

GST Annual Return & Reconciliation Statement

Updated – July 2022 (For GSTR 9/9C for the FY 2021-22)

GST Batch

Online

Rohit Kumar Singh - Founder

TaxMarvel Consulting Services LLP

ACA, ACMA, FCS, LLB, DISA (ICAI)

Rohit@taxmarvel.com /+91 - 9503031788

TaxMarvel Consulting Services LLP

www.taxmarvel.com

Introduction and Legal Framework



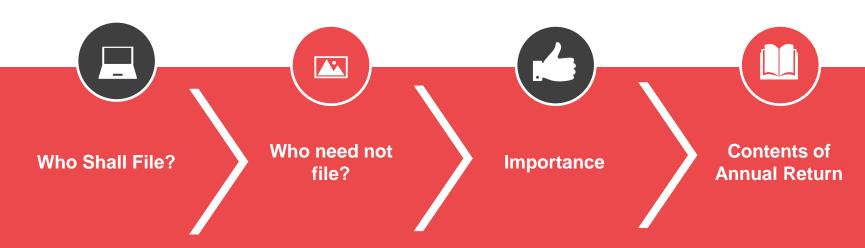


Annual Return

Brief Introduction to Annual Return

Annual Return (Sec 44 of CGST Act) – GSTR 9

Every regular Tax payer has to file Annual Return in Form GSTR 9 by 31st December of the next Financial Year. Due date for Annual Return for FY 2021-22 is 31st December, 2022





GST Reconciliation Statement – Legal Provisions

GST Audit (Sec 35 & 44 of CGST Act) - GSTR 9C

- Every registered person whose turnover during a financial year exceeds the prescribed limit shall file self certified Reconciliation Statement (Sec 35) Prescribed limit for FY 2021-22 is Rs 5 Crores (Rule 80)
- Along with Annual return by every person is required to file (Sec 44):
- a. Audited annual accounts
- b. Reconciliation Statement GST Returns Vs. Annual Audited Accounts
- c. Annual Financial Statement



Who need not file?

1%

Who Shall File?

Normal Taxpayer whose T/O exceeds Prescribed Limit

- Who need not file?
- 1. Normal TP below T/O
- 2. ISD
- 3. Composition Dealer
- 4. TDS/TCS TP
- 5. Others as exempted



Who can be Auditor?

Practicing Chartered .
Accountant/ Cost
Accountant

Upto FY 19-20



Contents of GSTR 9C

Part A – Reconciliation Statement



Aggregate Turnover

Aggregate Turnover (on All India Basis) – Value of all Taxable Supplies + Exempt Supplies + Export of Goods/Services +Inter State Supplies under Same PAN (Inter State Stock Transfer) – (CGST/ SGST/ UTGST/ IGST/ Cess) but excludes Supplies received under RCM

Period and Turnover

A

Turnover for April 21 to March 22 considered for Aggregate Turnover and Annual Return to be furnished for said period

Entities having Multiple GSTINs

B

State A – 50 Lacs State B – 200 lacs State C – 10 lacs State D - NIL (AR for all 4 GSTINs)

Nature of T/O

C

Entity A-3 Segments – Single GSTIN Taxable (10 Lacs) Exempt – (200 Lacs) Exports (100 Lacs) AR Required

Outward Type

D

Outward GTA – T/O – Rs 2 Crores Other tax'ble– 10 lacs

AR Required



Overview of Annual Return







Parts of Annual Return

Part I

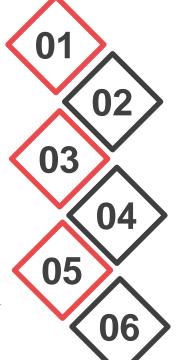
Basic Information

Part III

Details of Input Tax Credit

Part V

 Transactions of Previous FY recorded in Current FY



Part II

Details of Outward Supplies – FCM & RCM

Part IV

Details of tax Paid as per Returns

Part VI

- Demands & Refunds
- Inward Supplies from Composition,
 Deemed supply and Sale or approval
- HSN Summary Outward & Inward
- Late Fees

Information and Documents to be prepared/ Required -

Copies of Annual Accounts – Balance Sheet, P&L, Notes to Accounts, Cash Flow Statement, Audit Report, etc

Sales, Purchase Register and Stock Transfer (Diff GSTIN)

Details of tax paid under RCM and ITC availed

Copies of GSTR 1 and GSTR 3B, Tax Payment Challans

HSN of Goods – Inward and Outward (Major)

Top 10 suppliers and Customers



Information and Documents to be prepared/ Required -

Income Tax Return, Tax Audit Report and Transfer Pricing Report **Export and Import Details** Copies of Agreements and Contracts Outstanding Report – Pending payments for Creditors Memorandum and Articles of Association GST Registration Certificate with place of businesses Copy of Inward Supply Register matching with ECL

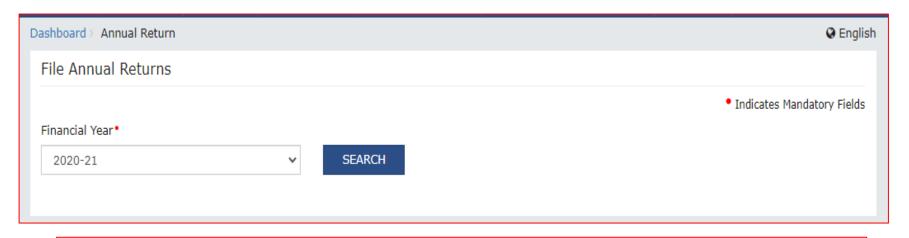


Information and Documents to be prepared/ Required -

Details of Refund claims – Filed and Sanctioned Trial Balance ITC availed in Current Financial Year and Subsequent Financial Year ITC of Previous Year availed in Current Year ITC reversed – As per Sec 17(5), non payment to suppliers, Rule 42 and 43 Reversal, GSTR 2A/2B mismatch ITC Reco with GSTR 2A/2B Other Reconciliation Statements



Annual Return - Basics





Annual Return - Header



GSTIN - Legal Name - Trade Name - C. Trade Name - C.

Status - Not filed FY - 2020-21 Due Date - 31/12/2021

LIMITED

Steps to prepare GSTR-9 return online

- 1. Download the draft system computed GSTR-9, summary of Form GSTR-1/IFF and GSTR-3B for the financial year by clicking on relevant buttons. This is only for reference for filling the return, and will facilitate in providing details in actual tables.
- 2. Click on tables (Box) selected and fill in the required details;
- 3. Summary of added details would be available on the relevant box;
- 4. Click on **PREVIEW DRAFT GSTR-9 (PDF)** button to view summary in PDF and **PREVIEW DRAFT GSTR-9 (EXCEL)** to view summary in Excel format; and
- 5. After adding and confirming the details, follow filing process as indicated at the bottom of this page.

DOWNLOAD GSTR-9 SYSTEM COMPUTED SUMMARY (PDF)

DOWNLOAD GSTR-1/IFF SUMMARY (PDF)

DOWNLOAD GSTR-3B SUMMARY (PDF)

DOWNLOAD TABLE 8A DOCUMENT DETAILS

Download **"System Computed Summary"** for verification and reference purpose

Annual Return – Tables



Table 4 to 9

4.Details of advances, inward and outward supplies made during the financial year on which tax is payable

Taxable value

₹13,12,018.40 Central Tax

₹24,300.00 CESS

Integrated tax ₹1,87,563.32

State/UT Tax ₹24,300.00

Central Tax

₹0.00

5.Details of Outward supplies made during the financial year on which tax is not payable

Value (₹) ₹0.00

6.Details of ITC availed during the financial year.

