

From:
Name:
Registration Number:
Address:

Phone: email:

To:
The Director of Studies
The Institute of Cost and Works Accountants of India
12 Sudder Street
Kolkata 700016.

Switch-over from Syllabus- 2002 to Revised Syllabus, 2008

Dear Sir

I, Shri./Smt. having Registration Number do hereby seek your kind approval for switching-over from the earlier Syllabus-2002 to Revised Syllabus, 2008. I have completed all the coaching formalities as under:

| Stage I — details* | | | Stage II — details* | | |
|--------------------|----------|---------|---------------------|----------|---------|
| CC No: | Computer | GD / BC | CC No: | Computer | GD / BC |
| Year: | | | Year: | | |
| Valid up to | | | Valid up to | | |

| Stage III — details* | | | Stage IV — details* | | |
|----------------------|----------|---------|---------------------|----------|---------|
| CC No: | Computer | GD / BC | CC No: | Computer | GD / BC |
| Year: | | | Year: | | |
| Valid up to | | | Valid up to | | |

(fill up the applicable column(s) and strike out the)

- I have not completed any of the Coaching formalities under the Syllabus, 2002 and in the event of my application for switching over being approved, I shall enroll afresh for Postal/Oral Coaching by paying the difference in the Coaching fees.

In the event of my application for switching over being approved, I shall opt to appear in the examinations under Revised Syllabus, 2008 only and shall adhere to the rules and regulations pertaining to it and shall not revert back to the earlier syllabus.

Thanking you.

Yours faithfully,

(Signature of the Student)

Date: