the dropdown and “Proceed”. The user-friendly questionnaire to determine the Income Tax Return (ITR) subject towards you shall be present in the further release of the offline utility.









Home Help



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Home > Filing Returns for A.Y. 2021-22

Income Tax Returns

You need to choose an ITR Form to proceed

Help me decide which ITR Form to file

Proceed >

Note: This functionality is yet to be enabled.

I know which ITR Form I need to file

ITR - 1

Select ITR Form

ITR - 1

ITR - 4

Proceed With ITR 1

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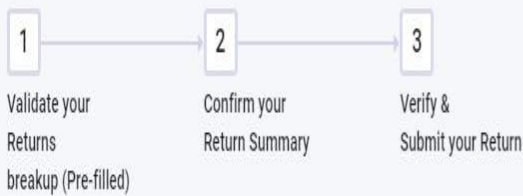
Step 13:

To execute the filing Tap on “let’s get started”.

ITR 1 - (Income Tax Return 1)

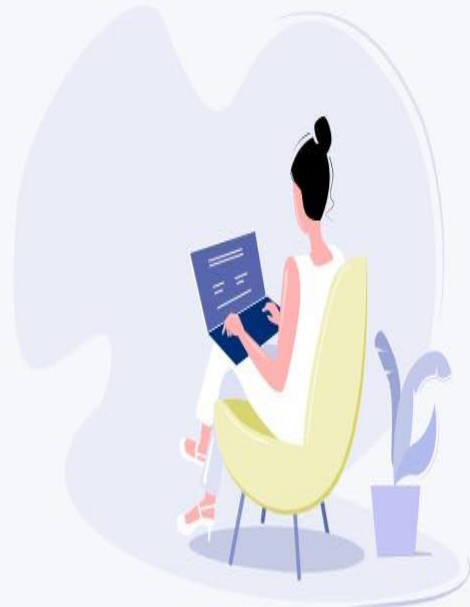
For individuals being a resident (other than not ordinarily resident) having total income upto Rs.50 lakh, having Income from Salaries, one house property, other sources (Interest etc.), and agricultural income upto Rs.5 thousand.

(Not for an individual who is either Director in a company or has invested in unlisted equity shares or in cases where TDS has been deducted u/s 194N or if income-tax is deferred on ESOP)



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Let's Get Started >



Step 14:

Fill in the subject and important field of the ITR (Income Tax Return) form -> verify all the tabs of the [ITR form](#) and tax which is computed.


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Includes your Annual, PAN, Current and Bank details.


Gross Total Income Confirmed
Includes your income details such as salary, house property, income from other sources such as bank interest, etc;


₹ 0

Modify if required >


Total Deductions Confirmed
Includes tax saving deductions or payment towards life insurance, medical premium, pension funds, provident fund, etc.


₹ 0

Modify if required >


Tax Paid Confirmed
Includes details of taxes deducted and paid by deductors e.g. employer. Also includes taxes paid by you e.g. advance tax, self assessment tax

₹ 0

Modify if required >


Total Tax Liability Confirmed
Includes computation of tax you owe to the Government based on your income and deductions

₹ 0

Modify if required >


< Form Selection

Proceed >

Step 15:

You could download or print the preview by tapping the corresponding buttons. You can download the preview on your system. It will be downloaded in pdf format. Step by Step Guide – Fill Income-tax Return

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[Home](#) > [Filing Returns for A.Y. 2021-22](#) > [ITR-1](#) > [Validate Your Pre-filled Data](#) > [Tax Summary](#) > [Payment](#) > [Preview & Submit Your Return](#)

✓

Validate Return

→

✓

Confirm your Return
Summary

→

3

Verify and Submit

1

Preview and Submit

→

2

Verify your Return

Preview and Submit your return

This is how your return looks like. You can go back and edit the details if there are any changes. Tick the checkbox here, if details are accurate.

[Download](#) [Print](#)

Step 16:

Tap on the “Proceed to validation”, to validate the Return

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VERIFICATION

I, Preet Mittal, son/ daughter of shri, solemnly declare that to the best of my knowledge and belief, the information given in the return is correct and complete and is in accordance with the provisions of the Income-tax Act, 1961. I further declare that I am making this return in my capacity as Self (drop down to be provided in e-filing utility) and I am also competent to make this return and verify it. I am holding permanent account number _JMCPK1234K

Date: 01-Apr-2023

If the return has been prepared by a Tax Return Preparer (TRP) give further details below:

Identification No. of TRP	Name of TRP	Counter Signature of TRP
If TRP is entitled for any reimbursement from the Government, amount thereof: ₹ 0		

Back Proceed to Validation

Step 17:

All the errors need to be verified by the user post that he can download JSON. You need to Tap on the error you will automatically come to the field which has a relation with the error.

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ITR 1

Validation completed -2 Errors Found
Please rectify the error to proceed further

S.No.	Error Description	Suggestion
1.	Please select an option from the dropdown.	
2.	Please select an option from the dropdown.	

Items per page 10 1 of 1 pages

Back Download JSON Proceed to Verification