Integrated tax

State/UT Tax

Central Tax

₹0.00

₹0.00 CESS

₹0.00

₹0.00

7.Details of ITC Reversed and Ineligible ITC for the financial year

Integrated tax

₹-

State/UT Tax CESS

₹-

₹-

₹-

8. Other ITC related information

Integrated tax ₹10.105.00

₹3,328.27

Central Tax ₹3,328,27

State/UT Tax

CESS

₹0.00

9.Details of tax paid as declared in returns filed during the financial year

Tax payable

Paid through Cash ₹2,36,163,00 ₹2.36.163.00

Paid through ITC

₹0.00

Annual Return – Tables



Table 10 to 18

10,11,12&13 Details of the previous Financial Year's transactions reported in next Financial Year

Taxable value

Integrated tax

Central Tax State/UT Tax

₹-CESS

₹-

₹-

₹-

14. Differential tax paid on account of declaration in table no. 10 & 11

Taxable value

₹-

Tax Paid

₹-

15. Particulars of Demands and Refunds

Refund sectioned Refund claimed

Refund pending Demand of taxes

Taxes paid Demands pending

₹-

16. Supplies received from Composition taxpayers, deemed supply by job worker and goods sent on approval basis

Taxable value

Central Tax

Integrated tax

₹-

State/UT Tax

₹-₹-

CESS

₹-

17. HSN wise summary of Outward Supplies

No. of Records-

Taxable value

Integrated tax

₹-

₹-

Central Tax State/UT Tax

₹-

CESS

₹-

18. HSN wise summary of Inward Supplies

No. of Records-

Taxable value

Integrated tax

Central Tax

₹-State/UT Tax ₹-

₹-

₹-

CESS

₹-

Annual Return – Tables



Table 19 and Submission Details

19. Late fee payable and paid Late fee payable Late fee paid Steps to file your GSTR-9 return 1. Click on 'Compute Liabilities'; for computation of Late fee, if any; 2. 'Proceed to File' button would be enabled once late fee is calculated by system; 3. Click on "Proceed to File" to pay liabilities and file the return; 4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button. However, in that case, you would be required to follow steps 1 to 3 again to file the return ; 5. Click on 'Download Filed GSTR-9 (pdf)' button to view summary of filed details in PDF format; and 6. You can also download all filed details as an excel file by clicking on 'Download GSTR-9 details (Excel)'. BACK TO OUESTIONNAIRE COMPUTE LIABILITIES PREVIEW DRAFT GSTR-9(PDF) PREVIEW DRAFT GSTR-9 (EXCEL)

Clause by clause Analysis of Annual Return





Table 4 - Details of OS, IS (RCM) & Adv made during FY



Table 4 (A-H)

ote : The fields, where the system compu	ted values would be mod	ified by more/less th	nan 20%, shall be high	nlighted in 'Red' for refere	ence and attention
Nature of Supplies	Taxable Value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
(A) Supplies made to unregistered persons (B2C)	₹2,92,23,961.05	₹0.00	₹26,30,156.52	GSTR 1 Tabl	e 5,7,9,10
(B) Supplies made to registered person (B2B)	₹3,55,70,31,217	GSTR 1 Table	e 4A & 4C	₹28,60,87,703.€	₹0.00
C) Zero rated supply (Export) on payment of tax (Except supplies to SEZ)	₹0.00	₹0.00	GSTR 1 Tabl	e 6A	₹0.00
(D) Supplies to SEZ on payment of tax	GSTR 1 Table 6	8 ₹0.00			₹0.00
(E) Deemed Exports	₹0.00	GSTR	1 Table 6C	₹0.00	₹0.00
F) Advances on which tax has been baid but invoice has not been issued not covered under (A) to (E) above)	₹0.00	₹0.00	₹0.00	GSTR 1 Tabl	e 11A ₹0.00
G) Inward supplies on which tax is to be paid on the reverse charge basis	GSTR 3B Tabl	e 3.1(d)	₹2,71,168.53	₹2,71,168.53	₹0.00
(H) Sub total (A to G above)	₹3,59,28,27,36€	₹6,80,93,817.14	₹28,89,89,028.€	₹28,89,89,028.€	₹0.00

Table 4 -Details of OS, IS (RCM) & Adv made during FY

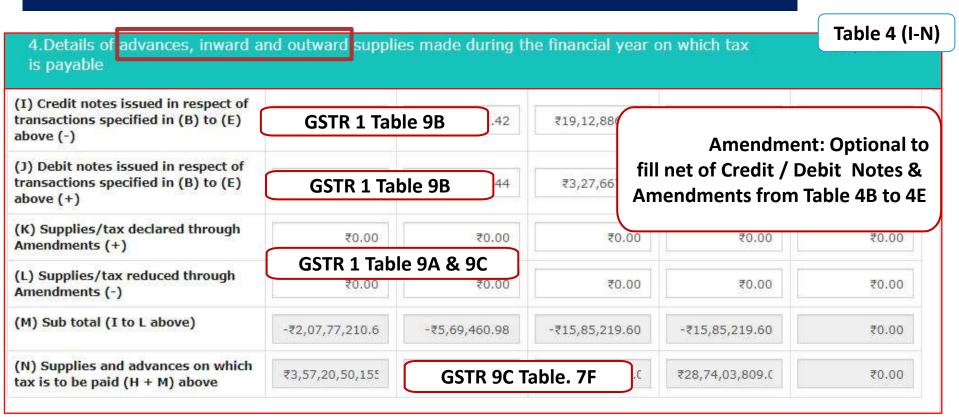




Table 5 -Details of OS -Tax not payable

5. Detail: of Outward supplie: made during the financial year on which tax is not payable

Table 5 (A-G)

5. Details of Outward supplies made during	g the financial ye	ear on which tax	is not payable		Table 5 (7)
ote : The fields, where the system computed values wou Nature of Supplies	Taxable Value	Integrated tax	Central tax (₹)	State/UT tax	Cess (₹)
(A) Zero rated supply (Export) without payment of tax	(₹)	Forn TR 1 Table 6A	n GSTR 3B &	GSTR 1 (Apr	21 to Mar 2
(B) Supply to SEZ without payment of tax	GST	TR 1 Table 6B			
C) Supplies on which tax is to be paid by the ecipient on reverse charge basis	GS	ΓR 1 Table 4B			
D) Exempted	₹0.00		Penort	Amendment	
E) Nil Rated	₹0.00		·	And	
F) Non-GST supply (includes 'no supply')	₹0.00	NIL S	eparate or co	Either report E onsolidated in	
(G) Sub total (A to F above)	₹0.00		(7	Table 5D)	



Table 5 -Details of OS -Tax not payable

(H) Credit notes issued in respect of transactions specified in (A to F) above (-)	₹0.00	GSTR 1 Table 9B
(I)Debit Notes issued in respect of transactions specified in (A to F) above (+)	₹0.00	GSTR 1 Table 9B
(J) Supplies declared through Amendments (+)	₹0.00	
(K) Supplies reduced through Amendments (-)	₹0.00	GSTR 1 Table 9A & 9C Amendment(5H to Optional to fill net of Credi
(L) Sub total (H to K)	₹0.00	Debit Notes & Amendme from Table 5A to 5F
(M) Turnover on which tax is not to be paid (G + L above)	₹0.00	moni rable 3/1 to 31
(N) Total Turnover (including advances) (4N + 5M - 4G above)	₹3,56,54,77,9	₹6,75,20,756. GSTR 9C Table. 7F ₹0.00



