

**THE INSTITUTE OF COST AND WORKS ACCOUNTANTS OF INDIA**  
**12, SUDDER STREET, KOLKATA-700 016**

**APPLICATION FOR REVALIDATION OF COACHING COMPLETION CERTIFICATE**  
**UNDER 2008 SYLLABUS**

*For Office use only*

To  
 DIRECTOR OF STUDIES  
 Sir,

1 .....
2 .....
3 .....

I hereby apply for Revalidation of Postal/Oral Coaching Completion Certificate for 'Intermediate/Final'.

..... as requisite Fees.

<b>1. NAME IN FULL</b> Mr./Mrs./Miss) (in Block Letter)	<b>3. REGISTRATION NO.</b>	
	Original	De-Novo
<b>2. ADDRESS IN FULL</b> ..... (in Block Letters) ..... ..... Pin Code ..... Telephone No ..... E-mail .....	<b>4. GROUP(S) TO BE REVALIDATED</b>	

5. COACHING COMPLETION CERTIFICATE(S) OBTAINED					
Issuing Authority	Date of Issue	Enrolment No.	GR/Stage(s)	Revised Syllabus	Intermediate/Final

**6. PARTICULARS OF REMITTANCE**  
 Remittance should only be made by DD in favour of "The Institute of Cost and Works Accountants of India" payable at Kolkata.

DDNo.	Date	Amount	Bank

**7. EXEMPTION IF ANY**


**8. LAST APPEARED STAGE(S)/GROUP(S) IN THE INTERMEDIATE / FINAL EXAMINATION**


\* GR/ST I, GR/ST II, GR/ST III, GR/ST IV,

\* Strike out which is not applicable

**ATTENTION :— STUDENTS MUST FILL UP ALL THE COLUMNS**

I hereby declare that particulars furnished above are correct and complete to the best of my knowledge.

Place:

Yours faithfully

Date:



### **SCHEME FOR REVALIDATION OF COACHING COMPLETION CERTIFICATE**

1. **Fees :** The relevant Tuition Fees per group (for revalidation) shall be as under:

	Intermediate	Final
Revised Syllabus	Rs. 800/-	Rs. 1000/-

2. **Mode of remittance :** The Fees shall be paid through Bank Draft drawn in favour of **"The Institute of Cost and Works Accountants of India"**, payable at Kolkata only.
3. **Standard of pass :-** For obtaining revalidation of Coaching Completion Certificate a candidate shall have to secure 40% marks in one test paper per Subject of the relevant Group. Such revalidation shall remain valid for another 3 years from the date of issue.

REGISTRATION NO.		NAME IN FULL	
De Novo	Original	M/Ms (Miss)	
		(in Block Letters)	
		ADDRESS IN FULL	
		(in Block Letters)	
A. GROUP(S) TO BE REVALIDATED		Pin Code	
		Telephone No	
		E-mail	
COACHING COMPLETION CERTIFICATE(S) OBTAINED			
	Revised Syllabus	Enrollment No	Date of Issue
	Intermediate/Final		

### **INSTRUCTIONS REGARDING SUBMISSION OF APPLICATION AND TEST ANSWER FOR ASSESSMENT**

- For appearing at June and December Examinations, Test Answers must reach the Headquarters on or before 15th March and 15th September respectively. However, the students are advised to submit Examination Fees within the stipulated time and must write in Examination Form "Applied for Revalidation" in case Revalidation Certificate is not available prior to that date.
- Application Form and Test Papers (Groupwise) in a set shall be available from Headquarters/Regional Council/Chapters on advance payment of Rs. 5/- per Group.
- Application Forms duly filled in and answers to test papers shall only be submitted to the Director of Studies 12, Sudder Street, Kolkata - 700 016
- Certificate of Revalidation shall only be issued from the office of the Director of Studies.
- Students are advised to submit Application for revalidation, remittances and test answers in one cover.
- Students must submit Test Answers Group wise in one bunch.