Table 6 -Details ITC availed during the FY

ed ole 4A outs pital ods out	₹16,78,81,960.10 ₹16,72,74,390.21 GSTR 3B Table 4	₹21,68,76,286.69 ₹21,57,89,091.07 IA (5)	₹21,57,89,091.07 mendment: Option	
pital		ΙΔ (5)	mendment: Option	to fill all cred
ods	GSTR 3B Table 4	IA (5) ₹0.0 A	•	
out				
rvices	₹6,03,969.89	₹8,16,027.6	of Inputs and Inpu Input" if breakup i	
outs	₹0.00	₹0.0	for Table No. 6	6A to 6E.
pital ods	GSTP 2R Table	₹0.0	ITC for Capital God	•
out rvices	₹0.00	₹1,48,657.6	Goods la	abie
outs	₹			₹0.00
pital	9			₹0.00
pi	tal ls it ices	GSTR 3B Table of the state of t	GSTR 3B Table 4A (3) ott its GSTR 3B Table 4A (3) ott its Amendment on Option to fill all of	GSTR 3B Table 4A (3) Amendment on RCM Credits:- Option to fill all credits in "6D" "Input" if breakup for Table No. ITC for Capital Goo Goods Table 4A (3) Amendment on RCM Credits:- Option to fill all credits in "6D"

Table 6 -Details ITC availed during the FY

Tax Marvel

Table 6 (E-O)

(E)Import of goods (including			GSTR 3B Table	4A(1)	₹0.00
supplies from SEZ)	Capital goods	₹0.00			₹0.00
(F) Import of services (excluding supplies from SEZ)	inward	₹0.00		GSTR 3B Table 4A	(2) ₹0.00
(G) Input Tax credit received fron	ISD	₹0.00	GSTR 3B Table	4A (4) ₹0.00	₹0.00
(H)Amount of ITC reclaimed (other above) under the provisions of the		Rule 37 & R	efund Rejected R	e-credited	₹0.00
(I) Sub-total (B to H above)		₹16,78,81,960.10	₹21,68,76,286.69	₹21,68,76,286.69	₹0.00
(J) Difference (I - A above)		₹0.00	₹0.00	₹0.00	₹0.00
(K) Transition Credit through TRA revisions if any)	N-I (including	Form GSTR TRA	AN 7,095.00	₹10,43,439.00	
(L) Transition Credit through TRA	N-II	– I (Spl. Case) 8	& II ₹0.00	₹0,00	
(M) Any other ITC availed but not above	specified	₹0.00		Rule 40 - Spl. Circumsta Rule 41 – M & A ITC	
(N) Sub-total (K to M above)		₹0,00	₹9,31,57,095.00	₹10,43,439.00	₹0.00
(O) Total ITC availed (I + N above	:)	₹16,78,81,960.10	₹31,00,33,381.69	₹21,79,19,725.69	₹0,00

Table 7 -Details ITC availed during the FY

Tax Marvel

Table 7 (A-J)

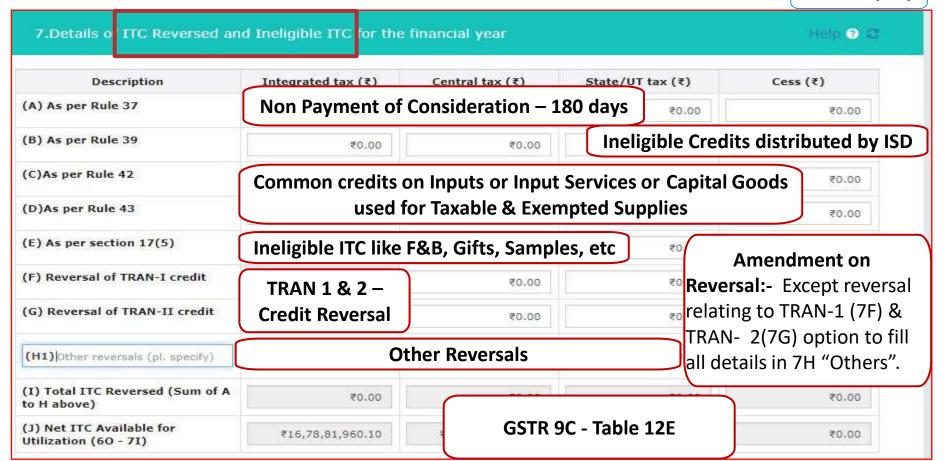


Table 8 - Other ITC related information

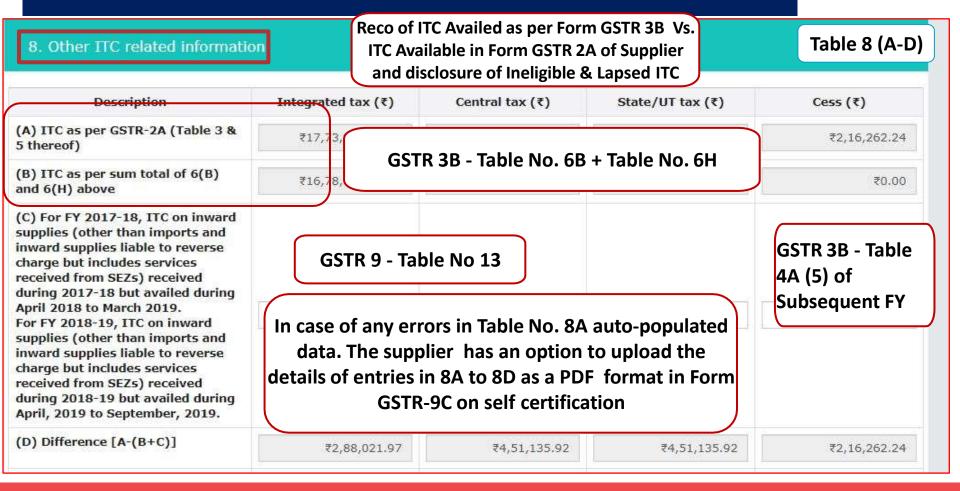


Table 8 (E-K)

Table 8 - Other ITC related information

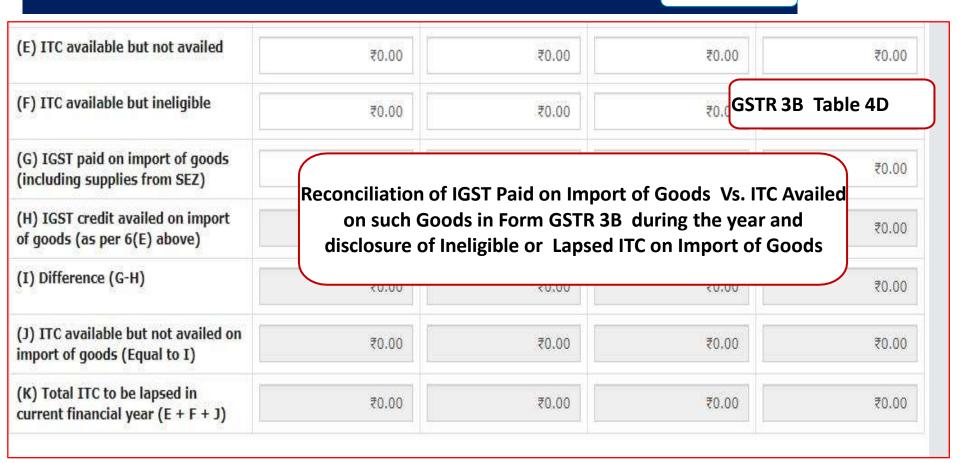




Table 9 - Details of tax paid as declared in returns

9. Details of tax paid as declared in returns filed during the financial year

Table 9

Note: The fields, where the system computed values would be modified by more/less than 20%, shall be highlighted in 'Red' for reference and attention.

Description	Tax payable (₹)	Paid Through	[1987 CN]				
		Cash(₹)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Cess (₹)	
Integrated Tax	₹6,71,03,973.00	₹3,600.00	₹6,71,00,373.00	₹0.00	₹0.00		
Central Tax	₹28,69,86,012.00	₹31,38,136.00	₹2,40,40,643.00	₹25,98,07,233.00			
State/UT Tax	₹28,69,86,012.00	₹59,14,225.00	₹6,31,52,061.00		₹21,79,19,726.00		
Cess	₹0.00		. =			₹0	
	V	► Out	nut Tay Payable c				
Interest	₹0.00		•		Liability declared on account of Ou		
Interest Late Fees	₹0.00	GST	•	nal Tax Liability	on account of Ou		
		GST RCN	R 3B plus Additio	onal Tax Liability oly or ITC Reversa	y on account of Ou al, if any Payable.		

Table 10 to 13 - Details of PFY reported in next FY

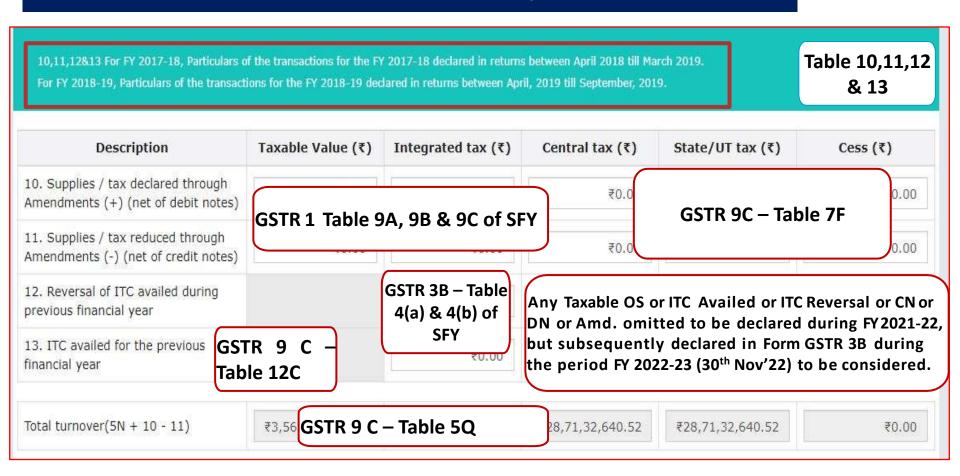


Table 14 - Differential TaxPaid

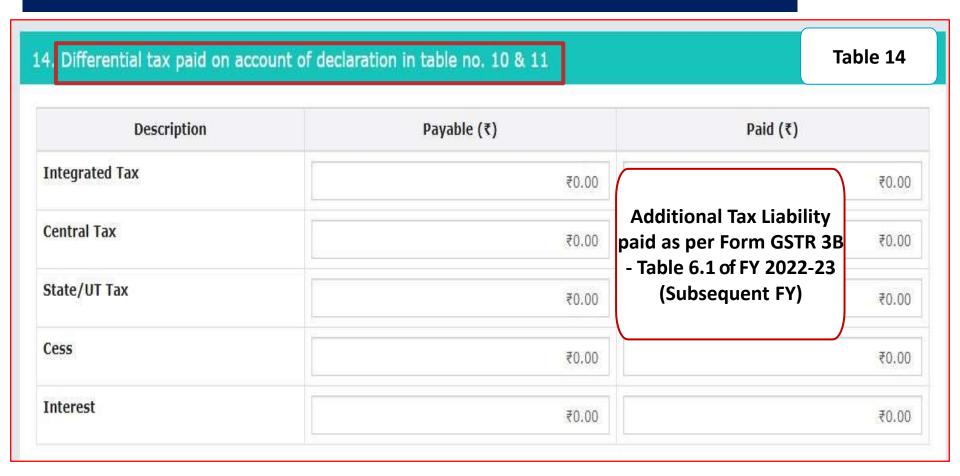


Table 15 - Particulars of demands and Refunds

5. Particulars of Dema	ands and Refu	nds					Table 15
Details	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Cess (₹)	Interest (₹)	Penalty (₹)	Late fee/others(₹)
(A) Total Refund claimed	₹0.00	₹0.00	₹0.00	₹0.00			
(B) Total Refund sanctioned	₹0.00	₹0.00	₹0.00	₹0.00		all the Refued, Rejected	
(C) Total Refund Rejected	₹0.00	₹0.00	₹0.00	₹0.00	_	FY 2021-22 ate of filing	
(D) Total Refund Pending	₹0.00	₹0.00	₹0.00	₹0.00		J	
(E) Total demand of taxes	₹0.00	₹0.00	₹0.00	₹0.00	12	Demand raising as on dat	•
(F) Total taxes paid in respect of E above	₹0.00	₹0.00	₹0.00	₹0.00	For	the FY 202	1-22
(G) Total demands	₹0.00	₹0.00	₹0.00	₹0.00		onal to fill th	

Table 16 - Supplies received from Composition Taxpayers, Deemed Supply by JW and Goods on Approval basis

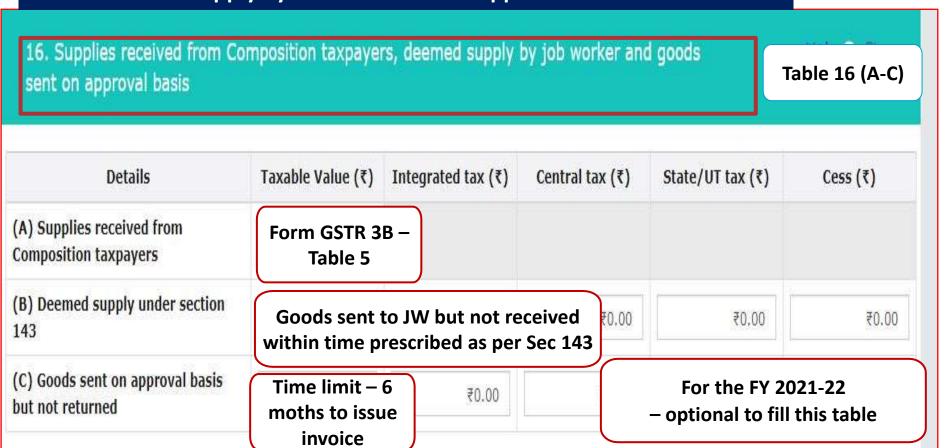




Table 17 – HSN summary of Outward Supplies

TV HON	wise summar	y or outwo	nd Supplies					Table 17
Goods	Services		GSTR 1 Tabl	e 12		то	N Summary - G >>5CR - HSN 6	digit
To add HSI	N Detail, Enter and	d select HSN	Name or Code				CR - HSN 4 dig "SAC upto 6 d be reported	igit"need
Section Section	click on save butted	ton after any	modification(add, edit, de	elete) to save the cha	anges			

rate of tax



Table 18 – HSN summary of Inward Supplies

18. HSN wise summary of Inward Supplies

Table 18

Goods Services

To add HSN Detail, Enter and select HSN Name or Code

Amendment on HSN Summary:-

Optional or In case available can be mentioned.

Note: Kindly click on save button after any modification(add, edit, delete) to save the changes

Processed Records

HSN Code	Description	UQC	Total Quantity	Taxable Value (₹)	Is supply applicable for concesstional rate of tax	Rate of Tax (%)	Integrated tax (₹)	Central tax (₹)	State/UT tax (₹)	Ces (₹)
-------------	-------------	-----	-------------------	----------------------	--	--------------------------	-----------------------	-----------------	---------------------	------------



Table 19 – Late Fees payable and paid

1! Late fee payable and paid

Table 19

File button shall be enabled only if, you have-

- a. No 'Additional cash is required' to pay for late fee, if any.
- b. Clicked on 'Preview Draft GSTR-9 PDF' button to review the details.
- c. Clicked on declaration check box and selected authorised signatory details from the dropdow

Late fees of Rs 100 per day each under CGST and SGST is levied by the portal if the Annual Return is filed beyond due date

Cash Ledger Balance

Description	Central tax (₹)	State/UT tax (₹)	Integrated tax (₹)	Cess (₹)	Total (₹)
Tax	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	1.00	0.00	1.00
Late Fees	0.00	0,00	0.00	0.00	0.00

Late fee payable and paid

Description	Payable (₹)	Paid (₹)	Additional Cash required(₹
A. Central Tax	0.00	0.00	
B. State/UT tax	0.00	0.00	

Late fees is to be paid in cash and same is system generated.

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed there from and in case of any reduction in output tax liability the benefit thereof has been/will be passed on to the recipient of supply.



Generating draft Return and Filing of Annual Return

Steps to file your GSTR-9 return

Table 19

- 1. Click on 'Compute Liabilities'; for computation of Late fee, if any;
- 2. 'Proceed to File' button would be enabled once late fee is calculated by system;
- 3. Click on "Proceed to File" to pay liabilities and file the return;
- 4. Additional details can be added even after clicking on 'Compute Liabilities' or 'Proceed to file' button. However, in that case, you would be required to follow steps 1 to 3 again to file the return;
- 5. Click on 'Download Filed GSTR-9 (pdf)' button to view summary of filed details in PDF format; and
- 6. You can also download all filed details as an excel file by clicking on 'Download GSTR-9 details (Excel)'.

Dashboard > Annual Return > GSTR9

GSTR-9 Annual return for Normal taxpayers

Ready to file as on 19/11/2021

BACK TO QUESTIONNAIRE COMPUTE LIABILITIES PROCEED TO FILE

To proceed for filing of Annual

enable "Proceed to File" Tab

return - Compute Liabilities to

PREVIEW DRAFT GSTR-9(PDF)

PREVIEW DRAFT GSTR-9 (EXCEL)

Welcome!!

GST Reconciliation Statement – Form GSTR 9C





Details to be collated before preparing for compilation of GST Reconciliation Statement – Form GSTR 9C

Signed Balance Sheet, P&L Account, Notes to Accounts and Cash Flow Statement (Scanned copy less than 5 MB)

Signed Audit Report (Scanned copy less than 5 MB)

GST Annual Return (GSTR 9) – Final filed copy and workings

Tax Payment Challans

Reconciliation of Turnover between Financial Statement and GST

GSTR 9C Extract - system generated summary based on GSTR 9

Digital Signature Certificate (DSC)

System Generated Summary based on Annual Return – GSTR 9C (Extract)

FORM GSTR-9C ('Extract') [See rule 80(3)]

Reconciliation Statement
System generated summary based on GSTR-9

PT. I	Basic Details					
Financ	ial Year	x 20 91				
GSTIN						
Legal N	Name		P	LTD		
Trade I	Name (if any)	\$				
PT. II	Reconciliation of turnover declared in audited Annual Financial Statement with turnover declared in Annual Return (GSTR9)	Amount (₹)				
5	Turnover (including exports) as per Audited Financial Statement for the State / UT (For multi-GSTIN units under same PAN, the turnover shall as be derived from the Audited Annual Financial Statements)					
Q	Turnover as declared in Annual return (GSTR9)		41,81,93,	014.94		
7	Reconciliation of Taxable Turnover					
F	Taxable turnover as per liability declared in Annual Return (GSTR9)	41,76,21,085.42				
PT. III	Reconciliation of tax paid	Amount (₹)				
9	Reconciliation of rate wise liability and amount payable thereon	Central tax	State / UT tax	Integrated tax	Cess, if applicable	
Q	Total amount paid as declared in Annual Return (GSTR 9)	2,51,70,167.00	2,51,70,167.00	4,45,457.00	0.00	

System Generated Summary based on Annual Return – GSTR 9C (Extract)

FORM GSTR-9C ('Extract')

[See rule 80(3)]

Reconciliation Statement

System generated summary based on GSTR-9

PTIV	Reconciliation of Input Tax Credit (ITC)	Amount (₹)					
12	Reconciliation of Net Input Tax Credit (ITC)	Central tax	State / UT tax	Integrated tax	Cess, if applicable		
E	ITC claimed in Annual Return (GSTR9)	2,23,86,288.10	2,00,21,685.09	9,12,784.28	0.00		
14	Reconciliation of FFC declared in Annual Return (GSTR9) with ITC availed on expenses as per audited Annual Financial Statement or books of account	Central tax	State / UT tax	Integrated tax	Cess, if applicable		
S	ITC claimed in Annual Return (GSTR9)	2,23,86,288.10	2,00,21,685.09	9,12,784.28	0.00		

4

Download Path: Login → Returns → Annual Return → GST Audit → Download 9C tables (below)

DOWNLOAD GSTR-9C TABLES DERIVED FROM GSTR-9(PDF)

Make Payment for additional Liability as recommended by auditor via GST DRC-03

Help ?



Introduction to GSTR 9C Offline Template





GST Offline Template – Steps to Download

Download Path – <u>www.gst.gov.in</u> → Downloads → GSTR 9C Offline Tool

Goods and Services Tax							
Home	Services -	GST Law	Downloads ▼	Search Taxpayer 🕶	Help +	e-W	
Offline Tools Proposed Return documents GST Statistics							
New Return O	- ffline Tool (Beta)	j.		Return	s Offline Tool		
Tran-1 Offline	Tools			Tran-2	Offline Tools		
GSTR3B Offlin	e Utility			ITC01	ITC01 Offline Tool		
ITC03 Offline	Tool			ITC04	ITC04 Offline Tool		
GST ARA 01 -	Application for A	Advance Ruling	9	GSTR 4	GSTR 4 Offline Tool		
GSTR 6 Offline Tool With Amendments				GSTR	GSTR 11 Offline Tool		
GSTR7 Offline Utility			GSTR8	GSTR8 Offline Tool			
GSTR10 Offline Tool					GSTR-9 Offline Tool		
GSTR-9A Offli	ne Tool			GSTR-	9C Offline Too	ol	

GST Offline Template – Steps to Download

Home > Downloads > Returns

GSTR-9C Offline Utility (v2.0)

The excel based GSTR-9C offline utility is designed to help the taxpayer to prepare the auditor certified GSTR-9C reconciliation statement for financial years prior to FY 2020-21 in offline mode.

For FY 2020-21, taxpayer can use this tool to prepare the self-certified GSTR-9C reconciliation statement in offline mode.

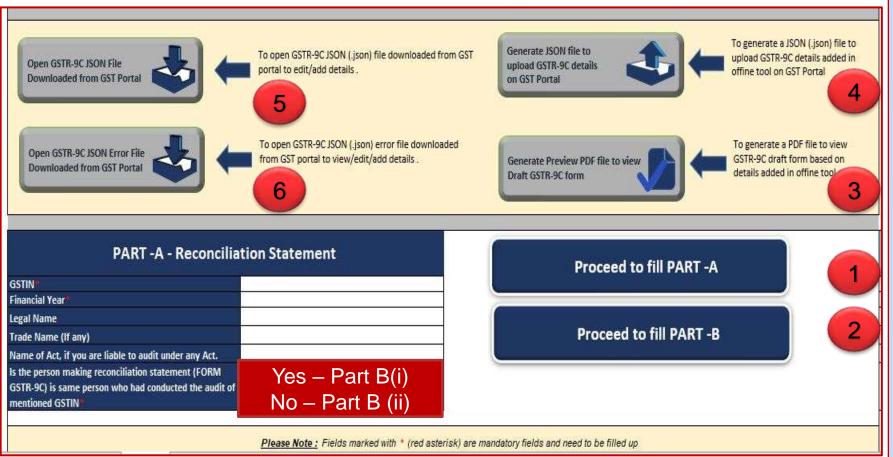
The utility can be downloaded from this link. **Download** 2

Your downloaded (GSTR9C Offline Tool) zip file contains:

- GSTR_9C_Offline_Utility (Excel Macro)
- ReleaseNotes

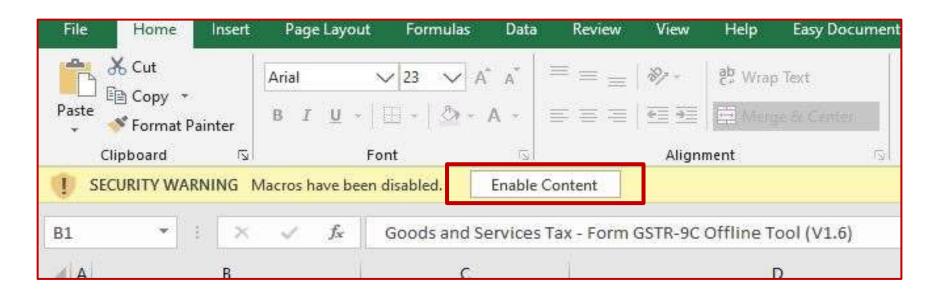


GST Offline Template – Introduction



Structure 으 **GSTR** 9 Offline **Template** and Filing

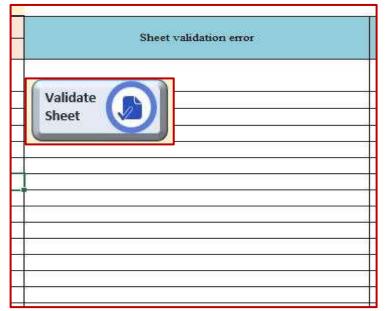
GST Offline Template – Introduction

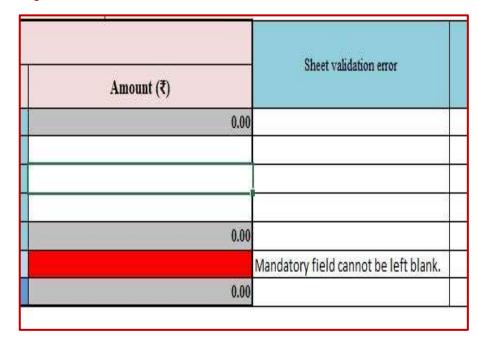


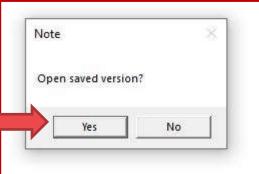




GST Offline Template – Introduction







It is always advisable to click "Yes" in case you open an existing Audit Excel Template to work on saved data.

Structure of Reconciliation Statement





Section I – Basic Details



Pt. I	Basic Details				
1	Financial				
1	Year				
2	GSTIN				
3A	Legal Name	<auto></auto>			
3B	Trade Name	Antos			
3B	(if any)	<auto></auto>			
4	Are you liable	e to audit under any Act? << Please specify>>			

Section II – Reconciliation of Gross Turnover

Pt. II	Reconciliation of turnover declared in audited Annual Financial Statement with turnover declared in Annual Return (GSTR9)				
5	Reconciliation of Gross Turnover				
	Turnover (including exports) as per audited financial statements for the State / UT (For multi-GSTIN units under same PAN the turnover shall be derived from the audited Annual Financial Statement)				
В	Unbilled revenue at the beginning of Financial Year	(+)			
С	Unadjusted advances at the end of the Financial Year			2.	
D	Deemed Supply under Schedule I	(+)		3.	
Е	Credit Notes issued after the end of the financial year but reflected in the annual return	(+)		4.	
F	Trade Discounts accounted for in the audited Annual Financial Statements but not permissible under GST	(+)			

Table 5D. Schedule - I

- Supply between related persons or distinct persons (e.g. Inter State Stock Transfer under same PAN but different GSTIN)
- 2. Supply of goods between agent and Principal
- 3. Import of Service by TP from related person
- 4. Permanent Transfer of Business Assets where ITC has been availed

Section II – Reconciliation of Gross Turnover

G	Turnover from April 2017 to June 2017 (not applicable from FY 2018-19 onwards)	(-)	
Н	Unbilled revenue at the end of Financial Year	(-)	
I	Unadjusted Advances at the beginning of the Financial Year	(-)	
	Credit notes accounted for in the audited Annual Financial Statement but are not permissible under GST	(-)	
K	Adjustments on account of supply of goods by SEZ units to DTA Units	(-)	
L	Turnover for the period under composition scheme	(-)	
M	Adjustments in turnover under section 15 and rules thereunder	(+/-)	
N	Adjustments in turnover due to foreign exchange fluctuations	(+/-)	
О	Adjustments in turnover due to reasons not listed above	(+/-)	Option to fill all adjustment details in Table 5 (O), if details are not available for Table 5 (B) to 5 (N)
P	Annual turnover after adjustments as above	5,09,00,000	
Q	Turnover as declared in Annual Return (GSTR9)		4,95,00,000
R	Un-Reconciled turnover (Q - P)		14,00,000

Section II – Reconciliation of Gross Turnover

6	Reasons for	Reasons for Un - Reconciled difference in Annual Gross Turnover					
A	Reason 1	If the Taxpayer has not reported some Taxable or Exempted or Non-GST supplies in Annual Return, which leads to difference in Table No.5R (Unreconciled Turnover)					
В	Reason 2	If taxpayer has reported higher Taxable or Exempted or Non-GST supplies in Annual Return, which leads to difference in Table No. 5R (Unreconciled Turnover)					
С	Reason 3						

Section II – Reconciliation of Taxable Turnover

7	Reconciliation of Taxable Turnover					
A	Annual turnover after	Annual turnover after adjustments (from 5P above)				
В	Value of Exempted, Nil Ra	ue of Exempted, Nil Rated, Non-GST supplies, No-Supply turnover Table 7F GSTR 9 Table 4N -4				
С	Zero rated supplies	without payment of tax	Table (10-	2,00,000		
D	Supplies on which tax is to		0			
Е	Taxable turnover as per adjustments above (A-B-C-D)			5,04,00,000		
F	Taxable turnover as per lial	axable turnover as per liability declared in Annual Return (GSTR9)				
G	Unreconciled tax	sable turnover (F-E)		9,00,000		
8	Reasons for Un -	Reconciled difference in taxable turnover				
A	Reason 1	Taxable supplies reported as Exempt by taxpayer and rectified by Auditor				
В	Reason 2	Under of over reporting of NIL, Non GST or No Supply Turnover				
С	Reason 3					

Section III – Reconciliation of Tax Paid

Individual Rate wise tax liability as per Audited Financial Statement shall be reconciled with tax liability declared as paid in Table No. 9 of Form GSTR-9

			_			
🖁 Go	oods and Services	S Tax - GSTR 9C Offli	ine tool	HELP	HOME PREVIOUS	NEXT
		Please Note : Fields mai	Pt. III. Reconcilia	_	and need to be filled up	Validate Sheet
9		Reconciliation	on of rate wise liability a	nd amount payable there	on	
S.No	Description	Taxable Value (₹)			Tax payable (₹)	
			Central Tax	State Tax/UT Tax	Integrated Tax	Cess, if applicable
A	5%	21,188.02	529.70	529.70		
В	5% (RC)					
С	12%	1,38,657.14	8,319.43	8,319.43		
D	12% (RC)					
E	18%	25,76,94,769.71	2,30,45,496.76	2,30,45,496.76	2,94,065.03	3,60,959.19
F	18% (RC)	97,89,738.77	3,71,480.21	3,71,480.21	10,19,192.56	
G	28%	15,86,85,158.63	2,22,15,922.21	2,22,15,922.21		2,77,646.12
H	28% (RC)					
I	3%					
J	0.25%					
K	0.10%		140.00		2 422 22	
L	Interest	OOTD O TIL	160.00	160.00	2,603.00	0.00
M N	Late Fee	GSTR 9 – Table				
0 0	Penalty Others					
P	Total amount to be paid as per tables above (A to O)*	9,10 & 11	4,56,41,908.31	4,56,41,908.31	13,15,860.59	6,38,605.31
Q	Total amount paid as declared in Annual Return (GSTR 9)*		4,56,41,529.00	4,56,41,529.00	13,13,257.00	6,38,606.00
R	Un-reconciled payment (Q-P)*		-379.31	-379.31	-2,603.59	0.69

Section III – Reconciliation of Tax Paid

10	Reasons for un-reconciled payment of amount					
A	Reason 1	Difference of rounding off in Tax Paid in Returns and Rate-wise Liability				
В	Reason 2	Non payment of Interest Liability or Late Fee or Penalty or others Paid in Form GSTR-3B or Through Form DRC-03 or Payable but still not paid				
С	Reason 3	Tax paid at lower rates or conditions to concessional rates not satisfied and the same considered at regular applicable rate by Auditor				

Section III – Reconciliation of Tax Paid

11 Additional amount payable but not paid (due to reasons specified under Tables 6,8 and 10 above)					
		To be	paid through C	Cash	
Description	Taxable Value	Central tax	State tax / UT tax	Integrated tax	Cess, if applicable able
1	2	3	4	5	6
5%					
12%	Additiona	l liahility f	rom Table	e 6, 8 & 10 of G	STR
18%					
28%	90 and			iling of GSTR-	90
3%		shall	be consid	ered	
0.25%					
0.10%					
Interest					
Late Fee					
Penalty					
Others					
(please specify)					

Section IV – Reconciliation of ITC

Pt.	Re	Reconciliation of Input Tax Credit (ITC) This table is o			
IV			or FY 2	021-22	
12	Rec	conciliation of Net Input Tax Credit (ITC)			
	ITC availed as per audited Annual Financial Statement for the State/ UT (For multi-GSTIN units under same PAN this should be derived from books of accounts)				3,00,16,188.49
В	ITC booked in earlier Financial Years claimed in current Financial Year (+)			0.00	
С	ITC booked in current Financial Year to be claimed in subsequent Financial Years (-)			19,49,703.84	
D	ITC availed as po	2,80,66,484.65			
Е	ITC clai	med in Annual Return (GSTR9)			2,80,66,484.65
F	Un-reconciled I7	TC .			0.00
13	Reasons for un-reconciled difference in ITC				
A	Reason 1 Reversal of ITC in 2021-22				
В	Reason 2 Reversal of ITC in Subsequent FY 2022-23				
C	Reason 3	Reversal of ITC/ Payment of excess ITC	C claimed	thru Dl	RC 03

Section IV – ITC availed on Inward Supplies

14	Reconciliation of ITC declared in Annual Return (GSTR9) with ITC availed on expenses as per audited Annual Financial Statement or books of account				
	Description	Value	Amount of Total ITC	Amount of eligible ITC availed	
	1	2	3	4	
A	Purchases				
В	Freight / Carriage	Reconciliation ITC Availed as declared in Table No. 7J of form GSTR-9 with ITC			
C	Power and Fuel				
D	Imported goods (Including received from SEZs)	(Gross including CGST, SGST & IGST)			
Е	Rent and Insurance availed on expenses wise as per Audited				
I H	Goods lost, stolen, destroyed, written off or disposed of by way of gift or free samples	Financial Statement which include ITC Availed or ITC Reversed in SFY			
G	Royalties				
Н	Employees' Cost (Salaries, wages, Bonus etc.)				
I	Conveyance charges	This table is optional to fill			
J	Bank Charges	for FY 2021-22			
K	Entertainment charges	X			
L	Stationery Expenses (including postage etc.)				

Section IV – ITC availed on Inward Supplies

14		of ITC declared in Annual Return (GSTR9) with ITC availed on expenses as per audited cial Statement or books of account			
		Description	Value	Amount of Total ITC	Amount of eligible I TC availed
		1	2	3	4
M	Repair and M	aintenance	TI	io toblo io c	untional to fill
N	Other Miscellar	neous expenses	This table is optional to fill		
O	Capital goods		for FY 2021-22		2021-22
P	Any other expe	ense 1			
Q	Any other expe	ense 2	GSTR	9 –	
R	Total amou	nt of eligible ITC availed	Table	7 J	< <auto>></auto>
S	ITC claimed	l in Annual Return (GSTR9)			
T	Un-reconciled l	TTC			ITC 2
15	Reasons	for un - reconciled difference in ITC			
A	Reason 1	ITC Reversal made in FY 2021-22			
В	Reason 2	ITC reversed and re-availed in FY 2022-23			
C	Reason 3	Reversal of ITC/ Payment of excess ITC claimed thru DRC 03			

Section IV – Reconciliation of ITC

16	Tax payable	payable on un-reconciled difference in ITC (due to reasons specified in 13 and 15 above)				
	Description	Amount Payable				
	Central Tax					
	State/UT Tax	Additional liability or ITC reversal from Table 13 & 15 of Form GSTR 9C and the same was not paid till the date o				
	Integrated Tax	filing Form GSTR 9C, the same shall be considered				
	Cess					
	Interest					
	Penalty					

Section V – Additional Liability due to non-reconciliation

Goods and Services Tax - GSTR 9C Offline tool

IELP HOME

PREVIOUS

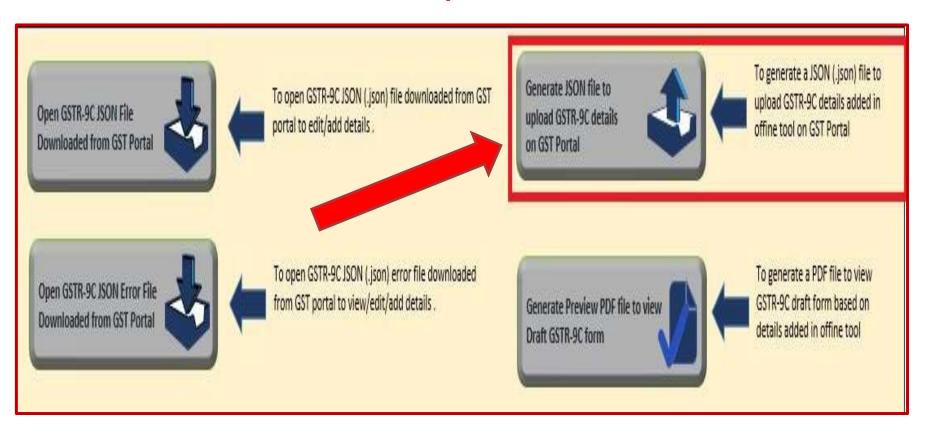
NEXT

Pt. V. Auditor's recommendation on due to non-reconciliation

Please Note: Fields marked with * (red asterisk) are mandatory fields and need to be filled up

S.No	Description	Value (₹)	To be paid through Cash (₹)			
			Central Tax	State Tax / Union territory Tax	Integrated Tax	
A	5%					
В	12%					
С	18%					
D	28%					
E	3%					
F	0.25%					
G	0.10%					
H	Input tax credit	GSTR 9	GSTR 9C –			
I	Interest					
J	Late Fee	Table 11 a	Table 11 and 16			
K	Penalty					
	Any other amount paid for					
L	supplies not included in					
	annual return (GSTR9)					
	Erroneous refund to be paid back)					
N	Outstanding demands to be settled					
	settled					
0	Other					

GST Offline Template – JSON Creation



Few Common Errors/ Tips - JSON

DSC error

Amount Differences – GSTR 9 Data for 9C

Rounding off to 2 decimals

JSON file getting corrupted

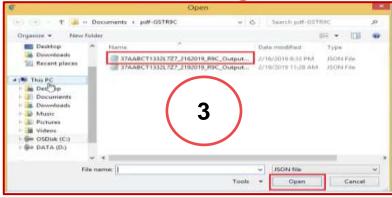
Error file generation

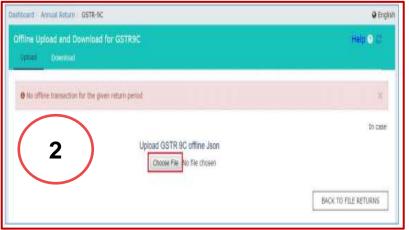
Cross check figures

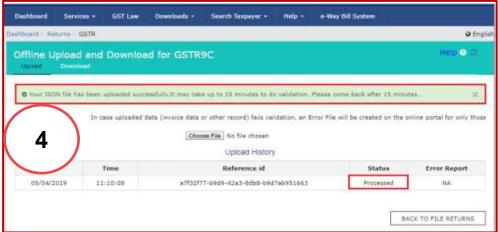
Tax Paid figures as per Challans / DRC 03

Liability due to nonreconciliation – Pay before filing Uploading Audited
Statements on Portal
– JPEG/PDF format
only

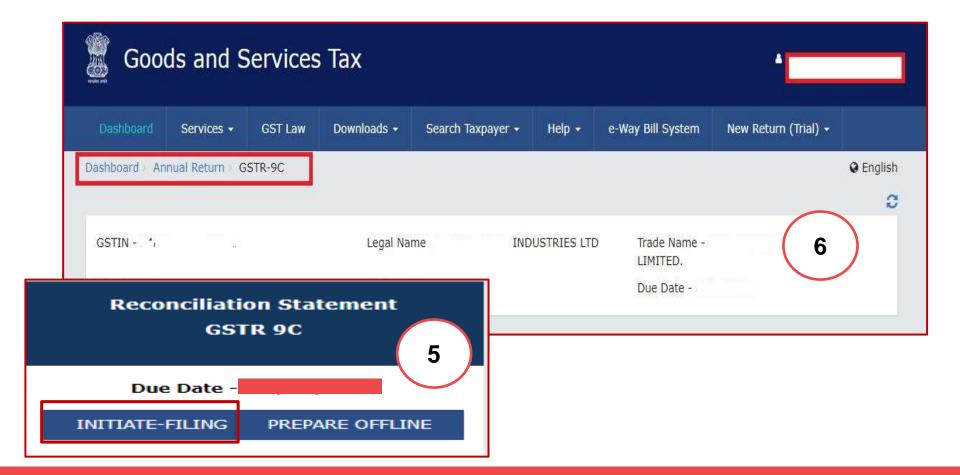


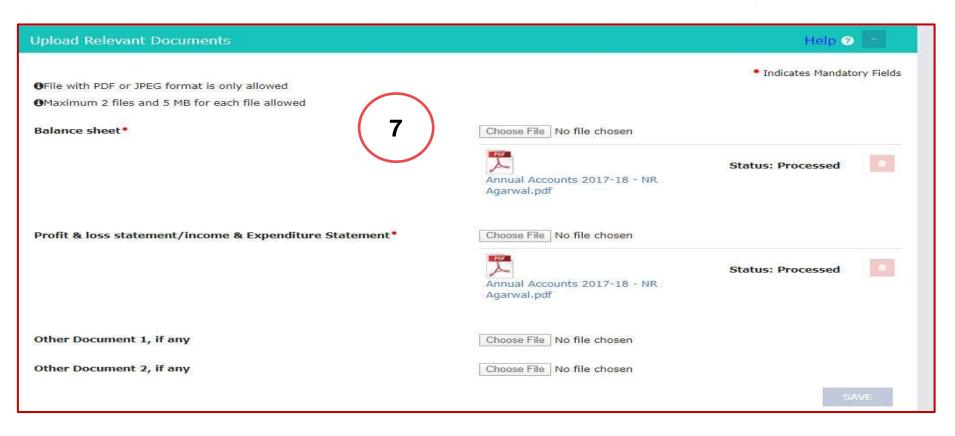


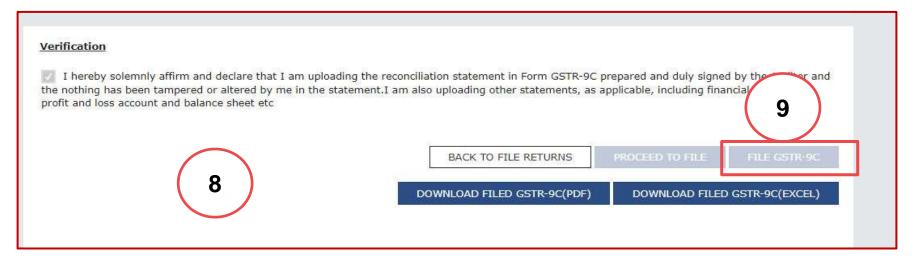




Now, you can proceed to filing Form GSTR-9C on the GST Portal. Follow the steps mentioned in the following link: *Initiate Filing of Form GSTR-9C*









Your request for generation has been accepted kindly wait for 20 min.



Professional Qualifications:

Rohit is a Chartered
Accountant (CA),
Company Secretary
(CS), Cost Accountant
(CMA)and Gold
Medallist Law (LLB)
Graduate. He has
also passed Diploma
in Information
Systems Audit (ICAI)
and Associate of
Insurance Institute of
India (AIII)

CA Rohit Kumar Singh – TaxMarvel Consulting

CA Rohit Kumar Singh is founder of *TaxMarvel Consulting Services LLP*, a niche consulting firm which provides GST, Corporate Laws, Income Tax and outsourcing services to Corporates and MSME.

He was head of *GST Business (GST Suvidha Provider) of Karvy Data Management Services Limited (KDMSL).* KDMSL was ranked as one of the Top 5 GSPs in India. He was credited to have set up the GST Compliance and advisory services for several niche Corporates and Public Sector Undertakings (PSU's).

Earlier, Rohit was Manager at *PriceWaterHouse Coopers Private Limited (PwC)*, Hyderabad, and has headed Commercial Functions (Indirect Taxes, Insurance and Internal Audit) function of Transmission and Distribution Division of *Gammon India Limited*.

Rohit is regular presenter and speaker at various national seminars for GST/Indirect Taxes. He is an empanelled *faculty for GST at ICAI and ICMAI*. He has taken more than 75 national seminars on GST and regularly conducts online GST Sessions for professionals and Senior Management. He represents clients for Advance Rulings and Departmental appeals.

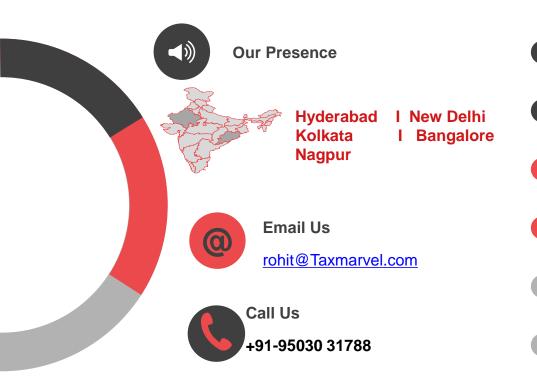
He is a regular blogger and contributes to articles on GST and Indirect taxes in various online forums such as caclubindia.com, taxguru and other online platforms.

He can be reached at rohit@taxmarvel.com or at +91-9503031788

About us

Who we are, what we do and contact us!





- Our Mission is to make available GST solution with utmost care and client satisfaction
- **❖** We adopt client first approach
- ❖ TaxMarvel is a Consulting firm focussed on providing GST services to small and medium enterprises. We make GST easy for businesses by bringing in technology and subject matter expertise.
- **❖** TaxMarvel is founded by Chartered Accountants, Company Secretaries and Management Graduates who have extensive industry expertise.
- **❖** The founders have experience in Big4 consulting firm at a managerial level and has also headed a leading GST Suvidha Provider (GSP).

Thank you

Thanks for your Patience and Time

